



The Regular Electronic Meeting of the West Valley City Housing Authority will be held on Tuesday, January 7, 2020, at 6:30 PM, or as soon thereafter as the Redevelopment Agency Meeting is completed, in the Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah. Members of the press and public are invited to attend.

KAREN LANG, CHAIR
STEVE BUHLER, VICE CHAIR

A G E N D A

1. Call to Order- Chair Karen Lang
2. Opening Ceremony
3. Roll Call
4. Approval of Minutes:
 - A. November 12, 2019 Special Meeting
5. Report of Executive Director
6. New Business
 - A. Elect Chair for 2020
 - B. Elect Vice Chair for 2020
7. Adjourn

- West Valley City does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.
- If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City eight or more hours in advance of the meeting and we will try to provide whatever assistance may be required. The person to contact for assistance is Nichole Camac.
- Electronic connection may be made by telephonic or other means. In the event of an electronic meeting, the anchor location is designated as City Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah.

**MINUTES OF THE SPECIAL HOUSING AUTHORITY REGULAR MEETING –
NOVEMBER 12, 2019**

-1-

THE HOUSING AUTHORITY OF WEST VALLEY CITY MET IN SPECIAL SESSION ON TUESDAY, NOVEMBER 12, 2019, AT 7:16 P.M IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIR KAREN LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang, Chair
Steve Buhler, Vice- Chair
Jake Fitisemanu
Ron Bigelow
Don Christensen
Lars Nordfelt

ABSENT:

Tom Huynh

STAFF PRESENT:

Wayne Pyle, Chief Executive Officer
Nichole Camac, Secretary

Paul Isaac, Assistant City Manager/HR Director
Eric Bunderson, City Attorney
Layne Morris, CPD Director
Michael Fossmo, Acting Police Chief
John Evans, Fire Chief
Jim Welch, Finance Director
Nancy Day, Parks and Recreation Director
Russ Willardson, Public Works Director

APPROVAL OF MINUTES OF REGULAR MEETING HELD JUNE 4, 2019

The Board considered Minutes of the Regular Meeting held June 4, 2019. There were no changes, corrections or deletions.

Mr. Nordfelt moved to approve the Minutes of the Regular Meeting held June 4, 2019. Mr. Christensen seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

RESOLUTION 19-03: APPROVE AN AGREEMENT BETWEEN THE HOUSING

**MINUTES OF THE SPECIAL HOUSING AUTHORITY REGULAR MEETING –
NOVEMBER 12, 2019**

-2-

**AUTHORITY AND LINDSEY SOFTWARE SYSTEMS, INC. FOR CERTAIN
SOFTWARE AND RELATED SERVICES**

Karen Lang, Chair, presented proposed Resolution 19-03 that would approve an agreement between the Housing Authority and Lindsey Software Systems, Inc. for certain software and related services.

Written documentation previously provided to the City Council included information as follows:

The West Valley City Housing Authority is requesting approval to enter into a contract with Lindsey Software. We request approval to enter into this contract of \$36502.00 for new housing software. This amount includes the initial set-up and fees along with the maintenance of the software. The contract also includes an amount of \$16502.00 annually for the second and third years.

In order to meet federal standards and maintain our "High Performer Status" with HUD. The housing authority requires specific software. We researched and demoed several different vendors. Lindsey software far exceeded any of the other vendors with the cost, and the valuable knowledge of the housing industry regulations. Lindsey is a third-generation software company who not only knows the rules and regulations for housing authorities but, they know how to implement them in their software in a timely manner. Lindsey is a HUD approved housing software vendor.

Upon inquiry by Chairperson Lang there were no further questions from members of the Agency, and she called for a motion.

Mr. Christensen moved to approve Resolution 19-03.

Mr. Fitisemanu seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Mr. Buhler	Yes
Mr. Bigelow	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Chair Lang	Yes

Unanimous.

**MINUTES OF THE SPECIAL HOUSING AUTHORITY REGULAR MEETING –
NOVEMBER 12, 2019**

-3-

MOTION TO ADJOURN

Upon motion by Mr. Buhler, all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE HOUSING AUTHORITY OF WEST VALLEY CITY, THE SPECIAL MEETING OF TUESDAY, NOVEMBER 12, 2019, WAS ADJOURNED AT 7:19 PM. BY CHAIRWOMAN LANG.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Special Meeting of the Housing Authority of West Valley City held Tuesday, November 12, 2019.

Nichole Camac
Secretary

11/25/2019

AGENCY & AUTHORITY OFFICER ROTATION LIST

Redevelopment Agency

<u>Year</u>	<u>Chair</u>	<u>Vice Chair</u>
2020	Don Christensen	Karen Lang
2021	Karen Lang	Steve Buhler
2022	Steve Buhler	Tom Huynh
2023	Tom Huynh	Lars Nordfelt
2024	Lars Nordfelt	Jake Fitisemanu
2025	Jake Fitisemanu	Don Christensen
2026	Don Christensen	Karen Lang

Housing Authority

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2020	Steve Buhler	Tom Huynh
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2022	Lars Nordfelt	Jake Fitisemanu
2023	Jake Fitisemanu	Don Christensen
2024	Don Christensen	Karen Lang
2025	Karen Lang	Steve Buhler
2026	Steve Buhler	Tom Huynh

Building Authority

<u>Year</u>	<u>Chair</u>	<u>Vice Chair</u>
2020	Lars Nordfelt	Jake Fitisemanu
2021	Jake Fitisemanu	Don Christensen
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11/25/2019

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