

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, October 29, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Matt Tippetts and Jack Lytle were present. Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Attorney Niel Lund, Justice Court Judge Charlene Hartmann and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:00 am by Commissioner Tippetts.

Also present: Sgt. Travis Dupaix, Mayor Buddy Rogers of Dutch John and Senator Ron Winterton

Issue Updates: Commissioner Asay asked for issue updates. Attorney Niel Lund said he had sent the Commission an email on the PR contract and was asked to summarize that email. Mr. Lund thought PR Services could be professional services but its not clear and so maybe it might be better to clean up the language. Mr. Lund was willing to prepare a draft change that will clear this up and allow for further discussion during next week's Commission Meeting.

Commissioner Lytle asked about the Utility Billing and County Attorney Niel Lund said he and Mr. Raymond had spoken. Mr. Raymond said some payments had been received.

Commissioner Tippetts said he went to the Planning and Zoning (PnZ) Meeting and they asked where we are at on the Recreational Vehicles discussion. Mr. Tippetts said that he thought it should be agendized next week. Mr. Raymond said he had a Planning and Zoning agenda item already on the list for next week. We need to review PnZs recommendation and come up with a solution. A work meeting with them might be a good idea.

Citizen Comments: No Comments given today.

Approve Minutes: No minutes were available for review today.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register for October 28, 2019 for \$181,644.37 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts said there was a Purchase Order that will come before the Commission that needs to be approved before the invoice register can be approved. He had talked with Keri Pallesen about this and she had reviewed it. Commissioner Asay said he thought we should approve the Purchase Order first. This is an exigent or expedited situation so there was discussion about the billing and purposes. Auditor/Recorder Keri Pallesen brought up two items for discussion: The Tower Rock Run request and the Labor Day Fireworks reimbursement request. Mr. Raymond provided input on the Tower Rock Run saying that this \$500.00 is for this year's Tower Rock Run and the \$1,500 from Economic Development is for future Tower Rock Runs. The billing for the fireworks was made out to Daggett County and reflected the tax exemption, but was paid by the Chamber. The County is willing to pay that in the future, but they will need to make it right this year. Commissioner Tippetts will talk with Mark Wilson of the Chamber. Following the discussion Commissioner Tippetts motioned to approve Purchase Order #422. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Commissioner Lytle made a motion to approve the Open Invoice Register for October 28, 2019 in the amount of \$181,644.37. Commissioner Tippetts seconded the motion. All were in favor. The motion carried. Commissioner Lytle asked if the large amount was for water and sewer or the Jail and it was for the Jail Bond payment.

Disbursement Listing: The Disbursement Listing for October 22 through October 28, 2019 was prepared by the Auditor/Recorder's Office. Commissioner Lytle made a motion to accept the Disbursement Listings dated October 21 through October 28, 2019 for \$140,261.11. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Lytle asked about a listing for Gidget and Keri Pallesen said that it was a travel reimbursement.

Cash Summary: A Cash Summary dated October 28, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle noted there were several negative funds this week. Commissioner Tippetts made a motion to accept the Cash Summary dated October 28, 2019. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Purchase Orders: Done during the Invoice register section.

Senator Winterton was here and he was given an opportunity to speak. He said it was a challenge to get here as there were many wrecks on Hwy 40, but didn't bring any discussion items.

Correspondence: Nothing was discussed today.

Calendar Review: Commissioner Lytle said there is an EUTV board meeting tomorrow and it's typically in Price, so he can't attend. Election Day is the 5th of November. CIB is on the 7th in Moab and the 8th is the SCIC meeting in Price. After Commission Meeting next week on November 5th are the interviews for the County Surveyor. Looking to do them at ½ hour intervals. There is a CDBG meeting on the 6th if we want to do any projects. The Open Enrollment meeting on the 4th is for the employees. UAC is coming up quickly.

Weekly Budget Review: Nothing to review at this time as this will be part of Policy and Legislation meeting today.

Policy and Legislation Items:

Discussion And Consideration Of Change Order Approval For Airport Project:

Commissioner Tippetts said we had talked about this before, but have not taken action. He read the letter of explanation for the need. The Change Order is to provide for the overrun and time to finish the project. The repairs have been completed and this is to clean things up. The change order is approved by aeronautics so it should be reimbursable. There was a small amount that wouldn't be included in the 90%/10% split. The total does not reflect the split, but just the total change. Commissioner Lytle made a motion to approve the Change Order of \$5,224.29. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Surplus And Disposal Of Plow Truck, Jeep For Fire Department and Other Equipment: Commissioner Tippetts said this was discussed last week, but it wasn't agendaized so we couldn't take action. The Truck and plow has been previously surplussed and we have received an offer from the Town of Dutch John for \$7,500. There wasn't any other equipment to discuss. Sgt. Dupaix was contacted and he hadn't heard from Search and Rescue yet. The Sheriff said not to wait on Search and Rescue and if the Town changes their mind then they can transfer it to Search and Rescue. Mayor Rogers was welcomed to the meeting. There was additional discussion on the trucks. Commissioner Tippetts made a motion to approve the sale of the GMC HD2500 and plow for \$7,500 and also the Jeep for the Fire department. Commissioner Lytle

seconded the motion. All were in favor and the motion carried. There needs to be more investigation on the 6 x 6 for Federal Ownership and if it's the 2011 AMGN.

Discussion And Consideration Of Long Term Agreement For Dutch John Fire: Mayor Rogers had sent over an updated version this morning. Mayor Rogers reviewed his changes and then there was discussion that cancellation of the contract needs more than three months notice. Section 6 needs to be changed along with the preamble. Commissioner Lytle asked about the clause "good faith effort/best effort to respond and provide coverage." Mayor Rogers said that they are a volunteer fire department and sometimes their volunteers are not available or may be involved in an incident already, so response may be slow. Commissioner Asay asked about Section 8 and how that works. It was asked if reports should go to Sgt. Dupaix or someone else. There was discussion on the buildings and whether the land under it would be included or held out like in Manila. The Town would like to not have that happen and to be able to own it outright. There was also discussion that UDOT might be able to let the Town have some space at their facility at the junction of Hwy 44 and 191. There was talk of going into Closed Session for the Discussion of the sale, Lease or transfer of Real Property

Commissioner Lytle made a motion to go into closed session for the discussion amongst the commissioners and then with Mayor Rogers regarding the negotiation of the Sale, Lease or Transfer of Real Property in Dutch John. Commissioner Tippetts Seconded the motion. A Roll Call Vote was taken: Commissioner Tippetts voted "Aye", Commissioner Lytle voted "Aye" and Commissioner Asay voted "Aye".

The Commission came out of the Closed session at 1:00 pm. Commissioner Lytle motioned to go out of closed session and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts summarized the discussion that had taken place during closed session regarding the real property in the Civic Block of Dutch John. There will be a reduced payment for fire services provided to the County by Dutch John of only \$2000 per year for 10 years and then it will return to the \$5000 per year and if they are recuperating costs through some other means like insurance or the State then they would not bill the county. The Town will receive the payments for the lease of the Courthouse and payout those to the County until may 2021. There will need to be a recommendation from the Dutch John Planning and Zoning and then a public hearing held by the County. There was also discussion about reducing the size of water and sewer bill for the firehouse to the 1 inch rate. Niel Lund said he would talk to the Town's attorney about all of this. There may need to be some considerations taken into account before it can all be finalized.

Discussion And Consideration Of Tentative Daggett County 2020 Budget:

Commissioner Tippetts said a lot of work had gone into preparing this and more work will go into it as we move forward.

Commissioner Lytle made a motion to approve the 2020 Tentative Budget. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Possible Purchase, Exchange, Or Lease Of Real Property With Town Of Dutch John: There was nothing else to discuss today.

With no further business Commissioner Tippetts motioned to adjourn at 1:20 pm.

/s/ Randy Asay

Commissioner Randy Asay

s/ Brian Raymond

Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippetts

Commissioner Matt Tippetts