

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, October 22, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioner Matt Tippetts, and Commissioner Jack Lytle were present and Commissioner Asay was excused. Auditor/ Recorder Keri Pallesen, Sheriff Erik Bailey, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:00 am by Commissioner Tippetts. Commissioner Tippetts welcomed Senator Ron Winterton and Mayor Coombs from the Town of Manila.

Also present: Senator Ron Winterton, Mayor David Coombs, Sgt. Travis Dupaix, Mayor Buddy Rogers of Dutch John, Riley Nielson of GBS

**Issue Updates:** Commissioner Tippetts said the Recreational Vehicles in Residential areas and maybe that can be on the agenda for discussion next week or the following week. This is for trailers and not ATVs. Commissioner Tippetts updated everyone on the inventory at the Dutch John Fire Station. That's a daunting task as there are lots of things there.

Commissioner Tippetts said he had been tasked with getting the Interviews with those that responded to the RFP. He was considering next week, but since Commissioner Asay will not be available he thinks it's better to wait another week.

Commissioner Tippetts asked Clerk/Treasurer Brian Raymond if Mayor Rogers had spoken with him about the title for the two vehicles transferred to Dutch John Fire last week and Mr. Raymond said he had not. Commissioner Lytle asked about the Jeep and he was told the motor is really tired on that vehicle, but maybe it's just the fuel pump, but it wasn't included. The 6x6 was also discussed, but since it is a state vehicle there might be more discussion needed. There was no additional information about the EMT class that is being well attended.

Commissioner Lytle asked if there was anything new from Matt Lucas and Commissioner Tippetts said that he had given him the requested information, but hadn't heard from him since.

**Citizen Comments:** No Comments given today.

**Approve Minutes:** No minutes were available for review today.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register for October 21, 2019 for \$77,352.55 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts asked Keri Pallesen about the invoice from the Clinic and he had a concern that if the billing continued in the current trend we will need to do a budget adjustment. Auditor/Recorder Keri Pallesen said it would require an adjustment of about \$30,000. The bill is for 5 months and she had gotten some bills during the summer but they did not have the needed documentation. They finally provided all the documentation. There was discussion about the new staff's starting date being in June or July. Commissioner Tippetts said he would reach out to Commissioner Asay since that is in his responsibilities. Commissioner Lytle motioned to approve the Open Invoice Register for October 21, 2019 in the amount of \$90,540.15. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**Disbursement Listing:** The Disbursement Listing for October 16 through October 21, 2019 was provided by the Auditor /Recorder's Office. The State Treasurer's Payment for \$21,000 was for the Water Tank Bond payment. Commissioner Lytle asked about Verizon Wireless and one is for the

computers and Kenton Tubbs, who is the supervisor for the Ambulance. Commissioner Lytle motioned to accept the Disbursement Listing dated October 16 through October 21, 2019 for \$35,141.58. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Auditor/Recorder Keri Pallesen noted that the Interfund Transfer list had been provided for the Commissioner's review. They are budgeted items and not expenditures, but are transfers from one account to another. There was a mix up last year when they were done as checks and so Mrs. Pallesen said that she decided to do it this way this year. The items were reviewed for the record.

**Cash Summary:** A Cash Summary dated October 7, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle noted that people must be paying their taxes. The numbers look better and there was a question on the cash clearing. Weeds reimbursement still hasn't cleared. The date was 10/7, so it wasn't current and a new cash summary will be printed for review later.

**Purchase Orders:** Nobody was aware of any outstanding purchase orders.

**Correspondence:** None today

**Calendar Review:** Commissioner Tippetts said there is Board of Equalization today and Budget meetings, plus the budget meetings scheduled for this afternoon and an Elected Officials meeting is scheduled for 2 pm, but nobody was aware of an agenda for that meeting. UBAG meetings are set for Thursday in Duchesne. Commissioner Tippetts said he has a couple of Committee meetings scheduled.

**Weekly Budget Review:** Nothing to review at this time.

### **Policy and Legislation Items:**

**Discussion And Consideration Of GBS - Comparison of Benefits Presentation-Riley Nelson:** Mr. Nielson said the Health Insurance rider was a 1.7% increase which is well underneath the other areas of the state who are averaging 6.35% increases. The County is now vested and eligible to receive refund checks if there are any. You can still take it out for bid if you want but his recommendation was not to do that. Dental benefits through Dental Select and PEHP were reviewed and it was recommended that the County stay with Dental Select, but the option is there. Vision is the same type of deal. PEHP can provide vision under one billing, but it is probably not worth changing. Life and disability are locked in for another 2 years. Commissioner Lytle asked about portability and was told the way it is now employees can take it with them, but with PEHP it stays with the Employer. The long term disability was also examined and it is slightly less expensive with PEHP, but the payout process is considered easier with Lincoln. AFLAC is voluntary participation and there are options that are being looked at. The County has a rich payout as employees are only paying about 5% and the average is 80/20, but rural areas generally have higher payouts due to employment situations. Decisions are needed by the end of October to get the employees to choose their options. There is a time crunch. Mrs. Pallesen recommended that the County keep things as they are and absorb the increase, since there is a chance of getting some of that back. Commissioner Lytle motioned to follow the Auditor/Recorder and Riley Nelson's recommendations to stay with the current plan and have the County absorb the difference. Commissioner Tippetts seconded the motion. Commissioner Lytle asked if there were any employee comments. Sgt. Dupaix did not have any comments since he only got a part of the conversation. Sheriff Bailey said he thought we should go with what was recommended and get it done so it's not as rush rush as last year. Mr. Raymond said

that he had to use the insurance this year and it worked well. Vote was taken and all were in favor and the motion carried.

#### **Discussion And Consideration Of Proposal For Public Relations Services By Geoff**

**Liesik:** Mr. Liesik was given the floor and explained what he does for his client agencies and stated he is willing to do public relations work for Daggett County for a retainer fee of \$1500 per month or \$18,000 per year. He has been doing this since 2017 and only once has he charged an hourly rate during the Dollar Ridge Fire. Facebook is used for doing press releases and once it's posted the press can use it. He is always on call for this retainer and is always looking for information to get out to positively promote the County. He recommended that you get negative information out early and deal with it quickly. Sgt. Dupaix was asked how much his budget could absorb and he said the EMPG grant could do some, but he just wasn't sure as there is a cap. Mr. Liesik explained that Daggett doesn't have the issues that the other counties do, but the County has been in the spotlight. Uintah County has it split out three ways and they went through the proposal process. The Sheriff explained that by having a PR contact it takes some pressure off of the call center. Mr. Liesik is a contract employee with Uintah County for professional services. The Sheriff's Office has two facebook pages and one needs to be gone and the other needs to be tuned up. Mr. Liesik explained he could take some of the good things Ryan Kelly is doing for the Chamber and help push it out to the County and beyond. Commissioner Lytle disclosed he has known Geoff for a long time and we need to get some positive things out about our county. There is no way to get rid of bad stories, but you can flood the net with good stuff so they are not as relevant. We need to add this to the issue updates so we can continue to discuss this and see if there is a way to pay for it. Mr. Liesik said competition is good, so if you need to do an RFP then that's okay with him.

#### **Discussion And Consideration Of Surplussing Dutch John Fire Trucks and Fire**

**Equipment:** Commissioner Tippets said that the thought we were done with this and Mayor Rogers asked if the vehicle titles had been found and Mr. Raymond said that he had not located them. The plow had an offer from the Town of Dutch John for \$7,500. Attorney Niel Lund said that since it is a transaction from one government entity to another, market value is not needed.

Mayor Rogers also asked about support for the TV program and the Town of Dutch John is willing to support the County Seat program. The Town of Manila had been approached and they have not been able to discuss it yet in open meeting. Sgt. Dupaix said EMS has gotten the equipment they wanted except for the air tank. There is an electric stove/range that is not needed and it is practically brand new although its 18 years old. Mayor Coombs said he will bring it up at the UBAOG meeting on Thursday.

The Plow Vehicle has been surplussed and so there was a desire to finish it up but there was not a clear agenda item for this week and so we will agendaize this for next week to be transparent. We could get the paperwork and check ready to go in case that is decided upon. The Jeep was another question Mayor Rogers had and Sgt. Dupaix said that Chief Johns wasn't too interested and the Search and Rescue was interested. We still need a victim's advocate vehicle. Mayor Rogers thought there was some useful equipment on the truck. Sgt. Dupaix suggested tabling this for now. If Search and Rescue wants it then it could go to them or if not it would go to the Dutch John Fire Department.

The Town of Manila was asked if they would be willing to consider being a part of the funding for the County Seat program, as Dutch John was willing to do \$2000 towards the requested \$6500.00. Manila's next meeting is the 14th. Commissioner Tippets said he would get the Mayor some information and Mayor Coombs was encouraged to talk with Mayor Rogers about how they see it as beneficial. Commissioner Tippets said that when Chad Booth was here he indicated that he had

been personally subsidizing the program so there is a risk that this program will go away if there is not enough support for it.

**Discussion And Consideration Of Possible Purchase, Exchange, Or Lease Of Real Property With Town Of Dutch John:** There was nothing else to discuss today.

**There were several discussions going on at once during the transition.** Commissioner Lytle and Mr. Raymond discussed some aspects of the Cash Summary before Mr. Lytle took a short recess.

**Cash Summary:** This had been discussed earlier, but it was an older version from two weeks ago. A more recent version was available and it was discussed briefly. Commissioner Lytle motioned to accept with a little research that everything had been coded correctly for the 10/22/19 Cash Summary. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

With no further business Commissioner Tippetts motioned to adjourn at 11:00 am.

/s/ Randy Asay

Commissioner Randy Asay

s/ Brian Raymond

Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippetts

Commissioner Matt Tippetts