

Minutes of Study and Regular Session

Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

A Study and Regular Session of the Board of Education of Ogden City School District was held Thursday, November 21, 2019 beginning at 5:30 PM in Room 200. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Relations
Jessica Bennington, Human Resource
Tim Peters, Career & Technical Education
Ken Crawford, Support Services

1. Study Session, Room 200

a. Review of Board Meeting Agenda

Celebrating Student Achievement

- OHS Marching Band will be recognized in December; Dr. Nye will mention their championship in his celebrations.

Consent Calendar

- There were no questions regarding the Consent Calendar.
- The board agreed to move items j.1, j.2, j.4, j.5, and j.6 to the Consent Calendar.

Reports

- Dr. Nye will share a report on tax reform and recommendations from superintendents across the state to get feedback from the board in preparation for the upcoming legislative session. He will also give an update on RISE data and issues from RISE administration in Spring 2019.
- Mr. Woolstenhulme will report on ASBO conference, value engineering meeting regarding Polk, and other items.
- Mr. Barker will defer Budget, Facilities, and Finance report to Mr. Woolstenhulme.
- Mrs. Wilson will defer Policy & Law report to agenda items listed below.
- Mrs. Zundel is excused and will not report.

Public Participation

- No one has signed up for public participation at this time.

Increasing Student Achievement

- 1st Reading Board Policy Manual Revisions: the board agreed to move j.1.a-e to Consent Calendar.
 - Substance Abuse and Drug Free: changes include vaping and ability to confiscate and destroy devices
 - Employee Dress Standards: changes made regarding tattoos, hair color, etc.; recommendation to also revise Student Code of Conduct
 - Memorials: changes made to follow what we allowed at graduation last year
- 3rd Reading Board Policy Manual Section 10.000 Parent Involvement: the board agreed to move this item to the Consent Calendar.
- Business and Marketing Capstone Course at Ogden High School: Tim will report on highlights of this new course.
- AT&T Cell Tower at Ogden High School: Location of tower will be on the northeast side of the football field. \$1,200 per month for first year; subsequent years 3% increase. The board agreed to move this item to the Consent Calendar.

- Nursing Services: The board agreed to move this item to the Consent Calendar.
- Contracted Services for Occupational Therapist (OT) and Certified Occupational Therapist Assistant (COTA): The board agreed to move this item to the Consent Calendar.
- Wasatch Construction Project Update: Mr. Crawford will report on this item.

Mr. Crawford reported wind damage to the Ben Lomond Health and PE Facility project; scaffolding blew over and there is some damage to the block. Engineers are surveying the damage. More details to come.

President Belnap called for a brief recess at 6:02 p.m. to reconvene in the regular meeting.

2. **Regular Meeting, Board Room**

President Belnap called the meeting to order at 6:08 p.m. The following were present when the meeting convened:

Members:

Don E. Belnap, President
 Joyce Wilson, Vice President
 Douglas B. Barker
 Nancy Blair
 Susan Richards
 Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
 Zane K. Woolstenhulme, Business Administrator
 Paula Bosgieter, Executive Assistant
 Jer Bates, Public Relations
 Jessica Bennington, Human Resource
 Tim Peters, Career & Technical Education
 Ken Crawford, Support Services

a. **Welcome and Acknowledgement of Visitors**

President Belnap announced the board agreed to move action items j.1, j.2, j.4, j.5, and j.6 under Increasing Student Achievement to the Consent Calendar.

b. **Reverence**

Presenter: Ken Crawford, Support Services

c. **Pledge of Allegiance**

Presenter: Zane K. Woolstenhulme, Business Administrator

d. **Celebrating Student Achievement**

1. Students of the Month

Four outstanding high school students were recognized as students of the month from their respective high schools. They each received a framed certificate of achievement and were congratulated by board members.

2. Great Things Happening Report

Presenter: Jer Bates, Public Relations

a. UHSAA Academic All State - Fall Sports

Four outstanding high school students were recognized for receiving the Academic All-State Award, on the basis of their athletic ability and academic proficiency. This award is the most prestigious honor the UHSAA presents to senior students.

b. Ogden Tigers Girls Soccer State 4A Champions

The Ogden High School Girls Soccer Team was recognized for taking the State 4A Championship in October. They were congratulated individually by board members.

3. Superintendent's Celebration

Dr. Nye shared the following celebrations with the Board of Education:

- Ogden High Marching Band took the state championship and will be recognized next month;
- Ogden School Foundation Fall Author event with author Rebecca Skloot and the Lacks family was a successful fundraiser for students of the Ogden School District;
- NEXUS Elevated is driven by purposeful intent as we look at core principles of operation and goals we have set; attendance goal to increase the number of regular attenders; those who attend 95% and more. Through concentrated efforts, the number of regular attenders has increased 5% from term one 2018 to term one 2019; up 20% from spring

of last school year to now. Upcoming Mid-year Cabinet Site Visits with school leaders will look at data to sharpen our focus and help us be successful to meet our goals.

e. Consent Calendar

Board members have reviewed board materials, including items listed on the Consent Calendar. The board agreed to move items j.1, 2, 4, 5, and 6 under Increasing Student Achievement to the Consent Calendar.

MOTION: Board member Susan Richards moved to approve the consent calendar as amended. Seconded by Joyce Wilson. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
2. Financial Reports for October 2019 were provided by the business administrator and approved.
3. Minutes for the board meetings held October 24, 2019, and November 7, 2019, were approved as written.
- j.1.a. 1st Reading Board Policy Manual, Section 4.103 - Substance Abuse and Drug-Free Workplace (rev) was approved.
- j.1.b. 1st Reading Board Policy Manual, Section 7.601 Discrimination and Other Prohibited Activities (rev) was approved.
- j.1.c. 1st Reading Board Policy Manual, Section 7.602 Employee Standards of Behavior (rev) was approved.
- j.1.d. 1st Reading Board Policy Manual, Section 9.5 Student and Staff Memorials (rev) was approved.
- j.1.e. 1st Reading Board Policy Manual, Section 7.701 Salary Schedules - Policy Removal was approved.
- j.2. 3rd and Final Reading Board Policy Manual, Section 10.000 Parent Involvement (rev) was approved.
- j.4. Recommendation to approve contract with AT&T to place a new cell tower at Ogden High School was approved.
- j.5. Recommendation to approve RFP-20-010 for Nursing Services provided by Ivy Lane, Maxim, ProCare, and Therapia was approved.
- j.6. Recommendation to approve RFP-20-009 for Contracted Services for an Occupational Therapist and Certified Occupational Therapist Assistant (COTA) provided by ProCare Therapy, Therapia, and Stepping Stone was approved.

f. Superintendent's Report

Dr. Nye gave a report to the board regarding education funding and tax reform. Income tax is currently used for education funding as earmarked in the State Constitution; legislature is proposing to remove that earmark. Several legislators have developed a proposal for the Legislature to consider using local property tax in place of income tax to stabilize, enhance, and equalize education funding. The Legislature is anticipating a special legislative session in December to address this issue; board members were encouraged to give input to Dr. Nye to share with joint legislative committee, Utah School Boards Association (USBA), and Utah State Superintendents Association (USSA). Discussion ensued regarding tax reform and education needs across the state. Board members asked questions and Dr. Nye responded. Initial concerns were expressed regarding property tax and higher education funding.

Dr. Nye also gave a report to the board regarding RISE testing interruptions and what the state will do as a result. School accountability reports and validity of results have been compromised. A recommendation was made to the Education Interim Committee to not hold schools accountable and not award letter grades at this time. We do not have confidence in the validity of the results due to the significant interruptions. Interruptions varied across schools and classrooms; additionally, less than 2% of our students opted out of testing in 2018-19.

g. Business Administrator's Report

Mr. Woolstenhulme gave a report to the board regarding attendance at the Association of School Business Officials (ASBO) international conference and Education Support Professionals (ESP) conference sponsored by National Education Association (NEA)

for developing a plan for a mentoring program for our ESP employees. The Benefit Advisory committee has reviewed our insurance program, which seems to be going well. Value engineering meeting for Polk School has been held and identified savings of \$500,000 to \$700,000.

h. Board Committee Reports

1. Budget, Finance and Facilities Committee

Presenter: Chair Douglas B. Barker

Mr. Barker deferred his report to Mr. Woolstenhulme who reported the Budget, Finance and Facilities Committee met at Wasatch Elementary where they toured the old building and new project. They discussed the following topics: property acquisition near Odyssey Elementary, budget review for Wasatch and Heritage Access projects, update on Horace Mann – bid went out today and will be opened December 17, update on Polk, finance plan with our projects looking at funding for overages through lease revenue bonds, and update on the audit report for December meeting.

2. Policy and Law Committee

Presenter: Chair Joyce Wilson

Mrs. Wilson reported the committee met and worked on updated board policies on substance abuse, employee dress standards, student memorials, and deleting a policy on salary schedules. The committee will review the student code of conduct in December.

3. Student Achievement Committee

It was reported the Student Achievement Committee has not met since the last board meeting.

i. Public Participation

There was no public participation at this time.

j. Increasing Student Achievement

3. *Action Item:* Business and Marketing Capstone Course at Ogden High School

Presenter: Tim Peters, Career & Technical Education

Mr. Peters gave a report regarding a proposed new course offering at Ogden High School titled Business and Marketing Capstone for the 2020-21 school year. This course will be a requirement for a student to be a *completer* in the following pathways: Accounting and Finance, Marketing, Business Information Systems, Business Management and Leadership, and Hospitality and Tourism. This course can be used for .5 credit towards the 1.5 CTE credits needed for graduation.

MOTION: Board member Joyce Wilson moved to approve the Business and Marketing Capstone Course for 2020-21 at Ogden High School, seconded by Susan Richards. The motion carried unanimously.

7. *Action Item:* Wasatch Construction Project Update

Presenter: Ken Crawford, Support Services

Mr. Crawford gave a report to the board for approval for the overall construction costs for the Wasatch project including change orders, CMGC contingency, utility upgrades for water and sewer lines, and an additional ADA-compliant all-abilities playground, plus soft costs such as FFE (furniture, fixture, and equipment), for a total project cost of \$11,408,640. Funds set aside for contingency that are unspent are deducted from the total contract. Board members asked questions and Mr. Crawford responded. Mr. Woolstenhulme responded to questions regarding additional funding needed.

MOTION: Board member Douglas B. Barker moved to approve overall construction costs for the Wasatch project upgrades as proposed, seconded by Nancy Blair. The motion carried unanimously.

MOTION: Motion was made by Board member Joyce Wilson to adjourn to a recommended closed session as a strategy session to discuss the purchase, exchange, or lease of real property. Seconded by Douglas B. Barker and carried on the following individual vote: Don E. Belnap, aye; Joyce Wilson, aye; Douglas B. Barker, aye; Nancy Blair, aye; and Susan Richards, aye.

President Belnap called for a brief recess for the aforementioned purpose at 7:53 p.m.

3. **Closed Session, Room 200**

President Belnap called the meeting to order at 8:04 p.m. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant

Discussion ensued regarding the purchase, exchange, or lease of real property.

MOTION: Board member Nancy Blair moved to adjourn the closed session. Seconded by Joyce Wilson. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President Belnap adjourned the meeting at 8:56 p.m.

President

Business Administrator