



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Les Whitney
Terry Wiseman
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **2:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, December 17, 2019**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. Chad Atkinson, Hinton Burdick: Presentation of Financial Audit for Fiscal Year 2018-2019
 - b. Michelle Evans/Makayla Bealer: Presentation of the HUB/Cariaggo brand and plan for Beaver County
- 3. CONSENT ISSUES**
 - a. Financial report November 2019
 - b. Approval of bills and payroll
 - c. Approval of minutes: November 19, 2019 Regular Council Meeting
- 4. NEW BUSINESS**
 - a. Discuss South Central Franchise for Fiber Project outside of City Limits
 - b. Consideration and approval of Utah State Treasury Withdrawal
 - c. Discuss City Owned Property in Horn Silver Estates
 - d. Discuss relinquishing of ownership of 1996 Chip Spreader
- 5. OLD BUSINESS**
 - a. Culinary Water Project Update
 - b. Review and discuss Aged Assistance Program
- 6. ORDINANCES AND RESOLUTIONS**
 - a. Resolution 18-2019 "Emergency Response Plan and Vulnerability Assessment for Milford City Water System"
 - b. Resolution 19-2019 "Setting Aged Assistance Program Water Rate in Fee Schedule"
- 7. COMMENTS**
 - a. Staff member reports and comments
 - b. Council member reports and comments

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

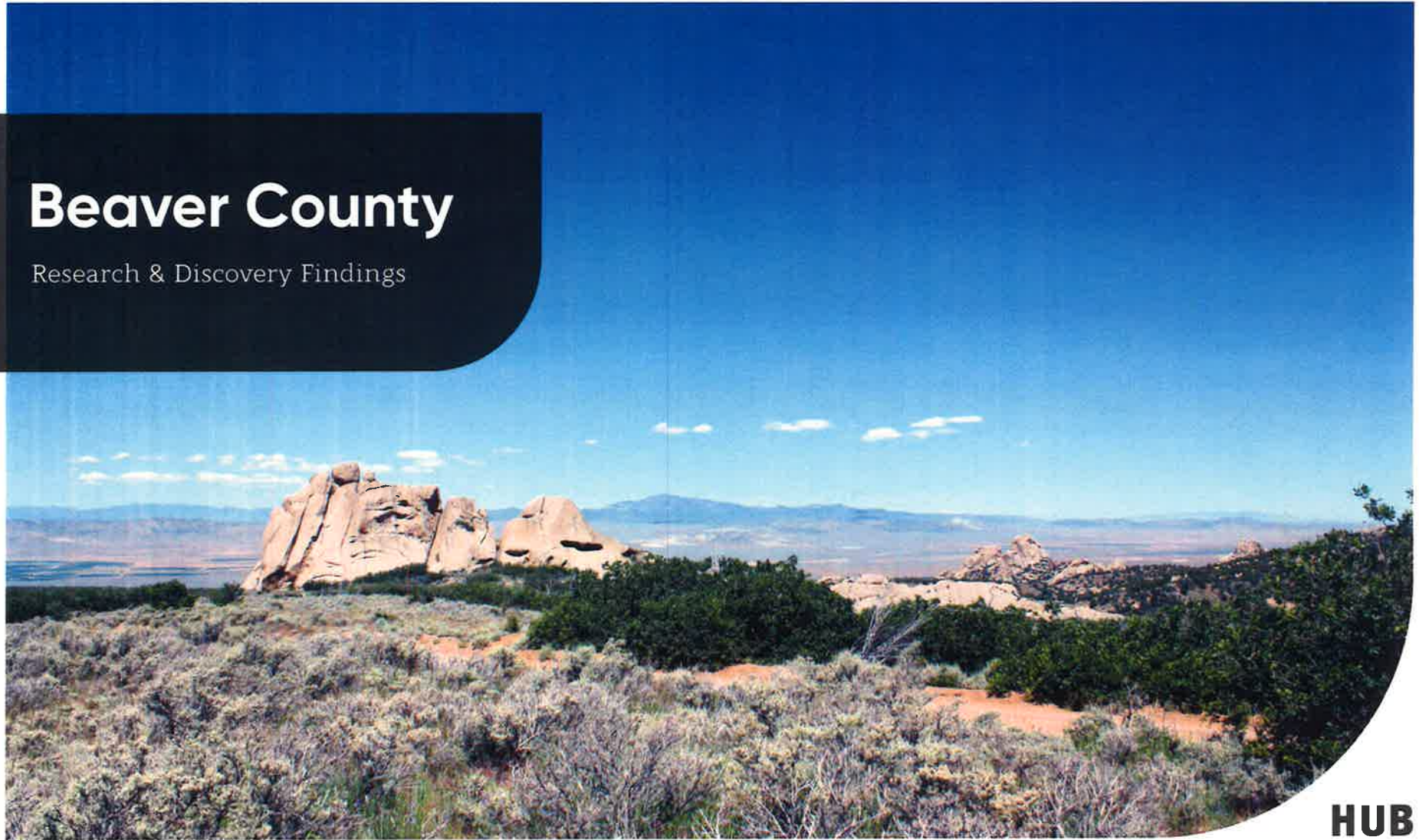
CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 12th day of December, 2019. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

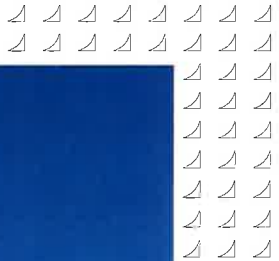
In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

Beaver County

Research & Discovery Findings

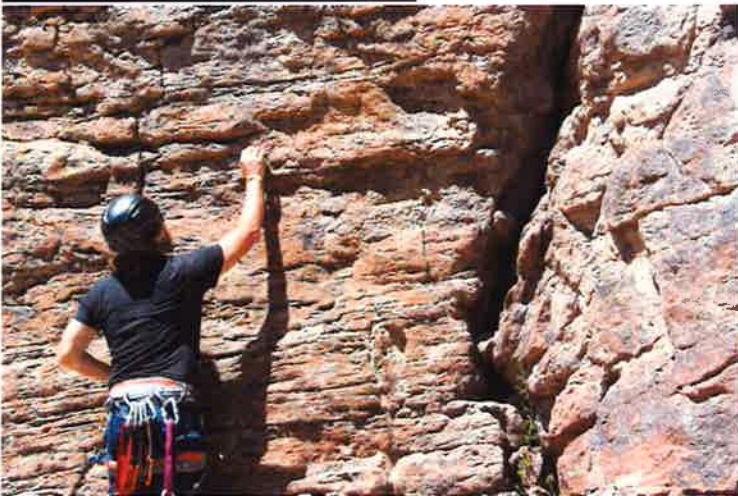


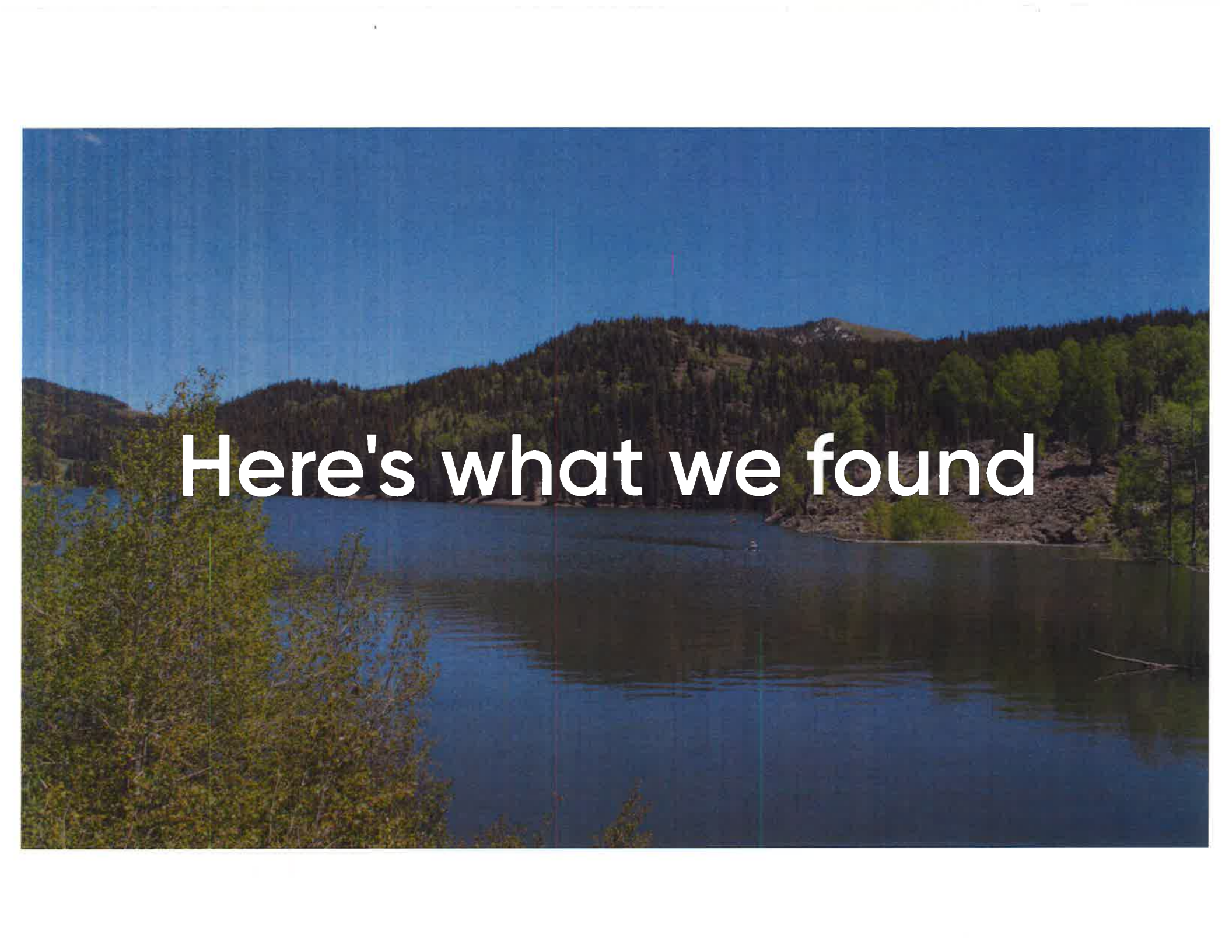
HUB





3 days
3 communities
3 mountain ranges



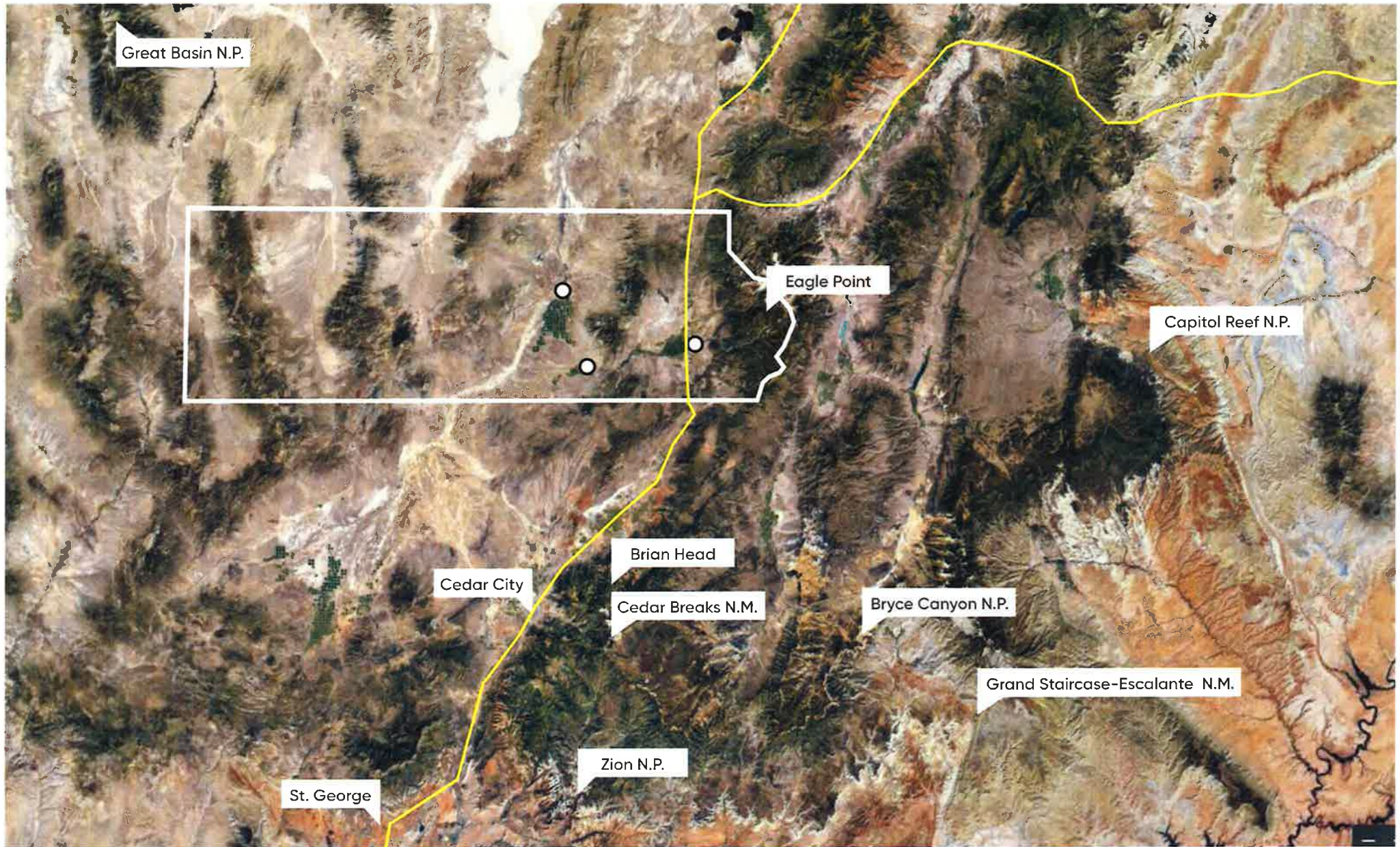


Here's what we found

your position in the
state



your position in the
region



WHAT ARE BRAND GUIDELINES?

Our brand is more than a logo or tagline. It encompasses our essence and every way we communicate it to others. The strength of our brand depends on the consistency of its implementation. Consistency leads to brand recognition.

That's where these guidelines are helpful. They help us promote the Ramblers in a consistently recognizable manner with visuals and words derived from our brand attributes. Reference these guidelines whenever you create something new for the brand. If working with external partners, give them these guidelines so they have all the tools they need to successfully add to the brand.



RAMBLERS



THE RAMBLERS BRAND GUIDELINES · VERSION 001

OUR VOICE OUR BRAND AUDIENCE

Visitors to the Ramblers seek different things. For some, it's the thrill of an extreme trail. For others, it's easily accessibly camping with friends. And for some, it's the surprise attraction discovered after pulling over for a bathroom break. Our four main audiences may be visiting the Ramblers for different purposes and lengths of time, but they all seek authenticity, convenience, and something new to discover.



**PASSING
THROUGH**



**INDEPENDENT
ADVENTURER**



**EASYGOING
VACATIONER**



**EVENT
ATTENDEE**

PURPOSE	passing through - regular (trucker/snowbird) - one-time (roadtrip)	visiting with a specific objective: to do xyz.	Seeking an "authentic" Utah experience - family: cheap investment - Gen-zennial: undiscovered moments	participate or attend a special event
TIME	5 minutes - 2 hours	1-3 days	1-3 days	1-3 days
SEEKING	bathroom, food, gas, diversion	food, supplies, gas	bargain price, no crowds, no planning required, lodging, dining, (guided)activities, rentals	engagement before and after the event, lodging, dining
PLACES	The Creamery, courthouse, restaurants, convenience stores/gas	Eagle Point, Frisco Peak, Paiute Trail, 3 Peaks, Wah Wahs/Minerals	Tushars, Minersville Lake, Frisco, Rock Corral, Courthouse	Tushar Mountains, Rock Corral, Frisco, The Creamery, Courthouse
ACTIVITIES	dining, gift-buying museums/quick sites	hang gliding, mountain biking, mountain summiting, ATV riding, rockhounding	skiing, hiking, biking, ATV riding, fishing, swimming, rockhounding	climbing, biking, skiing, ATV riding, rockhounding

OUR VOICE MESSAGING

Our messaging emphasizes the wealth of activities available in the Ramblers, the sense of simplicity, quiet, and tradition a visitor may find in our mountains, and the awe of discovering something new.

Our tagline, "Utah. Pure and Simple," may be used as standalone messaging or it may be integrated into a more detailed description. In both cases, it serves as a call to action for those looking for a slower-paced, less crowded destination.

FOCUS:

UTAH. PURE AND SIMPLE.

Activities
Tradition and simplicity
Discovery

Think you know Utah?
Think there's no vista left unphotographed?
Think it's all been discovered?

We know places. Mountains with names like Tushar, Frisco, and Wah Wah. Mountains where you can still experience the simple joy of riding the trail, pitching your tent, and building a campfire. Mountains you can trek by foot, hoof, two wheels, or four and not see another soul. Mountains cradling clear alpine lakes, the remnants of ghost towns, and rare precious gems.

From the lung-pumping trail to the summit of Delano Peak (top out above 12,000 feet!) to the scenic crests of the Indian Peak Range—best experienced as a backdrop for stunning desert sunsets—the solitude and thrill of the Ramblers offer a bounty of experiences, memories, and photo ops. This is Utah, pure and simple.



OUR VOICE MESSAGING VARIATIONS

PRIMARY

UTAH. PURE AND SIMPLE.

VARIATIONS

The subject of the tagline may be replaced to emphasize visiting in a certain season or to do a specific activity:

**WINTER. PURE AND SIMPLE.
SPRING. PURE AND SIMPLE.
SUMMER. PURE AND SIMPLE.
AUTUMN. PURE AND SIMPLE.
HIKING. PURE AND SIMPLE.
SKIING. PURE AND SIMPLE.
FISHING. PURE AND SIMPLE.**

CAMPAIGN TAGLINE

COME TAKE A PEAK.

ACTIVE VERBS

Associate the Ramblers with all the activities visitors can do here by creating a verb catalog that always ends with "Ramble."

**SKI.
HIKE.
RIDE.
CAMP.
RAMBLE.**



OUR VOICE MESSAGING VARIATIONS

In certain contexts, emphasizing a specific mountain range may be necessary. In this case, lead with messaging that is range-forward.

TUSHARS

Go big on the slopes or just chill on the shores of Puffer Lake. Topping out over 12,000 feet, the Tushars can get a little extreme. They host an annual bike race called the Crusher in the Tushar, for crying out loud. So push your limits, on foot, skis, or ATV.

MINERALS

They may look unassuming from the east, but around the western side of the Minerals cracked and jagged granite form what looks like the ruins of an ancient city of giants, a city that's all yours to explore. (Oh, and the minerals? Smoky quartz and feldspar.)

FRISCOS

(Yes, short for San Francisco), The Friscos used to be the site of a huge mining operation, and you can still see remnants of the town of 6,000 and the conical charcoal kilns used for smelting. Or you can go to the top of Frisco Peak and hang glide to the other side of the state. Your choice.

WAH WAHS

You have to go WAY out there to experience the wilds of the Wah Wahs. And you'll have to go even longer before you might find the red emerald found in the mountains--the only place on earth where it's big enough to cut into gems.

INDIAN PEAK

Maybe you're a peakbagger collecting all the Utah highpoints. Or maybe you just like the way the sun sets behind purple desert mountains. Either way, these are your mountains.



CREATED NOVEMBER 2019

 **RAMBLERS**

OUR LOOK.

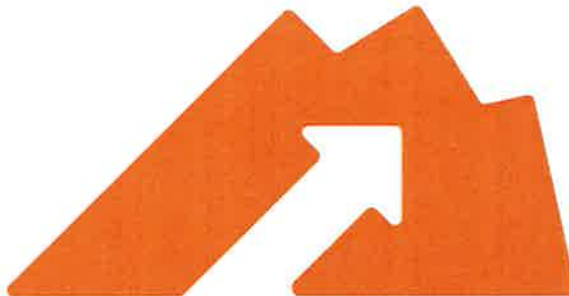


THE RAMBLERS BRAND GUIDELINES · VERSION 001

OUR LOOK PRIMARY MARK

Our primary mark is the cornerstone of the visual brand. It not only evokes the natural landscape of Beaver County and the surrounding areas, but with the inclusion of the arrow, calls back to the action of “rambling.”

As these vast mountain ranges ramble across the horizon, visitors are invited to ramble their way through the experiences the area has to offer.



OUR LOOK PRIMARY LOCKUPS

Our primary lockups include the primary logo mark and our brand name.

"Ramblers" is set in all caps Prompt Black, paired with the primary mark either center aligned above it, or arranged on the left. These are the only two acceptable ways to represent the brand in contexts where the brand isn't already sufficiently represented or well-known, such as advertising, welcome signs, and the like.



OUR LOOK SECONDARY LOCKUPS

These secondary lockups act as supplementary, yet iconic representations of the brand in certain use cases. They can be used freely and interchangeably with each other in social media posts, bumper stickers, pins, accessories, and the like. Feel free to use these in places where the existing brand is clearly represented, or in close proximity to brand messaging.

RAMBLERS



OUR LOOK

LOCATION LOCKUPS

Whenever it's necessary to produce location-specific branded content or touchpoints, these location lockups can be used.

We've provided a lockup for each of Beaver County's most well-known mountain ranges, as well as a few others for more general, non-specific region markers.

When utilizing these lockups, it's important to keep the intended audience in mind—a traveler from out of state might be more familiar with the location of the Great Basin than an in-state roadtripper who's headed specifically toward the Tushar Mountains for a weekend trip.



OUR LOOK LOGO CONTAINER

In specific use cases (think advertising, social media, video content, merchandise, etc.) the primary logo mark can be used as a container for photography. This can be a great way to reinforce the brand mark's recognizability while using beautiful imagery to communicate what the area has to offer.

For some more specific guidelines on how to best utilize the logo as a container, look to the next page.



UTAH. PURE AND SIMPLE.



OUR LOOK

COLOR

PALETTE

Our brand color palette is inspired by the rich, naturally occurring colors of the Ramblers' environment, mixed with a few modern, vibrant colors to keep the brand feeling contemporary and energetic.

For most color applications, you can rely on the earthier, more neutral tones: Charcoal, Mustard Yellow, and Moss Green. The brighter colors, Sky Blue, Terracotta and Mint Green can be used to add energy and life if the palette starts to get too neutral.

C21 M5 Y61 K0
R190 G202 B195
#A6C9A5

C21 M62 Y71 K5
R192 G114 B83
#C07253

C59 M15 Y41 K0
R110 G174 B160
#86A9A0

C50 M45 Y100 K23
R118 G108 B44
#766C2C

C21 M51 Y96 K4
R196 G131 B48
#C48330

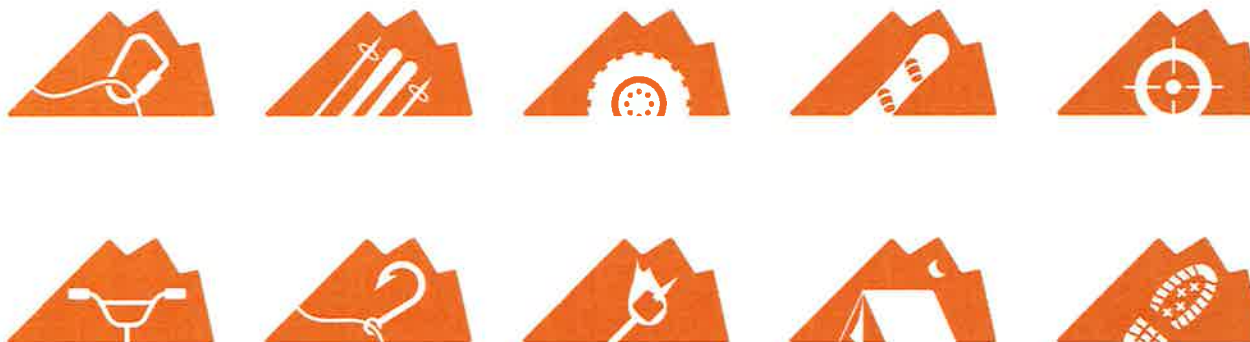
C68 M62 Y58 K45
R66 G65 B67
#424143



OUR LOOK ICONS

Much like our primary mark, our brand iconography utilizes a silhouetted visual style to communicate specific activities a visitor can experience.

To maintain a visual consistency with the main brand mark, the activity icons must be illustrated as a knocked out silhouette that exists inside the mountain shape. For this reason, each icon must be a single color.



OUR LOOK ICON USAGE

When using any of the icons to represent an activity, it must be paired with relevant messaging to reinforce the icon's meaning. There are times when the icon can be the focal point of a design, but in order to maintain clarity for viewers who are unfamiliar with the brand, captions and copywriting must be used wisely.



OUR LOOK ACTIVITIES

Our brand iconography is only one way to represent the Ramblers' many activities.

Reminiscent of our secondary lockups, using a sideways vertical type motif can be another bold and creative way to call attention to specific ways to recreate.

However, these activity representations come with guidelines. When utilizing the brand icons, they must remain at a large enough size to be legible alongside the messaging they're paired with.

In the case of these sideways type lockups, only the primary mark should be paired above the type. Since it's visually much simpler than the brand icons, it's much more legible at a small scale. To further communicate the specific activity, imagery may be used to heighten the excitement and experience that comes with a certain activity. Think posters, web banners, and social media posts.

 **CLIMBING.**
**PURE AND
SIMPLE.**

 **BIKING.**
**PURE AND
SIMPLE.**

 **SKIING.**
**PURE AND
SIMPLE.**

 **FISHING.**
**PURE AND
SIMPLE.**

 **CLIMBING**
PURE
AND
SIMPLE.

 **SKIING**
PURE
AND
SIMPLE.

 **BIKING**
PURE
AND
SIMPLE.

 **FISHING**
PURE
AND
SIMPLE.



CREATED NOVEMBER 2019

 **RAMBLERS**

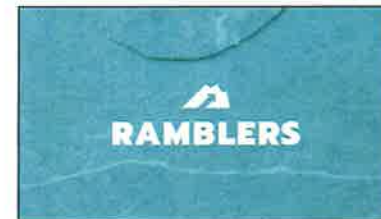
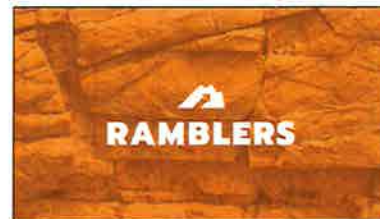
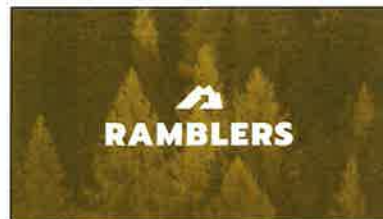
OUR BRAND, APPLIED.



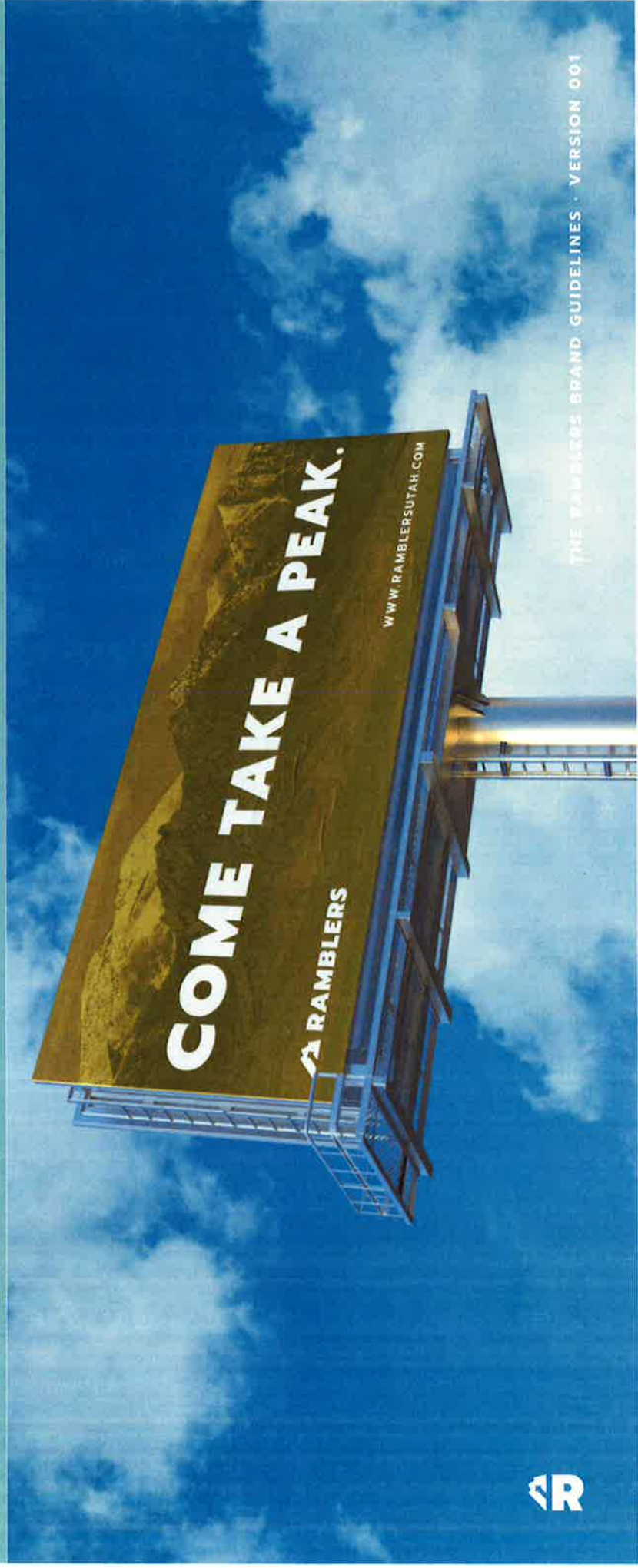
THE RAMBLERS BRAND GUIDELINES · VERSION 001

BRAND APPLICATIONS

BUSINESS CARDS

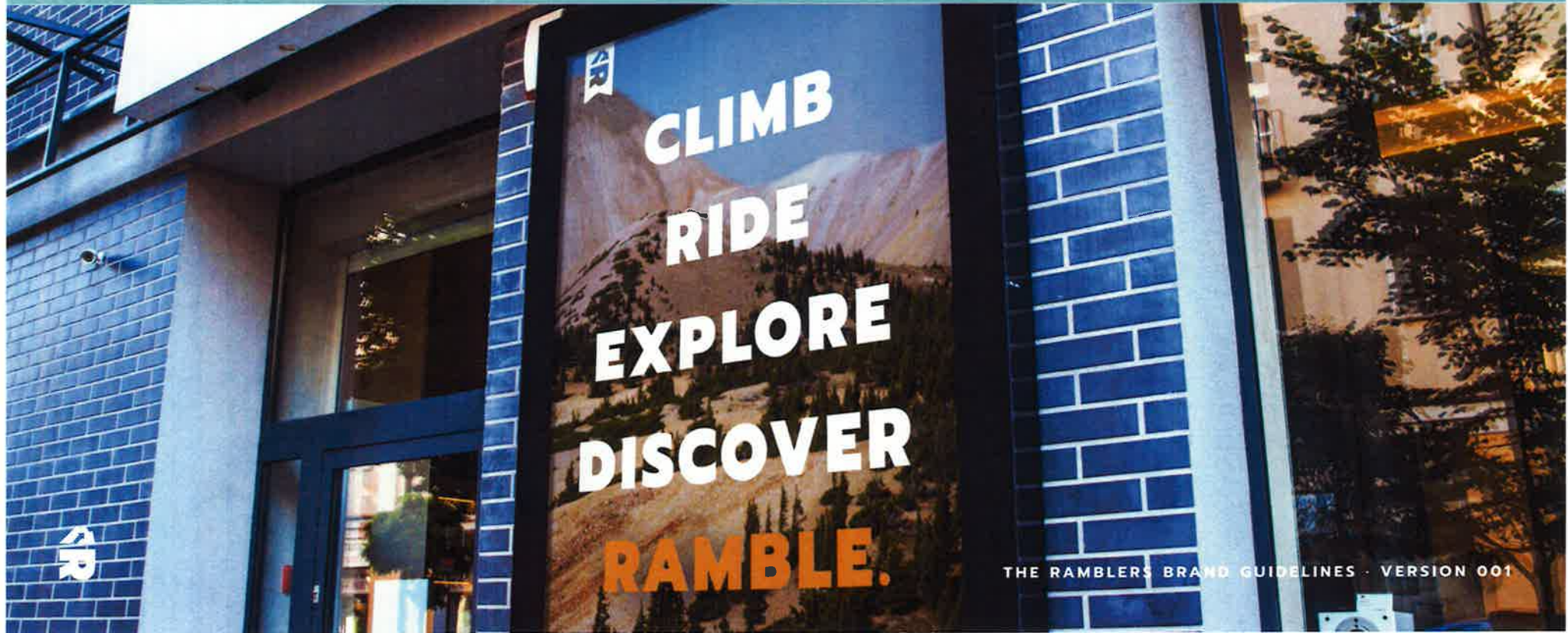


BRAND APPLICATIONS PRINT & ADVERTISING



BRAND APPLICATIONS

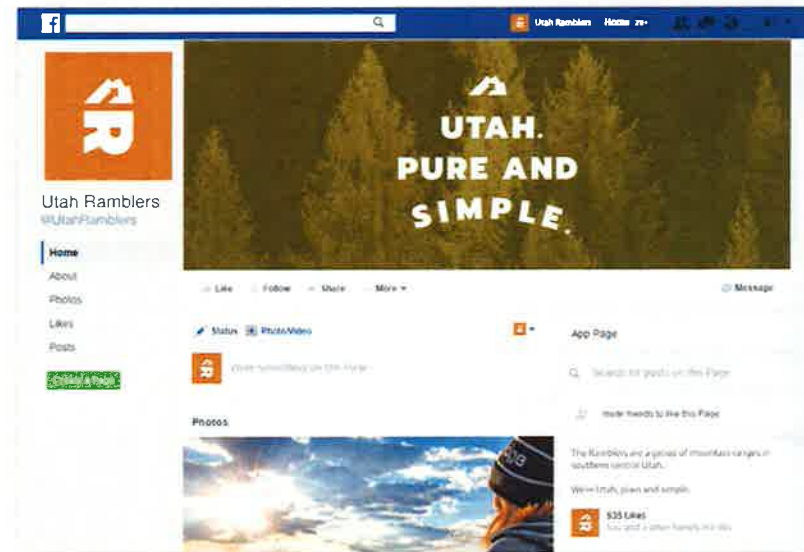
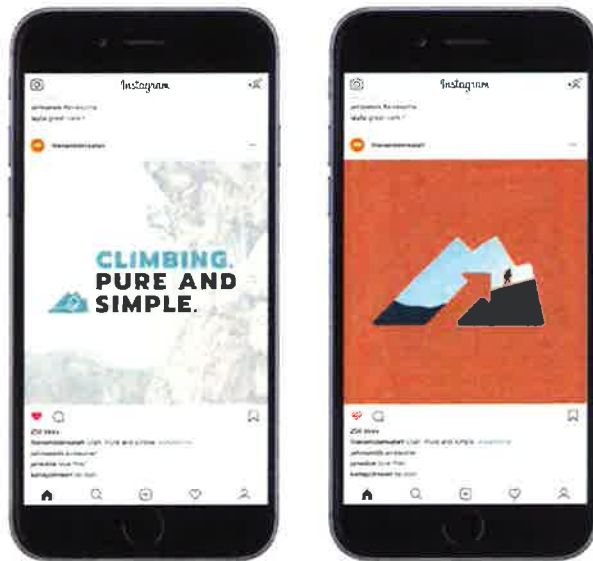
PRINT & ADVERTISING



THE RAMBLERS BRAND GUIDELINES · VERSION 001

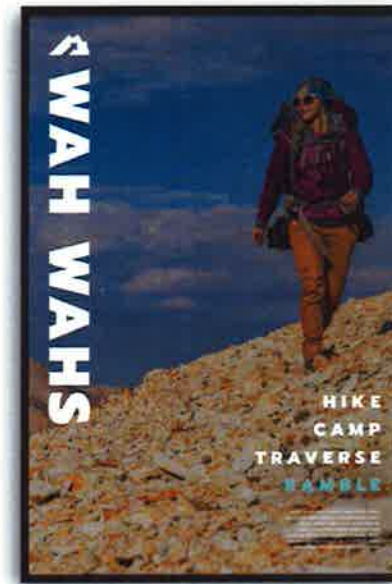
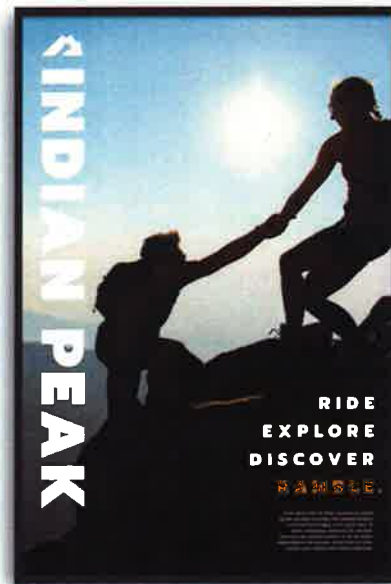
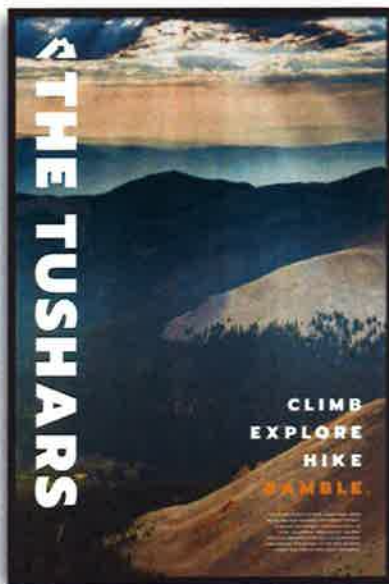
BRAND APPLICATIONS

SOCIAL MEDIA



BRAND APPLICATIONS

PRINT & ADVERTISING



CREATED NOVEMBER 2019

 **RAMBLERS**

THANK YOU!



THE RAMBLERS BRAND GUIDELINES · VERSION 001

CITY OF MILFORD
COMBINED CASH INVESTMENT
NOVEMBER 30, 2019

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	136,677.06
01-11120	CASH IN CHECKING - UIB	200.00
01-11310	PETTY CASH	200.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,143,204.65
01-11700	CASH - A/R CLEARING	(400.00)
01-11750	UTILITY CASH - A/R CLEARING	(6,341.73)

	TOTAL COMBINED CASH	1,273,802.71
01-11810	ST TREAS-DESIGNATED-WATER	(97,777.71)
01-11815	ST TREAS-DESIGNATED-SEWER	(172,809.17)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(104,501.34)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(11,892.96)
01-11819	ST TREAS- RECREATION COMPLEX	(18,294.97)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(100,325.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(26,720.00)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(18,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(638,488.66)

	TOTAL UNALLOCATED CASH	(5,052.16)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	212,198.61
30	ALLOCATION TO DEBT SERVICE FUND	(60,610.00)
51	ALLOCATION TO WATER FUND	155,344.86
52	ALLOCATION TO SEWER FUND	336,125.73
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(14,676.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	628,383.20
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(638,488.66)

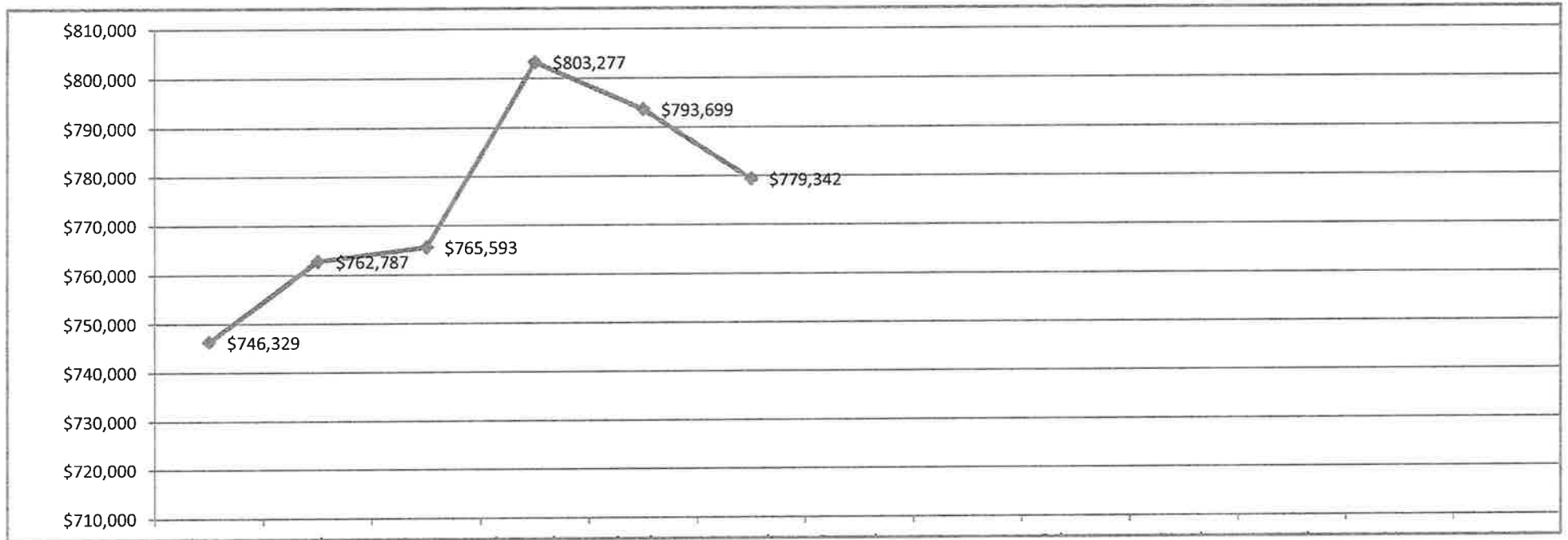
	ZERO PROOF IF ALLOCATIONS BALANCE	(10,105.46)
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Utah State Treasury Report 2019-2020

[illegible]

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342							



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$508,095.63

Budget Revenue 2019-2020

\$1,524,470.08

Retained Earnings

\$25,404.78

\$274,404.61

\$779,342.04

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	212,198.61	
10-12100	ST TREAS-DESIGNATED-GEN FUND	104,501.34	
10-12110	ST TREAS-DESIGNATED-LIBRARY	11,892.96	
10-12140	ST TREAS-RECREATION COMPLEX	18,294.97	
10-12150	ST. TREAS-RESTRICTED-LIBRARY	113.46	
10-12160	ADMIN BUILDING CASH	1,154,790.81	
10-13110	ACCOUNTS RECEIVABLE	9,086.20	
10-13113	AR/CREDIT CARD, AIRPORT	(2,516.41)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	5,214.68	
10-13115	PROPERTY TAX RECEIVABLE	165,599.47	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
TOTAL ASSETS			1,698,255.07

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	11,482.65	
10-21500	WAGES PAYABLE	11,409.39	
10-22210	FICA PAYABLE	2,315.07	
10-22220	FEDERAL WITHHOLDING PAYABLE	733.42	
10-22230	STATE WITHHOLDING PAYABLE	2,824.73	
10-22240	EMPLOYMENT SECURITY	(5,998.12)	
10-22250	WORKER COMPENSATION PAYABLE	(3,844.43)	
10-22300	RETIREMENT PAYABLE	2,895.95	
10-22310	DISABILITY PAYABLE	(7.64)	
10-22500	HEALTH INSURANCE PAYABLE	9,827.70	
10-22510	LIFE INSURANCE PAYABLE	(10.80)	
10-22600	401 K PAYABLE	624.22	
10-22601	FLEX PLAN	2,231.21	
10-22700	MISC. PAYROLL DEDUCTIONS	(355.44)	
10-22701	MISC. DEDUCTION - EMP. LOAN	348.62	
10-22703	UNITED WAY DONATION	218.50	
10-23000	DEFERRED REVENUES	736,600.00	
TOTAL LIABILITIES			771,295.03

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	147,618.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	752,564.87	
	REVENUE OVER EXPENDITURES - YTD	26,777.17	
BALANCE - CURRENT DATE			779,342.04
TOTAL FUND EQUITY			926,960.04

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

1,698,255.07

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	8,420.81	12,393.17	118,792.00	106,398.83	10.4
10-31-200 PROPERTY TAXES-DELINQUENT	26.34	291.21	10,000.00	9,708.79	2.9
10-31-300 SALES AND USE TAX	37,770.85	140,151.76	260,000.00	119,848.24	53.9
10-31-400 CABLEVISION FRANCHISE TAX	59.59	311.31	1,000.00	688.69	31.1
10-31-402 PACIFICORP FRANCHISE TAX	13,369.77	69,245.73	150,000.00	80,754.27	46.2
10-31-403 QUESTAR FRANCHISE TAX	1,274.62	4,725.79	30,000.00	25,274.21	15.8
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,542.63	9,270.48	20,000.00	10,729.52	46.4
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,792.32	21,608.73	35,000.00	13,391.27	61.7
TOTAL TAXES	65,256.93	257,998.18	624,792.00	366,793.82	41.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	1,250.00	6,200.00	4,950.00	20.2
10-32-210 BUILDING PERMITS	.00	2,416.81	8,000.00	5,583.19	30.2
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	.00	200.00	1,000.00	800.00	20.0
TOTAL LICENSES AND PERMITS	.00	4,465.00	16,285.00	11,820.00	27.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	34,500.00	34,500.00	.0
10-33-560 CLASS "C" ROAD FUNDS	18,782.31	50,046.46	123,000.00	72,953.54	40.7
10-33-700 AIRPORT GRANT REVENUE	.00	.00	150,000.00	150,000.00	.0
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,200.00	6,200.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	18,782.31	50,046.46	373,400.00	323,353.54	13.4

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,840.00	2,500.00	660.00	73.6
10-34-605 CITY RECREATION - FLAG FOOTBALL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	.00	18.00	4,800.00	4,782.00	.4
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	200.00	360.00	5,000.00	4,640.00	7.2
10-34-610 CITY RECREATION-BOY BASKETBALL	1,080.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	60.00	300.00	8,500.00	8,200.00	3.5
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBALL	860.00	1,780.00	1,600.00	(180.00)	111.3
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	.00	3,243.10	12,000.00	8,756.90	27.0
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	112,000.00	112,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	1,003.76	1,053.76	1,500.00	446.24	70.3
10-34-780 CHRISTMAS LIGHT PARADE	300.00	3,031.50	5,000.00	1,968.50	60.6
10-34-810 SALE OF CEMETERY LOTS	.00	.00	3,000.00	3,000.00	.0
10-34-820 PERPETUAL CARE	180.00	240.00	1,000.00	760.00	24.0
10-34-830 CEMETERY OPENING AND CLOSING	500.00	900.00	2,500.00	1,600.00	36.0
10-34-840 COLLECTION COSTS - GARBAGE	7,318.89	36,800.73	85,000.00	48,199.27	43.3
10-34-850 COLLECTION COSTS - COMM. DUMP	871.50	4,410.00	9,000.00	4,590.00	49.0
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	3,826.98	34,384.82	46,000.00	11,615.18	74.8
10-34-920 HANGER AND TIE DOWN	660.00	3,300.00	7,500.00	4,200.00	44.0
TOTAL CHARGES FOR SERVICES	16,861.13	117,730.76	349,850.00	232,119.24	33.7
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,141.25	5,356.25	15,000.00	9,643.75	35.7
10-36-310 CONCESSION REVENUE	.00	1,519.10	8,000.00	6,480.90	19.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	1,141.25	50,337.56	108,543.08	58,205.52	46.4
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	1,635.13	8,883.68	20,000.00	11,116.32	44.4
10-38-400 LIBRARY FINES AND FEES	63.66	529.56	1,000.00	470.44	53.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	6,245.80	18,104.43	30,000.00	11,895.57	60.4
TOTAL INTEREST/OTHER	7,944.59	27,517.67	51,600.00	24,082.33	53.3

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	109,986.21	508,095.63	1,524,470.08	1,016,374.45	33.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	13,000.00	31,200.00	18,200.00	41.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	254.47	1,272.35	3,500.00	2,227.65	36.4
TOTAL LEGISLATIVE	2,854.47	14,272.35	34,700.00	20,427.65	41.1
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	7,148.65	25,345.45	61,414.22	36,068.77	41.3
10-43-111 SALARIES & WAGES - ADMIN ASST	4,719.26	16,250.00	39,549.60	23,299.60	41.1
10-43-113 SALARIES & WAGES - RECORDER	1,354.55	4,750.15	11,460.04	6,709.89	41.5
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	5,947.17	17,067.19	42,928.36	25,861.17	39.8
10-43-131 BENEFITS - ADMIN ASST	5,092.45	13,907.93	35,253.50	21,345.57	39.5
10-43-134 BENEFITS - RECORDER	1,359.94	3,801.87	9,490.76	5,688.89	40.1
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	175.00	1,500.00	1,325.00	11.7
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	157.76	331.76	6,000.00	5,668.24	5.5
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	2,162.13	4,666.49	14,000.00	9,333.51	33.3
10-43-241 PROGRAMING AND EQUIPMENT	1,938.51	7,137.59	22,740.34	15,602.75	31.4
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	272.60	1,336.05	7,500.00	6,163.95	17.8
10-43-272 UTILITIES - TELEVISION	.00	106.32	330.00	223.68	32.2
10-43-273 UTILITIES - FIRE ALARM	.00	210.00	840.00	630.00	25.0
10-43-280 TELEPHONE - OFFICE	345.13	1,534.51	4,000.00	2,465.49	38.4
10-43-510 INSURANCE AND BONDS	30,963.68	32,069.34	43,500.00	11,430.66	73.7
10-43-520 INMATE INCIDENTALS	171.52	616.46	600.00	16.46	102.7
10-43-610 MISCELLANEOUS - GENERAL FUND	310.00	3,708.85	6,000.00	2,291.15	61.8
10-43-620 EMPLOYEES SPOT AWARDS	.00	50.00	1,000.00	950.00	5.0
TOTAL ADMINISTRATIVE	61,943.35	133,730.12	322,456.82	188,726.70	41.5
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	590.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	2,000.00	6,000.00	4,000.00	33.3
10-50-321 LEGAL FEES	206.25	881.25	3,500.00	2,618.75	25.2
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	2,049.61	7,500.00	5,450.39	27.3
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	1,296.25	15,698.36	30,500.00	14,801.64	51.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	804.15	2,554.15	6,000.00	3,445.85	42.6
10-51-130 BENEFITS - JANITORIAL	78.74	250.10	600.00	349.90	41.7
10-51-270 UTILITIES - SENIOR CITIZEN CEN	445.54	1,965.31	5,000.00	3,034.69	39.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	72.85	1,327.59	10,000.00	8,672.41	13.3
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	32.17	5,400.00	5,367.83	.6
10-51-500 ADMIN BUILDING EXPENSES	19,435.67	19,655.65	85,543.08	65,887.43	23.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	.00	71,700.00	71,700.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	20,836.95	25,784.97	198,603.08	172,818.11	13.0
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,183.30	3,433.30	13,064.74	9,631.44	26.3
10-61-130 BENEFITS - CROSSING GUARDS	115.84	336.10	1,500.00	1,163.90	22.4
10-61-230 FUEL - STREETS	290.04	1,855.02	6,500.00	4,644.98	28.5
10-61-480 STREETS - OIL AND CHIPS	.00	55,598.89	65,000.00	9,401.11	85.5
10-61-481 STREETS - MAINTENANCE	115.24	13,500.76	33,750.00	20,249.24	40.0
10-61-482 STREETS - EQUIPMENT	711.97	5,600.61	16,000.00	10,399.39	35.0
10-61-483 STREETS - LIGHTS	1,994.59	10,000.74	28,000.00	17,999.26	35.7
10-61-484 SHOP TOOLS	.00	.00	3,650.00	3,650.00	.0
10-61-610 EQUIPMENT LEASE	8,349.32	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	12,760.30	98,674.74	253,237.56	154,562.82	39.0
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	1,311.22	4,591.23	11,070.00	6,478.77	41.5
10-70-111 SALARIES & WAGES - PART TIME	395.75	5,528.29	13,000.00	7,471.71	42.5
10-70-130 BENEFITS - PARKS REG	1,341.72	3,736.09	9,169.37	5,433.28	40.8
10-70-131 BENEFITS - PARKS	40.47	565.35	1,300.00	734.65	43.5
10-70-250 EQUIPMENT SUPPLIES & MAIN.	12.05	234.34	5,000.00	4,765.66	4.7
10-70-260 PARKS MAINTENANCE	.00	1,183.90	3,000.00	1,816.10	39.5
10-70-610 CABOOSE PARK EXPENDITURES	11.90	60.47	500.00	439.53	12.1
10-70-620 RECREATION COMPLEX EXPENSE	1,023.29	1,376.26	5,000.00	3,623.74	27.5
10-70-630 CEMETERY MAINTENANCE	.00	8.57	2,000.00	1,991.43	.4
10-70-640 PAVILION EXPENSE	15.83	105.99	300.00	194.01	35.3
10-70-650 VETERAN'S PARK EXPENDITURES	29.13	770.12	1,500.00	729.88	51.3
10-70-740 CAPITAL OUTLAY - PARKS	.00	3,720.00	20,125.00	16,405.00	18.5
TOTAL PARKS	4,181.36	21,880.61	71,964.37	50,083.76	30.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	1,458.70	3,500.00	2,041.30	41.7
10-71-430 GARBAGE - COLLECTION FEES	7,067.20	35,421.99	84,000.00	48,578.01	42.2
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	520.00	2,990.00	9,500.00	6,510.00	31.5
TOTAL GARBAGE COLLECTION	7,878.94	39,870.69	97,000.00	57,129.31	41.1

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	236.15	509.15	1,092.00	582.85	46.6
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,100.00	3,000.00	1,900.00	36.7
10-72-130 BENEFITS - RECREATION	23.12	49.85	150.00	100.15	33.2
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	300.00	192.36	35.9
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,400.00	76.81	105.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	241.75	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	250.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	.00	171.37	3,200.00	3,028.63	5.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	119.23	119.23	4,200.00	4,080.77	2.8
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	.00	577.63	8,500.00	7,922.37	6.8
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	810.78	2,885.65	5,000.00	2,114.35	57.7
10-72-540 CHRISTMAS LIGHT PROJECT	52.81	603.71	1,500.00	896.29	40.3
10-72-550 JULY 4TH EXPENSE	.00	2,097.89	24,000.00	21,902.11	8.7
10-72-560 CONCESSION EXPENSE	.00	212.82	6,000.00	6,212.82	(3.6)
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	3,000.00	3,000.00	.0
TOTAL RECREATION	1,492.09	17,129.39	79,392.00	62,262.61	21.6

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	2,467.75	5,467.75	9,193.88	3,726.13	59.5
10-73-130 BENEFITS - GOLF COURSE	241.52	535.13	1,000.00	464.87	53.5
10-73-250 REPAIRS AND MAINTENANCE	15.99	144.09	5,000.00	4,855.91	2.9
10-73-270 UTILITIES - GOLF COURSE	160.82	1,480.98	3,200.00	1,719.02	46.3
10-73-480 EQUIPMENT & SUPPLIES	.00	185.19	1,000.00	814.81	18.5
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	.00	500.00	500.00	.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	2,886.08	7,813.14	20,893.88	13,080.74	37.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	123.80	2,331.71	7,243.60	4,911.89	32.2
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,171.83	20,000.00	9,828.17	50.9
10-74-130 BENEFITS-MANAGER	12.11	228.21	500.00	271.79	45.6
10-74-131 BENEFITS - LIFEGUARDS	.00	995.56	2,000.00	1,004.44	49.8
10-74-250 EQUIPMENT SUPPLIES & MAIN	49.93	3,207.30	9,000.00	5,792.70	35.6
10-74-270 UTILITIES - SWIMMING POOL	479.82	6,727.58	14,000.00	7,272.42	48.1
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	262.35	2,000.00	1,737.65	13.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	57,791.22	57,791.22	.0
TOTAL SWIMMING POOL	665.66	24,066.13	112,784.82	88,718.69	21.3
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,583.70	8,591.02	19,682.52	11,091.50	43.7
10-75-111 SALARIES & WAGES - PART TIME	1,142.25	4,043.85	9,430.20	5,386.35	42.9
10-75-130 BENEFITS - LIBRARIAN	725.94	2,413.80	5,924.83	3,511.03	40.7
10-75-131 BENEFITS - PART TIME	111.83	395.91	1,000.00	604.09	39.6
10-75-230 TRAVEL & CONFERENCES-LIBRARY	34.80	348.00	1,075.00	727.00	32.4
10-75-250 EQUIPMENT SUPPLIES & MAIN	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	36.63	214.81	900.00	685.19	23.9
10-75-252 BOOK PURCHASE - LIBRARY	371.38	1,530.57	2,000.00	469.43	76.5
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	295.39	1,009.59	3,800.00	2,790.41	26.6
10-75-280 TELEPHONE - LIBRARY	117.71	588.55	1,500.00	911.45	39.2
10-75-290 UTILITIES- INTERNET	95.25	476.25	1,200.00	723.75	39.7
10-75-470 LIBRARY GRANT- CLEF	.00	239.95	4,400.00	4,160.05	5.5
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	825.21	1,800.00	974.79	45.9
10-75-480 LIBRARY GRANT EXPENDITURES	60.61	2,696.01	3,000.00	303.99	89.9
10-75-610 MISCELLANEOUS - LIBRARY	.00	116.19	600.00	483.81	19.4
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,390.00	4,450.00	60.00	98.7
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	5,575.49	30,629.71	78,137.55	47,507.84	39.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	1,104.15	3,204.15	.00	(3,204.15)	.0
10-76-111 SALARIES & WAGES - PART TIME	.00	350.00	8,400.00	8,050.00	4.2
10-76-131 BENEFITS - PART TIME	181.08	582.88	1,400.00	817.12	41.6
10-76-230 TRAVEL AND CONFERENCES	.00	604.32	1,000.00	395.68	60.4
10-76-250 REPAIRS AND MAINTENANCE	.00	418.87	6,000.00	5,581.13	7.0
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	2,500.00	160,000.00	157,500.00	1.6
10-76-270 UTILITIES - AIRPORT	208.39	1,023.07	3,000.00	1,976.93	34.1
10-76-280 TELEPHONE - AIRPORT	115.18	573.81	1,500.00	926.19	38.3
10-76-290 CREDIT CARD PROCESSING FEE	194.48	1,422.02	2,500.00	1,077.98	56.9
10-76-481 FUEL PURCHASE - JET A	.00	9,782.76	20,000.00	10,217.24	48.9
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	20,000.00	(11,039.29)	155.2
10-76-610 MISCELLANEOUS - AIRPORT	169.42	267.08	1,000.00	732.92	26.7
TOTAL AIRPORT	1,972.70	51,768.25	224,800.00	173,031.75	23.0
TOTAL FUND EXPENDITURES	124,343.64	481,318.46	1,524,470.08	1,043,151.62	31.6
NET REVENUE OVER EXPENDITURES	(14,357.43)	26,777.17	.00	(26,777.17)	.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	60,610.00)	
30-12120	ST. TREAS CIB LIBRARY		32,534.00	
30-14150	PROPERTY HELD FOR SALE		60,700.00	
	TOTAL ASSETS			32,624.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	17,950.46)	
	REVENUE OVER EXPENDITURES - YTD	(	17,502.00)	
	BALANCE - CURRENT DATE		32,624.00	
	TOTAL FUND EQUITY			32,624.00
	TOTAL LIABILITIES AND EQUITY			32,624.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	(6,834.00)	(17,502.00)	.00	17,502.00	.0
TOTAL SOURCE 39	(6,834.00)	(17,502.00)	.00	17,502.00	.0
TOTAL FUND REVENUE	(6,834.00)	(17,502.00)	.00	17,502.00	.0
NET REVENUE OVER EXPENDITURES	(6,834.00)	(17,502.00)	.00	17,502.00	.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	155,344.86	
51-12100	ST TREAS-DESIGNATED-WATER	97,777.71	
51-12120	ST TREAS-RESTRICTED-BOND S3054	100,325.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	27,449.14	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,579.49	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,454,866.01	
51-16510	MACHINERY AND EQUIPMENT	64,585.65	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,852,782.03)	
TOTAL ASSETS			1,232,754.11

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	48.50	
51-21320	DEPOSITS PAYABLE	15,418.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	22,567.82	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	192,000.00	
51-25500	WATER FUND INTEREST PAYABLE	3,540.00	
51-25700	NET PENSION LIABILITY	33,680.81	
TOTAL LIABILITIES			275,255.13

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	22,407.21	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	27,146.90	
51-29800	RETAINED EARNINGS-WATER FUND	750,095.34	
51-29900	RETAINED EARNINGS-DESIGNATED	221,288.84	
	REVENUE OVER EXPENDITURES - YTD	(63,439.31)	
BALANCE - CURRENT DATE		935,091.77	
TOTAL FUND EQUITY			957,498.98
TOTAL LIABILITIES AND EQUITY			1,232,754.11

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	23,557.75	200,299.08	450,000.00	249,700.92	44.5
51-37-200 WATER CONNECTION FEES	.00	166.06	1,000.00	833.94	16.6
51-37-201 IMPACT FEES	.00	1,381.03	2,500.00	1,118.97	55.2
51-37-300 PENALTIES & FORFEITURES	273.28	1,438.47	2,500.00	1,061.53	57.5
51-37-400 GRANTS	.00	30,000.00	.00	30,000.00	.0
51-37-600 INTEREST - WATER FUND	233.87	1,273.52	3,000.00	1,726.48	42.5
TOTAL OPERATING REVENUE	24,064.90	234,558.16	459,000.00	224,441.84	51.1
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL INTEREST - OTHER	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL FUND REVENUE	24,064.90	239,290.71	471,500.00	232,209.29	50.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,904.83	24,451.45	59,219.76	34,768.31	41.3
51-40-111 SALARIES & WAGES-OPERATOR A&B	5,248.21	18,368.21	44,280.00	25,911.79	41.5
51-40-112 SALARIES & WAGES-UTILITY CLERK	4,063.64	14,250.30	34,380.11	20,129.81	41.5
51-40-130 BENEFITS - FOREMAN	6,043.36	17,398.80	42,228.72	24,829.92	41.2
51-40-131 BENEFITS - OPERATOR A & B	5,364.85	14,938.23	36,677.45	21,739.22	40.7
51-40-134 BENEFITS - UTILITY CLERK	4,079.79	11,405.12	28,472.28	17,067.16	40.1
51-40-230 WATER FUEL	289.17	1,849.46	5,000.00	3,150.54	37.0
51-40-250 EQUIPMENT SUPPLIES & MAIN.	944.67	8,415.63	15,000.00	6,584.37	56.1
51-40-270 UTILITIES - CULINARY	2,524.61	24,637.10	42,000.00	17,362.90	58.7
51-40-271 UTILITIES-PRESSURE PUMP	746.63	4,379.52	9,000.00	4,620.48	48.7
51-40-273 UTILITIES-IRRIGATION	774.43	7,142.11	8,600.00	1,457.89	83.1
51-40-274 UTILITIES-INTERNET	39.95	199.75	500.00	300.25	40.0
51-40-280 TELEPHONE - WATER	135.55	486.61	1,300.00	813.39	37.4
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	635.00	1,446.00	3,600.00	2,154.00	40.2
51-40-311 LEGAL AND AUDIT SERVICES	205.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	210.50	567.05	2,500.00	1,932.95	22.7
51-40-620 SERVLINE INSURANCE	2,244.00	5,554.00	13,500.00	7,946.00	41.1
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	64,448.43	16,100.00	(48,348.43)	400.3
51-40-742 2020 CULINARY WATER PROJECT	138.13	79,051.00	.00	(79,051.00)	.0
51-40-813 BOND 3S024 INTEREST	.00	.00	5,760.00	5,760.00	.0
 TOTAL EXPENDITURES	 40,592.32	 302,730.02	 441,818.32	 139,088.30	 68.5
 TOTAL FUND EXPENDITURES	 40,592.32	 302,730.02	 441,818.32	 139,088.30	 68.5
 NET REVENUE OVER EXPENDITURES	 (16,527.42)	 (63,439.31)	 29,681.68	 93,120.99	 (213.7)

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	336,125.73	
52-12110	ST. TREAS-DESIGNATED SEWER	172,809.17	
52-13110	ACCOUNTS RECEIVABLE	28,311.31	
52-14200	DEFERRED OUTFLOW OF RESOURCES	30,344.18	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	127,166.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,768,008.22)	
TOTAL ASSETS			1,153,282.96

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	383.38	
52-21330	ACCRUED EMPLOYEE BENEFITS	26,819.90	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	32,363.31	
TOTAL LIABILITIES			67,566.59

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	21,530.70	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	9,696.81	
52-29800	RETAINED EARNINGS-SEWER FUND	910,405.65	
52-29900	RETAINED EARNINGS-DESIGNATED	99,571.76	
	REVENUE OVER EXPENDITURES - YTD	44,511.45	
BALANCE - CURRENT DATE		1,064,185.67	
TOTAL FUND EQUITY			1,085,716.37
TOTAL LIABILITIES AND EQUITY			1,153,282.96

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	22,999.37	115,898.01	270,000.00	154,101.99	42.9
52-37-201 IMPACT FEES	.00	924.57	2,500.00	1,575.43	37.0
52-37-600 INTEREST - SEWER FUND	413.34	2,250.79	5,000.00	2,749.21	45.0
TOTAL OPERATING REVENUE	23,412.71	119,073.37	277,500.00	158,426.63	42.9
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	50.00	1,800.00	100.00	(1,700.00)	1800.0
TOTAL INTEREST - OTHER	50.00	1,800.00	100.00	(1,700.00)	1800.0
TOTAL FUND REVENUE	23,462.71	120,873.37	277,600.00	156,726.63	43.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	6,625.79	23,428.27	56,708.47	33,280.20	41.3
52-40-111 SALARIES & WAGES-OPERATOR A&B	3,933.63	13,773.62	33,210.00	19,436.38	41.5
52-40-130 BENEFITS - OPERATOR A & B	4,024.96	11,207.45	27,508.08	16,300.63	40.7
52-40-131 BENEFITS - LEADMAN	5,952.97	17,068.86	41,428.07	24,359.21	41.2
52-40-230 FUEL - SEWER	289.17	1,849.46	4,000.00	2,150.54	46.2
52-40-250 EQUIPMENT SUPPLIES & MAIN	318.09	1,435.94	10,000.00	8,564.06	14.4
52-40-270 UTILITIES-ELECTRICAL & GAS	664.77	1,768.41	8,000.00	6,231.59	22.1
52-40-280 TELEPHONE - SEWER	63.86	127.66	400.00	272.34	31.9
52-40-310 LEGAL AND AUDIT SERVICES	205.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	65.00	323.00	1,000.00	677.00	32.3
52-40-620 SERVLINE PROTECTION	663.00	1,638.00	3,500.00	1,862.00	46.8
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	22,806.24	76,361.92	270,754.62	194,392.70	28.2
TOTAL FUND EXPENDITURES	22,806.24	76,361.92	270,754.62	194,392.70	28.2
NET REVENUE OVER EXPENDITURES	656.47	44,511.45	6,845.38	(37,666.07)	650.2

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	14,676.00)	
54-12110	ST TREAS CIB LIBRARY		1,676.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
	TOTAL ASSETS		(	10,000.00)

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(	10,000.00)	
	TOTAL LIABILITIES		(	10,000.00)
	TOTAL LIABILITIES AND EQUITY		(	10,000.00)

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	233,073.46	
91-16210	BUILDINGS	2,146,960.06	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,771,347.43	
91-16410	OFFICE FURNITURE AND EQUIPMENT	92,041.11	
91-16510	MACHINERY AND EQUIPMENT	437,768.06	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	930,118.86	
91-16810	WIP	492,164.81	
	TOTAL ASSETS		7,230,102.79

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,484,510.64	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE		7,230,102.79
	TOTAL FUND EQUITY		7,230,102.79
	TOTAL LIABILITIES AND EQUITY		7,230,102.79

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2019

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,044,346.67

TOTAL ASSETS

1,044,346.67

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

230,000.00

95-25105 ADMINISTRATION BUILDING LOAN

736,000.00

95-25300 LEASE PAYABLE GRADER

10,129.18

95-25700 NET PENSION LIABILITY

47,516.88

TOTAL LIABILITIES

1,044,346.67

TOTAL LIABILITIES AND EQUITY

1,044,346.67

Milford Municipal Airport Monthly Fuel Analysis Month November 2019

100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
\$132.18	26.49	\$0.00	0					\$4.43	\$127.75
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$415.42	100.1					\$11.84	\$403.58
\$0.00	0	\$291.29	70.19					\$11.84	\$279.45
\$0.00	0	\$73.21	17.64					\$7.10	\$66.11
\$234.83	47.06	\$148.90	35.88					\$7.10	\$378.63
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$704.67	169.8					\$23.72	\$680.95
\$0.00	0	\$0.00	0						\$0.00
\$68.41	13.71	\$0.00	0					\$2.29	\$66.12
\$0.00	0	\$0.00	0						\$0.00
\$58.08	11.64	\$0.00	0					\$1.95	\$56.13
\$89.87	18.01	\$0.00	0					\$3.01	\$86.86
\$143.51	28.6	\$0.00	0					\$3.44	\$140.07
\$130.14	26.08	\$0.00	0					\$4.49	\$125.65
\$195.41	39.16	\$0.00	0					\$7.88	\$187.53
\$0.00	0	\$0.00	0						\$0.00
\$333.63	66.86	\$342.46	82.52					\$23.17	\$652.92
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$269.96	54.1	\$0.00	0					\$9.21	\$260.75
\$100.35	20.11	\$0.00	0					\$3.36	\$96.99
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$94.66	18.97	\$0.00	0						\$94.66
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
									\$0.00
									\$0.00
\$1,851.03	370.79	\$1,975.95	476.13	\$0.00	\$0.00	\$0.00	\$0.00	\$124.83	\$3,702.15

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

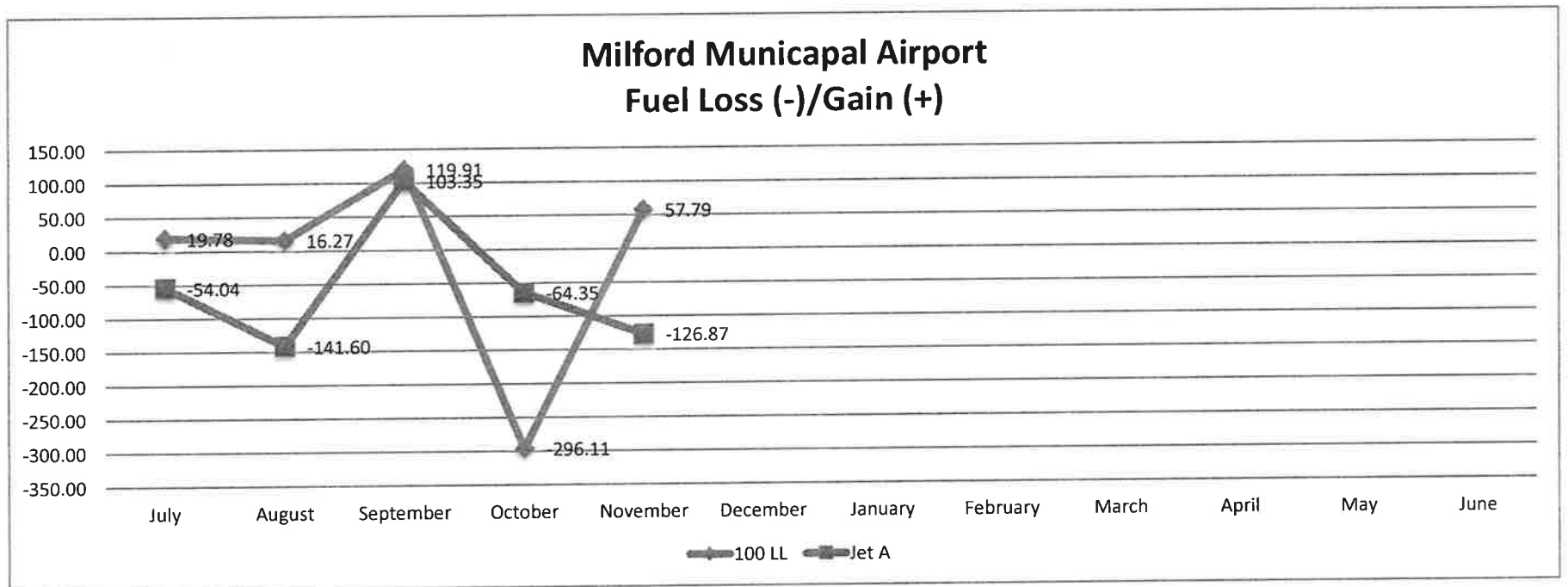
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			-\$1,873.16
\$3,826.98			\$1,953.82
	\$4,470.23	CC Rem	-\$2,516.41
	\$0.00	Cash	-\$2,516.41

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	4511.00	0.00	370.79	4140.21	4198.00	57.79	\$4.46	\$18,723.08
Jet A	3665.00	0.00	476.13	3188.87	3062.00	-126.87	\$3.29	\$10,073.98
Total	8176.00	0.00	846.92	7329.08	7260.00	-69.08		\$28,797.06

Milford Municipal Airport Fuel Loss/Gain 2019-2020

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79							
Jet A	-54.04	-141.60	103.35	-64.35	-126.87							



DRAFT

Milford City Council Meeting
Tuesday, November 19, 2019, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Les Whitney, Shane Yardley.

Absent: Council Member Terry Wiseman

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, Foreman Benjamin Stewart, and Jesse Ralphs - Sunrise Engineering.

Visitors (Official Roster): Jennifer Mott – Festival of Trees; Lawrence Roberts.

Call to Order

Mayor Nolan Davis called the meeting to order at 4:03 p.m. followed by the Pledge of Allegiance.

Visitors

a. Jennifer Mott – Festival of Trees: Request for Donation to Festival of Trees for 2019

Mrs. Mott reported that the festival committee was requesting a donation to help with local open house which had already been held. The Festival of Trees in Salt Lake City will take place the week following Thanksgiving; this is where the items that were made and displayed at the local open house will be auctioned off. The money then goes to Primary Children's Hospital. Last year, the local festival brought in just over \$11K in donation which they turned into over \$35K in profits at the Salt Lake festival.

Mayor Davis complimented the committee for a great job on the festival. It is an enjoyable event and is much appreciated. He realizes there are a lot of stories behind the displays that are there and it is quite moving. The work done by the committee is appreciated. Mayor Davis recalled a \$300 donation last year asking the council what they wished to do. Council Member Spaulding asked if it was included in the budget. City Administrator Bealer explained that the city's policy is that we do not donate to organizations, however we have in the past donated \$300 to the Festival of Trees; this amount was included in the budget.

- *MOTION: Council Member Spaulding moved to approve a \$300 donation to the Festival of Trees for the 2019 Open House festivities. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Mrs. Mott left and Lawrence Roberts entered the meeting at 4:08 PM.

Consent Issues

a. Consent issues including bills and payroll, Financial Report October 2019 and Minutes of October 15, 2019 Regular Council Meeting; November 1, 2019 Special Meeting were presented for approval by the council.

- 45 ➤ *MOTION: Council Member Les Whitney moved to approve the consent issues as presented.*
46 *Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*
47

48 **New Business**

49 a. Presentation and Acceptance of Milford City Culinary Well Drilling Project Bid

50 Jesse Ralphs reported that the bids received during the second call for bids were opened earlier today.
51 He presented the three bids: Gardner Brothers was the apparent low bidder with a total bid of
52 \$576,479.80. This was a combination of the Base Bid which included the test well, and the Bid Alternate
53 which is for the production well. High Plains bid again with a total of \$594,946.00. Hydro Resources also
54 rebid at \$680,629.00. Jesse presented a few notes on the bid: On a bid like this, the unit price governs
55 over what they state their total price is. They had a math error on their calculations. Using their unit
56 prices, it actually comes in a little less than what their stated total price was. There are some forms that
57 are required by Rural Development to accompany the bid; some of those forms were submitted with the
58 bid, but we would recommend considering that an informality and requesting those forms from Gardner
59 Brothers. Jesse had time to call one reference who has done quite a bit of work with Gardner Brothers
60 over the years, also this year. He stated that across the board, some drillers that he has worked with has
61 had issues with keeping good labor and as a result of that sometimes there has been delay in getting
62 them to the project, but once they get there, they are very expeditious about doing the work. He also
63 stated that there are times that there are minor issues with work they have done on past projects but
64 they have always been good to remedy the issues with the drilling itself. That, in comparison to the other
65 bids that were received, he would rate Gardner Brothers as slightly above average, in comparison to
66 other drillers. Jesse further explained that Sunrise Engineering had done work with Gardner Brothers in
67 the past and have had good experiences with them, although the paper work was not exceptional the
68 work was done well. In this case, they would recommend, at the decision of the council, the approval of
69 the bid pending the receipt of the forms that are required to submit to Rural Development along with
70 their bid. He asked if the council had any questions. Council Member Spaulding asked for clarification
71 that it was Mr. Ralphs', along with Sunrise Engineering's recommendation that Gardner Brothers Drilling
72 would be an acceptable driller. Jesse replied that was the recommendation. Sunrise Engineering will
73 submit a formal letter to the council stating that, which will also go to Rural Development as a
74 requirement by them. He has it drafted but he wanted to advise Gardner Brothers of the error in their
75 bid and confirm that they will get the forms turned in. Council Member Shane Yardley inquired if the bid
76 tabulation that was distributed to the council had the corrected figures. Jesse cited that the bid total for
77 Gardner was \$582,000, but based on the individual units the total came in at \$576,479.80.

- 78
79 ➤ *MOTION: Council Member Shane Yardley moved to accept the bid from Gardner Brothers*
80 *Drilling pending the submission of the required certification forms. Motion was seconded by*
81 *Council Member Russell Smith. All were in favor, motion carried.*
82

83 *Council Member Les Whitney was excused at 4:15 pm to respond to an emergency call on the fire*
84 *department.*
85

86 b. Review and Discuss Senior Rate Surveys

87 Council Member Spaulding looked into various programs and requirements for aiding customers who
88 may have issues with paying their bill due to the water base rate increase. After putting thought and
89 research into it, he turned to looking into programs throughout the state that accomplish the same goal,
90 such as the H.E.A.T. Program, as well as programs available through Questar Gas and Rocky Mountain

Power, that offer opportunities for people to apply for aid in accomplishing their utility bills. He looked at the requirements those programs use and some of the ways they remediate it and he wondered what the possibility of a town the size of ours doing something similar would be given the budget and the number of people. Members of the council attended the Senior Citizen Center to give information and obtain feedback through surveys received back from the elderly group. There were 13 surveys received, which is not a large number, but there is not a large number to sample from. Basically, they found that what they estimated as a need existed, especially among the lower income residents over the age of 60 that fall within the low-income guidelines as stated by the federal poverty requirements. They crunched some numbers and came up with the idea that he wanted to discuss. It would create another rate in the city rate schedule that would allow up to ten accounts whose account holder is over the age of 60 and meet the federal poverty level of 125% for their household size. These individuals could apply for the rate on a provisional basis, for a year. The rate would not be static, it would change each year until it eventually matched the base rate under the regular rate. This would accomplish the goal of assisting the residents who are on a fixed income. He recognizes this does not accomplish the goal of helping everyone in the community who is affected by the rate increase, but definitely some of the most vulnerable citizens – especially the ones that came and voiced their concerns, this will address those concerns. He is not opposed to any other ideas that may be presented if there is a way to accomplish helping those residents who are in a similar situation but he felt this was a good starting point without putting the city in a bad position financially. He asked the group to look his proposal over and give feedback and discuss the options.

Council Member Yardley had read the guidelines; he asking of the \$1,800 that was the maximum the city would contribute to the program was going to be based on the poverty level rather than a set amount or were the amounts in the poverty level and income limits just a guideline to get us started? Council Member Spaulding explained that the income level would be based off the household size using the federal poverty level and income limits. Administrator Bealer further explained that a household of 1 would need to have an income of less than \$1301; a household of 2 - \$1761; and a household of 3 would be under \$2222. Council Member Yardley clarified that the city would not be capping it at the \$1409 for all household sizes at the 125%. Council Member Spaulding confirmed that was correct, rather than the number coming from the city, using the federal guidelines would be consistent with what other programs and needs are assessed on. Council Member Yardley asked if these would be reviewed annually? Council Member Spaulding explained that the idea was that the first ten approved each year would have the rate for that year. Residents would need to apply annually. City Administrator Bealer cited that this would be a one-year trial. If it didn't work out the first year it would not be offered for continuing years. Council Member Yardley asked if it was possible to look at the requests and identify the approvals based upon a need rather than the order of application. Council Member Spaulding explained that while he is not completely opposed to the idea, how do you answer that need short of them volunteering that information and then the city has the issue of offering the benefit within the constraints of only allowing \$1800 maximum benefit for the year. He stated maybe he was looking at it all wrong or he misunderstood the question, but that was considered. Council Member Yardley suggested that we still cap the timeline so there is a deadline but he felt that if there were thirty applications and the city only approved the first ten application and turned away twenty, where is the true need? Council Member Spaulding felt that would be something to consider if he was meaning that there were thirty applications – the city needed to identify the ten most needy, he wasn't opposed to that. Council Member Yardley assumed that we would have to verify their financial situations with documentation anyway. Council Member Spaulding agreed – it would give a good indication of actual need for the rate. Council Member

Yardley stated that we may not even get ten applications, we just don't know, but maybe we will get thirty. But as a city, if we are going to offer it, we need to have a way of identifying who needs it the most. Council Member Spaulding agreed. If we get thirty applications, we are still only able to help ten.

City Administrator recalled that during discussion it was suggested that we try to encourage the residents to look for assistance through other programs. We talked about making it a requirement that they apply for those programs. She asked Council Member Spaulding to explain why they chose not to make that a requirement. Council Member Spaulding did not want to make it so cumbersome that the people who were in most need of the aide would not consider getting the help; this was his thought process. Application with the city for this annual program would be simple; they would either meet the age and income requirement or they would not. Administrator Bealer asked if the city did not go off of the "first come, first serve" basis and received thirty applications, how would we define who was in the most need? Council Member Spaulding – by the lowest income amounts. Council Member Yardley recommended making it a requirement that each member included in the household size must meet the age and income requirement. Council Member Spaulding felt that the benefit of having somebody in the household that doesn't meet the age requirements is that there are other programs available for them. City Recorder Monica Seifers added to a comment made by Council Member Yardley earlier; there is a concern that there will be requests made to have the account holder name changed to meet the requirements of the rate offer. This is something that needs to be considered, perhaps the account must have been held in the account holders name for a significant amount of time to prevent this. Having dealt with the reduced rate program in the past, the staff saw where customers would get creative. Council Member Spaulding reiterated that the city has a narrow goal and it is to assist a small group of people who are of a certain age that have a fixed income that we are trying to reduce the sting of the initial price increase and so any adjustments to the program while making it feasible to manage, without putting too much additional duties on the office staff, to make it easy. There is discussion needed, but whatever it is we decide on we need to be able to make the decision pretty fast. Recorder Seifers asked if the applications will go before the council as a whole or will there be a committee review them; what will the applicants have to provide for the review of the application to help validate their eligibility? This has been an issue in the past when reduced rates were offered. It can become a sticky situation if one person is charged with the duty of deciding; it can become a personal issue for someone who felt that they were denied because someone didn't like them. Council Member Spaulding recommended that the city go off of the quantitative data based on the council's requirements and then the staff make recommendations to the council. He would like feedback from Attorney Kanell on what information could be collected and shared. Attorney Kanell responded that it is a good idea to have the recommendation made for the council to approve the people who have been qualified, whether you have the staff or create a committee with no more than 2 members of the council involved. Mayor Davis asked if the city sets up criteria and puts a cap on what will be allowed which is \$1800, say during the year there is a situation where there are thirty applicants and ten are selected, but somewhere along the line one of the applicants ends up having a real medical issue that causes a burden on them, is there something that we could factor in there that would allow the city to help them, or can we keep some in surplus? City Administrator felt that a reduced rate was something that the city did not want to deal with. The city is only charging our citizens what it costs to provide the services. She recommended setting the \$1800 in the budget for the program and that is it. She does not want to put a burden on the staff caused by people coming in and applying for the senior rate or due to medical problems. She would like to see an enrollment period, ten are selected qualifying per the guidelines with the council approving them and then that is it until the next year enrollment. She agrees there are times when people have high medical

bills but does not know that it is the city's place to offset that burden. Council Member Spaulding felt that this was a step in the right direction; not a perfect solution and it would possibly give more insight into the need and the council can adjust it. The need to reevaluate our rates has been discussed in recent council meetings, one thing to look at when we address this is to have a surplus account that still went into the water fund, but as a surplus, that could possibly be used for when people have difficulties paying their water, is this something that we could consider? Is this within the realms of what we could do? Mayor Davis asked if this would be similar to what the city was entertaining for putting work into the sidewalks. He expressed his appreciation for all of the work that had been put into this program, it is going to take some time to figure out just what and where the needs are but we need to remain open minded while we move forward. Attorney Kanell asked Council Member Spaulding if he was referring to bulk water sales that exceeded what we had budgeted, you might consider that as surplus that the city could budget into an assistance account? City Administrator Bealer responded that the city was currently doing that with bulk water sales and that was how the new VFD on the Golf Course Well was purchased. The surplus water sales revenues stay in the water fund and are used for "rainy day" expenses. An example of this is the \$60K the city spent to tie in the Golf Course Well; it was extra money the city had in the reserves. We are already doing that but she did not know that the city was in the position to be able to help everybody. Council Member Spaulding cited that the city could allocate an amount – if the surplus exists. City Administrator Bealer feared that the city would have 560 accounts claiming that they need assistance. Her thought was that the city was looking at a select group of individuals who were elderly. Councilmember Spaulding felt that there may solutions that could be looked into in the future, this is something that is a possible solution for the short term that is a quantifiable dollar amount and will give us time to see what the true needs are. Mayor Davis felt the council needed to take the information that was presented and move forward with it and give it a year. The city will have a good idea at the end of the first year and will have feedback. Attorney Kanell followed up with comments on the forms of documentations needed and just verifying the income without actually taking copies to be filed at the city. He did not want to file anything at the office, he felt the office could determine verification with just reviewing the actual documents rather than making copies and filing them in the office. Recorder Seifers agreed with Council Member Yardley's comment that anyone listed as part of the household should also meet the age and income requirements. Council Member Smith felt that it should be an application period and then prioritized by need rather than a first come first serve basis. Administrator Bealer asked if there were 11 qualified applicants and there was a tie for 10th place, how would that be determined? Council Member Yardley – since we don't know how many people are going to apply, what if the first year we set the criteria, take applications, and divide the amount budgeted among all of the applicants that qualify? Administrator Bealer – what if you only receive five applications? Do you still divide it amongst those individuals? Council discussed the proposed base rate increasing by a dollar annually until it reaches the residential base rate. The guidelines will be updated and the program will be initiated. Applications will be due prior to the January meeting so council can take action.

c. Canvass 2019 Municipal Election

City Recorder Seifers presented the results of the 2019 Municipal Election. (The canvassers report is attached). This was the second Vote by Mail Election for Milford City; Beaver County has been doing it for a while longer. The County Clerk's office approached the cities in 2017 to see if we would participate in the vote by mail to try to implement a more fluid process for the voters. It was getting confusing for the voters when the cities and county used different methods. It also helps the county staff keep up on the everchanging laws and requirements. The only complaint that was received from a Milford voter was that they did not have a final count after the polls closed. The County Clerk's office did not feel it was

necessary to have the ballots driven over that evening since they would have to wait for mailed ballots to be delivered. Milford City was not required to have a polling place nor were we required to stay open until 8 pm; the official polling center was at the County Clerk's office in Beaver. This was a choice that Recorder Seifers made to give everyone an opportunity to return their vote or vote provisionally without having to drive to Beaver to do so on election day. There were 34 ballots received in the Milford City Office on election day with another handful received at the county satellite office in Milford. Reviewing the notes from the 2017 election it appeared that hardly any ballots were cast after 4 pm; this was the case again in 2019, therefore Recorder Seifers may recommend keeping the poll center open until 4 pm next election year. If there were any other concerns with why they were not returned on election night, it was because Tracy was waiting for the ballots that were postmarked on that Monday to be collected. Council Member Smith asked if the returns had increased since going to Vote by Mail. Recorder Seifers reported that the numbers indicate an increase countywide. Recorder Seifers stated that Tracy has done a great job of cleaning up the poll book and there is an opportunity to educate the younger generations of the importance of registering and voting throughout the county. Vote by mail seems to be effective, there has been positive feedback from voters. Mayor Davis stated he appreciated that the city office remained open to give everyone an opportunity to vote. He supported the decision that Tracy made to not have the ballots returned the evening after poll closing. Council Member Yardley asked if the inactive registered voters were still able to vote by going to a polling center? Recorder Seifers replied that was correct. They could visit a polling center with their photo ID and vote provisionally on election day. Attorney Kanell stated that the administration in Beaver County was doing a good job. Recorder Seifers agreed stating that the Beaver County Clerk's office was very knowledgeable and professional.

- *MOTION: Council Member Ian Spaulding moved to accept the canvassers report as presented. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.*

Old Business

a. Culinary Water Project Update

Jesse Ralphs provided an update on the schedule and status of the project. He was anticipating that we would be under contract early December and mid- December a pre-construction meeting would be held. Once the test well is drilled there will be a little down time while the property is deeded over to the city and the production well is authorized by the state. Looking at the mid to end of January before we are finishing that process. The rest of the design continues as it has been discussed previously; we are still shooting for the end of February to have a final design in place to put out to bid the first of March. Our goal is to be in construction on the main project by the first of May.

Mr. Ralphs left the meeting at 5:06 PM

Ordinance and Resolutions 1:02:14

a. Resolution 17-2019 "Amending Milford Affordable Housing Plan"

Administrative Assistant Lisa Thompson explained that the Affordable Housing Plan was an element to the General Plan and had to be updated every five years. The Planning Commission has made their recommendations for the amendments. Mayor Davis thanked Lisa for her work on the plan.

- *MOTION: Council Member Shane Yardley moved to adopt Resolution 17-2019 "Amending Milford Affordable Housing Plan". Motion was seconded by Council Member Russell Smith. Roll call votes were: Council Member Smith – yes; Spaulding – yes; Yardley – yes. Motion carried.*

275
 276 **Staff and Council Reports**
 277 **Staff Member Reports and Comments**
 278 **Leo Kanell ~ City Attorney**
 279 ➤ He received a letter for the Bond that he was not able to sign until the contracts were signed by the
 280 city and the easements were obtained. He spoke with Susan (from the bond attorney's office) and
 281 she advised him to hold off. Administrator Bealer explained that the Bond Anticipation Note had to
 282 be obtained prior to having the final design; so the easements have not been obtained yet. The funds
 283 have been received and are now available.
 284
 285 **Makayla Bealer ~ City Administrator**
 286 ➤ No reports or comments.
 287
 288 **Monica Seifers ~ City Recorder**
 289 ➤ No reports or comments.
 290
 291 **Lisa Thompson ~ Administrative Assistant**
 292 ➤ No reports or comments.
 293
 294 **Ben Stewart ~ City Foreman**
 295 ➤ Working on exposing the valves so the engineers can exercise them, the crew has completed about
 296 2/3 of them.
 297
 298 **Council Member Russell Smith ~ Cemetery, Sewer**
 299 ➤ No reports or comments.
 300
 301 **Council Member Ian Spaulding ~ Airport, Recreation and Parks, Beautification**
 302 ➤ Expressed his appreciation to all staff, parents, coaches, and volunteers who assist with recreation
 303 and make it successful. One way he gauges how well he did with his students is to see what they
 304 accomplish a few years down the road. One of the things the city does is offer youth opportunities
 305 to experience skills and participation in a sport. There is a considerable amount of time involved in
 306 this. There have been, over the past couple of years, 11 first or second place trophies awarded to
 307 the MHS students as a result, in his opinion, of the participation in the city leagues and programs.
 308 He believes the upcoming winter sport and spring seasons will follow suit. That says a lot about the
 309 recreation programs as a whole.
 310
 311 **Council Member Les Whitney ~ Planning and Zoning Commission, Buildings, and Equipment**
 312 ➤ Not in attendance.
 313
 314 **Council Member Terry Wiseman ~ Library, Streets, County Board of Adjustments**
 315 ➤ Not in attendance.
 316
 317 **Council Member Shane Yardley ~ Water, Public Safety and Law Enforcement, Beautification**
 318 ➤ No reports or comments.
 319

320 Mayor Davis ~ Waste Management Board, Economic Development, Five County Steering, LIC
321 Committee, COG

322 ➤ No reports or comments.

323

324 Meeting Adjournment ~ *as there was no further business the meeting adjourned at 5:12 PM.*

325

326

327 ***THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL***

328 ***– SUBJECT TO CHANGE***

329



FRANCHISE AGREEMENT BETWEEN MILFORD CITY AND SOUTH CENTRAL COMMUNICATIONS

This Franchise Agreement is between Milford City, hereinafter referred to as the "the City" and South Central Communications of Escalante, UT, hereinafter referred to as the "the Grantee".

- A. **Authority Granted.** The City of Milford hereby grants a non-exclusive franchise to South Central Communications to construct, maintain, operate, use and furnish to the public including governmental, industrial, commercial, individual and all other consumers a communication system and all incidental or like facilities for communications within all present and future highways, streets, public places, alleys and property granted or dedicated to or by the City of Milford so long as they are constructed, maintained, erected or operated in such a manner as to comply with all ordinances of the City presently existing or as amended from time to time and to constitute the least interference with traffic in and upon highways, streets and alleys.
- B. **Restoration after Construction or Damage.** The Grantee shall, after installation, construction, relocation, maintenance, removal, or repair of its communication system, restore the surface of right-a-ways and any other City owned property which may be disturbed by the work, to at least the same condition it was prior to any such installation, construction, relocation, maintenance, or repair. The Grantee agrees to promptly complete all restoration work and to repair any damage caused by such work at its sole cost and expense.
- C. **Term of Franchise.** The Franchise hereby granted shall be non-exclusive and shall be for the term of twenty (20) years from date hereof. At the end of that term, additional terms and extensions will be negotiated upon terms and conditions deemed reasonable to both the City and the Grantee.
- D. **Acceptance.** The City declares that it shall not at any time ever become liable or responsible to any person, firm, corporation or individual for any damage, injury (including loss of life), or loss by reason of the activities of Grantee under this Franchise and South Central Communication indemnifies the City and holds it harmless against all such liabilities, loss, cost, damage, or expense.

This Franchise Agreement shall become effective on the 20th day of August, 2019.

Milford City

By: 

Nolan Davis, Mayor

Attest:



Monica D. Seifers, City Recorder

Milford City Question- OnX.PNG



Milford City Property

Legend

- 1.25" Conduit
- 24x36 Vault



Google Earth



UTAH STATE TREASURY

WITHDRAWAL FORM

Date: December 17, 2019

Reason for withdrawal: Annual Bond Payment

Total amount to be withdrawn: \$ 101,700.00

(If applicable)

Bond #: M10410 - Library Bond

Payment Amount: \$ 10,000.00

Bond #: 35024 - Water Bond

Payment Amount: \$ 91,700.00

On the 17th day of December, 2019, We hereby approve the Milford City Treasurer to withdraw funds from the Utah State Treasury.

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____

Attest:

Nolan Davis, Mayor

Monica D. Seifers, City Recorder

UTAH STATE DIVISION OF FINANCE
2110 STATE OFFICE BUILDING
PO BOX 141031
SALT LAKE CITY UT 84114-1031
(801) 538-3082

Page: 1 Period Ending: 12/31/19

Loan Number....: 3S024

DDW2

Address: SERIES 2000

Borrower ID Code: 0323

MILFORD CITY
NEDRA KENNEDY
302 S MAIN
PO BOX 69
MILFORD

UT 84751

* Please Remit 51,760.00 *

TERMS: Payment is Due 01/01/20

***** BALANCE AS OF 12/02/19 *****

Current Loan Amount..	766,000.00	Borrower Funds Bal...	0.00
Original Loan Amount.	766,000.00	IR Bal. after Bill...	0.00
Interest Margin/Rate.	3.00000	Net Prin Undisbursed.	0.00
Billing Rate.....	3.00000	Undisbursed.....	0.00
Interest Paid YTD....	7,080.00	Disbursed to Date....	766,000.00

***** Activity this period ***** Receivables this period *****

Prev. Principal Bal..	236,000.00	Prev Balance Due.....	51,080.00
Loan Funds Disbursed.	0.00	Pymts To Interest....	7,080.00
Payments Received....	44,000.00	Pymts To Princ Due...	44,000.00
Rate Option Transfers	0.00	Pymts To Late Charge.	0.00
Current Balance.....	192,000.00	Pymts To Escrows.....	0.00
		Pymts To Fees.....	0.00
Prev. Borr Fund Bal..	0.00	Balance.....	0.00
Current Disbursements	0.00		
Adjustment Journals..	0.00	Interest Bill Adj....	0.00
Current Balance:.....	0.00	Current Interest Due.	5,312.00
		Interest Estimate....	448.00
Prev. Defer Int. Bal.	0.00	Interest Adjustments.	0.00
Applied to Principal.	0.00	Principal Due.....	46,000.00
Deferred this period.	0.00	Late Charges Due.....	0.00
End Deferred Int Bal.	0.00	Escrows Due.....	0.00
Collect Rate.....	0.00000	Fees Due.....	0.00

Branch: DDW2
Loan..: 3S024

*Statement Amount..... 51,760.00 *
*Interest To Be Applied From Reserve 0.00 *
*Amount to be Remitted..... 51,760.00 *

If payment is not received by 01/31/20, it will be subject to
a late charge and additional interest as provided in the Note.

UTAH STATE DIVISION OF FINANCE
 2110 STATE OFFICE BUILDING
 PO BOX 141031
 SALT LAKE CITY UT 84114-1031
 (801) 538-3082

Page: 2 Period Ending: 12/31/19

Loan Number.....: 3S024

DDW2

Address: SERIES 2000

LOAN 3S024	LOT:	BLOCK:	ADDRESS: SERIES 2000				
<u>DATE</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>CHECK</u>	<u>TRANS</u>	<u>AMT.</u>	<u>LOAN BAL.</u>	<u>REC. BAL.</u>
11/30	BALANCE FORWARD	RATE	3.00000			236,000.00	51,080.00
01/16	Payment - Check						7,080.00
	Payment - Check		44253	44,000.00		192,000.00	
01/16	Payment - Check			7,080.00			0.00
12/02	ACCRUAL FOR 12/31/19	PRINCIPAL		46,000.00			46,000.00
12/02	ACCRUAL FOR 12/31/19	INTEREST		5,760.00			51,760.00
	RESULTING BALANCE	RATE	3.00000			192,000.00	51,760.00

UTAH STATE DIVISION OF FINANCE
2110 STATE OFFICE BUILDING
PO BOX 141031
SALT LAKE CITY UT 84114-1031
(801) 538-3082

Page: 1 Period Ending: 12/31/19
Loan Number.....: M1046 CE
Address: SERIES 2010

Borrower ID Code: 0323

MILFORD CITY
NEDRA KENNEDY
302 S MAIN
PO BOX 69
MILFORD

UT 84751

* Please Remit 10,000.00 *

TERMS: Payment is Due 01/01/20

***** BALANCE AS OF 12/02/19 *****

Current Loan Amount..	300,000.00	Borrower Funds Bal...	0.00
Original Loan Amount.	300,000.00	IR Bal. after Bill...	0.00
Interest Margin/Rate.	0.00000	Net Prin Undisbursed.	0.00
Billing Rate.....	0.00000	Undisbursed.....	0.00
Interest Paid YTD....	0.00	Disbursed to Date....	300,000.00

***** Activity this period ***** Receivables this period *****

Prev. Principal Bal..	230,000.00	Prev Balance Due.....	10,000.00
Loan Funds Disbursed.	0.00	Pymts To Interest....	0.00
Payments Received....	10,000.00	Pymts To Princ Due...	10,000.00
Rate Option Transfers	0.00	Pymts To Late Charge.	0.00
Current Balance.....	220,000.00	Pymts To Escrows.....	0.00
		Pymts To Fees.....	0.00
Prev. Borr Fund Bal..	0.00	Balance.....	0.00
Current Disbursements	0.00		
Adjustment Journals..	0.00	Interest Bill Adj....	0.00
Current Balance:.....	0.00	Current Interest Due.	0.00
		Interest Estimate....	0.00
Prev. Defer Int. Bal.	0.00	Interest Adjustments.	0.00
Applied to Principal.	0.00	Principal Due.....	10,000.00
Deferred this period.	0.00	Late Charges Due.....	0.00
End Deferred Int Bal.	0.00	Escrows Due.....	0.00
Collect Rate.....	0.00000	Fees Due.....	0.00

Branch: CE
Loan...: M1046

*Statement Amount..... 10,000.00 *
*Interest To Be Applied From Reserve 0.00 *
*Amount to be Remitted..... 10,000.00 *

If payment is not received by 01/31/20, it will be subject to
a late charge and additional interest as provided in the Note.

UTAH STATE DIVISION OF FINANCE
 2110 STATE OFFICE BUILDING
 PO BOX 141031
 SALT LAKE CITY UT 84114-1031
 (801) 538-3082

Page: 2 Period Ending: 12/31/19
 Loan Number.....: M1046 CE
 Address: SERIES 2010

LOAN M1046		LOT:	BLOCK:	ADDRESS: SERIES 2010		
DATE	DESCRIPTION	BUDGET	CHECK	TRANS AMT.	LOAN BAL.	REC. BAL.
11/30	BALANCE FORWARD	RATE	0.00000		230,000.00	10,000.00
01/16	Payment - Check					0.00
	Payment - Check		44253	10,000.00	220,000.00	
12/02	ACCRUAL FOR 12/31/19	PRINCIPAL		10,000.00		10,000.00
12/02	ACCRUAL FOR 12/31/19	INTEREST		0.00		10,000.00
	RESULTING BALANCE	RATE	0.00000		220,000.00	10,000.00



CITY COUNCIL TRANSMITTAL

TO: Milford City Council

DATE: 12/12/19

FROM: Lisa Thompson, Zoning Administrator

SUBJECT: Milford City Property in the Horn Silver Subdivision

Through some zoning research for an individual that is interested in building in the Horn Silver Subdivision it has been discovered that Milford City owns parcel 0500470061 in this subdivision. It is named a "Common" lot on the subdivision plat map. I believe this property was intended for a park when this subdivision was originally a trailer park. I have asked Ben to determine if there are utilities installed on this property.

HORN SILVER ESTATES SUB.

47

LOCATED IN NE 1/4 SEC. 6, T28S, R10W.



CURVE NO.	INCLUDED ANGLE	RADIUS	LENGTH	TANGENT
1	89°30'03"	12.00'	11.90'	18.75'
2	90°29'57"	12.00'	12.11'	18.95'
3	89°30'03"	12.00'	11.90'	18.75'
4	90°29'57"	12.00'	12.11'	18.95'
5	89°30'03"	12.00'	11.90'	18.75'
6	89°30'03"	37.00'	36.68'	57.80'
7	10°39'39"	62.00'	5.79'	11.54'

OWNERS - BRYAN SHEERWOOD } ETAL
FRED WRIGHT

UNLESS NOTED ON LOT



Aged Assistance Program Guidelines

Milford City is considering offering an Aged Assistance Program for our elderly citizens to help offset/ease the financial burden with the rate increase due to the 2019-2020 Culinary Water Project. We conducted a survey at the Senior Citizens Center to assess the need for a program.

Survey Results: We received 13 surveys. Results shown in a separate spreadsheet (attached). Due to the results, we've determined that we need to focus on the elderly in the income range of \$0-\$1499.

Proposed guidelines to determine eligibility:

- Must meet the Federal Poverty Level of 125% per the household size.
- All members of the household including the account holder must be at least 60 years of age.
- Utility Account must be established for a minimum of a year in the applicants name.

Program:

- This program is a trial for a (1) one-year period. This program will only be offered if the City finds it feasible for the water fund.
 - Enrollment Period: January 2, 2020-January 16, 2020.
 - Applicant will submit an Aged Assistance Program application to the Milford City Office during the enrollment period along with the required forms, such as Driver License, Birth Certificate, Bank Statements, Pay Stubs etc. The City staff will review the documents and verify the information on the back of the application; however, the documents will not be on file at Milford City.
- Allow a maximum of ten (10) water accounts to be placed on the Aged Assistance Program. This was determined off of the amount that Milford City finds feasible for the water fund. This program would cost Milford City \$1800.00 annually.
 - Applications will be prioritized by most needy 1 through 10, using the Federal Poverty Guidelines. 100 % poverty will be prioritized higher than 125% poverty. Milford City Council will review and approve the applications in the January 21, 2020 Council Meeting.
- Charge a base rate of \$35.00 per month. Overages to be billed at the \$1.50/1,000 gallons.
- The base rate for the Aged Assistance Program will increase one (\$1) dollar per year until it meets up with the base rate for residential homes. (Rate 101).
- This program is to help ease the burden on our elderly at this time and eventually phase out, so everyone is eventually paying the full base rate adopted by Resolution 16-2019.



MILFORD CITY AGED ASSISTANCE PROGRAM APPLICATION FOR WATER

Water Base Rate: \$35.00 per Month
10,000+ gallons will be billed at \$1.50 per 1,000 gallons

**The base rate will increase \$1 annually on January 1st

ENROLLMENT PERIOD:

January 2, 2020 through January 16, 2020

APPLICANT INFORMATION

Name			Date of Application:	
Physical Address			Phone	
Mailing Address		City/State	ZIP	
# of people in Household			Utility Acct #	
List all Individuals in Household	Name: _____ Age: _____ DOB: _____			
	Name: _____ Age: _____ DOB: _____			
	Name: _____ Age: _____ DOB: _____			
	Name: _____ Age: _____ DOB: _____			
	**Attach additional paper if needed.			

REQUIRED FORMS TO BE SUBMITTED AT THE TIME OF APPLICATION

1. Driver License or Birth Certificates for all individuals in household, including the applicant.
2. Two months of current bank statements for all accounts for all household members.
3. Two most current pay stubs for any income in the household.

Applicants signature indicates that the information provided is true and correct. As the signer I understand the following:

- 1 This program is on a 1 year trial and may not be offered the next year.
- 2 I understand that if this is continued on an annual basis, I must apply and I am not guaranteed acceptance into the program.
- 3 A maximum of 10 water accounts will be placed on the aged assistance rate. Applications will be prioritized by most needy using the Federal Poverty Guidelines.
- 4 The base rate will be \$35.00 per month for 10,000 gallons.
- 5 The base rate will increase \$1 annually on January 1st.
- 6 Water overages will be billed at \$1.50 per 1,000 gallons
- 7 I understand that I am responsible for reporting any changes to my household size or income during program to the City Office within a month of occurrence. Failure to do so will remove me from the Aged Assistance Program.

Applicant Signature

Date

REVERSE SIDE TO BE COMPLETED BY CITY STAFF

TO BE COMPLETED BY CITY STAFF **VERIFICATION OF DOCUMENTATION

All Household Members are 60 years of age or older (verified by viewing DL or Birth Certificates) YES ☐ NO ☐

If No: Which Household Member(s) do(es) not meet the requirement: Name: _____ DOB: _____

Monthly Household Income: _____ Which poverty level does this income meet: 125% ☐ 100% ☐

What documents were used to verify the income: _____

Has the Utility Account been established in the applicants name for at least 1 year: YES ☐ NO ☐

As an employee of Milford City, I've verified all the documentation required for applying for the Milford City Aged Assistance Program and documented above. All the required documents have been returned to the applicant and copies have NOT been retained by Milford City

City Staff Signature: _____ Date: _____

As the applicant, I acknowledge that all the required documents remained in my possession during the application process and were just verified by a city staff member.

Applicant Signature: _____ Date : _____

TO BE COMPLETED BY CITY STAFF

APPLICATION: APPROVED ☐ DENIED ☐ If Denied, Why: _____

APPLICATION RANKING #: _____



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 18-2019

**A RESOLUTION OF THE CITY COUNCIL
OF MILFORD CITY, UTAH**

**Adoption of Emergency Response Plan and
Vulnerability Assessment for the
Milford City Water System**

WHEREAS, Milford City obtained funding from the USDA Rural Development (RD) for the Culinary Water Project to improve the infrastructure of the Milford City Water System. It's required that the financed water system have an updated Emergency Response Plan (EPR) and Vulnerability Assessment; and

WHEREAS, Since the last EPR for Milford City Water System was completed in May 1997, Milford City determined that the EPR plan needed to be updated with potential impacts from natural disasters and other emergency events; therefore, we partnered with Rural Community Assistance Corporation to update the Emergency Response Plan and Vulnerability Assessment on the Milford City Water System; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby adopt the Emergency Response Plan and Vulnerability Assessment for the Milford City Water System.

Passed by the City Council of Milford, Utah this 17th day of December, 2019 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 19-2019

A RESOLUTION SETTING AGED ASSISTANCE PROGRAM WATER RATE IN FEE SCHEDULE

WHEREAS, Milford City conducted a survey among the Milford Senior Citizens to assess the need for implementing an Aged Assistance Program to assist with the adjusted water rates beginning January 2020 due to the Culinary Water Project, and;

WHEREAS, Milford City determined there was a need to focus on the elderly population with an income range of \$0 - \$1499, and;

WHEREAS, Milford City will be offering an Aged Assistance Program as a trial for one year beginning January 2020, to be reviewed at the end of year 2020, said program will allow the approval of ten qualifying accounts (in accordance with the guidelines), and;

WHEREAS, Milford City has determined that this program is to help ease the burden on our elderly at this time and will eventually phase out, the base rate for the Aged Assistance Program will increase \$1.00 per year until it meets the Residential Base Rate (Schedule 101); the Aged Assistance Program rate will be adopted as follows:

Schedule #	Rate Description	Base Rate	Tier 1 Lower Limit:	Tier 1 Cost Per Thousand
125	Aged Assistance Program	\$35.00	10,000	\$1.50

*This is a one-year trial. If Milford City deems it feasible and necessary to continue the program, the enrollment period will be annual. Approval of qualifying accounts is for the year of application only and does not guarantee approval of any following application years.

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby set the water rate and fee schedule for the Milford City Water Department to include the one-year trial for the Aged Assistance Program. This rate will go into effect on January 1, 2020 for the selected qualifying accounts following the enrollment period of January 2, 2020 – January 16, 2020.

Passed by the City Council of Milford, Utah this _____ day of _____, 2019 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder