



# Regular City Council Meeting

## Minutes

Tuesday, November 26, 2019 at 6:00 pm

### AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

#### 1. Roll Call, Prayer, Pledge, Minutes

##### Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jason Baker, Bryce Hamilton, and Jeannie Mecham. Council Members Dawnette Browning and Danny Peatross were excused.

Public Attendees: Matt Skewes and Deb Herron.

Council Member Jason Baker offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

MOTION by Council Member Hamilton seconded by Council Member Mecham to approve the minutes from November 12, 2019.

- Council Member Hamilton - Aye
- Council Member Mecham - Aye
- Council Member Baker - Aye

Vote was unanimous.

#### 2. Business License

##### Minutes:

There were no business license applications brought before the Council at this time.

#### 3. Planning And Zoning

##### Minutes:

Deb Herron reported on the last Planning and Zoning meeting held on November 18, 2019.

- Engineers from Sunrise and Civco attended to discuss the Duchesne County Trails Master Plan. The Commissioners suggested the engineers include the switchback trail proposed by Duchesne City for the Hillside Ave. trail.
- Liz Ivie approached the Commission to get approval to put up a sign on her property. She has already talked to UDOT to find out what restrictions they have for placing signs. UDOT only regulates signage within the right of way adjacent to state highways. Liz's sign would be far enough from the highway not to be a concern. There is nothing in the Duchesne City Code that limits her ability to put up a sign on her property. The Commission recommended that she talk to Cody Fisher about sign engineering specifications.
- The Commission discussed the General Plan. Notification will be placed in the newspaper making the public aware that General Plan revisions are beginning. A survey will be created to gather public input and inform the Commission's vision statement for the General Plan. Deb contacted Mike Hansen about possibly consulting with P&Z to help with this process. She also visited with Horrock's Engineering to put all of the data they have created over the years into GIS format that P&Z can use to update the General Plan and to inform the city workers about maintenance schedules for city assets. P&Z would like to complete the General Plan as quickly as possible.
- Mayor Rowley would like to include P&Z on the airport master plan.

#### **4. Animal Control - Matt Skewes**

##### **Minutes:**

Matt Skewes was invited to explain to the Council what he can legally do with the stray cats. He explained that legally he can take them to a animal facility. The Council asked him if he can euthanize the stray cats. Matt said the cats must be taken to a licensed facility. Council Member Mecham asked what determines if a facility is a licensed facility? Matt is unsure of the State requirements. Mayor Rowley asked Matt to find out the State regulations. Council Member Baker said feral cats carry more diseases than stray dogs and are of more concern. Mayor Rowley asked how many traps Matt currently has. Matt said he has several and will get more. The question is what to do with them after they are caught. It is very expensive to have them spayed or neutered. And if Matt keeps them, they must be kept in a heated and air-conditioned facility. Mayor Rowley asked Matt to look into the regulations for disposing of stray cats. Council Member Hamilton asked about buzzards. Mayor Rowley said they are protected. Some people use bottle rockets to shoot at them but that is a fire hazard in July. The buzzards are very destructive to the trees and are a health hazard. The Council thanked Matt for coming.

#### **5. Duchesne Arts Council Update - Danita Hinton**

**Minutes:**

Danita was not in attendance.

**6. Resolution 19-5 The Uintah Basin Regional Pre-Disaster Mitigation Plan****Minutes:**

Mayor Rowley distributed the Resolution for the Council to review. Council Member Hamilton commented that there wasn't much by way of planning included in the Mitigation Plan, not much for the City to do unless the dam breaks then Duchesne City would have a big problem. The Council discussed the possibility of a catastrophic failure. The Council briefly discussed the need to adopt the Plan. The City would not be eligible for FEMA funds if the Plan is not adopted.

MOTION by Council Member Hamilton seconded by Council Member Baker to adopt the Uintah Basin Regional Pre-Disaster Mitigation Plan.

- Council Member Hamilton - Aye
- Council Member Mechem - Aye
- Council Member Baker - Aye

Vote was unanimous.

**7. Resolution 19-6 Water Fees For South Duchesne Culinary Water****Minutes:**

The Council discussed the water rate increase and what legally they have to do. Mayor Rowley explained the City's Lawyers said the November 1st deadline is an effective date. He also said that the rates haven't been increased for 15 years. So the Council should look at increasing their rate again in 5 years. Mayor Rowley explained how the new rate is based on what other water users are currently paying for water. He also has spoken extensively to DCWCD about the proposed purchase of the water system.

MOTION by Council Member Hamilton seconded by Council Member Mechem to pass Resolution 19-6 to increase South Duchesne Culinary Water rates.

- Council Member Hamilton - Aye
- Council Member Mechem - Aye
- Council Member Baker - Aye

Vote was unanimous.

**8. Water Treatment Plant Amortization Schedule****Minutes:**

See the next agenda item.

## 9. Water Treatment Plant Upgrade Agreement

### Minutes:

Mayor Rowley opened the discussion about the amortization schedule and the water treatment plant upgrade agreement simultaneously. Council Member Hamilton clarified what he understands the document says. Duchesne City will be paying its portion of the upgrade according to how much the City actually uses. Mayor Rowley explained how the treatment plant will change from a direct filtration system to a conventional treatment plant. Three new settling ponds will be built and the water will be filtered through the ponds. The first document talks about how the City will pay for what the City uses and the next two documents explain how the treatment plant will treat the water. Council Member Mecham asked how long the agreement is in effect. Mayor Rowley said these documents will remain in effect for 5 years.

MOTION by Council Member Mecham seconded by Council Member Hamilton to accept the water treatment agreement.

- Council Member Hamilton - Aye
- Council Member Mecham - Aye
- Council Member Baker - Aye

Vote was unanimous

## 10. 15 Minute Open Session

### Minutes:

There was nothing brought before the Council at this time.

## 11. Book Of Complaints, Concerns And Comments

### Minutes:

There were no new complaints.

## 12. Mayor And Council Review Of Old Business

### Minutes:

- Mayor asked the Council if they are interested in putting in for the grant started last winter for the Hillside Avenue walking path. The Council discussed the funding issues and the logistic.
- All phone services have been moved over to Strata. The City is no longer with AT&T. Council Member Mecham asked if it is cheaper. Deb explained it is unclear if it is cheaper yet because a full billing cycle hasn't been completed yet.
- Mayor Rowley updated the Council on the problems at the new Dump

Station. With the drop in temperature, the station has had problems with freezing up. The company that installed the station is working to fix this problem.

- Mayor Rowley sat down with the airport engineers, JUB, to discuss progress on the master plan. A website will be created for the public to make comments and look at proposed airport plans.
- Council Member Mecham asked if Jenny Adams' place is all taken care of. Mayor Rowley said the City workers have done all that they can do. He is not sure if she is pumping water out of her house now or not. This is the season for the most pumping.

### 13. Work Session

**Minutes:**

There was no work meeting scheduled.

### 14. Executive Session

**Minutes:**

There was no executive session.

### 15. Adjournment

**Minutes:**

MOTION by Council Member Mecham seconded by Council Member Hamilton to adjourn the meeting at 7:14 pm.

- Council Member Hamilton - Aye
- Council Member Mecham - Aye
- Council Member Baker - Aye

Vote was unanimous

**Attest:**

- Mayor Rodney Rowley: \_\_\_\_\_
- Kim Riggle, Recorder: \_\_\_\_\_