

### MSD Office: MSD Board Agenda Item Request Form

**This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm**

Date Received (Office Use)	
-------------------------------	--

<b>Date of Request:</b>	
<b>Requested by:</b>	
<b>Requested MSD Board Date:</b>	
<b>Topic/Discussion Title:</b>	
<b>Description:</b>	
<b>Requested Action:<sup>1</sup></b>	
<b>Presenter(s):</b>	
<b>Time Needed:<sup>2</sup></b>	
<b>Time Sensitive<sup>3</sup></b>	
<b>Specific Time(s)<sup>4</sup></b>	
<b>Contact Name &amp; Phone:</b>	

<sup>1</sup> What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic be scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.

CB180004 - Mesa Drive Sidewalk				
Budget Available 11/22	\$236,757			
			Completed Projects	
Contractor bid	\$ 294,135		MC190014 Galaxie Drive Study	\$ 8,800
Amount available	\$ (236,757)		MC190013 Mesa Drive East	\$ 17,075
Const Budget Req'd	\$ 57,378		MC180002 11400 S 1500 E SWK	\$ 28,000
Const Support	\$ 10,000			\$ 53,875
Contingency	\$ 29,413		ROW	
Request	\$ 96,792		CB170001 100th South	\$ 42,917
				\$ 96,792