

Mayor
MICHAEL KOURIANOS

City Attorney
THOMAS SITTERUD

City Recorder
SHERRIE GORDON

City Treasurer
SHARI MADRID

Finance Director
LISA RICHENS



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PRICE CITY COUNCIL

City Council

RICK DAVIS

AMY KNOTT-JESPERSEN

BOYD MARSING

LAYNE MILLER

TERRY WILLIS

PUBLIC NOTICE OF MEETING

Public notice is hereby given that the City Council of Price City, Utah, will hold a Regular Meeting in the Council Chambers, 185 East Main, Price, Utah, at 5:30 PM on 12/11/2019. The Mayor reserves the right to modify the sequence of agenda items in order to facilitate special needs.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. SAFETY SECONDS - Councilmember Davis
5. PUBLIC COMMENT
6. SAFETY SECONDS CHALLENGE - Recognition of Chief Fitz Petersen and Shauna Fassett for their commitments to workplace safety and winning the Price City Safety Seconds Challenge.
7. RESOLUTION NO. 2019-24. Consideration and possible approval of a resolution establishing Price Municipal Corporation job descriptions for the positions of: (1) Master Electrical Utility Infrastructure Specialist; and, (2) Network and System Specialist.
8. RESOLUTION NO. 2019-25 - Consideration and possible approval of a resolution establishing the employee promotion career ladder matrix for: (1) Information Technology Department; and, (2) Electrical Utilities Infrastructure Department at Price City.
9. AIR SPACE PERMIT - Consideration and possible approval of an air space use permit for Santa Claus to deliver toys and goodies to Price City children on December 24 and December 25, 2019.

CONSENT AGENDA

10. MINUTES
 - a. November 26, 2019 City Council Meeting
11. CAREER LADDER PROMOTION - Consideration and possible approval of promotion of Seth Huntington from Desktop Support Technician, Grade 13 to Network System Specialist, Grade 17.
12. CAREER LADDER PROMOTION - Consideration and possible approval of promotion of Steve Richardson from Utility Infrastructure Technician, Grade 13 to Master Electrical Infrastructure Specialist, Grade 17.
13. UTAH STATE LIBRARY DIGITAL CONTENT (OverDrive) - Consideration and possible approval to enter into an agreement with the Department of Heritage and Arts, Utah State Library Division, for usage of digital content in OverDrive.
14. BUSINESS LICENSE - Consideration and possible approval of a business license for Marietti Monuments at 45 W 100 N.
15. TRAVEL REQUESTS - Consideration and possible approval of a travel requests for:
Nick Tatton, Community/Human Resources Director - ULGT Advisory Council meeting, January 16, 2020, North Salt Lake, UT

Jared Hansen, Police Department - Annual Utah Animal Control Officer's Conference, January 21-24, 2020, St. George, UT

Fitz Petersen, Fire Chief - Utah Fire Academy Winter Fire School/State Fire Chiefs Meeting, January 23-24, 2020, St. George, UT

16. UNFINISHED BUSINESS

I, Sherrie Gordon, the duly appointed and acting Recorder for Price City, hereby certify that the foregoing City Council Agenda was emailed to ETV10 News. The agenda was also posted in City Hall, the City's website at www.priceutah.net, and on the Utah Public Meeting Notice Website <http://www.utah.gov/pmn/index.html>. This meeting may be held electronically via telephone to permit one or more of the council members to participate.

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact Sherrie Gordon at 185 E. Main Price, Utah, telephone 435-636-3183 at least 24 hours prior to the meeting.



Safety Seconds

Every Meeting

Every Gathering

Every Time

TAKE A FEW SECONDS (A FEW MINUTES EVEN) AT
THE BEGINNING OF EVERY GATHERING OR
MEETING INVOLVING PRICE CITY EMPLOYEES AND
PRESENT A BRIEF/SHORT SAFETY MESSAGE.

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING PRICE MUNICIPAL CORPORATION JOB
DESCRIPTION FOR THE POSITIONS OF: (1) MASTER ELECTRICAL UTILITY
INFRASTRUCURE SPECIALIST; (2) NETWORK AND SYSTEM SPECIALIST**

WHEREAS, Resolution No. 89-04, as adopted by the Price City Council the 22ND day of MARCH 1989, sets forth the job descriptions for employees of Price City; and

WHEREAS, Price City has determined that it is in the best interest of the community to maintain a current and updated job descriptions for all positions in order to serve and protect the public.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE PRICE CITY COUNCIL
AS FOLLOWS:**

Section 1. Establishment of Job Description. Resolution No. 89-04, is hereby amended to establish and include a job description for the positions of: (1) Master Electrical Utility Infrastructure Specialist; and, (2) Network and System Specialist as indicated in **Exhibit A**.

Section 2. Adoption of the Job Description. The text of the attached **Exhibit A** is hereby adopted as the job description for the positions of: (1) Master Electrical Utility Infrastructure Specialist; and, (2) Network and System Specialist.

Section 3. Severability. The provisions of this resolution and the provisions adopted or incorporated by reference are severable.

Section 4. Repealer. The provisions of any other resolutions in conflict herewith are hereby repealed.

Section 5. Effective Date. This resolution shall become effective upon its passage by the Price City Council.

**PASSED AND ADOPTED BY THE PRICE CITY COUNCIL THIS _____ of _____,
2019.**

PRICE MUNICIPAL CORPORATION

Michael Kourianos, Mayor

ATTEST:

Sherrie Gordon, City Recorder

EXHIBIT A

- 1. MASTER ELECTRICAL UTILITY INFRASTRUCTURE SPECIALIST JOB DESCRIPTION**
- 2. NETWORK AND SYSTEM SPECIALIST**

CITY OF PRICE
JOB SPECIFICATION

TITLE:	Master Electrical Utility Infrastructure Specialist	Grade Number 17
DIVISION:	Customer Service	Effective Date: 12-11-19
DEPARTMENT:	Customer Service	Class: Non-Exempt; Hourly

GENERAL PURPOSE

Provides oversight to the electrical supply and distribution infrastructure. Infrastructure oversight includes responsibility for maintenance, operation, large project development, planning system maintenance and upgrades, planning for growth, back-up / redundancy / response plans as well as responding to emergencies and disasters affecting the infrastructure. Works closely with Meter Readers to provide oversight of and input to electrical and water metering and coordination of metering services and equipment with the utility department. Also performs maintenance and service work on the system while recognizing the most efficient and reasonable way to incorporate additional resources as needed. Responsible for all department safety procedures and protocols. Responsible for department budget preparation and management of the department within established budgets.

SUPERVISION RECEIVED

Works under the general guidance and direction of the Department Director.

SUPERVISION EXERCISED

Department Level

EXAMPLE OF DUTIES

- Perform labor and work in a variety of weather and site conditions day or night.
- Install electrical and water metering systems and assist the meter readers with individual problem installations, analysis or repairs.
- Accountable with others for the accurate metering of city electrical and water services and proper reporting to the city, state and other entities.
- Analyze residential, business, and infrastructure utility issues to determine solutions and coordinate resolutions using internal and external resources.
- Function as initial contact on all electrical and water meter infrastructure issues.
- Oversee the water metering and electrical infrastructure, including but not limited to:
- Coordination of contractor help for projects such as substation construction
- Identify system needs such as:
 - Transformer upgrades
 - Proper substation containment or perimeter grid grounding
 - Upgrade planning, budgeting and time lines
 - Growth planning for new development and/or increased load demands
 - Compatibility throughout system to support repairs, inventory, and backup solutions
 - Tree trimming/forestry
 - Future considerations and budgeting
 - Automation

- Responsible for the purchase of all electrical infrastructure and metering materials as well as the purchase of all water metering equipment.
- Recommend and maintain standard operating procedures and policies relative to the infrastructure of the water metering and electrical systems. Maintain safety procedures including lockout and tagout procedures to assure safety to Price City employees as well as contractors.
- Coordinate tasks with all service providers and contractors to effectively and efficiently accomplish all work in the most timely and efficient manner for maintenance, repairs and when responding to emergency situation.
- Coordinate activities with Utility Supervisors, Customer Service Specialists and other staff. The utilities related roles must work closely together to coordinate projects, identify system issues such as equipment concerns or trees interfering with power lines and provide a cohesive response to customers.
- Performs work and/or arranges work on the system while recognizing the most efficient and reasonable way to incorporate additional resources as needed.
- Limited direct supervision of city employees work will very much require supervision over service providers and contractors. Oversight will be required to assure work is completed to Price city specifications and standards.
- At times this position may require supervision over projects that consist of multiple city departments working together.
- Works cost effectively and maintains the Electrical Infrastructure budget
- Utmost consideration to safety. Must implement lock-out tag-out systems. Must be aware and able to implement safety procedures to every aspect of the job.

MINIMUM QUALIFICATIONS

1. EDUCATION AND EXPERIENCE

- Graduation from high school, Master Electrician certification, related educational degree and/or certifications

And

- Minimum of ten years of experience in any combination of the following (experience timelines can be overlapping):
 - Public Utilities systems and services such as electrical distribution, electrical and water metering and etc. (Minimum 6 years)
 - Customer service (Minimum 2 years)
 - Municipal power operations
 - Substations
 - Utility metering and metering equipment
 - Electrical project planning and implementation

Or

- An equivalent combination of education and experience.

2. KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of electricity and electrical components with the ability to construct or maintain electrical infrastructure such as buildings, street lights, substations, etc.
- Skill in formulating, establishing and administering operating procedures, internal controls and lockout / tagout policies.

- Skill in effectively communicating ideas and concepts orally and in writing.
- Skill in the use of office equipment and technology, including computers and related software and the ability to master new technologies. Ability to complete documents and spreadsheets in order to convey ideas and statistics associated to utilities.
- Ability to establish effective working relationships and use good judgment, discretion, initiative and resourcefulness when dealing with citizens, elected officials, employees and other professionals.
- Ability to manage large projects and convey needs and desired outcomes to crews and other project planners. These projects could be as large as delivery of power to the city or maintenance / construction of a substation.
- Ability to trouble shoot electrical issues from minor building issues to catastrophic outages impacting the electrical grid.
- Budget Planning
- Safety Planning

3. PHYSICAL DEMANDS

- While performing the duties of this job, the employee is frequently required to stand, walk, kneel, climb, balance, stoop, bend, twist, turn and to physically maneuver over and/or upon varying terrain, surfaces or physical structures.
- Essential duties require the ability to operate motor vehicles, including light trucks or automobiles and equipment such as a mini-excavator.
- The employee must be able to lift, carry, move and push tools, equipment and supplies weighing up to 100 pounds.
- While performing duties of this job, the employee may be exposed to wet, dry, dirty, and unpleasant conditions.
- Specific sensory requirements include close, distance and peripheral vision, depth perception and ability to adjust focus. While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel: reach with arms and hands: speak, hear, and smell.
- The employee must be able to work inside and outside in all kinds of weather conditions and temperatures.
- Frequent exposure to stressful situations as a result of human behavior and conflict.
- Some evening and weekend work required.
- Exposure to natural, operational, traffic and electrical hazards.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required. This job description is subject to change as the need and requirements of the job change.

CITY OF PRICE
JOB SPECIFICATION

TITLE:	Network and System Specialist	Grade Number 17
DIVISION:	Customer Service	Effective Date: 12-11-19
DEPARTMENT:	Customer Service	Class: Non-Exempt; Hourly

GENERAL PURPOSE

Provides oversight to the security, networking and desktop operations. Provides hardware and software support. Maintains the Firewall and Network operations such as DHCP, DNS and Active Directory. Assures all system operations are operating correctly from the Firewall to the Desktop. Works closely with all city employees to assure computer operations are running smoothly and needs are accommodated. Responsible for all department safety procedures and protocols. Responsible for department budget preparation and management of the department within established budgets.

SUPERVISION RECEIVED

Works under the general guidance and direction of the Department Director.

SUPERVISION EXERCISED

Department Level

EXAMPLE OF DUTIES

- Maintains computer network and cyber security, making the best effort possible to eliminate threats. This requires an extensive knowledge of firewall operations/maintenance as well as, virus protection and management of safe email.
- Extensive knowledge of Network Operations. This requires a complete understanding of:
 - o Hardware management such as network cabling and switches
 - o Integration of the networking systems into the Firewall
 - o Server systems such as DHCP, DNS and Active Directory
 - o Desktop integration and management. This also includes the need to customize desktop management in order to accommodate special needs such as expanded access for the Police Dept and limited access to the other public facilities.
 - o WWW Domain registrations
- Server and Network Hardware:
 - o Build and maintain server hardware
 - o Maintain Firewall
 - o Manage racks, switches, power backup systems and network cabling
- Maintains Desktop Systems and Accommodate User Needs:
 - o Build and maintain desktop hardware
 - o Accommodate special user needs such as storage, cameras, etc.
 - o Knowledge of user software needs and ability to install and maintain software
 - o Integration with a variety of printers and shared printers
- Assists with the distribution, training and setup of smart phones

- Maintains an external and internal network to keep public and city operations separated and secure.
- Ability to integrate and maintain secure wireless networks
- Ability to trouble shoot and resolve any problem that disrupts system operations. These problems could be at the desktop level, network or even outside of the city network with 3rd party providers such as domain registrations and email.
- This position may have budgeting responsibilities or involvement with budget planning. In either case the ability to do project cost projections, research and achieve cost effective solutions is required.
- Must be able to identify and implement safety considerations to every aspect of the job.

MINIMUM QUALIFICATIONS

1. EDUCATION AND EXPERIENCE

- Graduation from high school and a degree in a computer related field or equivalent certifications.

And

- Minimum of ten years of experience in any combination of the following (experience timelines can be overlapping):
 - o Network systems, firewalls and power backup (UPS) (Minimum 6 years)
 - o Windows Server training, installation and maintenance (2 years)
 - o Windows Desktop installation and maintenance (4 years)
 - o Customer service (Minimum 2 years)
 - o Computer hardware maintenance
 - o Corporate level virus scanning services
 - o Email servers and/or integration with 3rd party providers
 - o Cloud based systems
 - o System backup, redundancy and arrays
 - o Microsoft Office applications

Or

- An equivalent combination of education and experience.

2. KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of networking systems and computer operations.
- Extensive knowledge of Server Operating Systems with the ability to build and maintain networking operations.
- Extensive knowledge of firewalls, security concepts and virus protections systems
- Ability to work well with others, understand user needs, and work together to achieve desired outcomes
- Vast knowledge of software applications with the ability to learn and adapt with new applications
- Extensive knowledge desktop and server hardware with the ability to maintain and proactively enhance performance operations
- Vision of future opportunities to improve overall operations either through evolution of hardware and/or software
- Cost awareness with the ability to cost effectively maintain operations
- Extensive knowledge of desktop Windows operating systems, Windows Office and general knowledge of the integration of 3rd party applications into the Windows desktop

- Ability to establish effective working relationships and use good judgment, discretion, initiative and resourcefulness when dealing with citizens, elected officials, employees and other professionals.
- Ability to complete large projects and convey needs and desired outcomes. Also, to work with 3rd party providers to coordinate and complete large projects as needed.
- Ability to trouble shoot any variety of security, networking, software application, printer, or desktop issue.
- Ability to setup secure remote connections for city employees working remotely and also for 3rd party providers that must login and manage their applications such as for police applications and SCADA systems.

3. PHYSICAL DEMANDS

- While performing the duties of this job, the employee is frequently required to stand, walk, kneel, climb, balance, stoop, bend, twist, turn and to physically maneuver over and/or upon varying terrain, surfaces or physical structures.
- Essential duties require the ability to operate motor vehicles.
- The employee must be able to lift, carry, move and push tools, equipment and supplies weighing up to 50 pounds.
- Specific sensory requirements include close, distance and peripheral vision, depth perception and ability to adjust focus. While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel: reach with arms and hands: speak, hear, and smell.
- Frequent exposure to stressful situations as a result of human behavior and conflict.
- Some evening and weekend work required in order to accommodate system updates without incurring any down time for users and in cases of catastrophic system failures.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required. This job description is subject to change as the need and requirements of the job change.

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING THE EMPLOYEE PROMOTION CAREER LADDER MATRIX FOR: (1) INFORMATION TECHNOLOGY DEPARTMENT; AND, (2) ELECTRICAL UTILITIES INFRASTRUCTURE DEPARTMENT AT PRICE CITY

WHEREAS, Price City currently uses the following job descriptions in the electrical utility infrastructure department:

- Utility Infrastructure Technician
- Master Electrical Infrastructure Specialist; and

WHEREAS, Price City currently uses the following job descriptions in the information technologies department:

- Desktop Support Technician
- Network and System Specialist; and

WHEREAS, Price City encourages employee professional development and advancement; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE PRICE CITY COUNCIL AS FOLLOWS:

Section 1. Career Ladder Matrix Adoption. That the employee promotion career ladder matrix attached herewith as Exhibit 1 for the Electrical Utility Infrastructure Department is hereby adopted.

Section 2. Career Ladder Matrix Adoption. That the employee promotion career ladder matrix attached herewith as Exhibit 2 for the Information Technologies Department is hereby adopted.

Section 3. Severability. The provisions of this resolution and the provisions adopted or incorporated by reference are severable.

Section 4. Repealer. The provisions of any other resolutions in conflict herewith are hereby repealed.

Section 5. Effective Date. This resolution shall become effective upon its approval by the Price City Council on the 11th day of December, 2019

PASSED AND ADOPTED BY THE PRICE CITY COUNCIL THIS 11TH DAY OF DECEMBER 2019.

PRICE MUNICIPAL CORPORATION

Michael Kourianos, Mayor

Attest:

Sherrie Gordon, City Recorder

EXHIBIT 1
EMPLOYEE PROMOTION CAREER LADDER MATRIX FOR THE PRICE CITY ELECTRIC
UTILITY INFRASTRUCURE DEPARTMENT

Career Ladder – Customer Services Department – Electrical Utilities

Customer Service Dept Electrical Utilities	Utility Infrastructure Technician	Master Electrical Infrastructure Specialist		
	Grade 13	Grade 17		
PURPOSE	Provide skills necessary to plan and maintain the Price City electrical infrastructure. Provide safe dependable distribution of electrical power.	Provide a high level of skill and knowledge and ability to plan, maintain and proactively care for the Price City electrical infrastructure. Provide safe and dependable distribution of electrical power with the ability to engage with repairs.		
DUTY AREAS	1. Oversee electric and water meters 2. Point of contact for utility issues 3. Analyze & resolve utility issues 4. Manage infrastructure budget 5. Work with other city employees and contractors. 6. Provide safe and dependable delivery of power and water. 7. Conduct growth planning	1. In addition to previous items 2. Ability to analyze and find solutions to a variety of electrical utility issues at every level from the wall outlet, infrastructure, to the substation. 3. Ability to safely perform hands on tasks and repairs. 4. Operate equipment necessary in performing maintenance tasks such as Mini-Excavator and trenchers. 5. Department budget responsibility.		
REQUIREMENTS & CAPABILITY At Certification level or above	Duty Areas listed above	Duty areas listed above and previous career levels		
	Leads by example in safety, policies and procedures	Master Electrician Certification		
	Satisfactory Evaluations	Leads by example in safety, policies and procedures		
	Computer Skills and Microsoft Office	Satisfactory Evaluation		
	Good communication skills	Computer skills and Microsoft Office		
		Good communication skills & Teamwork		
SUPERVISION RECEIVED	Customer Services Director	Customer Services Director		
SUPERVISION EXERCISED	None	While little direct supervision, must be able to supervise and manage projects as required		
YEARS EXPERIENCE	6	10		

EXHIBIT 2

EMPLOYEE PROMOTION CAREER LADDER MATRIX FOR THE PRICE CITY INFORMATION TECHNOLOGY DEPARTMENT

Career Ladder – Customer Services Department – IT (Information Technologies)

Customer Service Dept Information Technologies	Desktop Support Technician	Network and System Specialist		
	Grade 13	Grade 17		
PURPOSE	Provide skills necessary to repair desktop computer, printer and assist with user needs. Some networking, including cabling, hardware service and operating systems.	Provide a high level of skill and knowledge and ability to plan, maintain and proactively care for the Price City computer and networking systems. Provide dependable computer operations to all users.		
DUTY AREAS	1. Oversee user computer operations	1. In addition to previous items		
	2. Our customer is Price City employees. Assure availability for our customers and smooth running operations.	2. Ability to analyze and find solutions to a variety of computer, networking, and server issues.		
	3. Knowledge of MS Office and Price City applications with the ability to assist users with questions.	3. Ability to build and maintain system firewall.		
	4. Ability to perform back tasks	4. Ability to implement DHCP, DNS and Active Directory services.		
	5. Ability to perform some networking tasks	5. Ability to provide operations from the desktop through the firewall		
	6. Ability to operate enterprise virus ~~monit~~	6. Budget responsibility for the IT department		
REQUIREMENTS & CAPABILITY At Certification level or above	Duty Areas listed above	Duty areas listed above and previous career levels		
	Leads by example in safety, policies and procedures	Certifications or sufficient training in order to accommodate all the identified skill requirements		
	Satisfactory Evaluations	Leads by example in safety, policies and procedures		
	Computer Skills and Microsoft Office	Satisfactory Evaluation		
	Good communication skills	Good communication skills & Teamwork		
		Extensive service desk experience		
SUPERVISION RECEIVED	Customer Services Director	Customer Services Director		
SUPERVISION EXERCISED	None	While little direct supervision is exercised this individual must be <u>self sufficient</u> and have great task perseverance.		
YEARS EXPERIENCE	2	8		

HOLIDAY AIR-SPACE PERMIT



Date Issued:	December 11th, 2019
Issued to:	SANTA CLAUS
Permit Period:	December 24th, 2019 through December 25th, 2019.
Permit Purpose:	Delivery of toys and goodies to well behaved children in Price City.
Permit Approved by:	Price City Mayor & City Council
Signed by:	 Michael Kourianos, Mayor

PRESS INFORMATION FOR IMMEDIATE RELEASE

DATE: DECEMBER 11, 2019
FROM: PRICE MUNICIPAL CORPORATION (PRICE CITY)
RE: APPROVED AIR SPACE PERMIT

DURING THE REGULAR MEETING OF THE PRICE CITY COUNCIL HELD ON DECEMBER 11TH, 2019, THE PRICE CITY COUNCIL AUTHORIZED MAYOR MICHAEL KOURIANOS TO SIGN AND ISSUE AN AIR SPACE PERMIT TO SANTA CLAUS FOR DELIVERY OF TOYS AND GOODIES TO PRICE CITY AREA CHILDREN LATE ON THE NIGHT OF DECEMBER 24TH AND THE EARLY MORNING HOURS OF DECEMBER 25TH.

A COPY OF THE AIR SPACE PERMIT IS ATTACHED FOR REFERENCE.

Minutes of the Price City Council Meeting
City Hall
Price, Utah
November 26, 2019 at 5:30 p.m.

Present:

Mayor Kourianos

Councilmembers:

Rick Davis

Amy Knott-Jespersen

Layne Miller

Terry Willis

Bret Cammans, Customer Service Director

Sherrie Gordon, City Recorder

Miles Nelson, Public Works Director

Brandon Sicilia, Police Chief

Nick Tatton, Community/Human Resources Director

1. Mayor Kourianos called the regular meeting to order at 5:30 p.m. Pastor Andrew Lasslo with New Life Ministries offered a word.
2. Mayor Kourianos led the Pledge of Allegiance.
3. Roll was called with the above Councilmembers and staff in attendance. Councilmember Marsing was excused/absence.
4. SAFETY SECONDS – Councilmember Miller reviewed Thanksgiving safety tip reminders.
5. PUBLIC COMMENT – No public comment was received on any item.
6. FENCING PROJECT #19C-2019 - Consideration and possible approval to install chain link fence at the Community Baseball Complex. Bids received: All Over Fence-\$22,514.50, Wards Landscaping- \$23,860.00 and Southeast Fencing-\$24,409.35. All work contracted will be within the project budget.

Councilmember Davis commented on the bids submitted. The only bid received that didn't have errors was Wards Landscaping. The Council reviewed the bids, the bidding process and the bidding policy. It was noted that the bids submitted and the bidding process policy were reviewed with the City Attorney. The policy needs to be reviewed and all areas need to be clarified.

MOTION. Councilmember Davis moved to approve and award Fencing Project #19C-2019 to Wards Landscaping. Motion seconded by Councilmember Miller and carried pursuant to the following roll call vote:

Council Councilmember Davis –Aye
Councilmember Willis – Aye
Councilmember Marsing – Excused/Absent
Councilmember Knott-Jespersen – Nay
Councilmember Miller - Aye

7. ORDINANCE 2019-002 - Adopt the City Council 2020 meeting schedule.

MOTION. Councilmember Willis moved to approve Ordinance 2019-02. Motion seconded by Councilmember Miller and carried.

8. ORDINANCE 2019-003 - Adopt the Planning and Zoning Commission 2020 meeting schedule.

MOTION. Councilmember Miller moved to approve Ordinance 2019-03. Motion seconded by Councilmember Knott-Jespersen and carried.

CONSENT AGENDA - Councilmember Willis moved to approve consent agenda items 9 through 12. Motion seconded by Councilmember Davis and carried.

9. MINUTES
 - a. November 13, 2019 City Council Workshop
 - b. November 13, 2019 City Council Meeting

10. 2020 BOARD/COMMITTEE MEETING SCHEDULES - Authorization to approve the 2020 meeting schedule for the Library Board, International Days Committee, Community Progress Committee, and Price River Water Resources Committee.
11. PROMOTION - Authorization of promotion to Sergeant of Brandon Ratcliffe pursuant to the comprehensive promotional process completed.
12. TRAVEL REQUESTS - Consideration and possible approval of travel requests for:
Russell Seeley, City Engineer - Utah City Engineer Association Conference, January 29-30, 2020, St. George, UT
Bret Cammans, Customer Service Director - UAMPS Annual December Directors Meeting, December 16-18, 2019 Salt Lake City, UT
13. UNFINISHED BUSINESS – Mayor Kourianos invited Sergeant Radcliff to the podium. He congratulated him on his promotion. He also thanked him for his dedicated service. Sergeant Radcliff expressed appreciation on receiving this opportunity. He looks forward to working with Price City and the citizens of Price. The Mayor and Council congratulated him.

Mayor Kourianos called for a motion to close the regular City Council meeting.

MOTION. Councilmember Miller moved to close the regular City Council meeting. Motion seconded by Councilmember Knott-Jespersen carried.

The regular City Council meeting was adjourned at 5:50 p.m.

APPROVED:

ATTEST:

Michael Kourianos, Mayor

Sherrie Gordon, City Recorder



MEMORANDUM

TO: Mayor and City Council

FROM: Nick Tatton 

*Distributed electronically via email by
NT on 11-27-19*

DATE: November 27th, 2019

SUBJECT: Career Ladder Promotion: Seth Huntington

Bret Cammans, Director over the IT Department recommends that Seth Huntington be promoted from Desktop Support Technician, Grade 13, to Network System Specialist, Grade 17.

In accordance with our promotion and career ladder guidelines, a recommendation form to justify the promotion has been completed. The promotion is supported and signed by Bret Cammans, Customer Service Director. The Finance Director confirmed funding for the promotion is available within the budget and the budget will be amended to reflect the promotion during the mid-year budget revision process. It is recommended that the promotion become effective on the payroll period following the approval of the promotion at City Council meeting on December 11th, 2019 or as arranged thereafter between the Customer Service Director and Finance Director. Based on the review of the supporting documentation, wage relativity, attendance, and performance evaluations I support the promotion. The completed form and supporting documentation are available for review.

The promotion will be on the consent agenda for the City Council Meeting scheduled for December 11th, 2019. If you have any questions please contact Bret Cammans, or myself.

Cc Bret Cammans
Lisa Richens
Dana Young



MEMORANDUM

TO: Mayor and City Council

FROM: Nick Tatton 

*Distributed electronically via email by
NT on 11-27-19*

DATE: November 27th, 2019

SUBJECT: Career Ladder Promotion: Steve Richardson

Bret Cammans, Director over the Electric Utility Infrastructure Department recommends that Steve Richardson be promoted from Utility Infrastructure Technician, Grade 13, to Master Electrical Infrastructure Specialist, Grade 17.

In accordance with our promotion and career ladder guidelines, a recommendation form to justify the promotion has been completed. The promotion is supported and signed by Bret Cammans, Customer Service Director. The Finance Director confirmed funding for the promotion is available within the budget and the budget will be amended to reflect the promotion during the mid-year budget revision process. It is recommended that the promotion become effective on the payroll period following the approval of the promotion at City Council meeting on December 11th, 2019 or as arranged thereafter between the Customer Service Director and Finance Director. Based on the review of the supporting documentation, wage relativity, attendance, and performance evaluations I support the promotion. The completed form and supporting documentation are available for review.

The promotion will be on the consent agenda for the City Council Meeting scheduled for December 11th, 2019. If you have any questions please contact Bret Cammans, or myself.

Cc Bret Cammans
Lisa Richens
Dana Young



USL MEMORANDUM OF AGREEMENT

This Agreement is entered into by the Department of Heritage and Arts, Utah State Library Division, herein referred to as **USL**, and Price City Library, herein referred to as "LIBRARY".

Price City Library
159 E Main St
Price UT 84501-3046

Contact Person: Tina Rowley
Email: tinar@priceutah.net

Phone Number: 435-636-3188

PURPOSE OF AGREEMENT:

As a member of the Utah Member Libraries Digital Consortium, administered by the Utah State Library (USL), LIBRARY agrees to contribute a specified dollar amount of LIBRARY'S annual collection budget (the amount spent on print books, monographs, and audio-visual materials) for the purchase of digital content in OverDrive. I understand that that dollar amount will be based on LIBRARY'S usage of OverDrive from the previous calendar year up to a maximum fixed percentage based on LIBRARY'S collections budget for that same year.

THEREFORE, the parties agree as follows:

1. This Agreement must be returned to USL with all required LIBRARY initials and/or signatures by **12/31/2019**. Any exceptions must be arranged in writing via email to Julie Anderson, Contracts/Grants Analyst for USL at juanderson@utah.gov.
2. The effective dates of Agreement shall be from July 1, 2020 through June 30, 2021. This term is in line with the fiscal years as follows: County Library System: January 1, 2020 - December 31, 2020 or City Library: July 1, 2020 - June 30, 2021
3. This Agreement may be terminated with or without cause by either party with 60 days prior written notice. Upon termination of this Agreement, all accounts and payments for services rendered prior to the termination date will be processed according to established financial procedures.
4. Communication between Agreement agencies shall be directed to those individuals appointed by each agency. Any information or other correspondence regarding this Agreement shall be forwarded through the designated contact person. These individuals are as follows:

USL Contact: Marie Erickson, merickson@utah.gov, 801.715.6756

LIBRARY Contact: Tina Rowley, tinar@priceutah.net, 435-636-3188

CONTRIBUTION CAPS OF PARTICIPATING LIBRARIES:

LIBRARY contributions will be calculated based on their circulation statistics for 2018. The amount per circ will be calculated as follows: **(Overall target consortium contribution - USL contribution)/Total OverDrive circulation for 2018**. (\$600,000-\$128,000/2, 124, 224) This number will be multiplied by each library's circulation for the previous calendar year to determine the library's annual contribution amount.

There will be a cap on contribution amounts expected of libraries to ensure that contribution amounts do not get unmanageable due to extreme increases in circulation. The caps will be calculated based on a percentage of the library's annual collection expenditures, as reported on their 2018 statistical report.

Agreement between USL and Price City Library

Tier 1: Libraries with an annual collection budget under \$50,000, as indicated by the 2018 Statistical Annual Report will contribute a dollar amount based on cost per circ (calculated as described above) up to a **maximum** of 5% of that budget to OverDrive.

Tier 2: Libraries with an annual collection budget between \$50,000 and \$99,999 as indicated by the 2018 Statistical Annual Report will contribute a dollar amount based on cost per circ (calculated as described above) up to a **maximum** of 10% of that budget to OverDrive.

Tier 3: Libraries with an annual collection budget between \$100,000 and \$199,999 as indicated by the 2018 Statistical Annual Report will contribute a dollar amount based on cost per circ (calculated as described above) up to a **maximum** of 15% of that budget to OverDrive.

Tier 4: Libraries with an annual collection budget at or above \$200,000 as indicated by the 2018 Statistical Annual Report will contribute a dollar amount based on cost per circ (calculated as described above) up to a **maximum** of 20% of that budget to OverDrive.

LIBRARY'S collection expenditures in 2018 was \$ 47,530

LIBRARY'S OverDrive circulation in 2018 was 6,984

LIBRARY'S cap percentage contribution is 5% ☒ 10% ☐ 15% ☐ 20% ☐

LIBRARY'S 2020 CONTRIBUTION AMOUNT IS: \$1,552

Libraries with 2018 collection expenditures under \$25,000 ONLY, please indicate an option below:

_____ LIBRARY would like the USL to cover LIBRARY'S contribution amount because it is unable to pay it at this time. LIBRARY understands that in future years, if LIBRARY expenditures exceed \$25,000, LIBRARY will be responsible for paying its own contribution.

_____ LIBRARY has the resources to cover its 2020 contribution without assistance from the USL.

PURCHASING & INVOICING OF PARTICIPATING LIBRARIES:

All libraries will be invoiced **by OverDrive** (not the USL) for their membership contributions at the beginning of the fiscal year. Each library may choose to be invoiced in one of two ways. ***Please indicate an option below:***

_____ **OPTION 1:** LIBRARY wishes one (1) invoice LIBRARY'S contribution. LIBRARY does not wish to select shared content. All monies will paid to the consortium account and will be used by the State Library for selecting and purchasing shared content, **focusing on metered access titles.**

*LIBRARY acknowledges that LIBRARY'S contribution will be dedicated to metered access titles, selected by the USL for the shared collection and will be **equally** accessible to ALL patrons.*

_____ **OPTION 2:** LIBRARY chooses two (2) invoices for LIBRARY'S contribution. LIBRARY chooses to select shared content.

Invoice 1: 50% of LIBRARY'S contribution will be paid to the consortium account and used by the State Library for selecting and purchasing content for the shared collection, **focusing on metered access titles.**

Invoice 2: 50% of LIBRARY'S contribution will be paid to LIBRARY'S Advantage account and will be used by LIBRARY for selecting and purchasing content for the shared collection, **focusing on one copy/one use and metered by time titles.**

LIBRARY acknowledges that 50% of LIBRARY'S contribution will be dedicated to metered access titles, selected by USL for the shared collection and will be equally accessible to ALL patrons because they will be "owned" by the consortium and 50% of LIBRARY'S contribution will be dedicated to one copy/one use and metered by time titles, selected by LIBRARY for the shared collection, but owned by the advantage library.

Agreement between USL and Price City Library

Acknowledgements and Agreements of Participating Libraries

- Acknowledges that the minimum contribution will be invoiced by OverDrive to LIBRARY.
- Acknowledges that the minimum contribution will be paid to OverDrive by LIBRARY.
- Agrees to share OverDrive, Inc. (one copy/one use and metered access by time) digital content the library purchases with the Consortium.
- Acknowledges that LIBRARY must use a patron authentication method such as SIP, SIP2, NCIP, Patron API, or OverDrive's Library Card Manager.
- Acknowledges that above authentication methods may incur additional costs. All such fees shall be at LIBRARY'S own expense, and are not included in the contribution amount.
- Agrees to notify the Utah State Library and OverDrive of any changes to the above patron authentication methods, ILS changes, library card number changes, or server updates as soon as possible.
- Agrees to serve as the first point of contact for OverDrive and patron inquiries related to authentication, PINs/Passwords, and blocked/expired cards.
- Agrees to have a shared/proxy'd email for authentication questions and support.
- Agrees to remove MARC records from LIBRARY'S ILS when titles are weeded by the Utah State Library. Weed lists will be sent weekly if titles are weeded from the shared collection.
- Agrees to follow all policies and guidelines put forth by Utah Member Libraries Digital Consortium Administrative Committee.
- Agrees to notify the Utah State Library of any contact changes as soon as possible.
- Acknowledges that if LIBRARY withdraws from the Utah Member Libraries Digital Consortium prior to the expiration of the Utah State Library's agreement with OverDrive, all content, products and services that have been purchased with LIBRARY'S monetary and in-kind contributions to the Consortium shall remain with the Consortium. All Advantage Library content will remain with LIBRARY.

Acknowledgements and Agreements of Utah State Library (Consortium Leader)

- Agrees to pay the annual maintenance and platform fee to OverDrive, Inc.
- Agrees to purchase 75 simultaneous use magazine subscriptions. Each magazine is always available.
- Agrees to purchase 6 simultaneous use yearly audiobook subscriptions. Each subscription contains 25 always available titles.
- Agrees to dedicate \$50,000 towards content for the shared Consortium collection.
- Agrees to cover the contribution amounts of any libraries with an annual collection expenditures amount of **less than \$25,000 if it is needed.**
- Agrees to act as system administrator for the OverDrive platform and project manager for the consortium.
- Agrees to provide training to member libraries as needed.
- Agrees to create and advise committees.
- Agrees to make MARC records available.
- Agrees to send weekly weed lists to member libraries.
- Agrees to monitor the purchases of the Participating Libraries to ensure that promised contributions have been met.

Failure of a library to comply with the conditions stated above will result in the removal of the member library from the Utah Member Libraries Digital Consortium.

In witness thereof, the parties sign and cause this Agreement to be executed.

UTAH STATE LIBRARY DIVISION

Colleen Eggett, Director

Date

Marie Erickson, Library Resources Program Manager

Date

PRICE CITY LIBRARY

Director

Date

Account No: 3464
 Business Activity: 453
 Fee: 150.00
 CC Approval: ☐ Yes ☐ No Date: _____
 License Sent: _____



BUSINESS LICENSE APPLICATION

Send all completed and properly signed forms (including attachments as necessary) along with applicable licensing fees to: Price City Business Licensing, P.O. Box 893, 185 East Main, Price, UT 84501. For questions call (435) 636-3161.

PLEASE TYPE OR PRINT LEGIBLY.

Business Information			
Business Status: ☒ New Business ☐ Location Change ☐ Name Change ☐ Ownership Change			
Business Name (include DBA): Marietti Monuments			
If Name Change, list previous name:			
Business Address: 45 W 100 N		Suite/Apt. No.:	
City: Price	State: Utah	Zip Code: 84501	
Business Telephone: (435) 637-4400		Business E-mail: val@mariettimonuments.com	
Business Fax: 435-637-4400			
Mailing Address (if different):		City:	State:
Zip Code:			
Property Owner's Name: Worley Enterprises, LLC		Property Owner's Telephone: (	
Type of Organization: ☒ Corporation ☐ Partnership ☐ Sole Proprietorship ☐ LLC (Include copy of name registration with the State of Utah)			
Type of Business: ☒ Commercial ☐ Home Occupation ☐ Reciprocal			
Nature of Business: ☒ Manufacturing ☐ Retail ☐ Wholesale ☐ Services ☐ Other			
Opening Date: 01/01/2020 Business Hours: From 9am To 5pm MON TUE S SU (please circle)			
Detailed Description of Business: Design, engrave, and install headstones			
Commercial Square Feet: 2400	No. of Arcade Games, Pool Tables, Etc.: 0	No. of Vending Machines: 0	No. of Mobile Home Spaces: 0
No. of Rental Units: 0	No. of RV Spaces: 0	No. of Motel Rooms: 0	No. of Beds: 0
State Sales Tax I.D. No. (Include copy or proof of exemption):		Federal Tax I.D. No. (Include copy):	
State License No. (Include copy):		State License Type:	
THE FOLLOWING LICENSES ARE SUBJECT TO ADDITIONAL REQUIREMENTS. Please contact the Business Licensing Officer (City Treasurer) at (435) 636-3161, or 185 East Main, for more information. Check all that apply.			
☐ Alcoholic Beverages ☐ Eating Establishment ☐ Amusement Center ☐ Taxi Cab ☐ Pawnbroker ☐ Sexually Oriented Business			



PRICE MUNICIPAL CORPORATION
185 EAST MAIN • P.O. BOX 893 • PRICE, UT 84501
PHONE (435) 637-5010 • FAX (435) 637-2905

Mayor
MICHAEL KOURIANOS

City Council
RICK DAVIS
AMY KNOTT-JESPERSEN
BOYD MARSING
LAYNE MILLER
TERRY WILLIS

TRAVEL REQUEST: ULGT ADVISORY COUNCIL MEETING

PERSON: NICK TATTON

DATE: JANUARY 16, 2020

LOCATION: NORTH SALT LAKE, UT

REASON: MEMBER OF TRUST COUNCIL.

<u>COSTS:</u>	CONF. REGISTRATION	\$0.00 – NO CHARGE
	VEHICLE MILEAGE	\$25.00 – FUEL CITY CAR.
	LODGING	\$120.00 – 1 NIGHTS STAY
	MEALS	\$40.00 - NOT INCLUDED IN CONF.
	AIRFARE	\$0.00 – NO AIR TRAVEL
	REIMBURSEMENTS	(\$0.00) - NONE
	TOTAL	(\$185.00) – DIRECT COST

BILLING: HUMAN RESOURCE DEPARTMENT 10-49-230, BUDGETED

MISC: NONE.

Price City Police Department Travel Request and Authorization

Date: November 4, 2019

Employee: Jared Hansen

Purpose of Travel: Annual Utah Animal Control Officer's Conference

Agency Sponsoring Activity: UACOA

Destination: St. George, Utah

Dates employee will be involved in training (include travel time): Jan. 21-24, 2020

Expenses will be reimbursed to the City by: _____

Method of Travel:

City Vehicle (gas) \$ _____

Personal Vehicle (gas)

_____ miles x _____ cents per mile = \$ _____

Meals: Jan. 21-24, 2020 (\$33 lunch and dinner)
PO 44979 \$ 132.00

Lodging: Jan. 21-23, 2020
On Visa \$ 227.98

Registration Fees: PO 44937 \$ 250.00

Other Expenses: _____ \$ _____

Total (estimate): \$ 609.98

Submitted by: Chief Brandon Sicilia

Submitted to City Council for Approval on _____

Abbey Inn Cedar City

☐ Thank you! Your reservation has been confirmed. We are looking forward to your visit.

Reference Number

BB1910315084893

Booking Confirmation

Please print this acknowledgement and present it to the property reception on arrival. A receipt will be emailed to you at the address entered during the booking process.

Print Back to hotel website

Booking Summary

Prices are in USD

Accommodation

1 King Bed / DEAL - 7 day cxl policy

1 Adults

\$203.97

Additional Charges

Room Tax (11.77%)

\$24.01

Grand total

\$227.98

Terms and Conditions

-Guaranteed to your credit card for late arrival. Credit card will not be charged at time of booking. A valid credit card must be presented at check-in.

-Any requests noted in the comments section are considered special requests. These special requests are not guaranteed and will be honored depending on availability at check-in.

-To rent a room you must be 18 years or older.

-Pets only allowed in pet rooms. Only dogs allowed. Max of 2 dogs under 50 pounds per room.

-All rooms are non-smoking.

-Fire code does not allow rollaways in our rooms with two queen beds

-Maximum of 5 people in a room with 2 Queen beds. Maximum of 3 people in a room with 1 King bed.

-24 Hour Cancellation Required. Must Cancel before 4PM hotel time on the day prior to arrival date to avoid a charge.

[Privacy - Terms](#)

-Deal rate requires cancellation of 7 days prior to arrival date to avoid a charge.

-Check-in time starts after 3pm MST.

-If purchasing Brian Head lift tickets. I agree that I have selected the correct pricing for the day(s) I would like to ski. If the incorrect pricing is selected; I agree that the price will be changed to the correct price at check-in.

-Advance Purchase rate: Full payment taken at time of booking, non-refundable, no cancellations or changes. Valid credit card required at check-in.

Property Cancellation Policy

24 Hour Cancellation Required. Must Cancel before 4PM hotel time on the day prior to arrival date to avoid a charge. Deal rate requires cancellation of 7 days prior to arrival date to avoid a charge.

Rate Cancellation Policies

DEAL - 7 day cxl policy

Must cancel 7 days prior to arrival to avoid penalty.

Location Instructions

Easy access, I-15, exit 59. 940 West 200 North.

Connect with us via Social Media



Booking Details

Customer Name

Jared Hansen

Customer Email

pricepolice@priceutah.net

Customer Phone

[435-636-3190](tel:435-636-3190) 435-636-3190

Customer Address

910 North 700 East, Price, Utah, United States, 84501

Reference Number



PRICE MUNICIPAL CORPORATION
185 EAST MAIN
P.O. BOX 893
PRICE UT 84501
Phone: 637-5010
Fax:

Purchase Order # 44979

To: 6156 HANSEN, JARED 384 NORTH 100 EAST PRICE UT 84501	Ship to: PRICE MUNICIPAL CORPORATION 185 EAST MAIN P.O. BOX 893 PRICE UT 84501
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
11/04/2019	ShaunaF		SPECIAL FNCTN	0	

Description	GL Act No.	Invoice No.	Total
PER DIEM UACOA ANNUAL CONF/JAN 21-24, 2020	10-60-230		132.00

SHIPPING & HANDLING	0.00
TOTAL PO AMOUNT	132.00

Authorized Signature

ORDERS IN EXCESS OF \$500 MUST BE
APPROVED
BY FINANCIAL DIRECTOR



2020 U.A.C.O.A. Annual Conference
January 22, 23 and 24 2019 St. George

Name: JARED HANSEN

Address: 910 N. 710 E.

City, State, Zip: Price, UT 84501

Agency & Phone number: Price City P.D. 435-636-3190

Email: jaredh@priceutah.net

Number for Dinners on Thursday Evening 1 **2** **Circle a choice or**
you will only be counted as one.

Tuition: \$250.00 for all three days (Includes U.A.C.O.A. Membership)

Late registrations will be charged an extra fee of \$50.00 after December 13, 2020.

You can also pay for the registrations on our website through Event Brite.
www.uacoa.org

Auction Items Needed!!!!!!!!!!!!!!

This year is our annual silent auction, held to help raise money for UACOA's Training Fund (*these monies are used for organizing other training functions and conferences so that we may offer them at low cost to you*). So bring your new or nearly new items for our auction. Everyone who donates an item to this will be registered to win a major prize – Items will only be accepted during the registration period, and must be at least a 5.00 minimum. Anything after registration will not be accepted.

These items will be on display on Wednesday and Thursday for all to bid on. They will then be claimed at the end of Dinner on Thursday evening after the awards are presented.

Please Send Registration Fee to UACOA
C/O Bryan Smith
1267 E HWY 193
Layton, Utah 84040

*lodging Jan 21
22
23*

Tuesday 21 (Shelter Training)	Wednesday 22	Thursday 23	Friday 24
8-9 Royal Distribution Nefi Valero 9-11 Grant Writing Kevin Stuart (Davis County) 11-12 Lunch on your own 12-130 Shelter Guidelines Rhett Nicks (UACOA Board Member) 130-3 Zoonotic Diseases Utah State Vet Dr. 3-315 Break 3-15-4 Intake, Customer Service, Adoptions Rhett Nicks (UACOA Board Member) Sydney Larrabee (Davis County) 4-5 Livestock Handling Stephanie Whitehead (UACOA Board Member)	8-9 am Registration 9-1030 Welcome, Membership, Finances Elections, Introductions 1030-12 Verbo Judo Sgt Dan Dove 12-130 Lunch on your own 130 3 Livestock Disease and Officer Safety Utah State Vet Dr. 3-315 Break 315-4 Division of Wildlife 4-5 Equipment Handling Greg Horspool (UACOA Training Coordinator)	8-845 Election Announcements 9-10 am Utah Rabies Compendium Dallin Peterson (State of Utah) 10-1130 Bridging the Gap Glenn Williams (Retired Law Enforcement) 1130-1 Lunch on your own 1-230 Bridging the Gap Glenn Williams (Retired Law Enforcement) 230-245 Break 245-4 Scales and Tails Utah Jeremy Westerman 6:00 to 8:00 pm Dinner and Awards for Conference attendees and their spouses	9-10 am Report Writing Deputy Chief Jason Knight (South Jordan Police Dept.) 10-12 Open Discussion Animals in Vehicles During Extreme Weather. Ian Williams (UACOA Board Member) 12-130 lunch 130-230 Service Animal vs Emotional Support Animal Ian Williams (UACOA Board Member) 230-330 Emergency Disaster Greg Horspool (UACOA Training Coordinator) 330-345 Break 345-5 Burring the hatchet Vaughn Maurice (Utah Humane) (Waiting for Confirmation from Rhett)



PRICE MUNICIPAL CORPORATION
185 EAST MAIN
P.O. BOX 893
PRICE UT 84501
Phone: 637-5010
Fax:

Purchase Order # 44937

To: 14448 UACOA 1267 EAST HWY 193 LAYTON UT 84040	Ship to: PRICE MUNICIPAL CORPORATION 185 EAST MAIN P.O. BOX 893 PRICE UT 84501
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
10/31/2019	ShaunaF			0	

Description	GL Act No.	Invoice No.	Total
2020 UACOA ANNUAL CONFERENCE FOR HANSEN	10-60-231		250.00

SHIPPING & HANDLING	0.00
TOTAL PO AMOUNT	250.00

Authorized Signature

ORDERS IN EXCESS OF \$500 MUST BE
APPROVED
BY FINANCIAL DIRECTOR

UACOA

UTAH ANIMAL CONTROL OFFICERS ASSOCIATION

September 30, 2019

Dear Animal Control Officers and Shelter Workers:

435-586-9966

The 2020 Annual Conference will be held **22, 23, 24 (shelter class full day on January 21)** at the **ABBY INN, St. George Utah**, The Conference is Wednesday through Friday and is a full three days. The cost of the Conference is \$250.00 which includes tuition for the conference, your U.A.C.O.A membership, and a banquet held on JANUARY 23rd. If you fail to pre-register and pay at the door the tuition is \$300.00. The deadline for tuition is **December 13th, 2019**. If you do not pay tuition by this date you will not be able to attend the banquet as they need the exact head count at that time.

With the cost of speakers and conference items, there will be no reimbursement, if you cancel.

The classes will be very interesting and applicable. This will also be a time for us to enjoy getting together once again.

THE SHELTER CLASS WILL BE HELD ON TUSEDAY January 21st, 2020 from 8 am TO 5 pm HRS, THE COST JUST FOR THE SHELTER CLASS IS \$90.00, we encourage those who attend the shelter class to sign up for the regular conference. We will be having different name tags for those who attend the shelter class and those who have paid for the whole conference.

We are really excited about the classes that are being taught this year. The board has put a lot of thought and work into arranging speakers and instructors to take time out of their busy schedules to come and speak with us.

The earlier you confirm you are attending the conference, the better prepared we can be for each of you. We ask that you make your hotel reservations as soon as possible to ensure you get the type of room you want. Abby Inn has asked that the rooms be booked by **December 13, 2019**. The cost per room this year is **\$85.00 + tax per night for single person and \$90.00 + tax per night if there are 2 people in room this includes spouses...** The phone number is 1-435-652-1234. Let them know that you are with the Utah Animal Control Officers Association for this rate. (If you do not reserve your room by December 13th, you will not get the rate of \$85.00 per night)+ tax

And yes, the silent auction is back but with some stipulations. If you bring one item or 10, you only receive one ticket to be put in the drawing.



PRICE MUNICIPAL CORPORATION
185 EAST MAIN • P.O. BOX 893 • PRICE, UT 84501
PHONE (435) 637-5010 • FAX (435) 637-2905

Mayor
MICHAEL KOURIANOS

City Council
RICK DAVIS
AMY KNOTT-JESPERSEN
BOYD MARSING
LAYNE MILLER
TERRY WILLIS

December 11, 2019

<u>Travel Request</u>	Utah Fire Academy Winter Fire School/State Fire Chiefs Meeting														
<u>Person</u>	Chief Fitz Petersen														
<u>Date</u>	January 23-24, 2020														
<u>Location</u>	St. George, Utah														
<u>Reason</u>	Association Meetings, Fire Chiefs and Fire Marshals, Arson Training														
<u>Costs</u>	<table><tbody><tr><td>Registration</td><td>\$40</td></tr><tr><td>Vehicle Mileage</td><td>\$50</td></tr><tr><td>Lodging</td><td>\$120 – 2 Nights stay</td></tr><tr><td>Meals</td><td>\$80 for 2 days</td></tr><tr><td>Airfare</td><td>\$0 NA</td></tr><tr><td>Reimbursements</td><td>\$0</td></tr><tr><td>Total</td><td>\$290</td></tr></tbody></table>	Registration	\$40	Vehicle Mileage	\$50	Lodging	\$120 – 2 Nights stay	Meals	\$80 for 2 days	Airfare	\$0 NA	Reimbursements	\$0	Total	\$290
Registration	\$40														
Vehicle Mileage	\$50														
Lodging	\$120 – 2 Nights stay														
Meals	\$80 for 2 days														
Airfare	\$0 NA														
Reimbursements	\$0														
Total	\$290														
<u>Billing</u>	Fire Department 10-68-230, budgeted														
<u>Misc</u>	None														