

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digitally Recorded
November 21, 2019

Invocation: Holly Joseph

I. PLEDGE

Mayor Brian Florang brought the public meeting order at 7:17 p.m. by asking all to rise and join in the Pledge of Allegiance.

II. ROLL CALL

Mayor Brian Florang
Council Members: Chris Palmer, Ray Searle, Holly Joseph and Justin Rowlette
Clerk Tresa Martin
Office Administrative Assistant Mindy Maydole
Maintenance Anthony Hathaway

III. GUESTS

Ruben Partridge and Joy Partridge

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Mayor Brian Florang asked for a motion to accept the meeting minutes for November 7, 2019. Council Member Chris Palmer made a motion to accept the minutes as presented for November 7, 2019. Council Member Ray Searle seconded the motion, all voted aye.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None

VI. REPORT OF GOVERNING BODY

None

VII. STAFF REPORTING

None

VIII. NEW BUSINESS

1. Community Development Block Grant (CDBG) – Brian Florang

Mayor Brian Florang held a public hearing for this meeting and the minutes are attached.

2. Adopt an Ordinance Amending Hinckley Town Code, Title 8, Water and Sewer 8-1-19: Cross Connection Control

Mayor Brian Florang asked the staff and council members if they had any concerns with the proposed cross connection control ordinance and there was no discussion of changes or concerns with the proposed ordinance.

Council Member Justin Rowlette made a motion to adopt Ordinance 19-11-21 AN
ORDINANCE AMENDING THE HINCKLEY TOWN MUNICIPAL CODE TITLE 8 WATER AND SEWER SERVICES PERTAINING TO THE ADOPTION OF A CROSS CONNECTION CONTROL AND BACKFLOW PREVENTION CONTROL GENERAL POLICY. Council Member

Chris Palmer seconded the motion. Roll Call Vote: Council Member Holly Joseph, aye; Council Member Ray Searle, aye; Mayor Brian Florang, aye; Council Member Chris Palmer, aye; Council Member Justin Rowlette, aye.

3. Beautification Award – Holly Joseph

The council discussed candidates for the town's November beautification award and decided to recognize Tom & Rita Robinson. The office will send a letter to invite Tom & Rita Robinson to attend the next town council meeting.

IX. OUTSTANDING BUSINESS

1. Sewer Lagoon

Anthony Hathaway stated the south sewer pond is continuing to fill and has approximately 3" of water in it. The council discussed contracted sewer dumping and decided there is too much risk to allow this type of dumping.

2. Review and Discuss Changes to Hinckley Town Code

Mayor Brian Florang stated he is reviewing and editing the entire Town Code and Town Policy and Procedure documents and noted the council must deal with issues as they come up along the way. Mayor Florang provided council members with a written hand out and stated he would like to address the provision of a cell phone, the need for a cell phone and who has the responsibility. Mayor Florang said he is proposing a cell phone policy stating that all eligible employees (maintenance personnel and town clerk) of Hinckley Town are required to possess and have use of a cell phone to conduct town business. Hinckley Town will provide a cell phone plan and associated cell numbers for all employees. Hinckley Town will provide a stipend of \$750.00 to each eligible employee in the month of November, once every two years, for the purchase of a cell phone. Employees are responsible for any additional expenses above \$750.00 i.e., insurance, accessories, etc. Employees must maintain the cell phone and keep the cell phone in operational condition, and are responsible for any associated cost to do so, i.e., repair, replacement, etc. Cell phones provided in this policy are for Hinckley Town use and are not intended for personal use outside of work. The council reviewed and discussed the cell phone policy and noted if an employee resigns or is terminated from employment with Hinckley Town, the employee must return the cell phone. Mayor Brian Florang stated he would like to make this cell phone policy effective now and noted he will incorporate these changes in the Town Policy and Procedure Manual. Council Member Ray Searle made a motion to accept the proposed cell phone policy for Hinckley Town employees as amended. Council Member Justin Rowlette seconded the motion, all voted aye.

3. Water Treatment Plant – Review Bids for Purchase of Media for Filtration Tanks – Anthony Hathaway

Anthony Hathaway stated the town needs to purchase 125 CF of media for the water treatment plant. Clerk Tresa Martin will send a legal public notice to the Millard County Chronicle on Friday, November 22, 2019, advertising an invitation for bids for 125 CF of Macrolite, M2 Media, along with shipping costs. The bid deadline will be Wednesday, December 4, 2019.

X. MISCELLANEOUS DISCUSSION

Santa in the park and tree lighting will be held on December 7th.

The town council decided the town staff Christmas party will be held on December 5th after the town council meeting at the Hinckley Lions Club Building.

XI. PAYMENT OF BILLS

Council Member Holly Joseph made a motion to pay bills. Council Member Ray Searle seconded the motion, all voted aye.

XII. ADJOURNMENT

Council Member Chris Palmer made a motion to adjourn the meeting at 8:13 pm. Council Member Justin Rowlette seconded the motion, all voted aye.

Tresa Martin Clerk/Recorder

Mayor Brian Florang