MINUTES: EMERY COUNTY LIBRARY BOARD MEETING

HELD AT: Emery County Box Canyon Room

ON: Monday September 9, 2019

01: Welcome: Chair Carolyn Carrasco (CC) called the Emery County Library Board meeting to order at 10:15 am, welcoming those present and especially our new Board member, Deanna Hansen (DH). Present also: Gil Conover (GC), Bill Dellos (BD), Mary Ann Wright (MAW), Desire'e Malley (DM), Emery County Library Director. Absent: Justin Queen. GC then excused himself to attend another meeting.

02: Approve the minutes of the last meetings. Minutes of the July and August meetings were approved; BD moved, DH second.

03: IT Report. Jeff Guymon not in attendance.

04: Board Reports. CC reported on Orangeville and CD libraries. A few minor issues, otherwise all good to very good. MAW reported on Emery and Ferron. There were a few issues and these will be covered in the maintenance report. BD reported on Huntington, Cleveland and Elmo: a few issues as have been raised in the past, otherwise good. New reporting will be as follows: JQ will report on Green River; MAW on Ferron and Emery; DH on Elmo and Cleveland; BD on CD and CC on Orangeville and Huntington. There was discussion of an electronic resource book for services by the libraries.

05. Commissioner Report. No report.

06. Director Update. a. Review of the 2019 Library Statistics Report for June and July. DM will have a discussion of consistency of how visits are reported. This is not an evaluation of the library. On the issue of volunteers, human

resources advised that the legal definition cannot be changed. They will be called 'helpers'.

b. Review 2019 Expenditures. One half of budget is in salaries. Funding will be a little short for salaries but funding can be shifted around. There were 3 LSTA grants that went to Green River, Emery and Ferron libraries.

c. Updates. A librarian at CD won a drawing to have her registration paid to a conference. Emery Co Libraries will cover travel and expenses. Without a maintenance person, many issues remain. A new employee is needed. Hours and travel will be paid. Jeff Guymon helped out physically with issues at CD Library. USU Extension Agent Rowe Zwahlen drew up plans for Green River to abate access and landscaping issues. He will present them in November. DM is looking at local building funds to complete this work.

d. Ordinance and bylaws that were rewritten and approved by the Board have yet to be reviewed by County Attorney. When reviewed, they will go to the Commission.

e. A grants application to BTAC was put in by the County Commission.

f. DM followed up on the road signage for libraries and reported on which libraries will get the signage.

MAW was excused from the meeting at 11:06 and Deanna Hansen submitted the following minutes.

f. The Utah State Library has been overseeing the Overdrive digital library program that has been available to us, but it has come to light that not all libraries are contributing to the cost although they have been able to access it. Our libraries fall into that category. So a Memorandum of Users has been sent out

and we will need to begin paying for that or somehow possibly opt out. DM handed out copies of the new Memorandum of Agreement but, besides percentages, we don't have specifics as yet of what the cost would be to each of our libraries and or the County Library System as a whole.

g. There are plans for a library committee/representatives to meet with the Emery School District representatives to find out how we can help schools and their students. Possible committee members might be DM, Jeff Guymon and possibly Commissioner Gil Conover.

h. Dates were set for the following: October 7, 2019 – Special Board Meeting – 10 am in the Box Room.

December 4, 2019 – Library Christmas luncheon and training – 11am-2pm in the Box Room.

DM will send out invitations and reminders for these meetings.

BD moved to adjourn and DH seconded. The Board adjourned at 11:55 am.

Submitted by Mary Ann Wright on September 20, 2019.

Signed by Board Chair, Carolyn Carrasco. _____