

CENTRAL WASATCH COMMISSION

RESOLUTION No. 2019-30

A RESOLUTION AMENDING THE CWC BYLAWS TO INCLUDE  
NEW SECTION 4.15, "ADVISORY COMMITTEES"

**WHEREAS**, the Central Wasatch Commission interlocal entity (the "CWC") was created on 29 June 2017 pursuant to the "Central Wasatch Commission Interlocal Agreement" (the "ILA") dated 30 May 2017 among Salt Lake County, Salt Lake City, Sandy City and the city of Cottonwood Heights; and

**WHEREAS**, Section VI(B)(7) of the ILA authorizes the CWC to adopt, amend and repeal bylaws with respect to its powers and functions not inconsistent with the ILA or applicable law; and

**WHEREAS**, pursuant to its Resolution 2017-03, the board of commissioners (the "Board") of the CWC adopted bylaws ("Bylaws") for the CWC; and

**WHEREAS**, at its 2 December 2019 meeting, the Board considered, among other things, amending the Bylaws to include a new Section 4.15 ("*Section 4.15*") concerning the creation and operation of advisory committees to the Board; and

**WHEREAS**, the Board has reviewed the proposed Section 4.15, a copy of which is annexed hereto; and

**WHEREAS**, after careful consideration, the Board has determined that it is in the best interest of the CWC to approve amending the Bylaws to include Section 4.15 as proposed;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Central Wasatch Commission that the Bylaws are hereby amended to include Section 4.15 and that the Bylaws, as amended, are hereby approved and adopted for the CWC, effective immediately.

This Resolution, assigned no. 2019-30, shall take effect immediately upon passage.

**PASSED AND APPROVED** this 2<sup>nd</sup> day of December 2019.

**ATTEST:**

**CENTRAL WASATCH COMMISSION**

By: \_\_\_\_\_  
**Christopher F. Robinson**, Secretary

By: \_\_\_\_\_  
**Chris McCandless**, Chair of the Board

**VOTING OF THE BOARD:**

Andy Beerman	Yea ___	Nay ___
Jackie Biskupski	Yea ___	Nay ___
Carlos Braceras	Yea ___	Nay ___
Jim Bradley	Yea ___	Nay ___
Chris McCandless	Yea ___	Nay ___
Michael J. Peterson	Yea ___	Nay ___
Christopher Robinson	Yea ___	Nay ___
Jeff Silvestrini	Yea ___	Nay ___
Harris Sondak	Yea ___	Nay ___
Jennifer Wilson	Yea ___	Nay ___

**DEPOSITED** in the office of the Secretary this 2<sup>nd</sup> day of December 2019.

**FILED AND RECORDED** this \_\_\_ day of December 2019.

#### 4.15 ADVISORY COMMITTEES

A. General. The Governing Board may from time to time form one or more advisory committees, working groups or other bodies (each, an “*Advisory Committee*”) to act as a resource to the Governing Board by studying, analyzing, formulating recommendations concerning, and otherwise providing assistance to the Governing Board on such topics or matters as the Governing Board may from time to time request or direct. Each Advisory Committee shall endeavor to advance the Commission’s authorized purposes as directed by the Governing Body, but shall act in an advisory manner only without any duty or power to make final decisions on behalf of the Commission. Advisory Committee members shall serve without compensation, but their reasonable out-of-pocket expenses may be reimbursed in accordance with the Commission’s policies from time to time.

B. Membership. Each Advisory Committee shall include at least one, but less than a quorum, of the commissioners then sitting on the Governing Board, as appointed by the Governing Board. The Governing Board also may appoint additional members to an Advisory Committee from among those individuals with recognized expertise or interest in the topics or matters upon which that Advisory Committee is assigned to focus, including, without limitation, members of the Commission’s Stakeholders Council. A chair and vice-chair of each Advisory Committee shall be appointed by the Governing Board from time to time, who shall be responsible for the orderly conduct of the Advisory Committee’s business and shall serve as a liaison between that committee and the Governing Board. Advisory Committee members shall serve at the pleasure of the Governing Board, and may be removed, with or without cause, at any time upon a majority vote of the Governing Board.

C. Meetings. Meetings of each Advisory Committee shall occur at intervals deemed appropriate by the committee’s chair or promptly upon the Governing Body’s request. Written notice of the time and place of meetings, and the subject(s) for discussion, shall be provided by e-mail or other written means at least 24 hours before the proposed meeting date. The members of the Advisory Committee which constitute at least a majority of that committee’s current membership shall constitute a quorum for purposes of conducting the committee’s business. Each meeting of an Advisory Committee shall comply with the requirements of the Open and Public Meetings Act, UTAH CODE ANN. 53-4-101 *et seq.*

D. Responsibilities. Each Advisory Committee is responsible for endeavoring to advance the Governing Board’s priorities as assigned from time to time by the Governing Board, including by meeting regularly to address the matters assigned by the Governing Board and by reporting back to the Governing Board concerning progress made, obstacles encountered, analysis and recommendations formulated, etc. with regard to the assigned matters.

E. Staff Assistance. The Commission’s Executive Director and his/her designated staff shall attend and facilitate all meetings of each Advisory Committee, acting as a resource to each committee in such ways as the committee, its chair, and/or the Governing Board may request from time to time. Among other things, the Commission’s staff shall assist each Advisory Committee’s chair to timely establish agendas for committee meetings and shall otherwise provide all necessary assistance to assure that such meetings comply with the Open and Public Meetings Act.