

Minutes of Work Session

Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

A Work Session of the Board of Education of Ogden City School District was held Thursday, November 7, 2019 beginning at 5:00 PM in the Board Room. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Sunni Wilkinson
Jennifer Zundel

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Madeline McDonald, Community Schools Coordinator
Sondra Jolovich-Motes, Executive Director
Jer Bates, Public Information Officer
Casey Bowden, Chief Technical Officer
Ken Crawford, Support Services Director

1. Work Session, Board Room

- a. OSD Board of Education Annual LAND Trust Training
Presenter: Natalie Gordon, Utah State Board of Education
Ms. Gordon gave a presentation to the board regarding annual LAND Trust training which is required by the Utah State Board of Education. She reported that our district is doing a great job administering School LAND Trust funding. Everything that comes from community councils as it relates to LAND Trust funding must be approved by the Board of Education. The board is responsible for council training and compliance. The board is also responsible to provide information and data, provide annual reports, approve disbursements, and approve election timelines. The board and/or staff should review the final reports and give a report to the board. Councils are required to review school academic data annually and understand the critical academic need(s) for their school. She explained appropriate uses of funds, gave examples of goals, and discussed areas where funds can be spent. Funds must be used for an identified critical academic need. The district may provide required information to councils, ensure council participation in development of the plan, and provide training for councils. Board members asked questions and Ms. Gordon responded. Executive Director Sondra Jolovich-Motes provided additional information for the board.
- b. Community Schools Presentation
Presenter: Madeline McDonald & Team
Ms. Jolovich-Motes introduced Madeline McDonald, who gave a presentation to the board regarding the current status of Community Schools in Ogden School District. There are nine schools participating in the Community Schools program. T.O. Smith principal, Keeli Espinoza, shared her experience with Community Schools in her school and the support they provide for students. Tanner Koons, TO Smith Community School coordinator, reported on academic and social emotional support provided for students. Maria Huerta, Ben Lomond Community School coordinator reported on supports provided for Ben Lomond students. John Wilson, financial coach at Cottages of Hope, gave a report to the board regarding support they provide to families and students.
- c. Second Reading of Revised OSD Parent Involvement Policy & Procedures
Presenter: Sondra Jolovich-Motes, Executive Director
Ms. Jolovich-Motes gave a presentation to the board regarding the revision of Board Policy 10.000 Parent Involvement. A parent representative group has met and have not made any changes to the draft policy since the first reading. Board members had no comments or questions regarding this item.
- d. Communications and Marketing Report
Presenter: Jer Bates, Public Information Officer
Mr. Bates gave a report to the board regarding communications and marketing and the recurring theme of telling our story. He gave a quick update on social media and our

marketing campaign with Target River. He explained the marketing methods being used by Target River and shared examples of the display ads that will be used on our social media accounts, internet streaming services, and district website. Display ads will focus on extra-curricular, academic, and college/career readiness opportunities in our district. Mr. Bates reported on a recent positive news event at New Bridge School unveiling the first book-vending machine in northern Utah. It was noted we have seen a lot of positive news being shared through the local newspaper.

e. Safety and Security Report

Presenter: Jer Bates, Public Information Officer, and Casey Bowden, Chief Technical Officer

Mr. Bates introduced Skyler Pyle, communications specialist, to report on school and district safety operations. She acts as an emergency preparedness advisor, under the direction of Superintendent Nye. The district emergency response team (DERT) has been formed to take the lead on emergency preparedness. Each school has a safety emergency response team (SERT) which has specific responsibilities during an incident. School teams have been working on reunification plans, developed down to very specific duties for specific individuals. Board members asked questions and Ms. Pyle responded. Superintendent Nye emphasized the importance of emergency preparedness and reported that a recent report on KUTV Channel 2 “Beyond the Books” regarding grants for security contained false news. Our district has applied for two significant federal security grants; unfortunately, our district was not selected as a recipient for either of these grants.

Mr. Bowden gave a report to the board regarding safety and security processes and procedures. He explained the processes the district Information Technology team takes to provide internet security, data security, and network security. He also reported on the progress of the camera project, timeline for replacement, and building access control for increased security. Board members asked questions and Mr. Bowden responded.

President Belnap called for a brief recess at 6:45 p.m. and reconvened at 6:55 p.m.

f. BDK Project Management Report

Presenter: Ken Crawford, Support Services Director

Mr. Crawford gave a report to the board regarding construction projects at Mound Fort Innovation Center, Ben Lomond Health and PE facility, and Sports Complex Press Box. The Mound Fort Innovation Center has been selected by Utah Construction and Design for 2019 Most Outstanding K-12 Small Project of the Year. At the Ben Lomond PE facility, masonry tilt-up panels are going up, decking has been poured on the second story, and dugouts are being constructed on baseball field. Sod has been postponed until next spring due to cold weather last week. Board members asked questions and Mr. Crawford responded. Ben Lomond’s building is scheduled for completion in September 2020. The Sports Complex press box has been completed and can be used for both fields.

Chris Kartchner, BDK, gave a report to the board regarding the bond construction projects at Horace Mann, Wasatch, Polk, and T.O. Smith.

- Wasatch Elementary: in construction now in both new portion of building and renovations in existing section; projecting completion for July 2020;
- Horace Mann Elementary: final review of documents, bids on Nov 20, six general contractors have pre-qualified for bidding, construction will begin in January for completion by August 2021;
- Polk Elementary: design reviews and value engineering in the next few weeks, engineers have reduced cost by \$1M by eliminating a corridor;
- T.O. Smith Elementary: reviewing design options, construction timelines, occupied vs unoccupied construction, construction will begin next summer.

g. TO Smith Discussion/Action

Philip Wentworth of Naylor Wentworth Lund Architects gave a report to the board regarding the construction project at T.O. Smith. Options were discussed regarding keeping students on site during construction or having them off site, bussing them to Gramercy Elementary during construction. Superintendent Nye summarized and reported on comments from staff and parents on pros and cons of staying on site or moving off site. Board members asked questions and Mr. Kartchner responded. Mr. Crawford also responded that some portables would need to be moved to Gramercy if

students were moved there. Discussion ensued regarding the pros and cons of each option.

MOTION: Board member Doug Barker moved to relocate T.O. Smith students off site during construction, seconded by Joyce Wilson. The motion carried unanimously.

Community open house and communication to staff and community will be planned.

Board member Sunni Wilkinson read a statement to the board resigning her position on the Board of Education due to her family's recent move from outside the Ogden School District. Superintendent Nye shared a statement of gratitude for Mrs. Wilkinson's service on the board.

h. Board Evaluation Summary Discussion

Superintendent Nye recommended board members review the evaluation report and be prepared to come back and discuss the results at a later time.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

Board member Jennifer Zundel moved to adjourn, seconded by Susan Richards. The motion carried unanimously. President Belnap adjourned the meeting at 8:30 p.m.

President

Business Administrator