

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
September 12, 2019

WORK MEETING

DATE: Thursday September 12, 2019

LOCATION: Fairfield Town Office, 17872 W 1540 N, Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING

Mayor Gurney called The Town Council work session meeting to order at 6:05 p.m.

AGENDA ITEM #2 - ROLL CALL

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie McKinnley (arrived at 6:21 pm), Jaysen Densley

EXCUSED: Tyler Thomas

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

AGENDA ITEM #3 DISCUSS NUISANCE ORDINANCE

Tabled until Councilwoman McKinney arrives.

AGENDA ITEM #5 DISCUSS TELECOMMUNICATION ORDINANCE

Councilman Panek asked if the Town lawyer, Larry Jenkins, put this ordinance together. Mayor Gurney stated that he did. Councilman Panek and Councilman Densley both stated that since Larry put it together, we should be good with the way it is written.

Mayor Gurney stated that we need to add an excavation permit and fee, and we do not have a municipal code section which is referred to in this ordinance. Councilman Densley suggested they could direct people to the Town of Fairfield Fee Schedule for the permit and fee.

The Council discussed the fees and permit. Councilman Densley will look into other cities to see what they charge. Mayor Gurney stated that we need to have excavation fee for water lines, and roads, and anything they excavate. Councilman Densley stated that all other cities make you get bonded for this type of work. Councilman Panek ask what this fee would cover. Councilman Panek stated they should put in the ordinance that an excavation fee is required. Councilman Panek stated that we will need to come up with some sort of Fee schedule. Council decided they need an excavation ordinance or a code put into place. Mayor Gurney stated this will happen down the road.

AGENDA ITEM #4 DISCUSS WATER ORDINANCE

Mayor Gurney asked if the water line should be in place before an applicant can receive a building permit. Councilman Densley stated they should have access to a fire hydrant and they need to provide proof of water. Mayor Gurney said they need to have proof of water first. Councilwoman McKinney would like to have the water line in place before building permit issued. Councilman Densely said he would also like to see the fire hydrant in place before the permit is issued. Councilman Densely also suggested the Town should do a bond with the water for the first year.

Councilman Panek asked what the Town should do if someone occupies a building or home before they receive their occupancy permit. Mayor Gurney said the Sheriff can red tag the building or home. He also said this is a misdemeanor. Mayor Gurney will address those items Water Ordinance .

AGENDA ITEM #3 DISCUSS NUISANCE ORDINANCE

The Town Council discussed the Nuisance Ordinance. Some of the issues solicitors permits, parking and storage of vehicles.

Councilwoman McKinney said many changes have taken place since Town Council has last seen this ordinance. Mayor Gurney stated that Town Council needs to review and comment on the Nuisance Ordinance.

Town Council tabled until next Work Meeting.

AGENDA ITEM #6 DISCUSS DESIGN STANDARDS

Town Council tabled until next Work Meeting.

AGENDA ITEM #7 - DISCUSSION ON OLD BUSINESS

None

AGENDA ITEM #8 - DISCUSSION ON NEW BUSINESS

None

AGENDA #9 ADJOURN THE TOWN COUNCIL WORK SESSION MEETING

Councilman Panek made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:08 p.m.

REGULAR MEETING

DATE: Thursday, September 12, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1

OPEN THE TOWN COUNCIL REGULAR MEETING

Mayor Gurney opened the Town Council Regular Meeting at 7:14 p.m.

AGENDA ITEM #2

ROLL CALL

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney, RL Panek, Hollie McKinney, Jayson Densley

EXCUSED: Tyler Thomas

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

OTHERS PRESENT

Matthew Chase (Fire Marshal) , Colleen Wilson

AGENDA #3 CEDAR FORT FIRE CHIEF UPDATE

Fire Marshal Matthew Chase reported that they are holding fire fighter training classes twice a year. They have some fire fighters graduating from the academy in the next few weeks. Mayor Gurney asked how they are keeping the fire department staffed. Fire Marshal Chase explained that they train them and the firefighters get hired on full time with other fire departments as soon as or before they graduate. Mayor Gurney asked if they are paying back their training. Councilwoman McKinney asked if they have signed a contract that they would reimburse the Cedar Fort Fire department for the training. Fire Marshal Chase said yes they do. They have a few that are almost done with doing shifts at the Cedar Fort Fire Department to pay back their training.

Fire Marshal Chase stated that the second engine is down. He said it blew a gasket, and will cost at least \$15,000 to repair. Cedar Fort Fire Department will be receiving a second brush fire truck for free from the State soon.

AGENDA #4 DISCUSSION AND APPROVE ON JERRY BRADSHAW SITE PLAN

Mayor Gurney showed the Town Council Jerry Bradshaw's latest changes in his building site plan. The Mayor stated that Jerry has split the proposed building into two buildings. The Fire Marshal said that the hose can not go past 150 feet. By splitting the building into two buildings the fire department can gain access to the back of the building better.

Mayor Gurney asked the Fire Marshal what the water pressure points are. Fire Marshal Chase stated he did not have the information on hand. The books are being redone and the information will be in them.

Mayor Gurney stated that Jerry needs to have 15% of his lot in landscaping. Jerry is close to having that in his site plan. Mayor Gurney said he has talked to Councilman Thomas and he said Jerry is good for now with one water share. He is close to needing one more share.

Mayor Gurney stated that Jerry will not receive a building permit until his final inspection on his first building.

AGENDA #5 PRESENTATION FROM UTAH COUNTY

They called and canceled.

AGENDA #6 APPROVE THE MINUTES AUGUST 8 2019

Councilwoman McKinney motioned to approve the August 8, 2019 minutes.

Councilman Panek seconded the motion.

The motion passed unanimously

AGENDA #7 APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING JULY 31 2019

Councilwoman McKinney motioned to approve Fairfield Town Financials for the month ending July 31, 2019

Councilman Panek seconded the motion.

The motion passed unanimously

AGENDA #8 APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING AUGUST 30 2019

Councilwoman McKinney motioned to approve Town Financials for the month ending August 30, 2019

Councilman Densley seconded the motion.

The motion passed unanimously

AGENDA #9 DISCUSS AND APPROVE NUISANCE ORDINANCE

Agenda item 9 was tabled until October Regular meeting.

AGENDA #10 DISCUSS AND APPROVE WATER ORDINANCE

Agenda item 10 was tabled until October regular meeting.

AGENDA #11 DISCUSS AND APPROVE TELECOMMUNICATION ORDINANCE

Councilman Panek motioned to accept Ordinance 09-12-2019, Telecommunication as written.

Councilwoman Densley seconded the motion.

The motion passed unanimously

AGENDA #12 APPROVE ORDINANCE COMPENSATION OF ELECTED AND STATUTORY OFFICERS

Councilwoman McKinney made a motion to pass the 082217, Ordinance Compensation For Elected and Statutory Officers.

Councilman Panek seconded the motion.

The motion passed unanimously

AGENDA #13 APPROVE RESOLUTION TRANSFER OF MONEY TO PTIF AND ICS ACCOUNTS

Councilwoman McKinney made a motion to pass the Resolution FR-01-19 Resolution Transfer of Money to the PTIF and ICS accounts.

Councilwoman Densley seconded the motion.

The motion passed unanimously

AGENDA #14 DISCUSSION ON UPCOMING EVENTS

a. HALLOWEEN

Mayor Gurney stated he will get a hold of Natalie McKinney for the Halloween celebration. They will be serving hot dogs and popcorn. They will take donations for canned food.

b. CHRISTMAS

Mayor Gurney the Town Christmas celebration will be held on December 7th. Councilwoman McKinney stated we need to get more entries for the Parade. The Council is thinking of changing the parade route to make a better flow. Councilman Panek asked if we should have more barrels or move them along the parade route to have people spread out. Councilwoman McKinney said they should move them down along the route. Council discussed where to collect the donations.

AGENDA #15 DISCUSSION ON TOWN PROPERTY

Mayor Gurney has had people asking what the plan is for the Town property for this winter. Town Council decided to send a letter out to the residents who would like to use the property from December 8th 2019 thru December 1st 2020. They will need to submit a bid. The letter should also stipulate that if the Museum is ready to be built before December 1st, 2020 they would need to vacate the property.

Mayor Gurney stated he is trying to work with a State Legislator in creating a bill to fund the Museum. The Mayor has also talked to the Pony Express gentleman and he is still on board with donating items for the museum.

AGENDA #16 DISCUSSION EMPLOYEE COMPENSATION

Tabled until later into the meeting.

AGENDA #17 ASSIGNMENTS FROM THE MAYOR TO THE COUNCIL MEMBERS

a. DISCUSSION ON TOWN SIGN AND CONCEPT

- i. Councilman Densley needs the dimensions of the Town welcome sign to show the landowners. Councilman Densley also wanted to confirm whether the Town needs to buy or lease the land from the owners. Councilman Densley will come up with different mockup designs so the Town Council can decide.

b. DISCUSSION ON GRID SYSTEM

- i. Councilman Panek is still working on the address grid system.

c. DISCUSSION ON ROAD EASEMENTS

- i. Councilwoman McKinney talked to John Tanner about the green belt easement. He told her that the County did not want to deal with it since it is so small. Mayor Gurney will talk to the County to get this resolved.
- ii. Mayor Gurney said the Town Council needs to decide how wide the road 16000 west should be. Town Council discussed the matter and decided to have the road at 33 feet wide with a 20 foot easement. Mayor Gurney said that the Roads Department needs to start thinking about road improvement to the road from the S curve to the sod farm. Councilman Panek has been talking to Brian with IRL about road improvement.
- iii. Town Council also reviewed all the new roads that will be going into Eagle Mountain.

d. DISCUSSION ON WATER EASEMENTS

- i. None

e. CONSUMER CONFIDENCE WATER REPORT

- i. None

AGENDA #18 DISCUSS OLD BUSINESS

None

AGENDA #19 DISCUSS NEW BUSINESS

Councilwoman McKinney would like to have a taco truck come to town, and give the residents a \$15 gift card. She suggested to do it the first Monday of the month. Councilwoman McKinney said it would be nice to give something back to the community. Town Council decided to have further discussion in October's regular meeting.

AGENDA #16 DISCUSSION EMPLOYEE COMPENSATION

Mayor Gurney made a motion to close the meeting to discuss employee compensation. Councilwoman McKinney seconded the motion. Motion passed unanimously.

Councilman Panek made a motion to open back up to our regular meeting from the Closed meeting regarding employee compensation. Councilwoman McKinney seconded the motion. Motion passed unanimously.

AGENDA ITEM #20 ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilman Densley made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:45 p.m.

November 14, 2019

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder