

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

WORK MEETING

DATE: Thursday, October 10, 2019

LOCATION: Fairfield Town Office, 17872 W 1540 N, Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING

Mayor Gurney called The Town Council work session meeting to order at 6:08 p.m.

AGENDA ITEM #2 - ROLL CALL

Town Council Members Present: Mayor Brad Gurney, RL Panek, Tyler Thomas, Jaysen Densley, Hollie McKinnley (arrived at 6:13 pm)

STAFF PRESENT

Stephanie Shelley- Recorder

OTHERS PRESENT

Nathan Harris (Utah County Sheriff's Department), Wayne Keith (Utah County Sheriff's Department)

AGENDA ITEM #3 - DISCUSS NUISANCE ORDINANCE

Tabled until Councilwoman McKinney arrives.

AGENDA ITEM #4 - DISCUSS WATER ORDINANCE

Town Council discussed and reviewed the Water Ordinance.

AGENDA ITEM #3 - DISCUSS NUISANCE ORDINANCE

Town Council discussed and reviewed the Nuisance Ordinance.

AGENDA ITEM #5 - DISCUSSION ON OLD BUSINESS

None

AGENDA ITEM #6 - DISCUSSION ON NEW BUSINESS

None

AGENDA #7 ADJOURN THE TOWN COUNCIL WORK SESSION MEETING

Councilman Thomas made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:09 p.m.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

REGULAR MEETING

DATE: Thursday, October 10, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1- OPEN THE TOWN COUNCIL REGULAR MEETING

Mayor Gurney opened the Town Council Regular Meeting at 7:10 p.m.

AGENDA ITEM #2 -ROLL CALL

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney, RL Panek, Hollie McKinney, Tyler Thomas, Jayson Densley

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

OTHERS PRESENT

Nathan Harris (Utah County Sheriff's Department), Wayne Keith (Utah County Sheriff's Department)

Mayor Gurney stated that since Jerry Bradshaw was not present they would table agenda item #3 until later and let the Sheriff's Department give the Town Council an update.

Officer Harris introduced Lt. Keith. He is the one who deals with the department contracts. Officer Harris will be transferred soon. Officer Harris will train his replacement for our area.

Councilwoman McKinney informed Officer Harris and Lt. Keith that she had recorded a garbage truck with trash flying out of the back of the truck. She called dispatch but no one ever pulled the truck over. Councilman Thomas told them that he had taken pictures of a garbage truck with trash flying out of the back. Officer Harris informed the Town Council if they have video of these incidents, to email it to him and he will get it to the department and they will write a ticket.

Councilman Panek has contacted Leslie at UDOT about the trash along the SR-73. She said UDOT will not help out because the trash is a continual problem and they can't constantly send a crew out to clean it up. Lt. Wayne said he would get in contact with the prison detail and see if they could come out to clean up SR-73. Councilman Panek informed Officer Harris and Lt. Kieth that the Town pays to have a youth group clean up along SR-73 two to three times a year. Councilman Panek would like to see more done about the trash coming out of the garbage trucks.

Mayor Gurney told Deputy Harris and Lt Keith that he would like to have a monthly report showing the tickets that are issued within Fairfield Town limits. Lt Keith will see if this information is available on a public website.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

Councilwoman McKinney mentioned that the billing from the sheriff's department shows that sometimes there are seven to ten consecutive months where it shows no tickets issued at all.. Councilman Panek said he knows several people are getting pulled over by the Five Mile Pass.. Deputy Harris said it could be that they are pulling people over but they are putting on the ticket where they pulled them over and not where the violation took place. Lt. Kieth will make sure to train the officers to write the location of the infraction on the ticket instead of where they pulled them over.

Councilman Panek said he would like us to have the reputation that Stockton has. He said Stockton pulls people over if they are going 2 -3 mph over the speed limit. The Town Council told Deputy Harris that they would miss having him out here and they wished him good luck.

AGENDA ITEM #3 - DISCUSS AND APPROVE JERRY BRADSHAW'S SITE PLAN

Mayor Gurney stated that Jerry Bradshaw needs to add a twenty foot utility easement along the north property line to his site plan, and the Fire Marshall will need to sign off on the fire hydrant water pressure. Councilman Thomas said Jerry also needs to have a utility easement from the property line to the fire hydrant. Councilman Thomas stated that this easement must be twenty feet from the property line. It needs to be engineered stamp and recorder at the county before permit is issued.

Councilman Densley made a motion to approve Jerry Bradshaw's site plan with the revision of Fire Hydrant and utility easement with Fire Marshall stamp. Councilwoman McKinney seconded the motion. Motion passed unanimously.

AGENDA ITEM #4 - APPROVE THE MINUTES WORK/REGULAR SESSION SEPTEMBER 12, 2019

Tabled until the November meeting.

AGENDA ITEM #5 - APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING SEPTEMBER 30, 2019

Tabled until the November meeting.

AGENDA ITEM #6 - DISCUSS AND APPROVE NUISANCE ORDINANCE

Tabled until the November meeting.

AGENDA ITEM #7 - DISCUSS AND APPROVE WATER ORDINANCE

Councilman Thomas made a motion to approve the Water Ordinance. Councilman Panek seconded the motion. Motion passed unanimously.

AGENDA ITEM #8 - TOWN ASSIGNMENTS FROM THE MAYOR TO THE COUNCIL MEMBERS

a. WATER - Councilman Thomas

II. Extension Time Request for water right number 54-1299 (A39845) Report - The Town was approved for an extension on water right A39845. Since the Town does not use all of the water from this water right, it could lose the unused portion, and RB&G Engineering told Councilman Thomas the Town can ask for an extension so we do not lose those water rights. RB&G Engineering said the Town can apply for additional extensions for up to fifty years. He suggested the town keep submitting extensions on this water right until the it is using all of the water.

II. Water Source Protection Project Report - The report for the well is complete. (the report is available upon request.) The engineer will submit a report on the well to the State of Utah. The Engineer is starting the survey of the spring now. Mayor Gurney will review the report and decide what to do.

III. Water Easement Report - Councilman Thomas has received the paperwork. He will go and get the signatures and turn them in.

IV. Consumer Confidence Report - Rural Water has done this report for us in years past. Councilman Thomas said they were supposed to do it again this year but they didn't do it. Councilman Thomas will contact them again about getting the report done.

V. Water Line Policy Report - Councilman Thomas said that he would like to have added a section to the water ordinance stipulating that the water line must be inspected by someone who is qualified to do it.

Councilman Thomas said Lovendahl's water line had a few issues come up. There was an irrigation ditch where they were supposed to put the water line in and they put the line closer to the road to keep it out of the ditch. Also, the fire hydrant was placed close to the road. Mayor Gurney suggested they put some barricades around the fire hydrant to protect it. He also asked if the Town can move the pipe and put it on the other side of the ditch. Councilman Thomas stated that since the water line is already buried, it would be too much of a hassle to redo the line.

Councilman Thomas stated that, moving forward, the Town needs to require engineered drawings for the water lines. That way when it is time for inspections the Town will know exactly where everything should be laid out. He explained that by requiring engineered drawings, the Town will be able to tell who installed the water line and they would be responsible for making any needed changes if they did not follow the drawings.

Councilman Thomas wants to have a pre-construction meeting with Jerry Bradshaw before his waterline is installed. He suggested that with any new construction, there should be a pre-construction meeting so the builders will know what we expect from them. Councilman

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

Densley suggest they be bonded. He explained that a bond is what the Town requires to ensure that the work is done satisfactorily and that they have the money to do it. Councilman Densley said that all the cities he has worked in, he has had to be bonded in order to work on these types of projects. Mayor Gurney will do some research and check other cities bonding prices for different types of projects.

Councilman Thomas wants Jerry's water line to be inspected. The Town's water department can do the inspection.

Councilman Thomas reported that the Town purchased a new culinary water tester because the one they had went bad and was giving false readings. The water department did have an issue with the chlorine pump staying on and they had to drain the water tanks. The water tanks were still within the State of Utah regulations. Mayor Gurney said the Town should test the meter every few years. Councilman Thomas stated that the Town can send the new tester to the company they bought it from and they will test it and verify if it is working correctly or not.

b. ROADS - Councilman Panek

I. New Town Address System Report - Councilman Panek talked with David Church about the process of implementing a new address system. David Church informed him that there is no particular process. He said the Town can do it however they want. Councilman Panek spoke with MaryJane, who is a cartographer for Utah County, and she informed him that there are many homes in Fairfield that have incorrect addresses and if there is an emergency, emergency services cannot find those homes. Councilman Panek said we have three maps for Fairfield and the addresses don't match on any of them. He said that the Town either needs to pick one map and go with those address or develop their own address system. Councilman Panek would like to ask Kent Withers to help with this project. Councilwoman McKinney suggested the Town pay Kent for the project.

Mayor Gurney made a motion to vote for change of address in the Town of Fairfield from Utah County to the Town of Fairfield own address system.

Mayor Gurney -Yes

Councilwoman McKinney -Yes

Councilman Panek - Abstained

Councilman Thomas -Yes

Councilman Densley - Abstained

The Town Council voted to change to the Town of Fairfield own address system. The motion passed with 3 yes votes and 2 abstained. The Town of Fairfield will start the process of creating a new address system for the Town of Fairfield.

Mayor Gurney asked Councilman Panek to check with Kent to see how long it will take to get the address system up and going. Councilman Panek will have information at the next meeting.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

Mayor Gurney talked about the Lovendahls road dedication. He explained that since the Lovendahls own both sides of the road, they will have to deed 66 feet of their property over to the Town. Mayor Gurney will call Larry Jenkins (town lawyer) about waiving the road impact fees for them..

c. WELCOME SIGN - Councilman Densley

Report - Councilman Densley showed the Town Council some welcome to Fairfield signs designs. Town Council decided to go with the sign that is pictured on the last page of the different designs. Councilman Densley will get prices for both wood and steel. Councilman Panek stated he will do the steel part of the sign.

AGENDA ITEM #9 - MAYOR UPDATE

a. Planning Commission - Commissioner Bundy resigned from Planning and Zoning on October 2, 2019. Mayor Gurney will wait until January to find someone to replace him.

b. Meeting with Eagle Mountain - Mayor Gurney met with the Mayor from Eagle Mountain and their Planning Department. Mayor of Eagle Mountain asked what Fairfield felt about them. Mayor told them we feel like you a monster trying to devour Fairfield. They discussed the road on 16000 West. They informed Mayor Gurney that they would pay for their side of the road if it became a heavily used road. Mayor Gurney asked them if they could not put 600 houses on an acre. Would like for it to flow better housing along the border of Fairfield's forty acre lots so the flow of rural to the city will look better. Mayor Gurney said they would look into that.

The Mayor informed the Town Council that Eagle Mountain is working on the road that connects to the road going to facebook in the future it will become a six lane road. The Town Council looked over the map for all the roads going into Eagle Mountain. Mayor Gurney stated that everything is encroaching faster on Fairfield than what we were hoping they would. The Mayor of Eagle Mountain informed Mayor Gurney they have already done the surveys for the sod farms for a tech campus. If a tech company comes in they can start to build right away.

AGENDA ITEM #10 - DISCUSSION ON FOOD TRUCK

Councilman Densley thought the Town should have some activities going on when the food truck is here. Councilwoman McKinney suggested the Town have a list of family names in Town and see how much they order. Mayor Gurney will send a flyer/postcard/email to Town residents to advertise the food truck. Councilman Thomas suggested the Town do a test to see if the food truck would work for the Town. The food truck should come on the 1st Thursday of the month.

AGENDA ITEM #11 - DISCUSS OLD BUSINESS

Mayor Gurney stated that he has not been able to get in touch with Natalie McKinney to see if she would help with the Halloween party. Councilwoman McKinney stated that Natalie would not be available to do Halloween this year. Councilwoman McKinney talked to Whitney Thomas and she agreed to do the Trunk or Treat and the outside decor. Mayor Gurney will handle the haunted house and the postcard for advertising.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
October 10, 2019

Councilman Panek spoke to Brian (IRL) three times about grading the road. He has not heard back from him yet. Mayor Gurney said that maybe it was time the Town invested money into grading the roads instead of relying on IRL for help. Councilman Panek will try talking to Rob about the roads.

The Town Council discussed the electronic sign for the road. Mayor Gurney suggested they get a simpler model than the one they have. He said it seems to work when it is in Town on 1540 north but he is not sure how well it is working on Allen Ranch Road.

AGENDA ITEM #12 - DISCUSS NEW BUSINESS

None

AGENDA ITEM #13 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilman Panek made a motion to adjourn the meeting. Councilman Thomas seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:30 p.m.

November 14, 2019

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder