MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE STRAWBERRY LAKEVIEW
SPECIAL SERVICE DISTRICT
OCTOBER 15, 2019

PRESENT:	Board Vice Chair Spencer Park Board Member Steve Farrell Board Member Kendall Crittenden Board Member Marilyn Crittenden Board Member Mark Nelson
EXCUSED:	Board Chair Jeff Wade Board Member Danny Goode
OTHERS PRESENT:	On list attached to a supplemental file.
STAFF:	Ron Phillips, General Manager Max Covey, Assistant General Manager Doug Scow, Water Rights Manager Dana Kohler, Accounting Clerk, Administrative Assistant Rick Tatton, Court Reporter taking minutes Theresa Baronek, Treasurer, District Clerk Chance Morris, Distribution Manager Wade Webster, Water Treatment Plant Manager
EXCUSED:	Eliza McGaha, H.R. Administrator/Treasurer

Board Vice Chair Spencer Park called the meeting to order on Tuesday, October 15, 2019 at 3:05 p.m. The record should further reflect that the Strawberry Lakeview Special Service District Governing Board is meeting in the Wasatch County Council Chambers located in the Wasatch County Administration Building, 25 North Main Street, Heber City, Utah 84302. Also Board Chair Jeff Wade and Board Member Danny Goode are excused. Board Vice Chair Spencer Park then welcomed those present and called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR SEPTEMBER 10, 2019

Board Member Steve Farrell made a motion to approve the minutes for September 10, 2019 as written. Board Member Mark Nelson seconded the motion and the motion carries

with the following vote:

AYE: Board Vice Chair Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Mark Nelson

NAY: None.

WARRANT LIST APPROVAL

Board Member Kendall Crittenden made a motion that we approve the warrants list in the amount of $6,675.38. Board Member Steve Farrell seconded the motion and the motion carries with the following vote:

AYE: Board Vice Chair Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Mark Nelson

NAY: None.

ACTION ON THE STRAWBERRY LAKEVIEW SPECIAL SERVICE DISTRICT'S FINANCIAL RESERVE POLICY AND CAPITAL REPAIR AND REPLACEMENT RESERVE POLICY.

Kierstan Smith, the Financial Officer, addressed the Governing Board of the Strawberry Lakeview Special Service District and indicated that the District desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenses. The Operating Reserve Policy is intended to document the appropriate Operating Reserve level, how the Operating Reserve is accumulated and maintained, and the conditions under which the Reserve may be used. Kierstan Smith also indicated that Operating Reserve Level would be about $12,000 based on fiscal year's budget which would be adjusted each year.

The Capital Repair and Replacement Reserve Policy establishes the amount the District will strive to maintain in its Capital Repair and Replacement Reserve, how this reserve will be funded, and the conditions under which the Capital Repair and Replacement Reserve may be used. Kierstan Smith also indicated that the Capital Repair and Replacement Reserve would be about $42,500. Both of these policies will take a few years to get to those two amounts.

Kierstan Smith then indicated that she would recommend approval of such policies.

Board Member Kendall Crittenden made a motion to adopt Resolution 2019-02 adopting an Operating Reserve Policy for Strawberry Lakeview Special Service District. Also adopt Resolution 2019-03 adopting the Capital Repair and Replacement Reserve Policy for Strawberry Lakeview Special Service District. Board Member Marilyn Crittenden seconded the motion and the motion carries with the following vote:

AYE: Board Vice Chair Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Mark Nelson

NAY: None.

OTHER BUSINESS

Ron Phillips, the General Manager, addressed the Strawberry Lakeview Special Service District and indicated that he has no further business.

ADJOURNMENT

Board Member Kendall Crittenden made a motion to adjourn. Board Member Mark Nelson seconded the motion and the motion carries with the following vote:

AYE: Board Vice Chair Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Mark Nelson

NAY: None.

Meeting adjourned at 3:10 p.m.

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SPENCER PARK/ BOARD VICE CHAIR