MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

OCTOBER 15, 2019

Present at the meeting was Commission Chairman Lynn Sitterud, Commissioner Gil Conover, Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens. Commissioner Kent Wilson was absent from the meeting. Commissioner Chairman Lynn Sitterud will step down throughout the meeting to execute motions as needed.

(1)
APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 253026 through and including # 253166 was presented for payment.

Requisitions were presented as follow:

REQUISITION	DESCRIPTION	AMOUNT
41-19	2019 Arctic Cat Snowmobile Search/Rescue-SO	$4,000.00
42-19	(32) Bulletproof Vests Sheriff	$29,680.00
43-19	Williamsen-Godwin Elliptical Dump body 15' Road Department	$35,800.00
44-19	Mini tank water heater Library- Cleveland	$ 1,000.00

There were no dispositions

(2)
APPROVAL OF MINUTES OF OCTOBER 1, 2019 COMMISSION MEETING

(3)
APPROVAL TO GIVE CLIF MCELPRANG A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS THE LEAD CRUSHER OPERATOR. EFFECTIVE 10-21-19

(4)
APPROVAL TO GIVE SAMANTHA JOHNSON A 3% WAGE INCREASE FOR

SUCCESSFUL COMPLETION OF THEIR 6 MONTH ORIENTATION PERIOD AS A LEGAL SECRETARY. EFFECTIVE 10-21-19

(5)
APPROVAL TO GIVE DYLAN KEELE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS A PATROL DEPUTY 1 IN GREEN RIVER. EFFECTIVE 1-21-19

(6)
APPROVAL OF THE $10,000 CONDITIONAL SIGN-ON BONUS FOR DYLAN KEELE AS A GREEN RIVER PATROL OFFICER. EFFECTIVE 10-21-19

(7)
APPROVAL TO GIVE LAURA PEACOCK A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A MUSEUM SPECIALIST. EFFECTIVE 10-21-19

(8)
APPROVAL OF OUT-OF-STATE TRAVEL FOR ADRIANA CHIMARAS TO TRAVEL TO OREGON TO ATTEND THE GO WEST SUMMIT.

(9)
NOTIFICATION- SELECTED BROOKLYN OLSEN AS A PART TIME HEAD LIFEGUARD WORKING 19 3/4 HOURS PER WEEK. GRADE 5 @ 8.89 PER HOUR.

Motion to approve the Consent Agenda was made by Commissioner Gil Conover, seconded by Commissioner Lynn Sitterud, and the motion passed.

DISCUSSION AGENDA

(1)
ITEMS PULLED FROM THE CONSENT AGENDA.

(2)
PUBLIC COMMENT (3 MINUTE TIME LIMIT)

(3)
SAFETY MINUTES PRESENTATION BY JOSIE STILSON, COUNTY TREASURER.

(4)

AWARDING OF THE SAFETY INCENTIVE VISA GIFT CARDS.

Safety Awards were awarded to :
Full time employee: Sami Johnson
Part time employee: Kaelee Hooley
Safety Sensitive employees: Dustin Haskell and Blake Gardner

(5)
OPEN/REVIEW/AWARD BIDS FOR THE MILLFORK CANYON EWP PROJECT.

Bids for the Millfork Canyon EWP Project were opened and read aloud as follow:

1)	Nelco	$1,342,837.50
2)	Nielson Construction	$1,431,238.50
3)	TSJ Construction	$1,984,354.90
4)	Perco Rock	$ 848,093.00

Commissioner Gil Conover made a motion to award the bid to the low bidder based on qualified review of the bids. Them motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(6)
RATIFICATION OF LETTER OF INTENT TO LEASE TRACTOR FOR WEED MOWING DURING THE 2020 SEASON.

Due to time constraints a letter of intent to lease a tractor through Wheeler was signed. Commissioner Gil Conover made a motion to ratify the signing of a letter of intent to lease a tractor for weed mowing during the 202 season. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(7)
DISCUSS/APPROVE/DENY CORRECTING TAX AMOUNT ON PARCEL # 01-0247-0024.

Assessor, Kris Bell discussed a correction needed for parcel #01-0247-0024. She explained that the values needed to be flipped as a portion of the home is used for an ABB and part is secondary dwelling. She requested that the taxes be changed to show the true taxes. The taxes were $621.36 and need to be amended to be $490.94. Commissioner Gil Conover made a motion to correct the taxes on parcel #01-0247-0024 as requested. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(8)
DISCUSS/APPROVE/DENY RESOLUTION APPROVING SUBMISSION OF

APPLICATION TO THE STATE OF UTAH DESIGNATING COMMERCIAL AND INDUSTRIAL ZONES AS ENTERPRISE ZONES.

Commissioner Lynn Sitterud explained that five years ago Emery County went through a public process to create Enterprise Zones in Emery County. It has proved to be beneficial to Emery County. Resolution 10-15-19 approves submission of an application to the State of Utah designating Commercial and Industrial Zones as Enterprise Zones for another five years. Commissioner Gil Conover made a motion to approve Resolution 10-15-19 approving submission of an application to the State of Utah designating Commercial and Industrial Zones as Enterprise Zones. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(9)
DISCUSS/APPROVE/DENY 2020 TENTATIVE BUDGET FOR EMERY COUNTY.

Clerk/Auditor Brenda Tuttle presented the 2020 Tentative Budget for Emery County. She explained that, by law, a tentative budget, identifying estimated revenue and expenditures for the coming year must be approved by the governing body by November 1. In the coming weeks the Commission will need to schedule budget meetings with department heads and elected officials to discuss their proposed 2020 budget. Commissioner Gil Conover made a motion to approve the 2020 Tentative budget for Emery County as presented. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(10)
DISCUSS/APPROVE/DENY 2020 TENTATIVE BUDGET FOR CASTLE VALLEY SPECIAL SERVICE DISTRICT.

Castle Valley Special Service District Manager, Jacob Sharp presented the 2020 Tentative Budget for CVSSD. He reviewed their three budgets which are General Fund, Capital Projects Fund, and Debt Service Fund. Commissioner Gil Conover made a motion to approve the 2020 Tentative Budgets of the CVSSD as presented. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(11)
DISCUSS/APPROVE/DENY ACCEPTANCE OF AWARD OF THE VICTIM'S ADVOCATE GRANT COVERING THE PERFORMANCE PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2021.

Vanessa Justesen reviewed the Victim's Advocate Grant covering the performance period from July 1, 2019 through June 30, 2021. She indicated that the award is for $179,219.for the two year period. The Commissioners expressed gratitude for the program and Vanessa's willingness to continue to do what she does on behalf of Emery County. Commissioner Gil Conover made a

motion to accept a award for the Victim's Advocate Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(12)
DISCUSS/APPROVE/DENY BYLAWS OF THE EMERY COUNTY LIBRARY BOARD.

Library Director, Desiree Malley presented the By-Laws of the Emery County Library Board as updated and approved by their board. Commissioner Gil Conover made a motion to approve the By-Laws of the Emery County Library Board. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(13)
DISCUSS/APPROVE/DENY ORDINANCE GRANTING CERTAIN RESPONSIBILITIES TO THE EMERY COUNTY LIBRARY BOARD.

Desiree Malley requested approval of an Ordinance granting certain responsibilities to the Emery County Library Board. She indicated that the board has sought counsel with Attorney Mike Olsen and made some adjustment regarding the ordinance and present it now to the Board of Commissioners for approval. Commissioner Gil Conover made a motion to approve Ordinance 10-15-19 granting certain responsibilities to the Emery County Library Board. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(14)
DISCUSS/APPROVE/DENY OF GREENE RIVER SENIOR CENTER LEASE AGREEMENT.

This item was tabled.

(15)
DISCUSS/APPROVE/DENY INTERLOCAL AGREEMENT BETWEEN EMERY COUNTY ECONOMIC DEVELOPMENT AGENCY AND EMERY COUNTY COMMISSION REGARDING THE HUNTER SOLAR COMMUNITY REINVESTMENT PROJECT AREA.

Commissioner Sitterud explained that the interlocal agreement between Emery County Economic Development Agency and Emery County Commission is another step in the process to finish up the Hunter Solar Community Reinvestment Project. Commissioner Gil Conover made a motion to approve an Interlocal Agreement between Emery County Economic Development Agency and Emery County Commission regarding the Hunter Solor Community Reinvestment Project Area. The motion was seconded by Commissioner Lynn Sitterud . The motion passed.
(16)
DISCUSS/APPROVE/DENY AMENDMENT TO THE INTER-AGENCY COORDINATION AND SUB RECIPIENT CONTRACT AGREEMENT BETWEEN SEUALG AND EMERY COUNTY REGARDING THE AGING ADMINISTRATION PROGRAM.

The purpose of this amendment is to add $788.00 to Federal Socialization and Recreation Fund. Commissioner Gil Conover made a motion to approve an amendment to the Inter-Agency Coordination and Sub Recipient contract agreement between SEUALG and Emery County regarding the Aging Administration Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(17)
DISCUSS/APPROVE/DENY THE NEW THE SWELL UTAH TRAILS GRANT APPLICATION, POLICIES AND PROCEDURES.

This item was tabled.

(18)
COMMISSIONER/ELECTED OFFICIALS REPORT

Sheriff Funk reported that they will be holding reunification/evacuation drill at the high school.

(19)
ADJOURN

Commissioner Gil Conover made a motion to adjourn the meeting. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

ATTEST:_____ CHAIRMAN:_____