



**EPHRAIM CITY COUNCIL
WORK MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, November 20, 2019
5:30 PM**

CALL TO ORDER

ROLL CALL

I. AGENDA REVIEW

ADJOURNMENT

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder / Authorized Agent, does hereby certify that the above notice and agenda was posted this 19th day of November, 2019. A copy was also provided to the local media and posted on the Utah State website.

LEIGH ANN WARNOCK
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, November 20, 2019
6:00 PM**

CALL TO ORDER

OPENING CEREMONY

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

ROLL CALL

PUBLIC COMMENT

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each public comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

I. MOTION AGENDA

PAGE

A. Approval of Warrant Register

1. Approval of the November 19, 2019 Warrant Register as presented. **5**

B. Approval of the Minutes of the following City Council Meetings:

1. November 6, 2019 Work Meeting and Regular Council Meeting Minutes **12**
2. November 13, 2019 Election Canvass Minutes. **21**

C. Manti Trail Builders: Andy Adamson

Representatives from Manti Trail Builders will present plans for mountain bike trails in Sanpete County, requesting a donation for NEPA Assessment.

D. Approval of Staff Recommendations**1. Bond Refinance: City Hall**

Motion to proceed with refinancing of the bond for City Hall. (Steve Widmer)

II. RESOLUTION AGENDA**1. ECR 19-19: Bulk Bike Donation****23**

ECR 19-19 changes the designation of surplussed bikes mentioned a prior resolution, ECR 19-03, which allowed for sale or auction, to a bulk donation to a charitable organization, Bikes 4 Kidz. (Aaron Broomhead)

III. APPOINTMENTS AND COUNCIL REPORTS

Discussion and possible action on the following items:

A. Appointments**B. Council Reports**

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City's representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.
4. City Council request for agenda items to be placed on future Council Meeting agendas.

IV. DEPARTMENT REPORTS

Department Heads and Administration have an opportunity to report.

V. CITY MANAGER REPORT

This is the City Manager's opportunity to give notice to the City Council of current events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

VI. CLOSED SESSION

Closed Meeting pursuant to Utah Code annotated 52-4-5 for the purpose of discussing: (a) character, professional competence, or physical or mental health of an individual; (b) pending or reasonably imminent litigation; and (d) purchase, exchange, or lease of real property.

VII. OPEN Session

Motion to determine action on items discussed in closed session.

ADJOURNMENT

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted this 19th day of November, 2019. A copy was also provided to the local media and posted on the Utah State website.

LEIGH ANN WARNOCK,
EPHRAIM CITY RECORDER

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019Page: 1
Nov 19, 2019 01:52PM

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A NEW LEAF TREE CARE, LLC							
15109	A NEW LEAF TREE CARE, LLC	000097	NON-DEPT-TREE COMM-STUM	11/14/2019	650.00	.00	
Total A NEW LEAF TREE CARE, LLC:					650.00	.00	
ALSCO							
325	ALSCO	2277202	GEN GOVT-CITY HALL MATS/CL	11/18/2019	57.17	.00	
325	ALSCO	2277202	LIBRARY-CLEANING CLOTHS	11/18/2019	12.80	.00	
Total ALSCO:					69.97	.00	
ANDERSON DRUG & FLORAL							
355	ANDERSON DRUG & FLORAL	1911	FIRE-FLOWERS-ELLIS PETERS	10/28/2019	50.00	.00	
Total ANDERSON DRUG & FLORAL:					50.00	.00	
APPARATUS EQUIPMENT & SERVICES							
12282	APPARATUS EQUIPMENT & SE	19-IV-3175	FIRE-EQUIP SUPPLIES & MAINT	11/06/2019	114.00	.00	
Total APPARATUS EQUIPMENT & SERVICES:					114.00	.00	
AUTO ZONE							
13207	AUTO ZONE	0876059062	STREETS-BATTERY, TOOLS	10/21/2019	172.98	.00	
13207	AUTO ZONE	0876059063	STREETS-BATTERY RETURN	10/21/2019	18.00-	.00	
13207	AUTO ZONE	0876065940	STREETS- EQUIP & SUPP & MAI	11/05/2019	6.39	.00	
Total AUTO ZONE:					161.37	.00	
BAKER & TAYLOR							
14658	BAKER & TAYLOR	2034877755	LIBRARY-BOOKS, MAGAZINES,	10/17/2019	23.62	.00	
14658	BAKER & TAYLOR	2034895322	LIBRARY-BOOKS, MAGAZINES,	10/23/2019	17.54	.00	
14658	BAKER & TAYLOR	2034896486	LIBRARY-BOOKS, MAGAZINES,	10/24/2019	252.87	.00	
14658	BAKER & TAYLOR	2034911641	LIBRARY-BOOKS, MAGAZINES,	10/30/2019	27.78	.00	
Total BAKER & TAYLOR:					321.81	.00	
CASELLE, INC							
1365	CASELLE, INC	98663	GEN GOVT-CHK ON DEMAND, <i>4 Fixed Assets</i>	11/12/2019	6,325.00	.00	
Total CASELLE, INC:					6,325.00	.00	
CATE EQUIPMENT COMPANY							
12074	CATE EQUIPMENT COMPANY	708467	STREETS-EQUIP SUPP & MAIN	10/29/2019	554.24	.00	
Total CATE EQUIPMENT COMPANY:					554.24	.00	
CENTRAL UTAH PUBLIC HEALTH DEPT							
13509	CENTRAL UTAH PUBLIC HEALT	1910	WATER-WATER QUALITY TEST	10/17/2019	140.00	.00	
Total CENTRAL UTAH PUBLIC HEALTH DEPT:					140.00	.00	
CHRISTENSEN READY MIX, INC.							
1590	CHRISTENSEN READY MIX, INC	19-18354	STREETS-DEPT SUPPLIES-SAN	10/24/2019	140.88	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019Page: 2
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CHRISTENSEN READY MIX, INC.:					140.88	.00	
CODALE ELECTRIC SUPPLY, INC							
1715	CODALE ELECTRIC SUPPLY, IN	S6876893.001	POWER-DEPT SUPP-STOCK	10/29/2019	529.80	.00	
1715	CODALE ELECTRIC SUPPLY, IN	S6896040.001	POWER-DEPT SUPP-SHOP	11/07/2019	157.94	.00	
1715	CODALE ELECTRIC SUPPLY, IN	S6896040.002	POWER-DEPT SUPP-PVC CEM	11/12/2019	143.64	.00	
Total CODALE ELECTRIC SUPPLY, INC:					831.38	.00	
CONNER, RYAN							
15282	CONNER, RYAN	1911	ELECTRIC-UTIL DEPOSIT REFU	11/13/2019	49.22	.00	
Total CONNER, RYAN:					49.22	.00	
COX, MATTHEW							
15281	COX, MATTHEW	1911	ELECTRIC-UTIL DEPOSIT REFU	11/13/2019	58.29	.00	
Total COX, MATTHEW:					58.29	.00	
DAILY HERALD							
8615	DAILY HERALD	300050956	ADMIN-PUB NOT-BEST OF SAN	09/11/2019	28.75	.00	
8615	DAILY HERALD	300051042	ADMIN-PUB NOT-BEST OF SAN	09/12/2019	28.75	.00	
8615	DAILY HERALD	300051261	ADMIN-PUB NOT-BEST OF SAN	09/18/2019	28.75	.00	
8615	DAILY HERALD	300051326	ADMIN-PUB NOT-BEST OF SAN	09/19/2019	28.75	.00	
Total DAILY HERALD:					115.00	.00	
DATA CENTER LLC, THE							
12498	DATA CENTER LLC, THE	1911	ADMIN-POSTAGE-NOV	11/14/2019	700.00	.00	
12498	DATA CENTER LLC, THE	48232	FINANCE-PRINTING-OCT	10/31/2019	645.66	.00	
Total DATA CENTER LLC, THE:					1,345.66	.00	
DAVID J. ANGERHOFER, P.C.							
14523	DAVID J. ANGERHOFER, P.C.	1910	COURT-PROF SERV-PUB DEF-	11/04/2019	740.00	.00	
Total DAVID J. ANGERHOFER, P.C.:					740.00	.00	
DEMCO, INC							
2195	DEMCO, INC	6700161	LIBRARY-DEPT SUPP-LAM FILM	10/09/2019	99.94	.00	
Total DEMCO, INC:					99.94	.00	
DIAMOND LAKE BOOK CO							
2255	DIAMOND LAKE BOOK CO	57952	LIBRARY-BOOKS	10/23/2019	221.65	.00	
Total DIAMOND LAKE BOOK CO:					221.65	.00	
DIVISION OF WATER QUALITY							
2305	DIVISION OF WATER QUALITY	1911	SEWER-CERT RENEWAL-C PAR	11/14/2019	25.00	.00	
Total DIVISION OF WATER QUALITY:					25.00	.00	
FAMILY HANDYMAN BOOKS							
14377	FAMILY HANDYMAN BOOKS	1911	LIBRARY-MAKE IT LAST	09/30/2019	25.95	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019

Page: 3
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FAMILY HANDYMAN BOOKS:					25.95	.00	
FERGUSON GROUP, THE							
14298	FERGUSON GROUP, THE	0819174	WATER-PROF SERV	08/01/2019	5,000.00	.00	
14298	FERGUSON GROUP, THE	0919169	WATER-PROF SERV	09/01/2019	5,000.00	.00	
14298	FERGUSON GROUP, THE	0919574	WATER-PROF SERV	09/30/2019	59.60	.00	
14298	FERGUSON GROUP, THE	1019157	WATER-PROF SERV	10/01/2019	5,000.00	.00	
14298	FERGUSON GROUP, THE	1119151	WATER-PROF SERV	11/01/2019	5,000.00	.00	
Total FERGUSON GROUP, THE:					20,059.60	.00	
FRANSON CIVIL ENGINEERS INC.							
13649	FRANSON CIVIL ENGINEERS IN	06598	WATER-TUNNEL-CULINARY PIP	11/14/2019	5,816.54	.00	
13649	FRANSON CIVIL ENGINEERS IN	06599	WATER-NEW CITY WELL	11/14/2019	6,718.17	.00	
Total FRANSON CIVIL ENGINEERS INC.:					12,534.71	.00	
GARDNER MEDIA, LLC							
3065	GARDNER MEDIA, LLC	10-3337	LIBRARY-BOOKS	10/17/2019	159.16	.00	
Total GARDNER MEDIA, LLC:					159.16	.00	
HUBER, MATTHEW							
15285	HUBER, MATTHEW	1911	ELECTRIC-UTIL DEP REFUND	11/15/2019	120.00	.00	
15285	HUBER, MATTHEW	1911	WATER-UTILILTY DEPOSIT REF	11/15/2019	16.89	.00	
Total HUBER, MATTHEW:					136.89	.00	
I-FOUR MEDIA LLC							
3810	I-FOUR MEDIA LLC	20851	POLICE-UNIFORM-BEANIES	11/11/2019	44.86	.00	
Total I-FOUR MEDIA LLC:					44.86	.00	
INGRAM LIBRARY SERVICES							
3875	INGRAM LIBRARY SERVICES	42663645	LIBRARY-BOOKS	11/07/2019	27.49	.00	
Total INGRAM LIBRARY SERVICES:					27.49	.00	
INTERMOUNTAIN FARMERS ASSOC							
3910	INTERMOUNTAIN FARMERS AS	1012540255	POLICE-ANIMAL CONTROL-DO	11/13/2019	17.47	.00	
Total INTERMOUNTAIN FARMERS ASSOC:					17.47	.00	
JOHNSON CONTROLS FIRE PROTECTION LP							
7695	JOHNSON CONTROLS FIRE PR	21302305	ALARM SYST MAINT-CITY BLDG	11/01/2019	49.06	.00	
7695	JOHNSON CONTROLS FIRE PR	21302654	ALARM SYS-PUB SFTY BLDG-D	11/01/2019	49.06	.00	
Total JOHNSON CONTROLS FIRE PROTECTION LP:					98.12	.00	
JONES, JESSIE							
15280	JONES, JESSIE	1911	REC-BASKETBALL OVERPAYME	11/06/2019	60.00	60.00	11/08/2019
Total JONES, JESSIE:					60.00	60.00	
JORGENSEN GMC EPHRAIM							
11906	JORGENSEN GMC EPHRAIM	6051619	POWER-VEH REPAIR	10/17/2019	363.49	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019

Page: 4
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total JORGENSEN GMC EPHRAIM:					363.49	.00	
JVIATION, INC.							
14257	JVIATION, INC.	5-FINAL	AIRPORT-PAVEMENT MAINT-#5	11/13/2019	3,578.30	.00	
Total JVIATION, INC.:					3,578.30	.00	
KIDS REFERENCE COMPANY, INC.							
4455	KIDS REFERENCE COMPANY, I	KRC09-8433	LIBRARY-BOOKS	09/09/2019	194.89	.00	
Total KIDS REFERENCE COMPANY, INC.:					194.89	.00	
KREBS, DEVON							
14834	KREBS, DEVON	1911	POLICE-UNIFORM-REIMB GLOV	11/13/2019	17.00	17.00	11/13/2019
Total KREBS, DEVON:					17.00	17.00	
L N CURTIS & SONS							
4560	L N CURTIS & SONS	INV334634	FIRE-SPREADER,CUTTER,STR	11/11/2019	28,900.00	.00	
Total L N CURTIS & SONS:					28,900.00	.00	
LANDIS+GYR TECHNOLOGIES LLC							
3735	LANDIS+GYR TECHNOLOGIES	90304667	POWER-SAAS MONTHLY FLAT	11/16/2019	750.00	.00	
Total LANDIS+GYR TECHNOLOGIES LLC:					750.00	.00	
MAXWELL ASPHALT, INC.							
5288	MAXWELL ASPHALT, INC.	1911A	AIRPORT-RETAINAGE RELEAS	11/18/2019	3,883.47	.00	
5288	MAXWELL ASPHALT, INC.	1911B	AIRPORT-INTEREST ON RETAI	11/18/2019	41.97	.00	
5288	MAXWELL ASPHALT, INC.	2-FINAL	AIRPORT-PAVEMENT MAINT	10/08/2019	16,634.15	.00	
Total MAXWELL ASPHALT, INC.:					20,559.59	.00	
MOUNTAINLAND SUPPLY, LLC							
5640	MOUNTAINLAND SUPPLY, LLC	S103282647.0	WATER-DEPT SUPP-PARTS	11/06/2019	1,480.47	.00	
5640	MOUNTAINLAND SUPPLY, LLC	S103303325.0	WATER-DEPT SUPP-PARTS-AD	11/06/2019	239.59	.00	
Total MOUNTAINLAND SUPPLY, LLC:					1,720.06	.00	
OGILVIE, GARY & FRENCH, CHARLIE							
15283	OGILVIE, GARY & FRENCH, CH	1911	ELECTRIC-UTILITY DEPOSIT R	11/13/2019	74.54	.00	
Total OGILVIE, GARY & FRENCH, CHARLIE:					74.54	.00	
QUEST FINANCIAL SERVICES, INC.							
6740	QUEST FINANCIAL SERVICES, I	1911	FINANCE-CITY ACCOUNTING	11/19/2019	4,455.00	.00	
Total QUEST FINANCIAL SERVICES, INC.:					4,455.00	.00	
RELIABLENETWORKS							
15162	RELIABLENETWORKS	15679	GEN GOVT-BACKUP SYSTEM-N	11/10/2019	128.00	.00	
Total RELIABLENETWORKS:					128.00	.00	
RHINO PUMPS, LLC							
15284	RHINO PUMPS, LLC	2577	WATER-NEW WELL	10/14/2019	25,000.00	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019Page: 5
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RHINO PUMPS, LLC:					25,000.00	.00	
SALAS, ESMERALDA							
13540	SALAS, ESMERALDA	1910A RPL	FINANCE-MEALS-XPRESSBILLP	11/06/2019	40.00	40.00	11/06/2019
Total SALAS, ESMERALDA:					40.00	40.00	
SANPETE COUNTY TREASURER							
12510	SANPETE COUNTY TREASURE	1911A	WATER-PROP TAXES-5965	11/18/2019	13.43	.00	
12510	SANPETE COUNTY TREASURE	1911B	WATER-PROP TAXES-6100	11/18/2019	14.91	.00	
12510	SANPETE COUNTY TREASURE	1911C	WATER-PROP TAXES-6098	11/18/2019	8.85	.00	
12510	SANPETE COUNTY TREASURE	1911D	WATER-PROP TAXES-6099	11/18/2019	30.20	.00	
12510	SANPETE COUNTY TREASURE	1911E	WATER-PROP TAXES-6104	11/18/2019	32.14	.00	
12510	SANPETE COUNTY TREASURE	1911F	WATER-PROP TAXES-0952	11/18/2019	7.82	.00	
12510	SANPETE COUNTY TREASURE	1911G	WATER-PROP TAXES-5304	11/18/2019	94.05	.00	
12510	SANPETE COUNTY TREASURE	1911H	WATER-PROP TAXES-5308	11/18/2019	22.01	.00	
12510	SANPETE COUNTY TREASURE	1911I	WATER-PROP TAXES-5311	11/18/2019	19.48	.00	
12510	SANPETE COUNTY TREASURE	1911J	WATER-PROP TAXES-5324	11/18/2019	10.66	.00	
12510	SANPETE COUNTY TREASURE	1911K	WATER-PROP TAXES-5325	11/18/2019	8.07	.00	
12510	SANPETE COUNTY TREASURE	1911L	WATER-PROP TAXES-5328	11/18/2019	6.89	.00	
12510	SANPETE COUNTY TREASURE	1911M	WATER-PROP TAXES-5329	11/18/2019	9.38	.00	
12510	SANPETE COUNTY TREASURE	1911N	WATER-PROP TAXES-5359	11/18/2019	97.54	.00	
12510	SANPETE COUNTY TREASURE	1911O	WATER-PROP TAXES-5361	11/18/2019	44.29	.00	
12510	SANPETE COUNTY TREASURE	1911P	WATER-PROP TAXES-5372	11/18/2019	68.88	.00	
12510	SANPETE COUNTY TREASURE	1911Q	WATER-PROP TAXES-5375	11/18/2019	35.22	.00	
12510	SANPETE COUNTY TREASURE	1911R	WATER-PROP TAXES-5378	11/18/2019	161.23	.00	
12510	SANPETE COUNTY TREASURE	1911S	WATER-PROP TAXES-5308X	11/18/2019	57.78	.00	
12510	SANPETE COUNTY TREASURE	1911T	WATER-PROP TAXES-5321X	11/18/2019	29.70	.00	
12510	SANPETE COUNTY TREASURE	1911U	WATER-PROP TAXES-5372X	11/18/2019	6.89	.00	
Total SANPETE COUNTY TREASURER:					779.42	.00	
SATTERWHITE							
12056	SATTERWHITE	BB242854	PARKS-GROUNDS MAINT-WOO	10/25/2019	100.00	.00	
12056	SATTERWHITE	U22463	PARKS-GROUNDS MAINT-WOO	10/22/2019	400.00	.00	
Total SATTERWHITE:					500.00	.00	
SCHOLZEN PRODUCTS CO INC							
7505	SCHOLZEN PRODUCTS CO INC	6420926-00	WATER-METER FOR CUL PIPE I	10/15/2019	5,588.38	.00	
7505	SCHOLZEN PRODUCTS CO INC	6424082-00	WATER-CAP OUTLAY-METER U	11/11/2019	2,204.48	.00	
7505	SCHOLZEN PRODUCTS CO INC	6427387-00	WATER-RETURNED PARTS	11/11/2019	707.38-	.00	
7505	SCHOLZEN PRODUCTS CO INC	6427421-00	WATER-RETURNED PARTS	11/11/2019	1,386.56-	.00	
Total SCHOLZEN PRODUCTS CO INC:					5,698.92	.00	
SEVIER OFFICE SUPPLY							
7575	SEVIER OFFICE SUPPLY	951905-0	ADMIN-PAPER	11/05/2019	10.95	.00	
Total SEVIER OFFICE SUPPLY:					10.95	.00	
SOUTHWEST PLUMBING SUPPLY							
7990	SOUTHWEST PLUMBING SUPP	S3428283.001	CEMETERY-GROUNDS MAINT	11/05/2019	32.13	.00	
7990	SOUTHWEST PLUMBING SUPP	S3430784.001	STREETS-DEPT SUPP	11/08/2019	159.22	.00	
Total SOUTHWEST PLUMBING SUPPLY:					191.35	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019

Page: 6
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SPECTRA ASSOCIATES, INC.							
8042	SPECTRA ASSOCIATES, INC.	39076-B	ADMIN-MIN BOOKS, PAPER	11/01/2019	315.50	.00	
Total SPECTRA ASSOCIATES, INC.:					315.50	.00	
SPORTSITES, INC							
13530	SPORTSITES, INC	517	REC- SOFTWARE ANN SUBSCR	07/05/2019	3,500.00	.00	
Total SPORTSITES, INC:					3,500.00	.00	
STAKER & PARSON COMPANIES							
11727	STAKER & PARSON COMPANIE	5093246	STREETS-SEAL	11/06/2019	459.55	.00	
Total STAKER & PARSON COMPANIES:					459.55	.00	
STATE OF UT - DIV. OF PURCHASE & G.S.							
12255	STATE OF UT - DIV. OF PURCHA	W1450338	LIBRARY-COPIES	07/31/2019	21.15	.00	
12255	STATE OF UT - DIV. OF PURCHA	W2453480	LIBRARY-COPIES	08/30/2019	36.92	.00	
12255	STATE OF UT - DIV. OF PURCHA	W4456084	LIBRARY-COPIES	10/31/2019	104.31	.00	
12255	STATE OF UT - DIV. OF PURCHA	WB446980	LIBRARY-COPIES	05/31/2019	53.91	.00	
12255	STATE OF UT - DIV. OF PURCHA	WC449042	LIBRARY-COPIES	06/28/2019	77.81	.00	
Total STATE OF UT - DIV. OF PURCHASE & G.S.:					294.10	.00	
STATE OF UTAH GASCARD							
3080	STATE OF UTAH GASCARD	NP57180059	POLICE-FUEL	11/01/2019	1,498.49	.00	
3080	STATE OF UTAH GASCARD	NP57180059	POWER-FUEL	11/01/2019	693.94	.00	
3080	STATE OF UTAH GASCARD	NP57180059	ADMIN-FUEL	11/01/2019	141.12	.00	
3080	STATE OF UTAH GASCARD	NP57180059	STREETS-FUEL	11/01/2019	430.43	.00	
3080	STATE OF UTAH GASCARD	NP57180059	WATER-FUEL	11/01/2019	430.43	.00	
3080	STATE OF UTAH GASCARD	NP57180059	SEWER-FUEL	11/01/2019	430.44	.00	
3080	STATE OF UTAH GASCARD	NP57180059	REC-FUEL	11/01/2019	232.01	.00	
Total STATE OF UTAH GASCARD:					3,856.86	.00	
STATE OF UTAH-HEAT PROGRAM							
13670	STATE OF UTAH-HEAT PROGRA	1911	HEAT REFUND-REX NIELSON-6	11/06/2019	210.31	.00	
Total STATE OF UTAH-HEAT PROGRAM:					210.31	.00	
TASTE OF HOME-TRUSTED MEDIA BRANDS							
8470	TASTE OF HOME-TRUSTED ME	01078	LIBRARY- BOOKS-ANNUAL REC	10/07/2019	34.98	.00	
8470	TASTE OF HOME-TRUSTED ME	01079	LIBRARY-COPYCAT RESTAURA	10/07/2019	25.98	.00	
8470	TASTE OF HOME-TRUSTED ME	1075	LIBRARY-MAKE IT TAKE IT	09/06/2019	4.99	.00	
Total TASTE OF HOME-TRUSTED MEDIA BRANDS:					65.95	.00	
TECHNOLOGY FOR ENERGY CORPORATION							
14365	TECHNOLOGY FOR ENERGY C	31155	POWER-METERING	10/31/2019	197.71	.00	
Total TECHNOLOGY FOR ENERGY CORPORATION:					197.71	.00	
THOMPSON SINCLAIR							
8695	THOMPSON SINCLAIR	1910	CEM-FUEL	10/29/2019	29.19	.00	
8695	THOMPSON SINCLAIR	1910	PARKS-FUEL	10/29/2019	14.38	.00	
Total THOMPSON SINCLAIR:					43.57	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 11/6/2019-11/19/2019Page: 7
Nov 19, 2019 01:52PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TRITECH FORENSICS							
15286	TRITECH FORENSICS	207590	POLICE-TOXICOLOGY KITS	11/18/2019	47.77	.00	
Total TRITECH FORENSICS:					47.77	.00	
UNITED SERVICE AND SALES							
13880	UNITED SERVICE AND SALES	27650	CEM-EQUIP SUPP & MAINT-CA	09/26/2019	22.75	22.75	11/08/2019
13880	UNITED SERVICE AND SALES	27650	PARKS-EQUIP SUPP & MAINT-C	09/26/2019	22.75	22.75	11/08/2019
Total UNITED SERVICE AND SALES:					45.50	45.50	
UTAH LOCAL GOVERNMENTS TRUST							
9235	UTAH LOCAL GOVERNMENTS T	1578850	WORKER'S COMP-MONTHLY F	11/12/2019	4,941.54	.00	
Total UTAH LOCAL GOVERNMENTS TRUST:					4,941.54	.00	
UTAH STATE DIVISION OF FINANCE							
8175	UTAH STATE DIVISION OF FINA	1911A	LOAN #:191A-SEWER LAGOON-	11/03/2019	45,165.78	.00	
8175	UTAH STATE DIVISION OF FINA	1911B	LOAN #:191B-SEWER LAGOON-	11/03/2019	4,000.00	.00	
Total UTAH STATE DIVISION OF FINANCE:					49,165.78	.00	
VERIZON WIRELESS							
9480	VERIZON WIRELESS	9841663983	STREETS-PHONES	11/07/2019	143.93	.00	
9480	VERIZON WIRELESS	9841663983	WATER-PHONES	11/07/2019	143.93	.00	
9480	VERIZON WIRELESS	9841663983	SEWER-PHONES	11/07/2019	143.94	.00	
9480	VERIZON WIRELESS	9841663983	ADMIN-PHONE	11/07/2019	55.97	.00	
9480	VERIZON WIRELESS	9841663983	COMM DEVT-PHONES	11/07/2019	96.02	.00	
9480	VERIZON WIRELESS	9841663983	POLICE-PHONES	11/07/2019	417.03	.00	
9480	VERIZON WIRELESS	9841663983	FIRE-PHONE	11/07/2019	40.01	.00	
9480	VERIZON WIRELESS	9841663983	REC- PHONES	11/07/2019	83.16	.00	
9480	VERIZON WIRELESS	9841663983	POWER- PHONE	11/07/2019	151.95	.00	
Total VERIZON WIRELESS:					1,275.94	.00	
WHEELER CAT							
9734	WHEELER CAT	PS000881208	WATER-BATTERY & PARTS	10/17/2019	419.17	.00	
9734	WHEELER CAT	PS000893652	STREETS-PARTS	11/13/2019	116.89	.00	
Total WHEELER CAT:					536.06	.00	
ZEEMAN, COLBY R							
14814	ZEEMAN, COLBY R	1911	POLICE-MEALS-TASER INSTRU	11/14/2019	45.00	.00	
Total ZEEMAN, COLBY R:					45.00	.00	
Grand Totals:					203,140.31	162.50	

WORK MEETING MINUTES
CITY COUNCIL
 CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
 5 SOUTH MAIN, EPHRAIM, UTAH
 NOVEMBER 6, 2019
 5:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, November 6, 2019, in the City Council Room. Mayor Scott called the meeting to order at 5:32 p.m.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
 Margie Anderson, Mayor Pro Tem
 Tyler Alder
 Rob Nielson
 Greg Boothe
 Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
 Leigh Ann Warnock, City Recorder
 Bryan Kimball, Community Dev.
 Devan Fowles, Planner

DISCUSSION AGENDA

DWR URBAN DEER PROGRAM

We will wait for public comment until after DWR has given their presentation.

BID AWARD: NORTH MAIN SIDEWALK

We have money in the budget. Bid for up to \$40,000 for sidewalk replacement on north Main Street. Submitted to three local contractors and got responses from two of them. Chris Parry and Todd Alder. Chris's was on time, Todd's was a week late, but his was the low bid. After discussion, it was decided we don't want to set precedent for that and Staff recommends going with the other bid. There are potentially several conflicts of interest with ties to certain parties. Both numbers are a bit higher than expected. Costs have gone up. We have given a deadline of the end of May.

Councilmember Nielson asked what it would cost to do it in-house. We could do it for half that amount, but it is a large enough job that Public Works does not have to time to put it in. Chad voiced his preference of going out to bid because of the size. Asked if Montgomery is going to up the amount when they see the full expectations of the bid.

BID AWARD: WATERLINE PROJECT

Environmental work for the waterline replacement up in the canyon. Grant from Corps of Engineers which requires we have this work done. Asked for three bids and received three

back. Not all apples to apples. Some assumed field work was not included. Recommendation from consultant engineer is to go with Montgomery. They are not the low bid, but their materials quoted satisfy requirements by federal agencies. The other two came up with way more hours needed to complete the work. Staff recommends Montgomery based on Engineer recommendations. They said they would be able to begin within the next week. Councilmember Nielson commented we don't know how many sites there are going to be and feels that should be spelled out in the bid since we are going to pay \$800 per site. Bryan says we really can't know that until the work begins. Mayor Scott would like to know if that is a possibility before anything is approved. It was pointed out the time window is an issue. How about giving Staff to make that decision based on this criterion.

ADJOURN

There being no further discussion, Councilmember Wheeler moved the work meeting adjourn. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date

MINUTES
REGULAR CITY COUNCIL MEETING
 CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
 5 SOUTH MAIN, EPHRAIM, UTAH
 NOVEMBER 6, 2019
 6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, November 6, 2019, in the City Council Room. Mayor Scott called the meeting to order at 6:01 p.m.

OPENING CEREMONY

Cynthia Mason offered an invocation. Rick Mason, retiree from Air National Guard, led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
 Margie Anderson, Mayor Pro Tem
 Tyler Alder
 Rob Nielson
 Greg Boothe
 Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
 Leigh Ann Warnock, City Recorder
 Bryan Kimball, Community Dev.
 Cory Daniels, Power Director
 Aaron Broomhead, Police Chief
 Devan Fowles, Planner

PUBLIC COMMENT

Public comment will wait until after the DWR Question and Answer presentation as they are all related to that topic.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of November 5, 2019.

Edit page 11 to change the funds the two Wheeler Cat charges will be paid from. The amounts will remain the same, it should just be coded differently.

Councilmember Nielson asked if the individual departments have amounts allotted for conferences and was assured that they do.

Councilmember Boothe moved to approve the November 5, 2019 Warrant Register with the above-mentioned corrections. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the October 16, 2019 Work Meeting and Regular City Council Meetings.

Councilmember Wheeler moved to approve the October 16, 2019 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

DWR URBAN DEER QUESTION AND ANSWER

Wes Alexander of the Utah Division of Wildlife Resources discussed with the Council the general Urban Deer Program and the requirements. The program was created roughly five years ago due to complaints from numerous individuals in various cities. Ultimately the State created the Urban Deer Program to address the issue. It allows a city to submit an application to the State, along with a million-dollar general liability insurance policy. They must provide a rough estimate of the number of deer in the city. The only disposal option for this program is euthanasia. If the City chooses to go forward with the program, animals taken will be tested for Chronic Wasting Disease to see what can be done to combat this problem. It has never been known to be transferred to humans. The City would be notified if an animal tested positive, and if not, it would be available for residents to use the meat. Permits and making sure the meat is donated are requirements of the program. There are dates within which the program can be implemented. Currently those dates, which are directed by policy, are August 1st to December 31st. The main reason for this is most game animals drop young in the months of May through July and they try to avoid orphaning fawns. The cost for testing for the disease is covered by the State. Those accepting the meat would pay for processing of the meat.

No cost is required to certify. The cap is set at 100 deer per year. Controlling a population is done by harvesting the does. No more than 25 bucks per year can be harvested, and none in November and December.

Councilmember Nielson asked about the downsides to the program. Wes replied the money associated with the program and that it is a controversial topic. The division would work with the City on training for procedures. Once the program is started, it is an ongoing process. If discontinued, the deer will return.

Joe Scholes (Resident) commented he thinks Ephraim has a serious urban deer problem and it seems Manti has come up with a reasonable solution; he would encourage Ephraim to act likewise and get it taken care of. Mayor Scott asked if, as a homeowner, he would be willing to pay any of the cost associated with eliminating deer in his neighborhood. He said he would be willing to do that.

Carl Kem (Resident) said from his experience, the best success you'll have is using the Road Kill Law because the animals are not as fearful. The law says that if you hit it, it is yours. It is helpful to those who hit a deer to receive the meat, to make it easier to deal with the cost of vehicle damage. Trapping won't do any good because they will keep coming back. He suggested taking out the fauns.

Craig Parry (Resident) wondered if Council had decided it needs to be done or if they are still looking into it. Mayor Scott said a petition has been submitted asking for help and so they are investigating the possibilities. Craig said in that case, what are they going to do about the dogs that keep leaving messes on his lawn. "Are you going to investigate that? I don't feel the dogs need to be destroyed. Same with the deer. They are just trying to survive."

Councilmember Alder asked how much manpower would be involved with trapping. Wes replied baiting traps and keeping the process going can take a large amount of time. Cameras or manual checks will be needed to make sure the traps are not empty. About two people would be needed. Areas would need to be identified to set the traps and are usually where the complaints are coming from. In order to submit an application, the City would need to pass a no feeding ordinance, obtain the additional million-dollar insurance policy and prove that deer are causing damage or harm. Once certified, a process of lethal removal would be established as well as drafting a city-specific plan.

Councilmember Wheeler read aloud a letter received in the office from residents regarding the deer in town. They said there are three major groups of deer in the city year-round, sporadically in the evenings, and deer that come off the mountains during stressful periods. They wanted to know what exactly is being proposed. They commented the time period allowed for trapping by the DWR does not work. They suggested the Council thoroughly think through every aspect of the issue before moving forward with a program such as this.

Mayor Scott pointed out the City is currently gathering information, opinions of residents and facts presented by DWR. No decision is on the table tonight, but they are serious about trying to figure out what is the best road to take.

Shane Arnoldson (YCC member) pointed out a depredation tag can be made available to farmers when deer destroy their crops. Could the same thing be done in town to dispatch animals in their own yards? Mayor Scott commented it is a great idea, but the liability would be too great. Shane asked about the archery program. Again, it is a liability issue and the archery program is a lot more expensive than other options available.

Larry Smith (Resident) thanked the Council for the difficult position they are in. he would like to see a response to a survey of the general population, pointing out that there were only a few who were asked to sign the petition for deer control that did not want to sign it.

Mayor Scott asked where to go from here. Wes commented if the application goes forward, there must first be a public meeting held for public opinion. That is a requirement set forth by the State.

Councilmember Nielson suggested we begin the process with the application and ordinance, so we have the means to explore going through with it if that is what the Council ultimately decides to do.

Councilmember Nielson moved to begin the process of a Certificate of Registration (COR) and move forward with the other requirements in the event the program is adopted. The motion was seconded by Councilmember Booth. The vote was unanimous, the motion carried.

BID AWARD: NORTH MAIN SIDEWALK

As discussed previously in the Work Meeting, sidewalk will be replaced on North Main Street. A bid for up to \$40,000 for sidewalk replacement on north Main Street was submitted to three local contractors and got responses from two of them. Chris Parry and Todd Alder. Chris's was on time, Todd's was a week late, but his was the low bid. After Staff discussion, it was decided not to set precedent for that, and Staff recommends going with the Parry bid. There are potentially several conflicts of interest with ties to certain parties. A disclosure declaration was made that Parry is a relative of Chad. Both numbers received were a bit higher than expected. Costs have gone up. A deadline has been set for end of May.

Councilmember Nielson asked what it would cost to do the work in-house. Bryan commented it could be done for half that amount, but it is a large enough job that Public Works does not have the time to put into it. Chad had previously voiced his preference of going out to bid because of the size of the job. Councilmember Nielson then asked about the likelihood that the contractor would up the amount when they see the full expectations of the bid. Bryan commented the City may reject any and all bids if they come in higher than liked. We would be within our rights to put it out again and see what came in, but time is a consideration.

Councilmember Nielson felt the bid should be more specific. He said it does not encompass the entire project. We need to know what part they are bidding on and how much they would charge to complete the project. Bryan recommended a conditional approval, or it could be put out to bid again. Councilmember Alder does not feel the need to do the bid again.

Bryan recommended authorization of a conditional approval, stating if the contractor is presented with all that is required and still wants to go, then we allow him to go forward with the work.

Councilmember Anderson moved to award the bid to Kris Parry for the North Sidewalk Project with the condition that response is received from him that he understands all that is required within that bid amount. The motion was seconded by Councilmember Alder. Voting yes: Councilmembers Boothe, Wheeler, Alder and Anderson. Voting no: Councilmember Nielson. The motion carried 4-1.

BID AWARD: WATERLINE PROJECT

Bids were received for environmental work for the waterline replacement up in the canyon and some pipelines in town. A grant from the Army Corps of Engineers was received which requires this work to be done. Three bids were requested; three were received. The bids were not equally comparable. Some assumed field work was not included. The recommendation from the consultant engineer is to go with Montgomery. They are not the low bid, but their materials quoted satisfy requirements by federal agencies. The other two came up with substantially more hours needed to complete the work. Staff recommends Montgomery based on Engineer recommendations. They said they would be able to begin within the next week. Councilmember Nielson commented we don't know how many work sites there are going to be and feels that should be spelled out in the bid since the cost is \$800 per site. Bryan said we really can't know that until the work begins. Mayor Scott would like to know if that is a possibility before anything is approved. It was pointed out the time window is an issue.

The recommendation from the engineer is to go with Montgomery. Bryan would like to proceed with this as quickly as possible in order to beat the snow.

Councilmember Wheeler moved to award the bid for the waterline project to Montgomery. The motion was seconded by Councilmember Alder. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Tyler Alder

Cemetery – The cemetery looks great, and flags are up for Veteran's Day.

Recreation Board – Basketball signups have come to an end and numbers are very low.

Margie Anderson

Youth City Council – The youth put out flags on Veteran's lawns as provided by the Lions Club. They are a great group and have real good advisors.

Richard Wheeler

Utilities Board – Still looking for volunteers to be on the Utility Board. Four or five are needed.

Greg Boothe

Library Board – Rachel Keller sent a biography for Samantha Meek, who is interested in serving on the Board. She is a clinical speech language pathologist.

Councilmember Boothe moved to appoint Samantha Meek as a member of the Library Board. The motion was seconded by Councilmember Wheeler. The motion was unanimous. The motion carried.

Rob Nielson

Planning and Zoning – Rob visited Oklahoma City and the memorial for the Oklahoma City bombing. He asked what planning is needed for something like that that could happen in our city? Have we ever coordinated an effort to address that possibility? Chief

Broomhead briefed the Council on the emergency response policy. Various scenarios are outlined in the plan with a command center in place. It could be modified after the recent incident at Snow College. He feels we are well prepared. Work could be done to improve the plan and implement procedures for something on the scale of the Oklahoma City incident.

CITY MANAGER REPORT

Smart Utility Summit – Shaun reported the summit was greatly informative. We are in a great place being able to read our meters and move forward. We want to make sure our residents know how much water we are using and help them to use less.

IICM – People from all over the world attended. It was a lot of education.

CLOSED SESSION

At 7:45 p.m. Councilmember Nielson moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205(a), for the purpose of discussing the character, professional competence, or physical or mental health of an individual, (c) pending or reasonably imminent litigation, and (d) purchase, exchange, or lease of real property. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

A ten-minute break was taken before the closed meeting began at 7:55 p.m.

At 9:43 p.m. Councilmember Anderson moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Wheeler moved the Regular Council Meeting adjourn at 9:43 p.m. The motion was seconded by Councilmember Alder. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, November 20, 2019, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date

DRAFT

SPECIAL COUNCIL MEETING MINUTES

CITY COUNCIL

CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
NOVEMBER 13, 2019
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a special meeting on Wednesday, November 13, 2019, in the City Council Room. Mayor Scott called the meeting to order at 6:30 PM.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Rob Nielson
Tyler Alder
Richard Wheeler
Margie Anderson

STAFF PRESENT

Shaun Kjar, City Manager
Leigh Ann Warnock, City Recorder

I. ELECTION CANVASS

The election Canvass was presented by City Recorder, Leigh Ann Warnock, as prepared by the Sanpete County Clerk.

Councilmember Richard Wheeler moved to approve the 2019 Municipal Election Canvass as presented and to declare Richard Wheeler, Alma Lund and Tyler elected as Councilmembers. The motion was seconded by Councilmember Greg Boothe. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Richard Wheeler moved the Regular Council Meeting adjourn. The motion was seconded by Councilmember Greg Boothe. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on November 20, 2019, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

Mayor

Date

ATTEST:

City Recorder

Date

DRAFT

EPHRAIM CITY RESOLUTION ECR 19-19

Redisposition of Disposal of Surplus Items

A RESOLUTION AMENDING ECR 19-03 AUTHORIZING THE DISPOSAL OF BIKES WHICH HAVE BEEN HELD IN EVIDENCE IN THE EPHRAIM CITY POLICE DEPARTMENT PAST THE REQUIRED TIME TO INCLUDE DONATION.

WHEREAS, Utah State Code 10-8-2(1)(a)(iii) provides that a municipality may sell or dispose of property for the benefit of the municipality; and

WHEREAS, the Ephraim City Police Department stores found bikes for a required amount of time; and

WHEREAS, the Police Department has in excess of 50 bikes in storage for which the time requirement has been met and it would benefit the City to dispose of such found property;

THEREFORE: The aforementioned bikes, having been declared surplus property, the Police Department is hereby authorized to dispose of the surplus bikes by auction, bid or donation, and to execute any documents required to dispose of said surplus property.

APPROVED, PASSED, and ADOPTED this 20th day of November, 2019.

EPHRAIM CITY, UTAH

John Scott, Mayor

ATTEST

Leigh Ann Warnock, Recorder

COUNCIL VOTE

Rob Nielson	Aye ___ Nay ___
Greg Boothe	Aye ___ Nay ___
Margie Anderson	Aye ___ Nay ___
Tyler Alder	Aye ___ Nay ___
Richard Wheeler	Aye ___ Nay ___