Duchesne County Library System
Use & Behavior Policy

Policy Purpose

The Duchesne County Library System exists to serve all residents of Duchesne County. To ensure that all patrons have a pleasant and safe experience patrons, minors and adults, are expected to respect the rights of others and their privacy, to not disrupt library activities, and to adhere to the following behaviors.

Regulations

1. Patrons should show courtesy and respect to other patrons and staff by using voice, behavior and personal hygiene that will not disturb others and their privacy or library activities. Patrons should comply with requests from the library staff. Some prohibited behaviors include: public intoxication, fighting, obscene language and lewd or indecent behavior (Utah Code Annotated 10-8-50 & 76-9-701), the recording in audio, video, and photographs other library users without their permission, interfering in staff efforts to carry out their duties, and entering into non-public areas including staff work areas and desks or areas where patrons have an expectation of privacy, including study or reserved areas.

2. Patrons should treat other patrons' personal items, library materials, equipment, furniture, grounds and facilities in a safe and appropriate manner. The library system is not responsible for any individual's or group's equipment, materials, or personal belongings that are damaged, stolen, or missing.

3. Patrons must obey all federal, state, city and county laws and ordinances, including The Utah Indoor Clean Air Act (UCA 26-38), which prohibits smoking in public buildings and within 25 feet of entrances or air intakes (Utah Administrative Code R392-510-9).

4. Parents or legal guardians are fully responsible for the safety and behavior of their children while on library premises, whether the parent or legal guardian is present or not. Children younger than 5 years old must be accompanied by a responsible person 12 years old or older. The library staff will attempt to contact parents or legal guardians of unsupervised children acting inappropriately and, if necessary, appropriate authorities.

5. The library system complies with state and federal regulations relating to the right to be accompanied by service animals (UCA 62A-5b-102 & 104 and Americans with Disabilities Act Title II Regulation 35.104-35.136). Leashed dogs trained to perform work or tasks for patrons with disabilities are welcome. Dogs that solely provide emotional support, comfort, companionship, or a crime deterrent, as well as other animals are not included.

6. Patrons may borrow a library phone for a maximum of 15 minutes. The phone must be used in the main library lobby/computer area.

7. Patrons who interfere with the rights of other library patrons or staff may be subject to one or more of the following consequences:
    a. Loss of access to library services and resources.
    b. Expulsion from the library and its property.
    c. Notification of the appropriate law enforcement agency.
    d. Liability for damages to public property or injuries to the public or library staff.

Appeals

Library staff members present during an incident of inappropriate behavior may exercise an appropriate consequence at that time. Long-term suspensions of library privileges or expulsions will be reviewed and given a specified time duration determined by the Library Director. A suspension or expulsion longer than one month may be appealed to the Duchesne County Library Board of Trustees. A ruling will be determined at the Board's regularly scheduled meeting and is final. The Director's original decision stands until the Board's ruling. Patrons may appear to present their position at the meeting, but must ask to be included on the meeting agenda no later than 10 days before the meeting.

Policy Review

This policy shall be reviewed at least once every three years by the Duchesne County Library Board of Trustees.

Reviewed: Nov. 19, 2019
Adopted: Oct. 16, 2018
Effective: Oct. 16, 2018
Original Adoption: Oct. 26, 2018