

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
OCTOBER 10, 2019 AT 5:30 P.M.**

MINUTES

MEETING CALLED TO ORDER: Mayor Coombs called the meeting to order at 5:30 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member William Rylander, and Town Clerk Marlena Connor.

GUESTS: Kathy Stoll, Heather Potter, Stefanie Gardner, and Bruce Wilson.

CONSENT CALENDAR: Council Member Browning moved to approved consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis and, September 2019 minutes. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

PUBLIC COMMENT: Kathy Stoll, Heather Potter, and Stefanie Gardner came to the meeting to present the council with the option of donating to the 3rd annual Scholastic Book Fair for the Manila Elementary School. Kathy Stoll explained that the money goes into classroom supplies that teachers need, and books that are needed for the library. Kathy Stoll also invited the Town Council to go to read to the students on November 13, 2019. Council Member Browning asked if there are levels of donations or does the Town Council decides on what amount they would like to donate. Kathy Stoll said that it was up to the Council to decide the amount. Kathy Stoll also stated that this helps with the accelerated reading program that the students participate in. Mayor Coombs suggested a \$100.00 donation. Council Member Northcott said that the town has never donated to this before, and the school is self-sustaining, why are they doing fundraisers for the school when everything is already supplied for the most part. Kathy Stoll stated that they get kits to teach phonics, and it provides the teachers with instruments and tools that the school doesn't provide and would otherwise come out of the teacher's pocket. Council Member Browning stated that he agreed that the school should provide what is needed, but if it is not in the budget and it is not being provided then the town can help. Kathy Stoll stated that Manila is unique in the way that grades are combined and there are kids under grade level, and kids above grade level. The Town Council decided to put this item on the next Town Council agenda to take action on it next month.

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
OCTOBER 10, 2019 AT 5:30 P.M.**

BRUCE WILSON LOT COMBINATION: Bruce Wilson explained that he and John and Kim Hausknecht bought a lot and split it in half. Bruce Wilson brought his mylar (survey) showing the combination of his current lot and the other half lot. Town Council reviewed the mylar. Council Member Browning moved to approve the combination of the lots. Council Member Rylander seconded the motion. All were in favor. The motion carried.

APPOINT ELECTION JUDGES/COMPENSATION: The Town Clerk, Marlena Connor told the council that she has asked Jodie Tinker, Debbie Rose, and Alan Staggs to be election judges/poll workers for the upcoming election. The election judges need to be appointed by the legislative body per Utah code 20A-5-602. Council Member Northcott moved to approve the election judges. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

Marlena also told the council that per Utah code 20A-5-602 the election judges/poll workers will need to be compensated but not higher than what the county pays its poll workers. Council Member Browning said to go up to \$40 for training and \$75 for ballot counting, and to check with the county to make sure we don't exceed the amount that the county pays. If it does exceed that amount, match the amount the county pays. Council Member Scott moved to approve the amount of \$115 combined for training and ballot counting (unless it is over what the county pays). Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

REBUILD PRV VALVE HWY 44: Mayor Coombs said that the PRV valve that is on Highway 44 is supposed to be re-built next week, by Mountain Land. The water main will have to shut off and that will leave a large number of residents with no water during the repair. The residents will call or send notifications to prepare the residents beforehand. This project has been accounted for in the water project budget.

TOP HATS-VAL KOTTER: Mayor Coombs explained that Val Kotter had to get another top hat company to come and complete the sewer project. The original company that showed up a month ago did not have the correct equipment when they left they told Val Kotter they would not be coming back. Mayor Coombs said that Val Kotter had to contract with someone else, and

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
OCTOBER 10, 2019 AT 5:30 P.M.**

they need to get the project completed before winter. Funds were held back from Val Kotter to make sure this last part of the project gets completed.

SEWER LAGOON UPDATES: Mayor Coombs updated the council on the sewer lagoons. SCI has completed the other two bypasses and revamped the bypass screen; the screen is now functional, it does not get plugged up or push the water back to the flow meter. Sean Hughes will be spraying the weeds in a couple of weeks, and again in the spring.

PUBLIC WORKS ASSISTANT/PART-TIME: Mayor Coombs told the council that this just to let them know that the public works assistant Jim Rodriguez has gone back to part-time status from now until May of 2020. Mayor Coombs said that Jim Rodriguez had started cutting his hours back in September, and he has been a great help to get a lot of the projects done.

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Browning told the Town Council that the fire department had received a \$500.00 donation from Williams Energy, and there will be something on the Facebook page or the town's website to recognize Williams Energy for their generous, and much-appreciated donation. Council Member/Fire Captain Scott said there had been a fire on Tuesday the 8th, and they went and shoveled dirt to put it out. Council Member/Fire Chief Browning said they have been working with a local chimney sweeper, and they will be putting flyers around town as a public notice for people to get their chimneys cleaned. The fire department is moving away from the use of radios, and they are going to start using Code Red (a fire alert system) that will send notifications directly to the fire volunteer's phones. Council Member Northcott asked about the hydraulic leak on the fire truck's (Telesquirt) ladder. Council Member/Fire Chief Browning said it is a small leak and it would cost a lot of money to fix it. He also said that the batteries on the 5 ton may need to be replaced.

UNION WIRELESS: Mayor Coombs told the council that Union Wireless is getting the fiber optics to the building installed. The town will be receiving 6 months of internet for free for letting Union Wireless set up their pop-up shop in the town meeting room. Once the 6 months is up the monthly cost will be \$90.00 a month. Mayor Coombs tried to get the public works shop set up with the internet at the same time, but it is not available in the county at this time. When the internet is available the public works shop will receive the internet for 6 months for free also.

FLAMING GORGE ROAD & TRANSPORTATION SPECIAL SERVICE DISTRICT LETTER: Mayor Coombs said that the only thing that the FGR&TSSD will be accepted for the 2020 year is absolute emergencies, and a 50/50 match. The council stated that there are not any emergency

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
OCTOBER 10, 2019 AT 5:30 P.M.**

conditions for the roads at this time. There were some roads that did not have road base put on them because the roads are too narrow for the grader, or the road base was good. Mayor Coombs said that he was going to have Public Works Jerry Muir, and Jim Rodriguez get some road base from the state shop and take care of some of the roads that are still in need of road base.

Mayor Coombs said he was going to have Public Works Jerry Muir & Jim Rodriguez install the culverts. There may need to be some engineering before the installation to make sure the culverts work correctly. There may be a need for surveying to make sure the culverts are in the town's rights-of-way.

ROB PATTERSON/LAW ENFORCEMENT: Mayor Coombs said that there is a letter on the drive drafted by Rob Patterson to send to the State Auditor. We are waiting for the county attorney to give Rob Patterson his input on the letter before it is sent. The Town Council liked the letter as drafted. Mayor Coombs said if there is no response by next Tuesday, the town will send the letter on the town's behalf only.

FIRE AGREEMENT: Mayor Coombs explained that the letter for the fire agreement between the town and the county has not been sent, and won't be until we receive a response from the Utah State Auditor's office. Mayor Coombs said in the meantime, he and the Clerk, Marlena Connor had come up with a different idea. The property that the fire station is on, is owned by the county. Instead of a huge \$10,000 increase, ask for a \$3,000 increase and \$2,000 more to go toward the purchase of the property. The county wouldn't have to come up with the \$2,000 more, and over a certain amount of time the town could possibly own the property. A few council members thought that it should start higher, but it is something to keep in mind.

ADJOURNMENT: Council Member Browning moved to adjourn the meeting. Council Member Northcott seconded the motion. All were in favor. The motion carried. Mayor Coombs adjourned the meeting at 7:00 P.M.

David G. Coombs, Mayor

Marlena Connor, Town Clerk