



Regular City Council Meeting

Minutes

Tuesday, October 22, 2019 at 6:00 pm

1. Roll Call, Prayer, Pledge, Minutes

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jason Baker, Dawnette Browning, Bryce Hamilton, Jeannie Mecham, and Danny Peatross.

Public Attendees: Dea Skewes, Kimberly Sylvester (JUB Engineers), Neal Frazer (JUB Engineers), Jesse Fabula (Armstrong Engineers), Paul Spencer, Christina Spencer, Paul Spencer Jr., Alan Rydman, Brenton Farnsworth, Megan Farnsworth, Jordyn Farnsworth, Susan Hamilton and Deb Herron.

Council Member Bryce Hamilton offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

MOTION by Council Member Browning, seconded by Council Member Mecham to approve the minutes from October 8, 2019.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

2. Business License

Minutes:

Brenton Farnsworth presented his license application for The Pit, Tire & Lube Co., a quick lube and tire shop. Council Member Peatross asked about the business checklist. Brenton is working to complete the checklist as quickly as possible.

Council Member Browning asked when his business would be able to open. Brenton hopes he will be open for business within the next month. Council Member Peatross asked about the business's anticipated clientele. Brenton said the bays are large enough to service the big diesel trucks but he believes he will service mostly passenger cars and trucks. He will employ 1 part-time and 3 full-time employees.

MOTION by Council Member Hamilton, seconded by Council Member Mecham to give Brenton Farnsworth a business license for The Pit, Tire & Lube Co., contingent upon completing the application checklist.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

3. Planning And Zoning

Minutes:

Deb Herron presented the council with the draft written minutes from the meeting on October 21, 2019.

- Jason Blankenagel from Sunrise Engineers and Bret Reynolds from Civco Engineers presented to the Commission the 90% completed draft plan of Duchesne County's Trails Master Plan. The engineers invited the Planning and Zoning Commission and City Council to review what has been completed and make comments. Duchesne City's Hillside Drive made it to the top of the priority list for the County's trail systems. Jason said Duchesne City had the highest number of responses from the public outreach conducted by Sunrise and Civco. Deb encouraged everyone to review the plan and make comments.
- The Commission voted to have Cody Ivie fill the current vacancy.
- Kevin Davis spoke to the Commission via phone about the proposed fence behind his 24 E Main property. He explained his plans to open a pawn shop and the need to have a secure storage area for outdoor equipment that is for sale or that has been pawned. The fence would be permanent and would be similar to Strata's fence across the alley way from his property. The Commission discussed the effect the fence would have as well as the prescriptive use of the existing parking lot. Cody Ivie looked into the International Building Codes to see if there is anything that would prohibit the construction of the fence and he did not find anything regarding parking requirements. The Commission's recommendation will be that he is allowed to put the fence up, but he may run into problems with his immediate neighbors. The Commission will address parking issues in the General Plan update.
- The Commission discussed Duchesne City's General Plan and looked at Tabiona's General Plan as posted on their website, tabionatown.org, to compare and contrast the two plans. The survey questions used to create

Tabiona's General Plan are also posted and the Commission spent time looking over these to see if they could be used for Duchesne City's General Plan update. The Commission will look at these and create a survey to send out to the public to begin gathering data for the update.

- Liz Ivie asked to be on the next Planning and Zoning meeting agenda to talk about placing a billboard on her Nourish property on Center Street (State Highway 87). Council Member Mecham and Peatross asked about the UDOT regulations regarding signs on highways. Liz's sign would be on her own property. The Planning and Zoning Commission will look into the issue at the next meeting on Nov 18.

4. Duchesne County Trails Master Plan - Sunrise Engineers

Minutes:

This presentation was made at the Planning and Zoning Commission meeting on October 21.

5. QRF Master Plan Bid Award

Minutes:

Mayor Rowley announced the results of the scoring for the Request For Qualifications. JUB Engineers received a score of 147 and Armstrong Engineers received a score of 129. So JUB will be awarded the Master Plan engineers and Armstrong will remain the construction engineers of record.

MOTION by Council Member Hamilton, seconded by Council Member Browning to award JUB Engineers, as per the score results, the contract to create Duchesne City Municipal Airport Master Plan.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham - Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

6. Duchesne Arts Council Update

Minutes:

Danita Hinton reported on the Duchesne Arts Council events.

- The upcoming Polynesian Night will take place next Monday evening at the high school beginning with dinner at 5:30 pm and the performance at 7 pm. Merrilli Mckee is organizing the meal. There will be the options of Kalua pork, Teriyaki chicken or a combo plate with coleslaw and pineapple. Drinks and

dessert will be sold separately. So far the Arts Council has sold 82 dinners. Danita will cap the sales when the number reaches the maximum seating in the commons area or by Friday whichever comes first. After dinner the show will begin in the auditorium. The performers are coming from SLC and will be performing for the elementary and high schools earlier in the day. They will be bringing a few female dancers, a drummer, and a male fire dancer. The fire dancer will only perform with fire in the evening. Russ Young has been asked to be on fire watch for the evening performance. The performers will leave time at the end for questions and pictures. The cost is \$5 per person over 12 and children 12 and under are free The Council is invited to attend.

- On Monday, December 2nd, the Arts Council will have their Winter Festival which will include a performance by the the community orchestra, free activities for children, and paint nights for children and adults. There was some discussion about who was in the orchestra. Melissa Hinton and Ginger Thomas organized the group and members include a mixture of children and adults with Sherry Lott as the conductor. There was also some discussion about why this event was not happening in conjunction with the Light Festival being held on November 30th. Danita explained that the Arts Council is made up of volunteers and they have families and obligations over the Thanksgiving Day holiday weekend. The Light Festival was changed to the weekend of Thanksgiving because of too many conflicts on the first Saturday in December. Therefore the Arts Council felt like more people would be available to help and would attend if the Winter Festival was not held on either Saturday, November 30 or December 7. The time has been tentatively set for 5 pm with a kids Christmas themed painting activity followed by the adult paint night with the orchestra performance in between. Eileen Potter is the chairman over this event.
- The New Year's Eve dance is currently being planned for December 31st at the high school. Olivia Baker and Heather Tracy are organizing this event. There will be a live country band with line dancing and country swing. More details will be coming.

7. Flowers for Main Street - Mike Price

Minutes:

Mike Price (not in attendance) needs to get his order in for the Main Street flowers soon. The Council briefly discussed the issue and decided to get the same order as last year.

8. 15 Minute Open Session

Minutes:

- Alan Rydman approached the Council to talk about the airplane incident from several weeks ago. He wondered how the pilot and his plane were doing. He received a call from the pilot earlier in the week but wanted to followup with the Council and Mayor about the incident. Mayor Rowley gave some more details about the incident. The pilot had purchased the plane in Iowa and was flying west when the engine had trouble. A small part had not been installed correctly and caused the entire engine to fail. The plane came down in a field in Altamont and then was transported down the highway to Duchesne's airport where a new \$100,000+ engine will be installed. It was a very unfortunate incident.
- Neal Frazer from JUB Engineers thanked the Council for selecting his firm for the Master Plan project. He is grateful for the opportunity to work with Duchesne City. He and his team are committed to doing the project right according to what the FAA allows and what Duchesne City wants. Council Member Hamilton commented that he was impressed with JUB's qualifications packet. He said they obviously did their homework and seemed to really understand Duchesne City's needs. Neal explained the next step would be scoping the entire project and the completion of an independent fee analysis that can not be done by the 2nd place candidate, Armstrong Engineers, as per FAA regulations. JUB's estimate for the project must come within 10% of the independent cost analysis or JUB must reevaluate their estimate. Neal also explained that a majority of the costs for the project will come from the FAA including the cost of the independent analysis.

9. Book Of Complaints, Concerns And Comments**Minutes:**

Randy Harrison is concerned with the lack of visibility coming out of the alley to the north of the Post Office onto 300 E. He said there are several trees obstructing the view. He believes the trees are on the City's right of way. He wants the trees removed. Mayor Rowley said he will look at what can be done.

10. Mayor And Council Review Of Old Business**Minutes:**

- Mayor Rowley reported that the drain line at Jenny Adam's place is finished. Council Member Mecham said it was not buried yet. Mayor Rowley explained that they still need to come in below the culvert. In phase two they hope to replace the culvert that crosses the road then tie into the drainage system heading south. After they clean everything up, the whole project will be

complete. Council Member Peatross asked about a vertical pipe he saw in the area. Mayor Rowley said the pipe was like a temporary collection box. He explained that there is a difference of about 18 inches in the elevation between the new pipe and the flow line going across the road with the new pipe being lower. Council Member Peatross then asked if the city workers were able to find the outlet for the old flow line going across the road and if it would be plumbed into the vertical pipe that is acting as a collection box. Mayor Rowley reported that they found the outlet and they will dig out the inlet so that any storm water will drain from Jason Baker's property into the culvert. The culvert will have to be lowered 18 inches to facilitate better water flow. Council Member Peatross asked if there will be standing water in the culvert. Mayor Rowley said there should not be because the culvert sits at a quarter percent grade.

- Last week the city experienced several water leaks. On Wednesday a leak was finally found along the river. For the last 2 weeks the City water system was losing about 600 gal/min but city workers could not find it. Eventually the leak was located coming out of the river bank and immediately fixed. A rock lodged in the pipe was the cause. Another leak was discovered in front of Kim Riggle's house. And a third leak is going to be fixed in the morning.
- All 3 irrigation systems in town are off. Blue Bench Irrigation heading needs some work done. The vac truck is down for repairs. When it is fixed it will be used to help with that.
- Mayor Rowley met with Basin Transit Association representatives to discuss building new bus stations at the high school and Gateway Sinclair. Options for bus stops are limited unless they are built on private property. BTA would like to build shelters similar to the one at Al's Foodtown. They are also planning on putting a shelter at the existing bus stop at the library. Mayor Rowley said the bus stops will have painting on the curb and gutter. He is considering having the bus stop at the high school in the bus lane between the high school and bowling alley. Council Member Hamilton asked if any teachers from Roosevelt ride the bus into Duchesne. Mayor Rowley said there are students from Duchesne that ride to Roosevelt but he is not sure if any teachers use the bus system.
- Mayor Rowley got a bid for asphalt patches from Burdick. The bid came in at \$43,000 for 7 patches with a \$6500 mobilization fee. CKC has not put a bid in yet but in the past they have done the work for much less.
- The Mayor and Council discussed the pool pumps. It is cost prohibitive to replace the brass fittings. Paul Spencer informed the Council that some pump parts were replaced last season but the impeller is completely worn out.

Companies are now going with plastic replacement parts. Both the main pump and the mushroom pump need to be replaced at an estimated cost of \$7769 and \$6659 respectively. The vacuum pump also needs to be fixed at an estimated cost of \$1137.

- Council Member Browning reported that she and Jessica North again discussed a dress code for the pool. Jessica has contacted other pools to find out what they do to address the issue. Council Member Browning and Jessica will work on the dress code during the winter months and be ready with a policy in place before next swim season begins.
- Council Member Hamilton asked about the status of the Strawberry Cemetery pump. Mayor Rowley said nothing has been done with it yet. Council Member Hamilton wondered if Mayor Rowley had been able to observe the pump operating under the water. Mayor Rowley said he had not been able to get in the water. He needs to hire a boat to go out and pull the pump up for the winter. Council Member Hamilton asked if a powerful fish finder could be used to look at the contour of the lake bottom. Mayor Rowley has not been able to deal with this issue yet but it is on the to-do list.
- Mayor Rowley reported to the Council on negotiations with EP Energy for a water contract to use excess water during the fall and winter months. The Council briefly discussed EP Energy's bankruptcy status and how it will affect Duchesne City's agreements with them. Susan Hamilton commented that only part of the company is undergoing Chapter 11 proceedings. Council Member Peatross suggested that maybe EP Energy's water contracts could help pay for the pool pumps.
- Council Member Browning reminded the Council and Mayor of the Duchesne City Business Alliance Trick or Treat Parade on Main Street. The parade begins at 3:30 pm and goes until 5 pm on Halloween between Zions Bank and Killians Service Station on both sides of Main Street.
- Council Member Peatross asked about the drainage situation at Dea Skewes house next to the new Tire and Lube shop on Center Street. Dea Skewes responded that she is not sure because it hasn't been rainy yet. Mayor Rowley explained that a french drain was installed and the water is being piped toward the south of the property.

11. Work Session

Minutes:

There was no work session.

12. Executive Session

Minutes:

There was no executive session.

13. Adjournment**Minutes:**

MOTION by Council Member Browning, seconded by Council Member Baker to adjourn.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.