

**MINUTES OF THE JOINT MEETING OF THE
CITY OF HOLLADAY CITY COUNCIL**

**Thursday, September 5, 2019
Council Chambers
4580 South 2300 East
Holladay, UT 84117**

BRIEFING SESSION - 5:30 p.m.

ATTENDANCE:

Mayor Rob Dahle
W. Brett Graham
Steven Gunn
Mark Stewart
Paul Fotheringham
Sabrina Petersen - *excused*

City Staff:
Gina Chamness, City Manager
Todd Godfrey, City Attorney
Stephanie Carlson, City Recorder

Mayor Dahle called the Briefing Session to order at 5:30 p.m. Capt. Dan Brown from UFA was introduced as the city's new liaison.

The agenda items were reviewed and discussed. The Council discussed the agreement with Cottonwood Heights with regards to fixed costs and the absence of standards and specifications.

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

Thursday, September 5, 2019

**Mt. Olympus Room
4580 South 2300 East
Holladay, UT 84117**

Council Meeting 6:00 p.m.

ATTENDANCE:

Mayor Rob Dahle

W. Brett Graham

Steven Gunn

Mark Stewart

Sabrina Petersen (arrived at 6:27 p.m.)

Paul Fotheringham

City Staff:

Gina Chamness, City Manager

Todd Godfrey, City Attorney

Stephanie Carlson, City Recorder

I. Welcome – Mayor Dahle.

Mayor Dahle called the meeting to order at 6:06 p.m.

II. Pledge of Allegiance.

The Pledge was led by Scouts from Troop 710.

III. Public Comments.

David Druker - 2072 Rainbow Point Dr. He encouraged the City to participate in the Community Renewable Energy Act. The first step was to pass a resolution by the end of the year and express the intention to participate in the goal of achieving 100% renewable energy. There is support for it in the community and it is something that most are already in favor of in principle. The cost to the City and residents was unknown but the City of Holladay would not be committed to anything by passing the resolution.

Mayor Dahle wanted to discuss the issue further with the City Council. He agreed that there is support for the resolution, which does not require a public hearing. However, it would be the intention of the Council to notice a public hearing as a number of residents would like to comment.

Alan Westenskow - 1715 Orchard Dr in Millcreek and stated that he serves on the Utah Clean Energy Board. He noted that it is a significant piece of legislation and that Utah is the first state to allow this.

IV. Consideration of Resolution 2019-22 Approving an Agreement with the Office of Utah County Constable, LLC for Bailiff Services.

Manager Chamness reported that earlier this year the Salt Lake County Sheriff's Department notified her that they would no longer be able to provide services without a significant cost increase. An RFP was issued to which three responded. After conducting interviews, we selected Utah County Constable to provide the service. They will formally begin next week. In terms of cost, we

will realize a significant savings this year. We are currently paying \$50 per hour and the new contract is for \$39 per hour.

City Attorney, Todd Godfrey proposed a clarification to the contract to specify that on Thursdays, the Bailiff will be required to be present from 8:00 a.m. to 11:30 a.m. or until court is concluded. Court is in session full days Monday through Wednesday and a half-day on Thursdays. That distinction needed to be clear in the contract.

Council Member Gunn moved to adopt Resolution 2019-22 with the amendment to Exhibit A, Paragraph 1 to specify that on Thursdays the Bailiff will be required to be present from 8:00 a.m. to 11:30 a.m. or until Court is concluded. Council Member Stewart seconded the motion. The Council roll call vote was as follows: Council Members Graham, Fotheringham, Stewart, Gunn, and Mayor Dahle in favor. Resolution 2019-22 passed by a unanimous vote. Council Member Petersen was not present for the vote.

V. *Consideration of Resolution 2019-23 Approving an Interlocal Cooperation Agreement with Cottonwood Heights for Cost Sharing for 3000 East Roadway Improvements.*

Mayor Dahle reported that there was previous discussion about appropriate language regarding the contract amount and the scope of work. Mr. Godfrey recommended language be added indicating that the parties will share proportionately any increase or decrease in the contract price, as awarded. At the end of Section 1, he recommended language be added to read, “Standards and specifications for the work shall be consistent for each party’s portion of the roadway.”

Mr. Godfrey stated that the contract will terminate on the June 30, 2020. Once approved, the agreement will be sent to Cottonwood Heights for implementation of the changes.

Council Member Graham moved to adopt Resolution 2019-23 with the changes proposed by Mr. Godfrey. Council Member Stewart seconded the motion. The Council roll call vote was as follows: Council Members Graham, Fotheringham, Stewart, Gunn, and Mayor Dahle in favor. Resolution 2019-23 passed by a unanimous vote. Council Member Petersen was not present for the vote.

Council Member Peterson joined the meeting.

VI. *City Manager’s Report.*

Ms. Chamness indicated that they are a few weeks behind on the 6200 S construction project, but anticipate completion by October 31. The traffic signals are scheduled to be installed on 6200 South and 2300 East on September 16 and pavement completed at that intersection by September 27. Traffic signals were to be installed on 6200 South and Holladay Boulevard on September 18. Work there will take slightly longer due to a wall being moved on the Pinnacle site in October with the pavement to be completed by October 31.

A meeting was held with potential Council candidates where an overall introduction was given on Holladay City government.

The Council will have the opportunity to review the Stormwater Management Program, which needs to be completed as part of their compliance with State rules. In November, the Council will also be presented with an update to the Employee Policies and Procedures.

VII. Council Reports & District Issues.

Council Member Graham reported that a citizen is doing a seismic retrofit on his home. The City has not participated in the “Fix the Bricks” effort because of administrative costs. The property owner has asked that the building permit fee be waived. Ms. Chamness stated that it was unlikely that the fee would be waived for this one citizen. She did, however, think it was a great policy question to consider going forward. Mr. Godfrey stated that if it is to be done in the future, it should be subject to a policy that could be used as a guide. Council Member Gunn commented that it was worth looking into. Ms. Chamness pointed out that it is a labor-intensive program.

Council Member Gunn asked for an update on the hiring of an Arborist. Ms. Chamness stated that action will be taken following the Holladay @20 event. He also commented that Stratton Park needs maintenance. He suggested they coordinate an effort among the City and the neighbors to help with the cleanup effort and offered to take the lead and help find volunteers. The problem with the neighborhood is that most are rental units that front the park and the residents do not have a sense of ownership, which makes it difficult to find volunteers. He suggested a date be set and then work to find volunteers. Ms. Chamness suggested a date after October 5 due to another cleanup effort that is planned for Knudsen Park.

Council Member Gunn commented on Wander Lane and the possibility of making it a one-way street. Ms. Chamness reported that the process has been identified and is on staff’s list for data gathering. Council Member Petersen stated that each of the schools has a safe walking route that will steer children away from Wander Lane.

Mayor Dahle reported that there was a minor incident north of the intersection at Lincoln Lane and 2000 East, near Crestview. He commented on the four-way stop and indicated that it does not justify a crossing guard. The cost is \$7,200 per year for a full-time crossing guard. Chief Hoyle is working with UPD and their Crossing Guard Coordinator on the issue.

VIII. Recess City Council to a Work Meeting.

Council Member Stewart moved to recess the City Council Meeting and convene a Work Meeting. Council Member Fotheringham seconded the motion. The motion passed with the unanimous vote of the Council. The work meeting began at 6:50 pm.

a. UTA Services Discussion, Carlton Christensen, UTA Board Chair.

UTA Board Chair, Carlton Christensen provided the Council with an update from UTA. He reported that two legislative sessions ago, the Legislature created three full-time Board of Trustees and a 16-member part-time member Board of Trustees. The Governor appoints the Chair and asked Mr. Christensen to fill that role. He will be the point of contact in the event there are issues.

Mr. Christensen explained how they plan to implement the fourth quarter funds. Just over one year ago, the County Council implemented a new transportation tax, which consisted of .25 of one percent. 40% of that tax went to local governments, 40% to UTA, and 20% was retained by the County for projects of regional significance. Due to the timing of the implementation, they kept that portion until July of this year. The Board of Trustees was bold in terms of capital development and if they were to pursue construction today, both the green and red lines would qualify for federal funds. In essence, they built a system 15 years earlier than they would have otherwise.

Bus implementation was to be done in two phases. The first is the mobilization phase. It was noted that both bus facilities in Salt Lake County are maxed out. Mr. Christensen reported that they recently took delivery of the first three electric buses. Having a facility designed for electric buses was also a challenge. Mr. Christensen reported that the electric busses can go 150 miles on a charge. A new facility will to be completed and in place before August of 2021. Regardless of the type of bus, it takes about one year to take delivery once an order is placed. Recruiting operators was also a challenge going forward.

This year they celebrated the 20th anniversary of the first light rail system in the Valley, historically known as the North-South Line. The cars have a 40-year life and need to be overhauled. They are proposing to set aside one-fourth of the funds to perform that work.

Mr. Christensen reported that \$1 million per year will be set aside for bus stop improvements. He noted that there are approximately 6,000 bus stops, most of which do not meet ADA standards. A Bus Stop Master Plan was recently adopted and photos were taken of each bus stop and each was rated based on usage. They will work on the most critical stops first. Mr. Christensen reported that in August of 2021, approximately 71% of their funds will go toward new bus operations. A number of routes have the potential of increasing ridership substantially. He pointed out that routes with high frequency also have the highest ridership.

Mayor Dahle asked about the fourth quarter funds, which is an annual revenue stream. He estimated the County's portion to be around \$13 million with \$26 million to UTA. Of their nearly \$500 million budget, approximately \$180 million is generated within Salt Lake County. Mayor Dahle asked if any of the funds could go toward bus shelters or strictly to make bus stops ADA compliant. Mr. Christensen stated that it can be used for both. He explained that there are five classifications of bus stops, which are based on ridership. Mr. Christensen reported that a study was conducted on bus stops and it was found that when they are improved, ridership increases and their requests for paratransit service decrease.

Mr. Christensen reviewed the service in Holladay which included the routes and average ridership.

b. Discussion on Proposed General Plan Amendment.

Mayor Dahle reported that the request to amend the General Plan has been withdrawn. City Recorder, Stephanie Carlson explained that the RI zone will take more time to address. Mr. Godfrey explained that it would enable types of development that do not currently exist such as a larger home on a smaller lot and may be beneficial and was worth discussing.

Mayor Dahle explained that the request to create the RI zone was initially attached to the zone change request. Now that the zone is no longer requested, it is not time-sensitive and should be delayed until the new Council is in place in January. The R-2-10 request should be noticed for a public hearing. Ms. Carlson stated that it will most likely be scheduled for the October 10 meeting.

c. Update on Public Works Contract.

Ms. Chamness reported that she received a draft contract that was being reviewed by her and Mr. Godfrey. She met with representatives from the County, Metropolitan Sewer District, Taylorsville, and Millcreek and they agreed in concept to up to a one-year contract. The base

contract is \$1.9 million in addition to \$300,000 for Highland Drive. Several details still needed to be worked out.

Ms. Chamness also met with Arts and Science Public Finance, which is under contract with three cities to review the feasibility of continuing service as it is now structured and look at alternative options. She hoped the work would be done by mid-October.

d. Calendar:

- **September 12 – Council BBQ**
- **September 19 – Council Meeting**
- **September 20- Holladay @20 Birthday Party**

IX. Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition.

Council Member Gunn moved to go into Closed Session pursuant to Utah Code Section 52-4-204 and 205 to discuss potential litigation and property acquisition and disposition. Council Member Petersen seconded the motion. The Council roll call vote was as follows: Council Members Graham, Fotheringham, Petersen, Stewart, Gunn, and Mayor Dahle voted in favor. The Council convened in a closed session at 7:35 p.m.

Those in attendance in the Closed Session included Council Members Graham, Fotheringham, Stewart, Gunn, Petersen and Mayor Dahle. Others present included Gina Chamness, Todd Godfrey and Stephanie Carlson.

The minutes of the Closed Session were taken and are on file as a Protected Record.

Council Member Gunn moved to adjourn the Closed Session. Council Member Stewart seconded the motion. The Council roll call vote was as follows: Council Members Graham, Fotheringham, Petersen, Stewart, Gunn, and Mayor Dahle voted in favor. The motion to go out of closed session at 8:14 p.m. passed with a unanimous vote.

X. Adjourn.

Council Member Gunn moved to adjourn. The motion was seconded by Council Member Fotheringham. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 8:14 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council Meeting held Thursday, September 5, 2019.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: **November 7, 2019**