



Regular City Council Meeting

Minutes

Tuesday, October 8, 2019 at 6:00 pm

1. Roll Call, Prayer, Pledge, Minutes

Minutes From 9/24/2019

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jason Baker, Dawnette Browning, Bryce Hamilton, Jeannie Mecham, and Danny Peatross.

Public Attendees: Kimberly Sylvester (JUB Engineers), Jesse Fabula (Armstrong Engineers), Paul Spencer, Susan Hamilton and Deb Herron.

Council Member Jeannie Mecham offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

MOTION by Council Member Hamilton, seconded by Council Member Browning to approve the minutes from September 24, 2019.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

2. Bills

Minutes:

MOTION by Council Member Browning, seconded by Council Member Hamilton to pay the bills.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

3. Charges And Credits

Charges And Credits

Minutes:

The Council reviewed the charges and credits report.

4. Dress Code For Swimming Pool

Minutes:

Council Member Browning said Jessica North, Duchesne City's Pool Manager, was going to come tonight if she could but she was not in attendance. Jessica was going to call some other cities to find out what they do for dress codes at their public pools. Council Member Hamilton said there was some information that implied that Utah may not be affected by the court hearing. There may also be an abeyance put in place until Utah can figure out how this will affect the State. Council Member Browning will get with Jessica North to figure out appropriate wording for a dress code for the swimming pool.

5. Jenny Adams 300 South Storm Drain

Minutes:

Mayor Rowley went with Horrocks Engineering to look at the drainage problem at Jenny's house. The necessary pipe has been ordered and city workers will begin laying pipe in the alley way next to Adam and Angie Butler's house (approximately 400 E 250 S) where there is a drainage box. The pipe will continue uphill to Jenny Adam's house. Mayor Rowley met with the County Commissioners last Friday and explained how the storm drains will be laid out with additional drainage boxes. The County Commissioners have committed revitalization money up to \$100,000 for this project. There are a few options being considered that will take the run off from the Centennial Building parking lot including installing a culvert and putting the road up and over the culvert. The city has ordered \$7000 worth of pipe in preparation for the project.

Council Member Mecham mentioned that the stop sign was down at the corner of 300 E and 400 S and she hopes that the City will not replace it. The Council discussed several signs in town. They also discussed travel speeds in the alleys and the possibility of installing speed bumps.

6. RFQ- Airport Master Plan Bid Award

Minutes:

The Council discussed the Request For Qualifications submissions. Council Member Peatross spent several hours reviewing the qualifications. Mayor Rowley invited Council Members to fill out the score cards included in the RFQ. Council Member

Hamilton asked to abstain because he did not have time to review the packets. Council Member Browning said she was impressed with JUB's qualifications and how they seem very familiar with what Duchesne City wants. She felt like Armstrong told them what they had to do. Council Member Peatross said he appreciates Armstrong's long term relationship. He likes what JUB has to say about what can be done at Duchesne's airport. He also liked how Armstrong summarized what had already been done on the airport in one page. He is concerned about the learning curve required bringing in a new engineering firm on this project. Mayor Rowley explained that these qualifications will only be for the Master Plan. Mayor Rowley suggested each firm be given a chance to present to the Council.

- Kimberly Syvester is excited to work with Duchesne City on this project and exploring Duchesne City's vision for the airport. Her office is out of SLC but because she is working on the Roosevelt airport she comes through Duchesne regularly. Council Member Peatross asked how the Roosevelt project is coming along. Kim explained the repaving is in progress and they are hoping to finish by early spring.
- Jesse explained the qualifications include what Armstrong has to offer Duchesne City. Their staff's collective experience is outstanding. They would like to make sure the plan is well done and doesn't conflict with different projects as they unfold. He believes his firm is the most qualified. Past issues include some confusion and disconnect in communication. Planning consultants need to communicate effectively and he believes they will be able to do that. He explained that this RFQ is for planning services to create a Master Plan for the airport. Armstrong's agreement for engineering services expires in January 2020 and the City will go through a similar process when engineering services are required again. Council Member Browning asked how much the Master Plan will cost to produce. Jesse said the plan will cost approximately \$300,000 as determined by the FAA. So the City Council is really not looking at pricing right now but at qualifications for the the firm that will be working on this project.

The Council took some time to evaluate the scoring card. Council Members Hamilton and Baker have not had time to adequately review the qualifications yet. Council Member Browning felt that since Council Member Hamilton is over the airport, he should be familiar with the qualifications. The Council decided to schedule a work meeting next Tuesday, October 15th at 6 pm to discuss the packets. Kim Riggle will put this agenda item on the next City Council meeting on October 22nd.

7. 15 Minute Open Session

Minutes:

- South Duchesne paid their bill sent by Duchesne City in June. Mayor Rowley summarized how interactions have gone with the Steeds. He called their lawyer and let Mr. McKeachnie know that the water would be turned off if the Steeds continued to refuse to pay what they owed. The Steeds sent a letter to the City with the payment. The Council briefly discussed this letter.
- Council Member Browning asked how the bowling alley is going. Council Member Mecham asked if Stephanie Robinson was still interested in leasing the bowling alley. Mayor Rowley believes Stephanie has come to the conclusion that the bowling alley does not make money. There will only be one league using the bowling alley this year and the high school will not be using it as much as it has in the past.
- Council Member Browning asked what happened with the recent dog bite to Mona Farnsworth. Mayor Rowley asked if Clint Ivie licensed any of his dogs. Kim Riggle informed the Mayor and Council that Clint only licensed one of the dogs.
- Mayor Rowley talked to Matt about requiring dogs to have obedience school before putting a dog down. Lynn Bell owns a dog training school and Mayor Rowley discussed this option with them. The Council discussed the possibility of requiring the dogs to be professionally evaluated and trained. They also discussed dogs that bite and how to deal with them. Matt Skewes has some authority and the Council discussed the extent of his authority and what the ordinance and resolution actually say. The discussion turned to animals at large. Karen Patrick called the city office today to complain about 2 pigs that had rooted up her newly planted perennials. The Council discussed the requirements for having domesticated animals in particular zones in town.
- Council Member Browning reported on the Arts Council's upcoming Polynesian night on Oct 28th at the High School. There is a group coming who will perform for the High School and Elementary and then again for the public at 7 pm. Merrilli McKee is providing the dinner at 6 pm. Everyone is invited.
- Dawnette reported on the Business Alliance's Halloween Trick-or-Treat event from 3:30-5 pm on Main Street between Killian's and Zion's Bank on both sides of the street. There will be two places for the children to cross the street with crossing guards posted at Killian's and the traffic light.
- Council Member Hamilton asked about the Ashley National Forest Plan public meetings. The Forest has been working on the Master Plan for several years now. The meetings coming up in Duchesne, Roosevelt, and Vernal may be the last public meetings before the Forest's Plan is finalized.

8. Planning And Zoning

Minutes:

Deb distributed the minutes and reported on the meeting held on October 7th. - Bruce Peatross has asked to be excused from serving on the P&Z Commission. Deb asked if the voting members could vote one of the alternates into the vacant position or if the vacancy had to be voted on by the City Council. Council Member Baker believed the vote was done with alternates so that the Commission could handle the vacancy internally. The Commission will take care of that at the next P&Z meeting. - The Commission discussed a request by Kevin Davis to place a fence in the back of his building on Block 29 Lot 14 on Main Street (Shorty Banks' old pawn shop between Diversities and All American Tumbling). He is going to renovate the shop and he is having trouble with parking his vehicles and getting equipment in and out of the back door because of all the cars that park in the lot and alley way behind the shops. The Commission came to the conclusion that there is nothing in the ordinances that say he can't put up a fence on his property. The Council discussed how putting up a fence would affect the other businesses because the area has been prescriptively used as a parking lot for so long. They also discussed other options for accomplishing the same end goal of having a place for him to be able to park and store equipment. Ultimately he has a right to put up a fence but the other business owners may not be happy with the situation. Deb will communicate this to Kevin in writing. - Next the Commission discussed the General Plan. Deb believes most of the work for the general plan can be done in-house with assistance and review from a planning firm. She outlined a rough timeline for how the Commission will proceed to update the plan. The process will begin with a public outreach for comments and ideas using a survey tool, followed by collection and evaluation of those comments/ideas. The Commission, using the existing General Plan, will compare other cities' plans to gather the best ideas as well as incorporate the best public comments to update and prepare the new plan. A public hearing will take place before the City Council would vote to accept the final version of the General Plan.

9. Book Of Complaints, Concerns And Comments

Minutes:

There was nothing brought before the Council at this time.

10. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley discussed the letter from the Steeds. Clyde from DCWCD is looking to buy their system. The DEQ, Safe Water, Rural Water, and Duchesne

County will all be sitting down to look at solutions to the problems created by South Duchesne Culinary Water, Inc. and figuring out how to fund the repairs. The South Duchesne Culinary Water system will be sold and go from a for-profit business to a service business if DCWCD, East Duchesne Culinary Water or Duchesne City buy the system. Council Member Mecham asked if these entities understand that the City is selling them Duchesne City's excess water. Mayor Rowley explained that because it is the City's water it would be better if Duchesne City took over control of South Duchesne's water system. The City wouldn't have to buy the system, just take over control but would only be able to do this if the State would fund all the repairs so that Duchesne City residents would not see an increase in their water rates. Council Member Hamilton said the State would have to pay Duchesne City to take it. The Council talked about the current contract and the need to make any changes in November because of how the contract is worded. Mayor Rowley explained that the new contract will be drafted and the Council will need to vote on accepting it in November

- Dawnette asked about raising the rates on the cemetery fees. The Council talked about the cost and responsibilities of taking care of the cemeteries especially Strawberry Cemetery. They also talked about how to deal with the pump problems. The pump will most likely be rebuilt during the winter.

11. Work Session

Minutes:

A work meeting was scheduled for Tuesday, October 15th at 6 pm.

12. Executive Session

Minutes:

There was no executive session called.

13. Adjournment

Minutes:

MOTION by Council Member Mecham seconded by Council Member Browning to adjourn the meeting at 7:23 pm.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham - Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

