

RESOLUTION

2019-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WELLINGTON, UTAH REQUESTING THE RECERTIFICATION OF THE WELLINGTON JUSTICE COURT

WHEREAS, the provisions of U.C.A. 78A-7-103 require that Justice Courts be recertified at the end of each four-year term; and

WHEREAS, the term of the present Court shall expire on the 6th day of February, 2020; and

WHEREAS, the members of the Wellington City Council have received an opinion letter from John Schindler, City Attorney, which sets forth the requirements for the operation of a Justice Court and feasibility of continuing to maintain the same; and

WHEREAS, the members of the Wellington City Council have determined that it is to the best interests of Wellington City to continue to provide for a Justice Court;

BE IT FURTHER RESOLVED that the Wellington City Council of Wellington City hereby affirms their willingness to continue to meet all requirements set forth by the Judicial Council for continued operation of the Wellington Justice Court for the next four-year term of court, except as to any requirements waived by the Utah Judicial Council.

Motion for the adoption of this resolution was made by Council Member _____ and was seconded by Council Member _____ and carried by a vote as follows:

Paula Noyes Yea ___ Nay ___

Glen Wells Yea ___ Nay ___

Marvon Willson Yea ___ Nay ___

Bethany Perea Yea ___ Nay ___

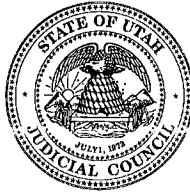
Gary Rich Yea ___ Nay ___

PASSED by a majority vote of the Wellington City Council during the regular meeting of the City Council held October 23, 2019

ATTEST:

Joan Powell, Mayor

Glenna Nelson, City Recorder



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

Hon. Mary T. Noonan
State Court Administrator
Catherine J. Dupont
Deputy Court Administrator

September 9, 2019

Mayor Joan Powell
150 W. Main St.
PO Box 559
Wellington, UT 84542

Dear Mayor Powell:

State statute requires that municipal justice courts be recertified by the Utah Judicial Council every four years, and the certification for Wellington's justice court expires this coming January. Enclosed is a packet that includes an application for recertification. A copy of this packet is also being sent to Judge Carpenter and John Schindler.

In order to be recertified, a city must submit:

- an affidavit submitted by the justice court judge,
- an opinion letter from the city attorney, and
- a resolution adopted by the city council.

Each of these items is described in more detail in the enclosed packet and must be received by the Administrative Office of the Courts no later than **November 8, 2019**. They can be mailed to my attention at 450 South State Street in Salt Lake City, Utah 84111 or scanned and emailed to Nancy Merrill at nancym@utcourts.gov. Thank you for your ongoing commitment to Utah's Justice Courts. If you ever have any questions or concerns that I can help you with, please call me at (801) 578-3824.

Sincerely,

A handwritten signature in black ink that reads "James M. Peters".

James M. Peters
Justice Court Administrator

nm

cc: Judge Carpenter
John Schindler

Enclosure

The mission of the Utah judiciary is to provide the people an open, fair,
efficient, and independent system for the advancement of justice under the law.

JOHN E. SCHINDLER
Attorney-at-Law

P. O. Box 567
Price, UT 84501

office: 435-637-5353
fax: 435-637-1586

October 17, 2019

Mayor Joan Powell
PO Box 559
Wellington, UT 84542

James M. Peters
Justice Court Administrator
Administrative Office of the Courts
PO Box 140241
Salt Lake City, UT 84114-0241

Mayor Powell & Mr. Peters:

I am submitting this letter pursuant to communication from Mr. Peters dated September 9, 2019 concerning recertification of the Wellington Justice Court. It is my understanding that the Wellington Justice Court certification expires in January, 2020. The process to recertify the court has been initiated. Mr. Peters letter of September 9 was submitted with a packet to accomplish that task.

I am submitting this letter in my capacity as Wellington City Attorney.

I have reviewed necessary documents and spoken with appropriate individuals to review the items of concern regarding operation of the court and the recertification process. This communication is submitted subsequent to that review and communication and takes into consideration the findings and conclusions reached therefrom.

It is my finding and conclusion that Wellington City is a Utah body corporate and politic properly established and functioning under Utah law. Further, the Wellington Justice Court was properly established and has been functioning pursuant to Utah law.

It is my finding and conclusion that the Wellington Justice Court has acted pursuant to statutory terms and conditions in particular Utah Code Annotated Section 78A-7-103, as well as Utah Code Annotated Sections 78A-7-101 et seq. Further, it is my finding and conclusion that Wellington Justice Court and Wellington City has the ability

recertification letter – page 2

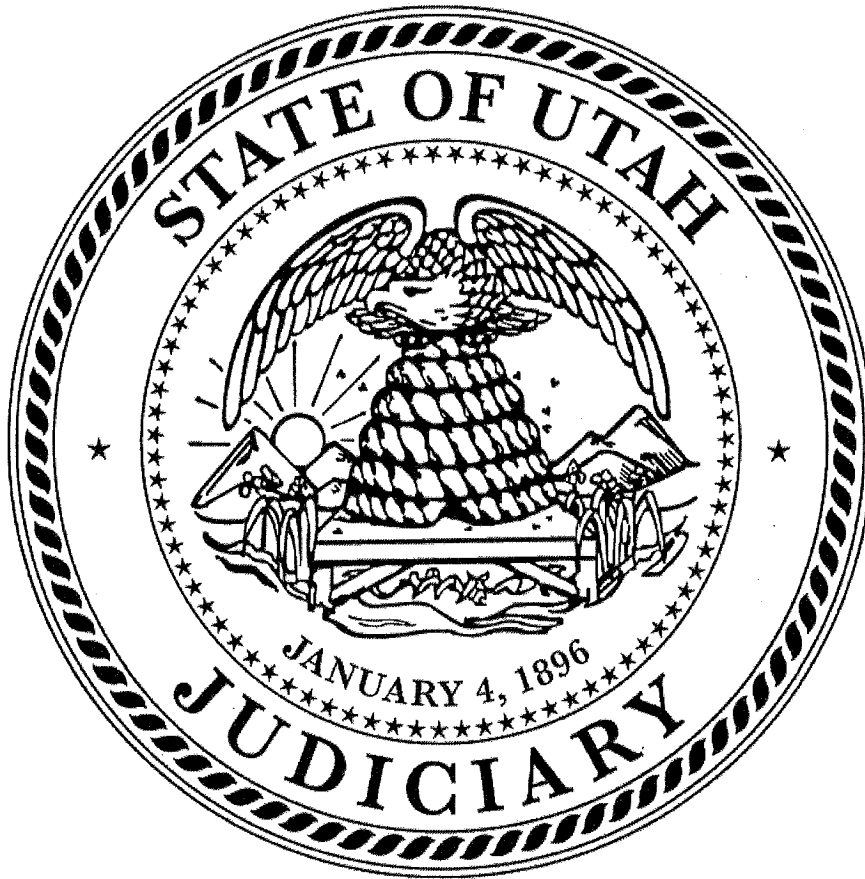
to continue to satisfy statutory requirements and to meet statutory conditions necessary for the ongoing and continuing function of the Wellington Justice Court.

If anything else is required of me, please let me know.

With best regards, I remain

Sincerely Yours.
/s/John E. Schindler
Wellington City Attorney

**JUSTICE COURT STANDARDS
FOR RECERTIFICATION
OF EXISTING COURTS**



SEPTEMBER 2019

INSTRUCTIONS TO APPLICANT FOR RECERTIFICATION

As part of the recertification process, each entity should carefully review all requirements for the operation of Justice Courts. In order to aid governing bodies in obtaining the necessary information regarding the continuing obligations of an entity with respect to the operations of the Court, the governing body of each entity must request and review a written opinion from its attorney advising the entity of all requirements for the operation of a Justice Court, and the feasibility of maintaining a Justice Court. In addition, prior to submission of this application, each entity must duly pass a resolution requesting recertification. The resolution must also affirm that the entity is willing to meet all requirements for and operation of the Court during the period of certification. **A copy of the attorney's opinion and the resolution must accompany the application.** Please use the checklist on page 22 of this packet.

Statutes of the State of Utah require that certain standards be met in the operation of a Justice Court. These statutory requirements include:

1. All official court business shall be conducted in a courtroom or an office located in a public facility which is conducive and appropriate to the administration of justice (78A-7-213).
2. Each court shall be open and judicial business shall be transacted every day as provided by law (78A-7-213), although the judge is not required to be present during all hours that the court is open.
3. The hours that the court will be open shall be posted conspicuously at the court and in local public buildings (78A-7-213).
4. The judge and the clerk of the court shall attend the court at regularly scheduled times (78A-7-213).
5. The entity creating the Justice Court shall provide and compensate a judge and clerical personnel to conduct the business of the court (78A-7-206 and 78A-7-207).
6. The entity creating a Justice Court shall assume the expenses of travel, meals, and lodging for the judge of that court to attend required judicial education and training (78A-7-205).
7. The entity creating a Justice Court shall assume the cost of travel and training expenses of clerical personnel at training sessions conducted by the Judicial Council (78A-7-103).
8. The entity creating the Justice Court shall provide a sufficient staff of public prosecutors to attend the court and perform the duties of prosecution (78A-7-103).
9. The entity creating the court shall provide adequate funding for attorneys where persons are indigent as provided by law (78A-7-103).
10. The entity creating the court shall provide sufficient local law enforcement officers to attend court when required and provide security for the court (78A-7-103).

11. Witnesses and jury fees as required by law shall be paid by the entity which creates the court (10-7-76 and 17-50-319).

12. Any fine, surcharge, or assessment which is payable to the State shall be forwarded to the State as required by law (78A-7-120 and 78A-7-121).

13. Every entity creating a court shall pay the judge of that court a fixed compensation, within the range provided by statute (78A-7-206).

14. Court shall be held within the jurisdiction of the court, except as provided by law (78A-7-212).

15. The entity creating the court shall provide and keep current for the court a copy of the Utah Code, the Utah Court Rules Annotated, the justice court manual published by the state court administrator, the county, city, or town ordinances as appropriate, and other legal reference materials as determined to be necessary by the judge (78A-7-103).

16. All required reports and audits shall be filed as required by law or by rule of the Judicial Council (78A-7-215).

17. All justice courts shall use a common case management system and disposition reporting system as specified by the Judicial Council (78A-7-213).

18. An audio recording system shall maintain the verbatim record of all court proceedings (78A-7-103).

For Class I and Class II justice courts, the system must:

- a. be a stand-alone unit that records and audibly plays back the recording;
- b. index, back-up and archive the recording and enable the record to be retrieved;
- c. have at least four recording channels;
- d. have a one step "on" and "off" recording function;
- e. have conference monitoring of recorded audio;
- f. have external record archiving from the unit with local access;
- g. be capable of being integrated with the courts public address system; and

For Class III and Class IV justice courts, the system must, at a minimum:

- a. be a stand-alone unit that records and audibly plays back the recording;
- b. index, back-up and archive the recording and enable the record to be retrieved; and
- c. have at least two recording channels.

The Board of Justice Court Judges may create a list of products that meet these criteria.

In addition to those requirements which are directly imposed by statute, section 78A-7-103 directs the Judicial Council to promulgate minimum requirements for the creation and certification of Justice Courts. Accordingly, the Judicial Council has adopted the following minimum requirements:

1. That the Court be open for at least one hour each day that the court is required to be open as provided by law. Additional hours of operation are specified in C.J.A. Rule 9-105.
2. That the judge be available to attend court and conduct court business as needed.
3. That the minimum furnishings for a courtroom include: a desk and chair for the judge (on a six inch riser), a desk and chair for the court clerk, chairs for witnesses, separate tables and appropriate chairs for plaintiffs and defendants, a Utah State flag, a United States flag, a separate area and chairs for at least four jurors, a separate area with appropriate seating for the public, an appropriate room for jury deliberations, and an appropriate area or room for victims and witnesses which is separate from the public.
4. A judicial robe, a gavel, current bail schedules, a copy of the Code of Judicial Administration, and necessary forms and supplies.
5. Appropriate office space for the judge and clerk. (Under certain circumstances this space may be shared, but if shared, the judge and clerk must have priority to use the space whenever needed.) The office space shall include a desk for the judge and a desk for the clerk, secure filing cabinets for the judge and the clerk, a telephone for the judge and a telephone for the clerk, appropriate office supplies to conduct court business, a cash register or secured cash box, a typewriter or word processor, and access to a copy machine.
6. A clerk must be present during the time the court is open each day and during court sessions, as required by the judge.
7. The entity must have at least one peace officer (which may be contracted).
8. A current court security plan must be submitted consistent with C.J.A. Rule 3-414.
9. Each court must have at least one computer with access to the internet, and appropriate software and security/encryption technology to allow for electronic reporting and access to Driver License Division and the Bureau of Criminal Identification, as defined by the reporting and retrieval standards promulgated by the Department of Public Safety. In addition, all justice courts must use the CORIS case management system.
10. Each court shall report required case disposition information to DLD, BCI and the Administrative Office of the Courts electronically, as described in number 9 above.

In establishing minimum requirements, the Judicial Council has determined that Justice Courts with higher case filings require greater support services. To accommodate the great differences in judicial activity among Justice Courts throughout the state, the Council has divided courts into four classes based upon the average monthly cases filed in that court. Minimum standards have been set for each classification. Courts which have an average of fewer than 61 cases filed each month are classified as Class IV Courts. The minimum requirements for a Class IV Court are set forth above. (These requirements are also attached as Class IV minimum requirements). These requirements include both the statutory requirements and requirements promulgated by the Judicial Council, and are sometimes hereinafter referred to as "base requirements."

Courts which have an average of more than 60 but fewer than 201 cases filed each month are classified as Class III Courts. In addition to the base requirements, a Class III Court must be open more hours each week (see attached Class III minimum requirements), and court must be scheduled at least every other week.

Courts which have an average of more than 200 but fewer than 501 cases filed each month are classified as Class II Courts. In addition to the base requirements, Class II Courts are required to be open additional hours (see attached Class II minimum requirements), the courtroom configuration is required to be permanent (although the courtroom may be used by another entity when the court is not in session), court must be scheduled at least weekly, the judge must be provided an appropriate office (chambers) for his or her own use, clerical space may not be shared, at least one full-time clerk must be provided (see attached Class II minimum requirements), and the courtroom, judge's chambers and clerk's office must be in the same building.

Courts which have an average monthly filing of more than 500 cases are classified as Class I Courts. Class I Courts are considered to be full-time courts. In addition to the base requirements, a Class I Court must have a full-time judge, at least three clerks, it must be open during regular business hours, it must have a courtroom which is dedicated for the exclusive use as a court and meets the master plan guideline adopted by the Judicial Council, and the judge's chambers and clerk's office cannot be shared by another entity.

The State Legislature has provided that any Justice Court that continues to meet the minimum requirements for its class is entitled to be recertified. The Judicial Council also has authority to waive any minimum requirement which has not been specifically imposed by the Legislature (i.e. requirements 1-10 above, which have been adopted by the Judicial Council pursuant to Section 78A-7-103). Waiver is at the discretion of the Judicial Council and will be based upon a demonstrated need for a court to conduct judicial business and upon public convenience. Any waiver will generally be for the entire term of the certification. A waiver must be obtained through the Judicial Council each time a court is recertified, and the fact that a waiver has been previously granted will not be determinative on the issue of waiver for any successive application.

There is a great diversity in the needs of the Justice Courts. The needs of a particular Court are affected by the type of cases filed (some courts have a high percentage of traffic matters, while others handle significant numbers of criminal and small claims matters), the location of the Court, the number of law enforcement agencies served, the policies and procedures followed by each judge with respect to the operation of the Court, and many other factors. Clerical resources and judicial time are particularly sensitive to local conditions. In order to adequately function, it is anticipated that some courts will exceed minimum requirements for clerical resources and judicial time.

Similarly, the particular circumstances of a court may allow it to operate efficiently with less than the minimum requirements in the above areas; in such circumstances a waiver may be requested.

The statute also provides that the Judicial Council may grant an extension of time for any requirement which is not specifically required by statute. An extension may be granted at the discretion of the Judicial Council where individual circumstances temporarily prevent the entity from meeting a minimum requirement. An extension will be for a specific period of time and the certification of the court will terminate at the end of the extension period. In order for the court to continue to operate beyond the extension period, the court must be certified as meeting all requirements, obtain an additional extension, or obtain a waiver as provided above.

Applications for existing courts for recertification must be accompanied by an affidavit of the judge, on a form approved by the Judicial Council, certifying that the operational standards for the court have been met. Any exceptions to compliance with the minimum requirements or operational standards shall be noted on the above form. In addition, individual Justice Court Judges must meet with the governing body of the entity which created the court at least once a year to review the budget of the court, review compliance with the requirements and operational standards of the court, and discuss other items of common concern and shall certify that this meeting has been held, and that the operational standards for the court have been met during the prior year.

Upon submission of an application, the Board of Justice Court Judges will conduct an appropriate independent investigation and notify the entity of its initial recommendations, whether in favor or against certification. If the Board intends to recommend against certification, it shall specify the minimum requirements that have not been met. The entity may then present additional information to the Board, request an extension, or request a waiver. After making an appropriate investigation based upon any additional information or request made by the entity, the Board will then submit its recommendations to the Judicial Council. The recommendations shall specify whether or not a waiver or extension should be granted, if either has been requested. If the recommendation is against recertification, or against waiver, or against extension, the entity may request that it be allowed to make an appearance before the Judicial Council. Any request to appear before the Judicial Council must be filed within 15 days of notification of the Board's recommendations.

If you have any questions concerning this application, please contact James M. Peters, Justice Court Administrator, by calling (801) 578-3824 or emailing jamesp@utcourts.gov.

OPERATIONAL STANDARDS

The following standards are intended to be applied in the recertification review by the Board of Justice Court Judges as operational standards. The justice courts are classified into four classes, based upon case filings. The case filing information is expressed in terms of filings per month, but courts will be classified on the basis of average monthly filings over a period of at least one year.

The classification of a Court is determined at creation and is subject to review and possible reclassification whenever the Court is recertified. While the standards for some areas of court operation are uniform for all classifications of Justice Court, other standards are developed on a continuum, reflecting the difference in the time needed to competently manage caseloads at different levels.

Waiver or extension of any requirement promulgated by the Judicial Council may be obtained at the discretion of the Judicial Council based upon the need for a Court. Considerations for waiver or extension will be made on a case by case basis in consideration of, among other things, public convenience and proximity to other courts.

CLASS I

MINIMUM REQUIREMENTS [Note that the following are **minimum** requirements. In order to adequately function as a Class I Court it may be necessary for your court to exceed the minimum requirements.]

- **FILINGS:**

501 or more citations or cases filed per month

- **HOURS:**

Court Open: Full time

Judge: Full time

- **FACILITY:**

Dedicated Courtroom (with juror deliberation room)

Judge's Chambers

Clerk Office

Co-located in the same facility

(Meet the Master Plan Guidelines adopted by the Judicial Council)

- **CLERICAL RESOURCES:**

At least three full-time clerks

- **PROSECUTION:**

Prosecutor to screen cases and represent the county or municipality at trial.

- **INDIGENT DEFENSE:**

The municipality or county provides adequate funding to provide indigent defense counsel for any defendant who requests representation and qualifies.

- **LEGAL RESOURCES:**

The following must be available and kept current:

- a. Utah Code
- b. Local ordinances
- c. Justice Court Manual
- d. Code of Judicial Administration
- e. Uniform Bail Schedule
- f. Other legal resources as required under 78A-7-103.

- **LAW ENFORCEMENT:**

The local government creating the court must have at least one employed or contracted peace officer.

- **BAILIFF:**

The local government creating the court must provide a sworn law enforcement officer to attend court when required and provide security for the court.

- **SECURITY PLAN:**

A court security plan must be submitted consistent with C.J.A. Rule 3-414.

- **JURY/ WITNESS FEES:**

Local government is responsible for payment of statutory juror and witness fees.

- **EDUCATION:**

Local government is responsible for cost of attendance at Judicial Council mandated training (at least 30 hours per year for the judge and 10 hours per year for clerks).

- **REPORTING:**

All reports and audits shall be made and timely filed as provided by law or by rule of Judicial Council. Reports to the Driver License Division and the Bureau of Criminal Identification must be made electronically (via the internet).

CLASS II

MINIMUM REQUIREMENTS [Note that the following are **minimum** requirements. In order to adequately function as a Class II Court it may be necessary for your court to exceed the minimum requirements.]

- **FILINGS:**

201 to 500 citations or cases a month.

- **HOURS:**

Court Open:

201-300 filings At least 4 hours per day

301-400 filings At least 5 hours per day

401-500 filings At least 6 hours per day

Judge available when needed. Trial calendar set at least weekly.

- **FACILITY:**

Courtroom (configuration is permanent but may be shared)

Judge's Office

Clerk Office

(Courtroom and office must be co-located in the same building)

- **CLERICAL RESOURCES:**

201-275 filings At least one full-time clerk

276-350 filings 1.5 FTEs

351-425 filings 2.0 FTEs

426-500 filings 2.5 FTEs

- **PROSECUTION:**

Prosecutor to screen cases and represent the county or municipality at trial.

- **INDIGENT DEFENSE:**

The municipality or county provides adequate funding to provide indigent defense counsel for any defendant who requests representation and qualifies.

- **LEGAL RESOURCES:**

The following must be available and kept current:

a. Utah Code

b. Local ordinances

c. Justice Court Manual

d. Code of Judicial Administration

e. Uniform Bail Schedule

f. Other legal resources as required under 78A-7-103

- **LAW ENFORCEMENT:**

The local government creating the court must have at least one employed or contracted peace officer.

- **BAILIFF:**

The local government creating the court must provide a sworn law enforcement officer to attend court when required and provide security for the court.

- **SECURITY PLAN:**

A court security plan must be submitted consistent with C.J.A. Rule 3-414.

- **JURY/ WITNESS FEES:**

Local government is responsible for payment of statutory juror and witness fees.

- **EDUCATION:**

Local government is responsible for costs of attendance at Judicial Council mandated training (at least 30 hours per year for the judge and 10 hours per year for clerks).

- **REPORTING:**

All reports and audits shall be made and timely filed as provided by law or by rule of Judicial Council. Reports to the Driver License Division and the Bureau of Criminal Identification must be made electronically, via the internet.

CLASS III

MINIMUM REQUIREMENTS [Note that the following are **minimum** requirements. In order to adequately function as a Class III Court it may be necessary for your court to exceed the minimum requirements.]

- **FILINGS:**

61-200 citations or cases per month

- **HOURS:**

Court Open

61-150 filings At least 2 hours a day

151-200 filings At least 3 hours a day

Judge available as needed. Trial calendar set at least every other week.

- **FACILITY:**

Courtroom (access to public facility for trials, arraignments, etc.)

Judge's /clerk office

(Meets minimum requirements)

- **CLERICAL RESOURCES:**

At least one clerk required to be available daily during the scheduled hours of court operation and during court sessions as needed.

- **PROSECUTION:**

Prosecutor to screen cases and represent the county or municipality at trial.

- **INDIGENT DEFENSE:**

The municipality or county provides adequate funding to provide indigent defense counsel for any defendant who requests representation and qualifies.

- **LEGAL RESOURCES:**

The following must be available and kept current:

a. Utah Code

b. Local ordinances

- c. Justice Court Manual
- d. Code of Judicial Administration
- e. Uniform Bail Schedule
- f. Other legal resources as required under 78A-7-103

- LAW ENFORCEMENT:

The local government creating the court must have at least one employed or contracted peace officer.

- BAILIFF:

The local government creating the court must provide a sworn law enforcement officer to attend court when required and provide security for the court.

- SECURITY PLAN:

A court security plan must be submitted consistent with C.J.A. Rule 3-414.

- JURY/ WITNESS FEES:

Local government is responsible for payment of statutory juror and witness fees.

- EDUCATION:

Local government is responsible for costs of attendance at Judicial Council mandated training (at least 30 hours each year for the judge and 10 hours per year for clerks).

- REPORTING:

All reports and audits shall be made and timely filed as provided by law or by rule of Judicial Council. Reports to the Driver License Division and the Bureau of Criminal Identification must be made electronically, via the internet.

CLASS IV

MINIMUM REQUIREMENTS [Note that the following are **minimum** requirements. In order to adequately function as a Class IV Court it may be necessary for your court to exceed the minimum requirements.]

- FILINGS:

0-60 citations and/or cases per month

- HOURS:

Court open at least one hour per day. Judge available as needed and trial calendar set at least monthly.

- FACILITY:

Courtroom (access to public facility for trials, arraignments, etc.)
 Judge's/clerk office (can be a shared resource but court has priority when needed.)
 (Meets minimum requirements)

- **CLERICAL RESOURCES:**

At least one clerk required to be available daily during the scheduled hours of court operation and during court sessions as needed.

- **PROSECUTION:**

Prosecutor to screen cases and represent the county or municipality at trial.

- **INDIGENT DEFENSE:**

The municipality or county provides adequate funding to provide indigent defense counsel for any defendant who requests representation and qualifies.

- **LEGAL RESOURCES:**

The following must be available and kept current:

- a. Utah Code
- b. Local ordinances
- c. Justice Court Manual
- d. Code of Judicial Administration
- e. Uniform Bail Schedule
- f. Other legal resources as required under 78A-7-103

- **LAW ENFORCEMENT:**

The local government creating the court must have at least one employed or contracted peace officer.

- **BAILIFF:**

The local government creating the court must provide a sworn law enforcement officer to attend court when required and provide security for the court.

- **SECURITY PLAN:**

A court security plan must be submitted consistent with C.J.A. Rule 3-414.

- **JURY/ WITNESS FEES:**

Local government is responsible for payment of statutory juror and witness fees.

- **EDUCATION:**

Local government is responsible for costs of attendance at Judicial Council mandated training (at least 30 hours each year for the judge and 10 hours per year for clerks).

- **REPORTING:**

All reports and audits shall be made and timely filed as provided by law or by rule of Judicial Council. Reports to the Driver License Division and the Bureau of Criminal Identification must be made electronically, via the internet.

MINIMUM STANDARDS FOR THE COURTROOM AND OFFICE

Utah Justice Courts handle a very high volume of cases. With this magnitude of cases, it is likely that any contact an average citizen will have with the Utah Judicial System will be through the Justice Courts. In many instances this contact will be a citizen's only impression of Utah's system of justice and, even in minor cases, is likely to leave a lasting impression. Regardless of the gravity of a matter before the court, citizens take their appearances as a defendant, witness or juror very seriously and form judgments on the entire judicial system on the basis of their personal experience. As such, it is essential that Justice Courts convey a sense of justice, dignity and concern for the citizens who interact with it. The facilities which house the courts play an instrumental role in forming these opinions and it is incumbent upon the judicial system to provide appropriately appointed forums in both the largest urban courts and the smallest rural communities.

The following space standards recommend courtroom designs that promote these goals. The courtroom sizes and support staff space are intended to allow for the expeditious administration of justice. They also allow for growth in judicial workloads and unforeseen changes in practice and procedure. In general terms, there are great similarities between the higher courts and Justice Courts in courtroom configuration and space dynamics. For example, the principles of bench elevation sight lines, witness-jury-judge proximity, and spectator-well orientation are all consistent between courts. Therefore, most of the design recommendations suggested for District Courts apply to Justice Courts. The following discussion emphasizes these similarities and notes exceptions due to statutory and procedural differences as well as resource limitations.

- GENERAL COURTROOM DESIGN:

As stated above, Justice Court courtrooms should convey the same impressions of dignity, justice, and authority as those serving a court of higher jurisdiction. The appearance of the courtroom should reflect the fact that they are forums for justice. In applying design principles of the higher court to Justice Courts, the absence of court reporters and full-time bailiffs should be noted. Therefore, the following guidelines are presented in areas that are materially affected by the unique nature of the Justice Courts.

1. Courtrooms should be at least 1,300 square feet in Class I jurisdictions, 1,100 square feet in Class II jurisdictions and 800 square feet in Class III and Class IV jurisdictions. Walls and ceilings should have appropriate finishes and the well should be illuminated to prevent reading eye strain. The room should be sound insulated from outside noise. All courtrooms should be fully carpeted and adequate ventilation and temperature controls should be installed.
2. The judge's bench should be elevated at least one riser above the well floor level. As in the District Court, judges' benches should be elevated above the eye level of persons who approach the bench, usually three risers. It is recognized however, those low ceiling heights in some Justice Courts do not allow for three-riser elevation. Benches elevated 18 inches or more in smaller courts can bring the judge too close to the ceiling when standing and puts the bench out of proportion to the room size. One riser should be the minimum standard and additional elevation is desirable as the

dimensions of the room permit. Sufficient space should be provided on the bench for limited file and personal storage and the necessary audio/visual and technology systems to facilitate court proceedings. A concealed duress alarm should be located at the bench in case of emergencies. Other space design considerations may be considered and implemented as necessary to facilitate court proceedings.

3. The witness box should be placed adjacent to the judge's bench. All courtroom participants must have a clear line of sight to the witness box. The box should be large enough to accommodate two people and be enclosed on two to three sides, depending on the entry location. The height of the witness box should shield the witness only from the waist down so that all non-verbal gestures can be easily viewed.
4. The jury box should be placed near the witness box and also have a clear line of sight to all participants. The standard jury box should accommodate five jurors. This will accommodate four jurors with an option for an alternate juror and space for a disabled juror. The jury box should consist of a single row of stationary swivel seats.

The jurors themselves should be in view of the court as well as the spectators to ensure the perception of an open and public trial. However, the jury box should be sufficiently distanced from the spectator area to inhibit any physical or verbal contact. Seven feet from the center of the first juror's chair to the bar is adequate. This leaves an additional two to three feet from the edge of the bar to the center of the nearest spectator's seat.

A "modesty rail" should be placed in front of the jurors with enough depth to rest documents and files.

A clerk's station should be provided by the judge's bench opposite from the witness stand. This will accommodate different in-courtroom practices and procedures. It should also have storage and required technology systems and controls to facilitate court proceedings. The clerk's station should be located to facilitate conversation between the Clerk and the Judge from the judge's bench.

5. Tables for the defense and prosecution should be provided to comfortably seat three persons each. The tables' distance from each other, the spectators and the jury should be such that private conversations cannot be overheard. This usually requires at least five feet between tables and eight feet from the nearest juror or spectator.
6. Judge's chambers should be at least 120-160 square feet with direct access to the judge's bench and to the clerk's area. Chambers should be equipped with adequate shelving for law texts, a desk and chair for the judge and visitor seating for small meetings or conferences.
7. A jury room no smaller than 150 square feet should be integrated into each Justice Court. This space can serve as a conference room for attorneys and clients or as

flexible space when not in use by a jury. A table and chairs should be provided and a telephone outlet should be installed for conference use. A toilet room should be conveniently available to the conference room and a drinking fountain should be in close proximity.

The Clerk's area should include a reception area for visitors and a counter to receive people with business before the court. The reception area should be no less than 150 square feet and the counter space should comprise 60 square feet (e.g. a seven-foot counter with a depth of three feet and approximately three feet of open area on each side).

A restroom for the public and a separate restroom for the judge, staff and jurors should be provided.

Clerical staff should be afforded 75 square feet per person to accommodate a desk, chair, computer and other equipment and perimeter space. Staff space should be open landscape type. A small storage and print/copier area should also be provided.

- CLERICAL/SUPPORT SPACE:

The clerical and support space listed in the general court standards can also be applied to the Justice Courts. Actual Justice Court staff will vary widely depending on location, workload and county support.

RESOLUTION 2019-12

A RESOLUTION AMENDING THE WELLINGTON CITY FEE SCHEDULE

WHEREAS, Wellington City performs various services in connection with the operations of the Municipal Government, and

WHEREAS, the Wellington City charges fees for the various services that it provides for its residents, and

WHEREAS, the Wellington City Council has deemed it necessary to review the fees that the City charges for these services, and

WHEREAS, the review of the fees has revealed the need to adjust the fees to meet the current costs of providing these services, and

WHEREAS, a public hearing was held on Wednesday, December 19, 2018 at 6 P.M. at the Wellington City Hall, and was duly noticed in the ETV10 Newspaper on December 12, 2016, and was also noticed on the Utah Public Notice Website on December 12, 2018, and posted at Wellington City Hall and the Wellington City Post Office on December 12, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Wellington City Council that the fees associated with the services provided be amended to those amounts as established in "Schedule A" attached, and that those fees shall take effect immediately upon adoption of the Resolution.

SEVERABILITY. The provisions of this resolution and the provision adopted or incorporated by reference are severable.

REPEALER. The provisions of other resolutions in conflict with this resolution are hereby repealed.

This Resolution shall take effect on the date of its passage and adoption.

Motion for the adoption of this resolution was made by Council Member _____ and was seconded by Council Member _____ and carried by a vote as follows:

Paula Noyes Yea ___ Nay ___

Glen Wells Yea ___ Nay ___

Marvon Willson Yea ___ Nay ___

Bethany Perea Yea ___ Nay ___

Gary Rich Yea ___ Nay ___

PASSED by a majority vote of the Wellington City Council during the regular meeting of the City Council held October 23, 2019

ATTEST:

Joan Powell, Mayor

Glenna Nelson, City Recorder



Wellington City Fee Schedule

Administrative Fees

Black & White Copies	\$	0.10
Color Copies	\$	0.75
Returned Check Fee	\$	25.00
Certified Copies (per page)	\$	2.00
Document Research/hour	\$	25.00
Notary Fee/Signature	\$	5.00/signature
Facsimile - Sending	\$2.00 + \$.25/sheet	
Facsimile - Receiving	\$2.00 + \$.50/sheet	
Larger Copies	\$	0.20

Animal Licenses

Dog - Spayed/Neutered	\$	10.00
Dog - Not Spayed/Neutered	\$	20.00
Late Fee - Spayed/Neutered	\$	10.00
Late Fee - Not Spayed/Neutered	\$	20.00
Dog - Renew by Mail Service Fee	\$	10.00
Lost Tag Replacement Fee	\$	5.00
Kennel License Application	\$	15.00
Kennel License Fee or Variance	\$30/yr. +	
Approval for Multiple Dogs	individual dog	
	license fees	
Commercial Kennel License	\$	150.00
1 to 3 Chickens	\$	4.00
4 to 6 Chickens	\$	8.00
7 to 10 Chickens	\$	12.00
11 to 12 Chickens	\$	15.00

Business License Fees

Business License Application	\$	15.00
Business License Fee	\$50	
	\$50 - \$300 based	
	upon	
Annual Renewal Fee	\$0.40/thousand of	
	Prior Year Gross	
	Revenue	
Business License Reprint Fee	\$	10.00
Copy of Home Occupation License	\$	10.00
Inspection Fee (Building/Fire)	\$	50
Solicitor's License Application	\$	15.00
Solicitor's License Fee	\$25/day	
	\$75/week	
	\$150/month	
	\$300/year	

Court Fees - In Accordance with Utah Code Annotated §78A-2-408

Certified Copy - 1st Page	\$	4.50
Certified Copy - Subsequent	\$	0.50/page

Cemetery Fees

Cemetery Lots		
Residential	\$	325.00
Non-Residential	\$	550.00
Monday - Friday Opening & Closing		
Residential	\$	325.00
Non-Residential	\$	450.00
Saturday & Holidays Opening & Closing		
Residential	\$	425.00
Non-Residential	\$	550.00
Cremation Opening & Closing		
Residential	\$	165.00
Non-Residential	\$	225.00
Headstone Removal Fee	\$	200.00
Flags on Cemetery Road	\$	150.00
Lot Transfer	\$	25/space

Planning and Zoning Fees

Zone Change (Zone Map Amendment)	\$	75.00
Annexation Petition	\$	100.00
Lot Line Adjustment	N/A	
New Parcel by Subdividing or		
Combining	\$	50.00

Police & Fire Reports

Traffic Accident	\$	25.00
Civil & Criminal	\$10 + .10/sheet	
With Pictures	\$30 + .10/sheet	
CD's	\$	5.00
Fire Department Reports	\$	25.00

Rental Fees

Park Pavilion	\$	50.00
Park Concession Stand & Pavilion	\$	100.00
Multipurpose Room	\$	50.00
Gymnasium	\$	200.00
Gymnasium Deposit	\$	100.00

Utility Fees

Emergency Call Out (Work Hours)	\$	25.00
Emergency Call Out (After hours, weekends & holidays)	\$	75.00
Red Tag Service Fee	\$	15.00
Water Deposit	\$	200.00
Connection Fee	\$	25.00
Re-Connection Fee	\$	25.00
Secondary Turn on & off	\$	15.00

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A-1 RENTAL								
4	A-1 RENTAL	189374	Cemetery Supplies	09/24/2019	56.98	.00		
Total A-1 RENTAL:					56.98	.00		
AutoZone								
5331	AutoZone	4057176793	Cemetery Ground Supplies	10/16/2019	6.97	.00		
Total AutoZone:					6.97	.00		
Baker Family Development								
5641	Baker Family Development	5202004	Account Balance Refund	06/30/2019	299.13	299.13	10/09/2019	
Total Baker Family Development:					299.13	299.13		
BLACKBURN LAW OFFICE, PLLC								
5359	BLACKBURN LAW OFFICE, PLL	568	PUBLIC DEFENDER	02/21/2019	264.00	264.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	577	PUBLIC DEFENDER	01/24/2019	228.00	228.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	578	PUBLIC DEFENDER	02/28/2019	474.00	474.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	579	PUBLIC DEFENDER	02/28/2019	378.00	378.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	615	PUBLIC DEFENDER	10/01/2019	258.00	258.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	616	PUBLIC DEFENDER	10/01/2019	192.00	192.00	10/09/2019	
5359	BLACKBURN LAW OFFICE, PLL	617	PUBLIC DEFENDER	10/01/2019	332.00	332.00	10/09/2019	
Total BLACKBURN LAW OFFICE, PLLC:					2,126.00	2,126.00		
BLUE STAKES OF UTAH								
259	BLUE STAKES OF UTAH	UT20192096	UTILITY NOTIFICATION	09/30/2019	153.02	153.02	10/09/2019	
Total BLUE STAKES OF UTAH:					153.02	153.02		
BOOKCLIFF SALES INC.								
232	BOOKCLIFF SALES INC.	5377814	Equipment Repair	10/03/2019	23.49	23.49	10/09/2019	
Total BOOKCLIFF SALES INC.:					23.49	23.49		
Bunderson, Sim								
5642	Bunderson, Sim	1288003	Account Balance Refund	08/05/2019	57.11	57.11	10/09/2019	
Total Bunderson, Sim:					57.11	57.11		
CARBON COUNTY								
400	CARBON COUNTY	SEPTEMBER 2	Court Fines	09/30/2019	7.77	7.77	10/09/2019	
Total CARBON COUNTY:					7.77	7.77		
CASELLE, INC								
560	CASELLE, INC	97602	Monthly Support & Maintenance	10/01/2019	541.00	541.00	10/09/2019	
Total CASELLE, INC:					541.00	541.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CASTLE COUNTRY HYDRAULIC								
605	CASTLE COUNTRY HYDRAULIC	123642	Fire Dept Supplies	09/11/2019	.96	.96	10/09/2019	
605	CASTLE COUNTRY HYDRAULIC	123958	Fire Restoration	10/04/2019	89.50	.00		
Total CASTLE COUNTRY HYDRAULIC:					90.46	.96		
Chemtech-Ford Inc								
5499	Chemtech-Ford Inc	1911508	Water Samples	10/08/2019	550.00	.00		
5499	Chemtech-Ford Inc	1911631	Water Samples	10/09/2019	330.00	.00		
Total Chemtech-Ford Inc:					880.00	.00		
CHRISTIANSEN, AMIE								
5482	CHRISTIANSEN, AMIE	REIMB004	Travel Reimb - Court Clerk Trainin	10/17/2019	199.68	.00		
Total CHRISTIANSEN, AMIE:					199.68	.00		
CITY SANITATION								
750	CITY SANITATION	SEPTEMBER 2	SANITATION COLLECTION	09/25/2019	5,434.25	.00		
Total CITY SANITATION:					5,434.25	.00		
CJ'S DO IT CENTER								
755	CJ'S DO IT CENTER	SEPTEMBER 2	Shop Supplies	09/30/2019	4.00	4.00	10/09/2019	
755	CJ'S DO IT CENTER	SEPTEMBER 2	Water Samples Postage	09/30/2019	10.93	10.93	10/09/2019	
755	CJ'S DO IT CENTER	SEPTEMBER 2	Water Dept. Supplies	09/30/2019	17.35	17.35	10/09/2019	
755	CJ'S DO IT CENTER	SEPTEMBER 2	Fire Restoration	09/30/2019	59.42	59.42	10/09/2019	
Total CJ'S DO IT CENTER:					91.70	91.70		
DOMINION ENERGY								
2420	DOMINION ENERGY	SEPTEMBER 2	Gas Service - City Hall	09/20/2019	67.31	67.31	10/09/2019	
2420	DOMINION ENERGY	SEPTEMBER 2	Gas Service - City Shop (Fire)	09/20/2019	15.10	15.10	10/09/2019	
Total DOMINION ENERGY:					82.41	82.41		
EMERY TELCOM, INC								
1021	EMERY TELCOM, INC	SEPTEMBER 2	City Hall Phone	10/01/2019	142.83	142.83	10/09/2019	
1021	EMERY TELCOM, INC	SEPTEMBER 2	Court Phone	10/01/2019	84.06	84.06	10/09/2019	
1021	EMERY TELCOM, INC	SEPTEMBER 2	Water Dept Phone	10/01/2019	137.46	137.46	10/09/2019	
1021	EMERY TELCOM, INC	SEPTEMBER 2	Police Department Phones	10/01/2019	132.93	132.93	10/09/2019	
1021	EMERY TELCOM, INC	SEPTEMBER 2	Public Notice Sewer Project	10/01/2019	95.00	95.00	10/09/2019	
Total EMERY TELCOM, INC:					592.28	592.28		
Fastenal Company								
4959	Fastenal Company	UTPRC99886	Water Dept Supplies	10/02/2019	55.20	.00		
4959	Fastenal Company	UTPRC99887	Water Dept Supplies	10/02/2019	27.10	.00		
4959	Fastenal Company	UTPRC99905	Water Dept Supplies	10/03/2019	9.25	.00		
4959	Fastenal Company	UTPRC99929	Water Dept Supplies	10/03/2019	24.04	.00		
Total Fastenal Company:					115.59	.00		
KWIK LUBE & TIRE								
1537	KWIK LUBE & TIRE	7125001	Account Balance Refund	07/31/2019	100.00	100.00	10/09/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total KWIK LUBE & TIRE:					100.00	100.00		
L N CURTIS & SONS								
1525	L N CURTIS & SONS	31568	SCBA Equipment Updates	08/21/2019	87,761.50	87,761.50	10/09/2019	
1525	L N CURTIS & SONS	325392	Clothing	10/08/2019	261.00	.00		
Total L N CURTIS & SONS:					88,022.50	87,761.50		
LES OLSON COMPANY								
5402	LES OLSON COMPANY	MNS003476	Document Management Program	09/30/2019	150.00	.00		
Total LES OLSON COMPANY :					150.00	.00		
LOY'S PORT A POTTY								
5389	LOY'S PORT A POTTY	AUGUST 2019	CEMETERY PORTABLE TOILET	09/30/2019	50.00	.00		
5389	LOY'S PORT A POTTY	AUGUST 2019	POND PORTABLE TOILET	09/30/2019	50.00	.00		
5389	LOY'S PORT A POTTY	JULY 2019	CEMETERY PORTABLE TOILET	09/30/2019	50.00	.00		
5389	LOY'S PORT A POTTY	JULY 2019	POND PORTABLE TOILET	09/30/2019	50.00	.00		
5389	LOY'S PORT A POTTY	PIONEER DAY	PIONEER DAYS	07/30/2019	460.00	.00		
5389	LOY'S PORT A POTTY	SEPTEMBER 2	CEMETERY PORTABLE TOILET	09/30/2019	50.00	.00		
5389	LOY'S PORT A POTTY	SEPTEMBER 2	POND PORTABLE TOILET	09/30/2019	50.00	.00		
Total LOY'S PORT A POTTY:					760.00	.00		
MOUNTAINLAND SUPPLY CO.								
1700	MOUNTAINLAND SUPPLY CO.	S103235858.0	Culinary Line Supplies	09/11/2019	1,108.49	1,108.49	10/09/2019	
1700	MOUNTAINLAND SUPPLY CO.	S103248998.0	Culinary Line Supplies	09/20/2019	937.55	937.55	10/09/2019	
1700	MOUNTAINLAND SUPPLY CO.	S103250679.0	Culinary Line Supplies	10/11/2019	136.49	.00		
1700	MOUNTAINLAND SUPPLY CO.	S103254314.0	Culinary Line Supplies	09/25/2019	213.64	213.64	10/09/2019	
1700	MOUNTAINLAND SUPPLY CO.	S103254876.0	Culinary Line Supplies	10/04/2019	686.24	.00		
1700	MOUNTAINLAND SUPPLY CO.	S103254876.0	Culinary Line Supplies	10/11/2019	13.15	.00		
1700	MOUNTAINLAND SUPPLY CO.	S103274037.0	Culinary Line Supplies	10/11/2019	36.92	.00		
1700	MOUNTAINLAND SUPPLY CO.	S103282639.0	Culinary Line Supplies	10/16/2019	757.19	.00		
1700	MOUNTAINLAND SUPPLY CO.	S103283756.0	Culinary Line Supplies	10/16/2019	401.52	.00		
1700	MOUNTAINLAND SUPPLY CO.	S10354876.00	Culinary Line Supplies	10/02/2019	409.61	409.61	10/09/2019	
Total MOUNTAINLAND SUPPLY CO.:					4,700.80	2,669.29		
P.R.W.I.D.								
1950	P.R.W.I.D.	SEPTEMBER 2	WATER	09/25/2019	18,276.75	.00		
1950	P.R.W.I.D.	SEPTEMBER 2	SEWER	09/25/2019	14,551.16	.00		
Total P.R.W.I.D.:					32,827.91	.00		
Pell, John								
5643	Pell, John	1124009	Account Balance Refund	07/08/2019	108.62	108.62	10/09/2019	
Total Pell, John:					108.62	108.62		
PENGUIN MANAGEMENT INC								
5481	PENGUIN MANAGEMENT INC	57307	Fire Department - eDispatches	10/01/2019	948.00	948.00	10/09/2019	
Total PENGUIN MANAGEMENT INC:					948.00	948.00		
PETTY CASH								
2055	PETTY CASH	JULY 2019	Department Supplies PD	10/09/2019	3.19	3.19	10/09/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PETTY CASH:					3.19	3.19		
Praxair Distribution Inc. Dept 0812								
5616	Praxair Distribution Inc. Dept 0812	91908544	Shop Supplies	09/21/2019	20.73	20.73	09/30/2019	
5616	Praxair Distribution Inc. Dept 0812	91916730	Shop Supplies	09/22/2019	14.35	14.35	09/30/2019	
5616	Praxair Distribution Inc. Dept 0812	92311544	Shop Supplies	10/04/2019	63.29	63.29	10/09/2019	
Total Praxair Distribution Inc. Dept 0812:					98.37	98.37		
PUBLIC EMPLOYEES HEALTH PLAN								
2249	PUBLIC EMPLOYEES HEALTH P	OCTOBER 201	Dental Insurance	10/20/2019	457.58	.00		
2249	PUBLIC EMPLOYEES HEALTH P	OCTOBER 201	health insurance	10/20/2019	8,986.16	.00		
2249	PUBLIC EMPLOYEES HEALTH P	OCTOBER 201	Vision Insurance	10/20/2019	79.13	.00		
2249	PUBLIC EMPLOYEES HEALTH P	OCTOBER 201	PEACE OFFICER LIFE INS	10/20/2019	1.33	.00		
Total PUBLIC EMPLOYEES HEALTH PLAN:					9,524.20	.00		
PUBLIC EMPLOYEES LONG TERM								
3651	PUBLIC EMPLOYEES LONG TE	PE 9 13 2019	DISABILITY	09/13/2019	41.45	.00		
3651	PUBLIC EMPLOYEES LONG TE	PE 9 27 2019	DISABILITY	09/27/2019	41.55	.00		
Total PUBLIC EMPLOYEES LONG TERM:					83.00	.00		
Quick Lube & Tire								
5634	Quick Lube & Tire	426	Full Service	09/23/2019	88.21	88.21	10/09/2019	
5634	Quick Lube & Tire	498	Full Service	10/07/2019	29.33	.00		
Total Quick Lube & Tire:					117.54	88.21		
RCP CONSTRUCTION								
4450	RCP CONSTRUCTION	2772	Curb and Gutter Road Repairs	10/15/2019	1,310.00	.00		
Total RCP CONSTRUCTION:					1,310.00	.00		
SCHINDLER, JOHN E								
4709	SCHINDLER, JOHN E	SEPTEMBER 2	Attorney Fee	09/30/2019	2,000.00	2,000.00	10/09/2019	
Total SCHINDLER, JOHN E:					2,000.00	2,000.00		
SHRED-IT USA LLC								
5401	SHRED-IT USA LLC	8128173503	SHREDDING	09/22/2019	77.15	77.15	10/09/2019	
Total SHRED-IT USA LLC:					77.15	77.15		
SOUTHEASTERN UTAH DISTRICT								
2850	SOUTHEASTERN UTAH DISTRI	2142	WATER SAMPLES	08/27/2019	15.00	.00		
2850	SOUTHEASTERN UTAH DISTRI	2143	WATER SAMPLES	08/27/2019	15.00	.00		
2850	SOUTHEASTERN UTAH DISTRI	2277	WATER SAMPLES	09/16/2019	15.00	.00		
2850	SOUTHEASTERN UTAH DISTRI	2278	WATER SAMPLES	09/16/2019	15.00	.00		
Total SOUTHEASTERN UTAH DISTRICT:					60.00	.00		
SOUTHWEST PLUMBING SUPPLY								
2844	SOUTHWEST PLUMBING SUPP	S10254314.00	Water Line Leak Repairs	09/25/2019	213.64	213.64	10/09/2019	
2844	SOUTHWEST PLUMBING SUPP	S103254876.0	Water Line Leak Repairs	10/02/2019	409.61	409.61	10/09/2019	
2844	SOUTHWEST PLUMBING SUPP	S3405902.001	Fire Replacement - Shop Supplies	10/03/2019	113.17	113.17	10/09/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2844	SOUTHWEST PLUMBING SUPP	S3416207.001	Winterization	10/18/2019	60.49	.00		
2844	SOUTHWEST PLUMBING SUPP	S3416346.001	Water Line Maintenance	10/18/2019	79.96	.00		
Total SOUTHWEST PLUMBING SUPPLY:					876.87	736.42		
STAKER PERSON COMPANIES								
5446	STAKER PERSON COMPANIES	5051941	Road Base	09/25/2019	332.19	332.19	10/09/2019	
5446	STAKER PERSON COMPANIES	5056171	Road Base	09/28/2019	315.58	315.58	10/09/2019	
5446	STAKER PERSON COMPANIES	5063636	Road Base	10/07/2019	698.72	.00		
Total STAKER PERSON COMPANIES:					1,346.49	647.77		
State of Utah Gascard								
1088	State of Utah Gascard	NP57032670	Police Department Fuel	10/04/2019	794.59	.00		
1088	State of Utah Gascard	NP57032670	Fire department	10/04/2019	161.88	.00		
1088	State of Utah Gascard	NP57032670	Public Works Fuel - Water	10/04/2019	359.64	.00		
1088	State of Utah Gascard	NP57032670	Public Works Fuel - Roads	10/04/2019	.00	.00		
1088	State of Utah Gascard	NP57032670	Public Works Fuel - Parks	10/04/2019	84.51	.00		
Total State of Utah Gascard:					1,400.62	.00		
TR ELECTRIC & SUPPLY CO.								
5114	TR ELECTRIC & SUPPLY CO.	71174	Boiler Supplies - City Hall	10/22/2019	49.98	.00		
Total TR ELECTRIC & SUPPLY CO.:					49.98	.00		
Unsworth, Toby								
5644	Unsworth, Toby	1314002	Account Balance Refund	08/31/2019	275.44	275.44	10/09/2019	
Total Unsworth, Toby:					275.44	275.44		
UTAH LOCAL GOVERNMENTS TRUST								
3450	UTAH LOCAL GOVERNMENTS T	1578577	Auto Insurance	10/15/2019	5,548.14	.00		
3450	UTAH LOCAL GOVERNMENTS T	1578578	Life insurance	10/15/2019	72.72	.00		
3450	UTAH LOCAL GOVERNMENTS T	1578579	PROPERTY INSURANCE	10/15/2019	6,998.16	.00		
3450	UTAH LOCAL GOVERNMENTS T	1578580	Worker's Compensation	10/15/2019	1,127.18	.00		
Total UTAH LOCAL GOVERNMENTS TRUST:					13,746.20	.00		
UTAH STATE TREASURER								
3725	UTAH STATE TREASURER	SEPTEMBER 2	SURCHARGE ON TRAFFIC FINE	09/30/2019	3,727.00	3,727.00	10/09/2019	
Total UTAH STATE TREASURER:					3,727.00	3,727.00		
VERIZON WIRELESS								
4676	VERIZON WIRELESS	SEPTEMBER 2	Police Department	10/04/2019	120.03	.00		
4676	VERIZON WIRELESS	SEPTEMBER 2	Public Works Dept	10/04/2019	61.94	.00		
Total VERIZON WIRELESS:					181.97	.00		
Ward Landscapes, Inc								
5270	Ward Landscapes, Inc	11014	Fire Restoration - Fence	10/02/2019	12,706.00	12,706.00	10/09/2019	
Total Ward Landscapes, Inc:					12,706.00	12,706.00		
WeightVest.com								
5645	WeightVest.com	38967	Long Weight Vests (10 Total)	09/04/2019	1,969.90	1,969.90	10/09/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WeightVest.com:					1,969.90	1,969.90		
Wheeler Machinery Co								
5592	Wheeler Machinery Co	PS000872561	Equipment Maintenance	10/07/2019	842.78	842.78	10/09/2019	
Total Wheeler Machinery Co:					842.78	842.78		
Grand Totals:					188,772.37	118,734.51		

Dated: _____

Mayor: _____

City Council: _____

City Treasurer: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.