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COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

September 24, 2019

The Board of Davis County Commissioners met for a Work Session at 2:45 p.m. on September 24, 2019, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

ATTENDEES

Davis County Commissioners in attendance: Chairman Randy B. Elliott; and Bob J Stevenson. Vice-Chair Lorene Miner Kamalu was excused.

Davis County Staff in attendance: Curtis Koch, Clerk/Auditor; Shairise Bills, Deputy Clerk/Auditor; Mike Kendall, Civil Deputy Attorney; Neal Geddes, Chief Civil Deputy Attorney; Kyle Phillips, Facilities Manager; Lane Rose, Facilities Assistant Director; Heidi Voordeckers, Chief Deputy Clerk/Auditor; Kent Anderson, Community and Economic Development Director; Charlene Lamph, Risk Management; Rob Sant, Community and Economic Development Deputy Director; Jessica Merrill,Tourism Deputy Director; and Sherri Day, Facilities Office Manager.

Members of the public in attendance: Brigham Mellor, Farmington City Director of Economic Development; Jerry Goodspeed, Utah State University (USU) Botanical Center Director; Justen Smith, USU Extension Director; and Carson Adamson, USU Extension.

AGENDA AS POSTED

2:45 p.m. Jerry Goodspeed, USU Botanical Center Director, presenting: USU Equestrian Building

3:00 p.m. Jessica Merrill, Davis County Tourism Deputy Director, presenting: 2019 Tour of Utah Recap

3:15 p.m. Curtis Koch, Davis County Clerk/Auditor, presenting: A review of the proposed agreement with with Morgan Pavement Maintenance

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule. All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 2:47 p.m.

WORK SESSION DISCUSSION

USU Equestrian Building — *Presented by Jerry Goodspeed (Minute 01:09)*

Jerry explained the master plan concept of putting an indoor arena at the Botanical Center. It would potentially be situated in the Youth Quad (as shown on the map) and would off-set the use of the Legacy Events Center for youth sports currently held there. The construction would include a larger parking lot, truck/trailer parking, additional restrooms, and an outdoor riding arena. The costs for materials are $348,765 and construction is $701,250. The costs of water, sewer, power, and gas were also given. The total price to build an indoor arena is $1,481,617, assuming that Davis County will donate the arena soil and the fairground panels, and the USU Botanical Center will donate the land for construction and make the arena available for public use. The revenues generated will possibly be $30,000 annually, and Jerry offered some ideas for savings on operating and maintenance costs.

See Attachments A1-A21.

2019 Tour of Utah Recap — *Presented by Jessica Merrill (Minute 20:00)*

Jessica reported on the 2019 Tour of Utah outcomes. The event cost the County $77,102.66, with sponsorships off-setting $17,000, for a final net cost of $60,102.66.

The costs did not include County personnel time spent on the event. Charlene commented that there were not enough volunteers to sufficiently staff the event safely and explained some of the safety concerns surrounding the race. The Tourism Department recommended hosting the event every other year instead of annually based on costs, as it does not bring a good return on investment. Charlene said the County assumes a considerable amount of risk with the Tour of Utah because some liability cannot be covered no matter how much insurance they purchase for the day of the event.
See Attachments B1-B7.

Review of Proposed Agreement With Morgan Pavement Maintenance — *Presented by Curtis Koch (Minute 37:55)*

This contract was initially presented in Commission Meeting on 9/17/19 by the former Davis County Facilities Director, Mack McDonald. [The contract is for asphalt preventative maintenance and repairs at the Health Department, Centerville Library, Kaysville Library, Davis Park Golf Course, and Legacy Events Center.] There were some initial concerns from the Attorney and Clerk/Auditor's offices about the quality of bids that were received, and the contract was ultimately tabled to give the Commission more time to review it.

At this point, two of the five maintenance projects have been completed by Morgan Paving, yet there is no contract in place. This contract will be put on the next Commission Meeting agenda for ratification once it is confirmed that the scope of work can be completed on time.

Commissioner Stevenson commented that all department heads were asked to be present for this meeting for discussion of the Purchasing Policy, but only the Facilities department showed. He appreciated their attendance. The Commissioners agreed they would reiterate the policy with all department heads.
See Attachment C.

MEETING ADJOURNED

The meeting was adjourned at 3:45 p.m.

MATERIALS PRESENTED

All publicly distributed materials associated with this meeting are noted as the following attachments:

A1-A21	USU Indoor Arena Presentation
B1-B7	2019 Tour of Utah Recap Presentation
C	Asphalt Bid Spreadsheet

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: _____

_____
Curtis Koch
Davis County Clerk/Auditor

_____
Randy B. Elliott
Commission Chair