**South Davis Recreation District**

**Administrative Control Board Meeting**

June 17, 2019 at 3:30 p.m.

At the Recreation Center

Attendance: **Board Members**

Marti Money, Davis County Representative

Mayor Rick Earnshaw, Woods Cross

Councilmember Tami Fillmore, Centerville

Mayor Len Arave, North Salt Lake

Bret Millburn, Davis County Representative

Mayor Randy Lewis, Bountiful *\*\*arrived at 3:46 p.m.\*\**

 Others: Jayme Blakesley, Hayes, Godfrey & Bell Attorney

 Tif Miller, Executive Director

 Scott McDonald, Aquatics & Fitness Director

 Lizie Allen, Aquatics Program Manager

 Cory Haddock, Recreation & Ice Director

 Heidi Kearsley, Customer Service Manager

 Mary Gadd, Office Manager

 Haley Turner, Recreation Specialist

 Tom Lund, Maintenance Supervisor

 Layne Jenkins, Recreation Coordinator

 Ron Mortensen, Bountiful Resident

 Tyson Beck, Board Clerk

 Lorene Kamalu, Davis County Commissioner *\*\*arrived at 3:32 p.m.\*\**

**WELCOME**

Vice Chair Fillmore opened the meeting at 3:30 p.m.

**CITIZEN MATTERS**

 None.

**APPROVAL OF MINUTES FOR MAY 20, 2019**

Vice Chair Fillmore asked for line 76 to be changed to read “Due to the resignation from the Board of Mr. Pugsley, Mrs. Money agreed to attend the committee meeting in June.”

Corrected Minutes of the Administrative Control Board meeting held on May 20, 2019, was approved on a motion made by Mayor Earnshaw and was seconded by Mayor Arave. Board Members Money, Earnshaw, Fillmore, Arave and Millburn voted “aye.”

**REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR MAY 2019**

 Total expenditures of $558,369.91 for the period of May 1, 2019 to May 31, 2019 was approved on a motion made by Mayor Arave and was seconded by Mr. Millburn. A roll call voted was held and Board Members Money, Earnshaw, Fillmore, Arave and Millburn voted “aye.”

**RESOLUTION TO APPROVE 2019 PROPERTY TAX RATES AND REVENUE AMOUNTS**

 Resolution No. 2019-2, adopting a tax rate for the purpose of levying taxes within the South Davis Recreation District with a total combined tax rate of 0.000242, was approved on a motion made by Commissioner Millburn and seconded by Mayor Earnshaw. Board Members Money, Earnshaw, Fillmore, Arave and Millburn voted “aye.”

**REVIEW OF BOUNTIFUL CITY INTERLOCAL SERVICE AGREEMENT**

 Mr. Miller and Board Members discussed the services that Bountiful City employees perform for the District. Tyson Beck noted that there is no signed agreement between the District and Bountiful City, that it was only a verbal agreement made by John Miller. Mr. Miller said that if the Board is looking to hire for any of these roles that the District will be paying a higher amount for the significant amount of work that Bountiful City assists with and that he would not recommend deviating from this agreement. Mr. Millburn said that the reduced cost may be the reason to continue with Bountiful City it is prudent to show transparency with putting it into a contract that can be compared to in-house estimates or other contracted services.

 Mayor Arave inquired of Mr. Beck how the allocation of hours of each Bountiful City employees’ hours were figured. Mr. Beck answered that it is an estimate of their workload towards each entity. Mrs. Money inquired if the amount of work for the District has increased in the years that Mr. Beck has been with Bountiful City. Mr. Beck answered that general governmental accounting standards and practices have increased in complexity and amount.

*\*\*Mayor Randy Lewis arrives \*\**

**MASTER PLAN STEERING COMMITTEE MEETING UPDATE**

 Mr. Miller updated the Board that the Committee would like to get back out into the community with the big items that have already been heard and get an idea if the community is willing to go along those routes. Mr. Miller added that they are in the process of getting costs for the big-ticket items but that some requested items could be worked into the current budgeting process. Mr. Miller would like to have a Master Plan by the end of the year.

**EXECUTIVE DIRECTOR REPORT**

 Mr. Miller reported on the following:

* Lifeguards performed a rescue on a girl that was pulled from the bottom of the pool
* Mentioned the District’s Recreation Intern helping with summer programs and parades
* Children’s Entrepreneurial Market
* Blinds have been installed in the weight room area and ice arena
* Junior High Gym has been resurfaced

**FACILITY EVENTS**

 June 15th – Outdoor Movie: Ralph Breaks the Internet

 June 28th & 29th – Tsunami Swim Meet @ Kearns

 July 6th – Outdoor Movie: Spiderman into the Spider-verse

 July 20th – Handcart Days Races

 August 15th – 17th – Copper Cup figure skating competition

 August 19th – Sept 3rd – Aerobics room closed for resurfacing

**OTHER MATTERS**

 Mayor Lewis asked where the agreement with Bountiful City stands. Mr. Miller answered that the District will formalize the agreement.

 Vice Chair Fillmore asked if any differences could be seen and any logistical changes with the addition of the full-time Coach. Mr. McDonald answered that it has enable the Coach to service the entire team much better than he has been able to in the past.

**NEXT BOARD MEETING**

Next Board meeting will be Aug 15, 2019 at 4:00 p.m.

 Meeting adjourned at 4:07 p.m. on a motion made by Mayor Earnshaw, and was seconded by Mayor Lewis.