



SYRACUSE CITY
Syracuse City Council Work Session Agenda
October 22, 2019 – 6:00 p.m.
City Council Conference Room
Municipal Building, 1979 W. 1900 S.

- a. Meeting called to order. Pledge of Allegiance and Prayer.
- b. Public comments.
- c. Request to be on the agenda: Weber State University (WSU) students proposing adoption of an 'anti-vaping' resolution. (10 min.) *Council discussion, if necessary, will commence with Councilmember Savage.*
- d. Planning items:
 1. Transportation Connectivity Study report, Tim Sullivan of consulting firm Township Range (hired by Utah Department of Transportation(UDOT)). (20 min.) *Council discussion, if necessary, will commence with Councilmember Bingham.*
 2. Continued review of proposed Ordinance 19-12 amending the Syracuse City Zoning Map from R-1 to RPC, for property located at 2600 West 3200 South, approving the submitted preliminary plat, and approving an execution of a development agreement. (30 min.) *Council discussion, if necessary, will commence with Councilmember Bolduc.*
 3. Proposed zone change for property located at approximately 1516 S. 4000 W., A-1 Agricultural to R-1 Residential. (5 min.) *Council discussion, if necessary, will commence with Councilmember Maughan.*
 4. Application for Minor Subdivision Approval, Dutch Manor Subdivision, located at approximately 2228 S. 1660 W. (5 min.) *Council discussion, if necessary, will commence with Councilmember Peterson.*
 5. Consideration of economic development incentive for EOS Fitness located in the Shadow Point shopping center. (10 min.) *Council discussion, if necessary, will commence with Councilmember Savage.*
 6. Recommendation from Planning Commission to amend Syracuse City Code section 10.30.020(F)(4)(a)(v) pertaining to temporary carports. (10 min.) *Council discussion, if necessary, will commence with Councilmember Bingham.*
 7. Recommendation from Planning Commission to amend Syracuse City Code section 10.30.020 (B) pertaining to building materials. (10 min.) *Council discussion, if necessary, will commence with Councilmember Bolduc.*
- e. Discuss proposed boundary adjustment resolution with Clearfield City and cemetery design options. (15 min.) *Council discussion, if necessary, will commence with Councilmember Maughan.*
- f. Discussion regarding proposed amendments to the Fiscal Year (FY) 2019-2020 Budget. (10 min.) *Council discussion, if necessary, will commence with Councilmember Peterson.*
- g. Discussion regarding proposed amendments to the Transportation Impact Fee Analysis (IFA) and Impact Fee Facilities Plan (IFFP). (10 min.) *Council discussion, if necessary, will commence with Councilmember Savage.*
- h. Update regarding pending eminent domain actions. *Council discussion, if necessary, will commence with Councilmember Bingham.*
- i. Legislative mandate: pressurized secondary water metering plan. (10 min.) *Council discussion, if necessary, will commence with Councilmember Bolduc.*
- j. Review of proposed Youth Court bylaws. (10 min.) *Council discussion, if necessary, will commence with Councilmember Maughan.*
- k. Discussion regarding organization and administration of Youth Council. (10 min.) *Council discussion, if necessary, will commence with Councilmember Peterson.*
- l. Discussion proposed resolution amending City Council Rules of Order and Procedure pertaining to training opportunities for individual Councilmembers. (10 min.) *Council discussion, if necessary, will commence with Councilmember Savage.*
- m. Report from City Councilmembers regarding their attendance of the Utah League of Cities and Towns (ULCT) Annual Conference. (20 min.) *Council discussion, if necessary, will commence with Councilmember Bingham.*
- n. Police Department Biennial Review. (45 min.) *Council discussion, if necessary, will commence with Councilmember Bolduc.*
- o. Public comments.
- p. Discussion of future agenda items/Council announcements.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 17<sup>th</sup> day of October, 2019 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on October 17, 2019.

CASSIE Z. BROWN, MMC  
SYRACUSE CITY RECORDER



# COUNCIL AGENDA

## October 22, 2019

Agenda Item “c”

Request to be on the agenda: Weber State University (WSU) students proposing adoption of an ‘anti-vaping’ resolution.

### ***Factual Summation***

- Councilmember Bingham was approached by Weber State University (WSU) students who are asking that the Council consider adoption of an ‘anti-vaping’ resolution. The students will be in attendance at the meeting to answer any questions about this initiative.

### ***Action Item for Agenda and upcoming events***

- ***Determine whether to place an action item on the November 12 business meeting agenda for adoption of the proposed Resolution.***



# COUNCIL AGENDA

October 22, 2019

## LEGESLATIVE ITEM

Agenda Item "d.1"                      Informational Presentation about Connectivity

### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, CED Director.

Tim Sullivan, owner of a planning consulting firm named Township Range has been hired by UDOT to study connectivity within communities that have high growth rates and that have state highways. Tim has requested a moment of your time to consider his observations of our fine city's road, bike, and pedestrian network.

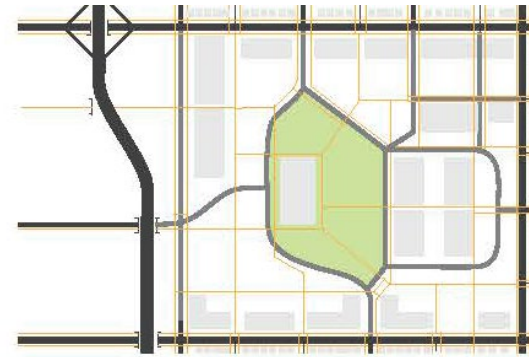
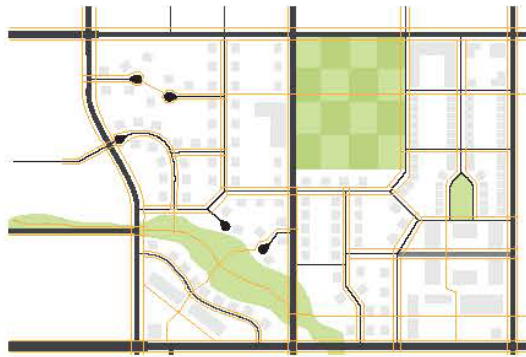
### *Goals of Discussion*

Presentation is informational only. Ideas presented may spur additional conversations that could be added as future agenda items if desired.

# Street Connectivity: Benefits and Tools

October 22, 2019

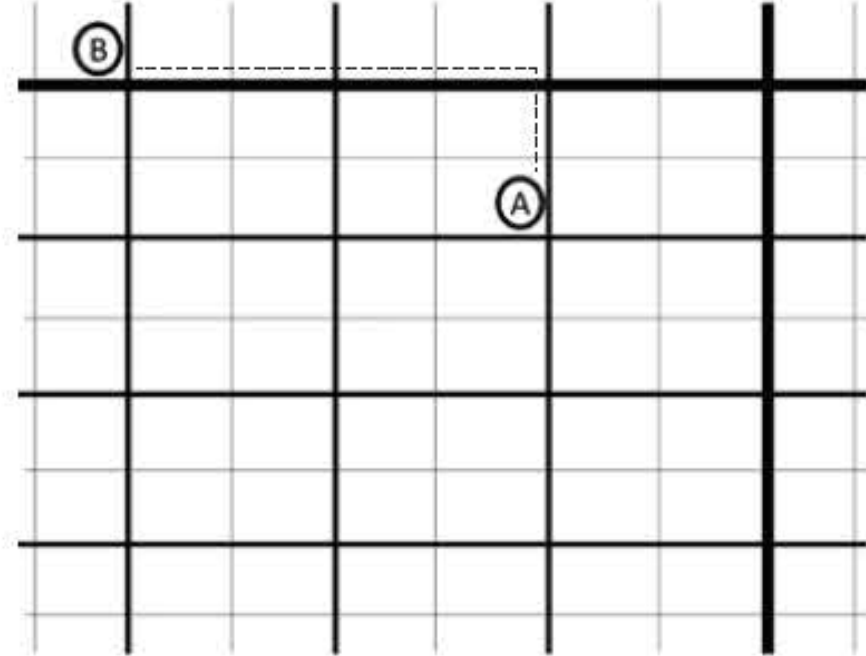
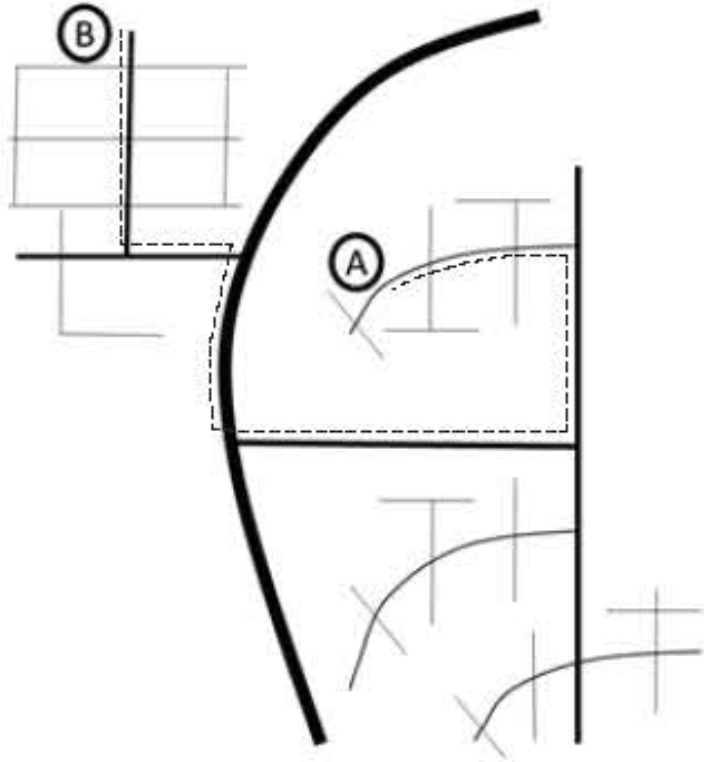
Syracuse City Council



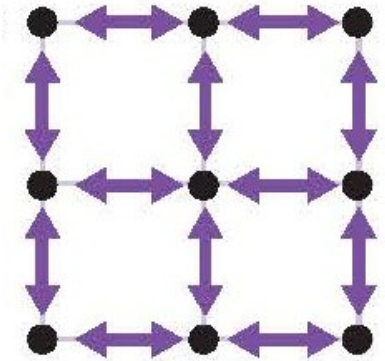
# OVERVIEW

- **What is street connectivity?**
- **What are the benefits of connected street networks?**
- **What are the tools to create connected street networks?**
- **Discuss connectivity of Syracuse street network**

# WHAT IS STREET CONNECTIVITY?



# WHAT IS STREET CONNECTIVITY?



Connected streets

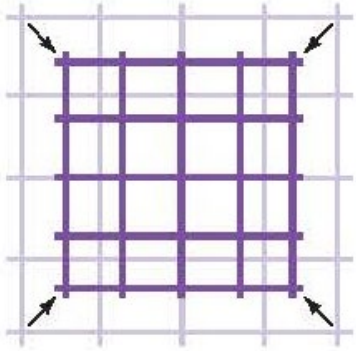


*Downtown  
Salt Lake  
street grid*



*East Salt  
Lake  
street grid*

# WHAT IS STREET CONNECTIVITY?



Network scale



*Downtown  
Salt Lake  
street grid*

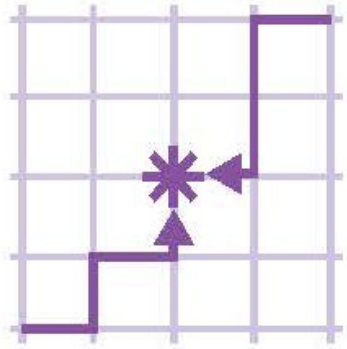
**800'**



*Avenues  
neighborhood  
street grid*

**800'**

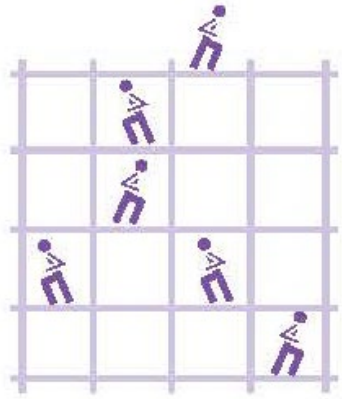
# WHAT IS STREET CONNECTIVITY?



**Community destinations**



# WHAT IS STREET CONNECTIVITY?

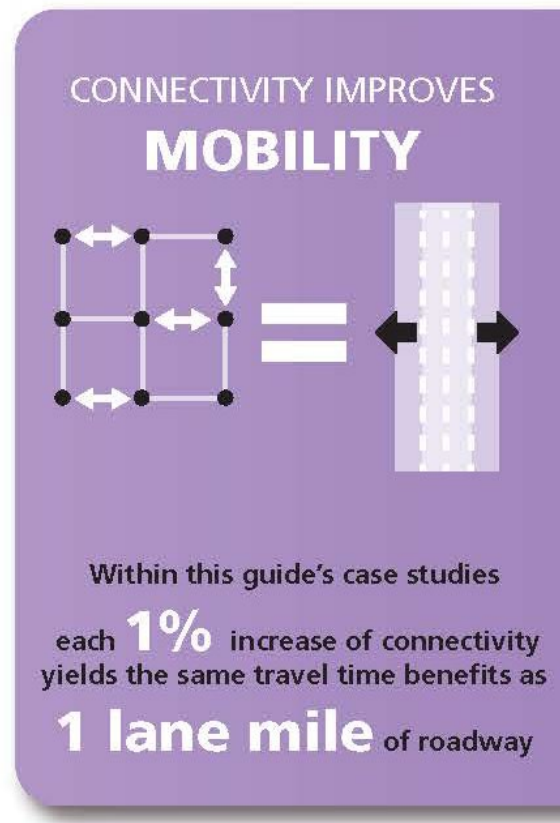


## Walkable network



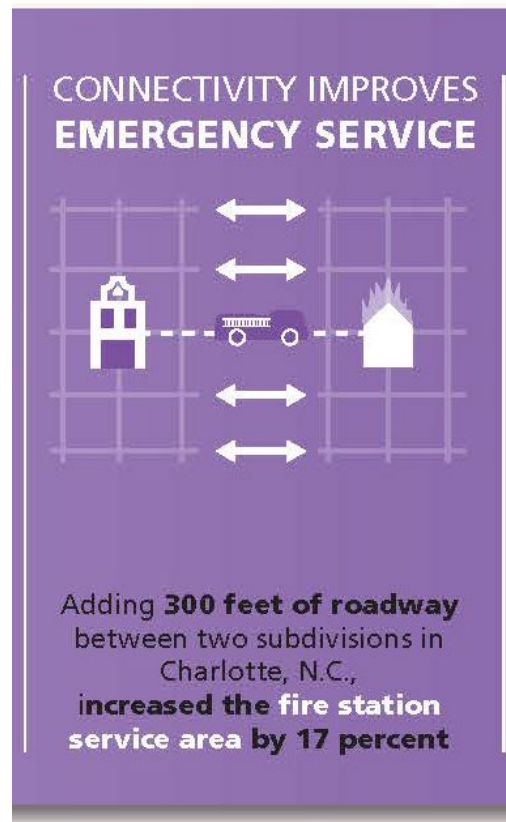
# WHAT ARE THE BENEFITS?

## Connected streets improve mobility



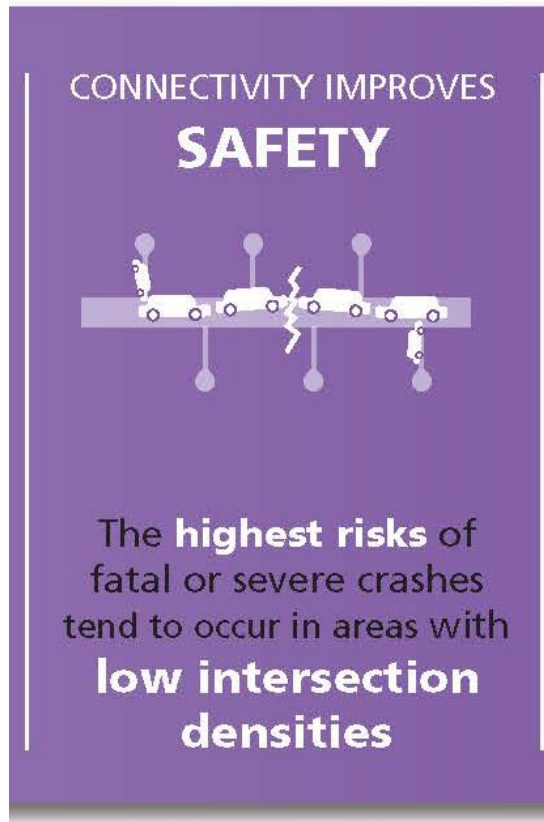
# WHAT ARE THE BENEFITS?

## Connected streets improve emergency services



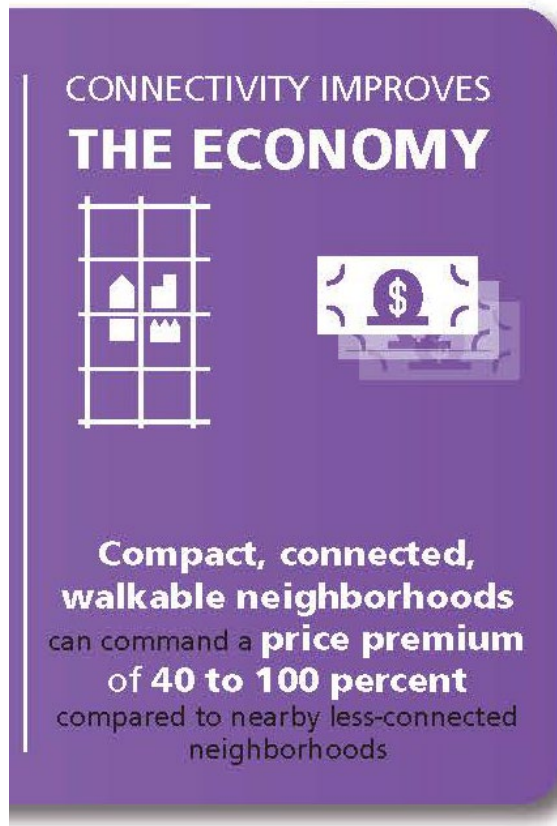
# WHAT ARE THE BENEFITS?

## Connected streets improve safety



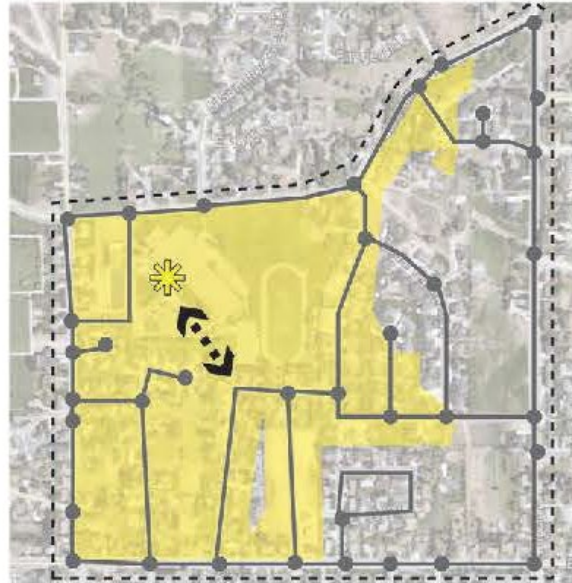
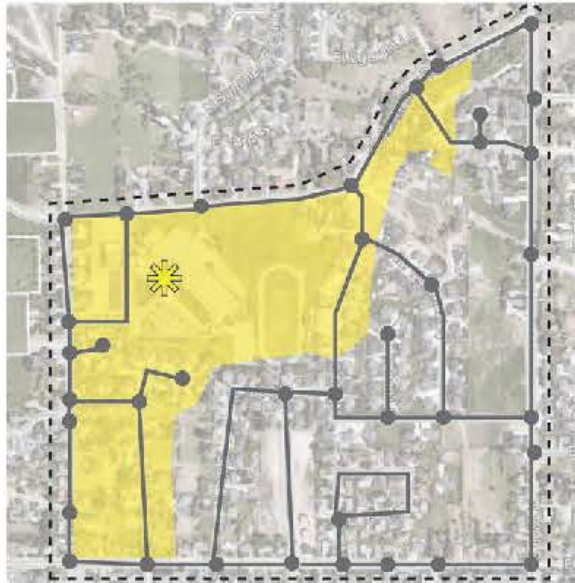
# WHAT ARE THE BENEFITS?

## Connected streets improve property values



# WHAT ARE THE BENEFITS?

**Connected streets improve access to destinations**

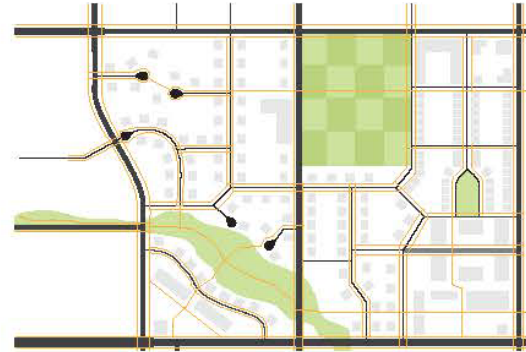


# HOW TO CONNECT STREETS

**Street connectivity is not one-size fits all!**



**DOWNTOWNS**



**SUBURBAN  
NEIGHBORHOODS**



**RURAL  
NEIGHBORHOODS**



**CAMPUSES,  
SHOPPING  
CENTERS,  
EMPLOYMENT  
CENTERS**

# HOW TO CONNECT STREETS

- **Different types of tools:**
  - Plans and policies
  - Development standards
  - Retrofit strategies

# HOW TO CONNECT STREETS

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- Plans and policies
- Development standards
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# HOW TO CONNECT STREETS

## • Different types of tools:

- Plans and policies
- Development standards
- Retrofit strategies

- Utah communities are adopting street connectivity standards, including Lehi and Tooele County.

### LEHI'S STREET CONNECTIVITY STANDARDS

Lehi City recognized the importance of street connectivity and undertook a 1.5-year process to create and adopt street connectivity standards.

#### Section 37.050. Connectivity Standards

*(New 04/2016)*  
A. **Purpose.** These standards are intended to create a connected transportation system between neighborhoods and commercial areas within the City. The specific purposes of this Section include:

links and nodes that serves as a metric for measuring the level of connectivity.

4. Cul-de-sac Length – The distance from the street intersection to the throat of the cul-de-sac bulb (see Figure 26).

locations if it will increase the connectivity within an adjacent property.

4. A circulation plan will be required for proposed developments with more than one acre in project size or with more than ten (10) units. The

In late 2014, staff began by researching connectivity standards to determine the right Planning staff worked Engineering to draft the ordinance until agreed on a version utilized during the staff approval process. Staff evidence to show that street connectivity a Council adopted the of 2016.

The adopted street ordinance utilizes a set of metrics that resemble the Utah Street Connectivity Study (USCS): a connectivity index (link-node ratio) and block and cul-de-sac Minimum requirements metrics increase both and intersection density identified in the USC ordinance includes bonuses for pedestrian connections between the end of cul-de-sacs the connectivity star effective in creating that are more walkable disperse vehicular traffic accessibility for emergency

28 Utah Street Connectivity Guide



Figure 28. Cul-de-sac with a pedestrian connection to allow access to an adjacent street.



Figure 29. Pedestrian connection to a master planned trail.



Figure 30. Trails make pedestrian connections between multiple streets.

3. An additional 1/4 link shall be included in the connectivity index calculation for each roadway segment where houses face an unenclosed open space, park, or natural area (see Figure 31). The roadway segment shall have a minimum three hundred (300) feet of frontage along the said open space.



Figure 31. Each lot must allow access from all sides with homes fronting the park.

E. **Residential Connectivity Standards.** All new residential subdivisions with ten (10) or more units or more than one acre shall meet the following connectivity index, block length, and cul-de-sac length standards for public roads. Private roads shall be reviewed on a case-by-case basis; however, a public road may be required to prevent a private road in a subdivision from stubbing into a future or existing public road.

1. **Required Connectivity Index.** The minimum required connectivity index shall be required based on the project density as identified in the following table of minimum connectivity index scores:

| Density     | Minimum Index Score |
|-------------|---------------------|
| 0-2.5 DU/AC | 1.5                 |
| 2.6-4 DU/AC | 1.6                 |
| 4.1+ DU/AC  | 1.75                |

(a) **Reduction in Required Connectivity Index.** The required connectivity index may be reduced if the applicant provides clear and convincing evidence that it is impossible or impracticable to achieve due to the following limitations:

- Topography;
- Natural features including lakes, rivers, designated wetlands;
- Existing adjacent development;
- Rail corridors;
- Limited access roadways.

Reductions in the required connectivity index will be reviewed on a case-by-case basis and must require recommendations from the

reviewing departments and Planning Commission and approval by the City Council.

The total allowed reduction to the required connectivity index will be based on an analysis of existing conditions that prevent connections. As part of the analysis, City staff will ensure the internal connectivity of the subdivision meets the required connectivity index and that connectivity is provided to adjacent properties where possible.

2. **Maximum Block Lengths.** Maximum block lengths allowed shall be required based on the project density as identified on the following table:

| Density     | Maximum Block Length |
|-------------|----------------------|
| 0-2.5 DU/AC | 1,000 ft.            |
| 2.6-4 DU/AC | 800 ft.              |
| 4.1+ DU/AC  | 600 ft.              |

(a) **Increase in Block Length.** The maximum allowed block length may be increased if the applicant provides clear and convincing evidence that it is impossible or impracticable to achieve due to the following limitations:

- Topography;
- Natural features including lakes, rivers, designated wetlands;
- Existing adjacent development;
- Rail corridors;
- Limited access roadways.

Increases in block length will be reviewed on a case-by-case basis and must require recommendations from the reviewing departments and Planning Commission and approval by the City Council.

3. **Cul-de-sac Length Standards.** Maximum cul-de-sac lengths allowed shall be required based on the project density as identified on the following table:

| Density     | Maximum Cul-de-sac Length |
|-------------|---------------------------|
| 0-2.5 DU/AC | 400 ft.                   |
| 2.6-4 DU/AC | 250                       |

(b) Cul-de-sacs shall not be allowed in the R-2, R-2.5 or R-3 zones unless the applicant provides clear and convincing evidence that a cul-de-sac is necessary to develop the entire parcel due to the following limitations:

- Topography;

- Natural features including lakes, rivers, designated wetlands;
- Existing adjacent development;
- Rail corridors;
- Limited access roadways.

Requests for cul-de-sac within the R-2, R-2.5, and R-3 zones will be reviewed on a case-by-case basis and must require recommendations from the reviewing departments and Planning Commission and approval by the City Council.

F. **External Street Connectivity Standards.** In addition to the internal street connectivity standards, external connectivity shall be maintained.

- Cul-de-sacs. In cases where cul-de-sacs have one (1) or two (2) rows of lots between the end of the cul-de-sac and an external road, a hard surface pedestrian connection with a minimum width of ten (10) feet including an additional two (2) foot soft shoulder on each side shall be utilized to connect to the external street (see Figure 32).



Figure 32. Sidewalk connection from cul-de-sac to an external collector road.

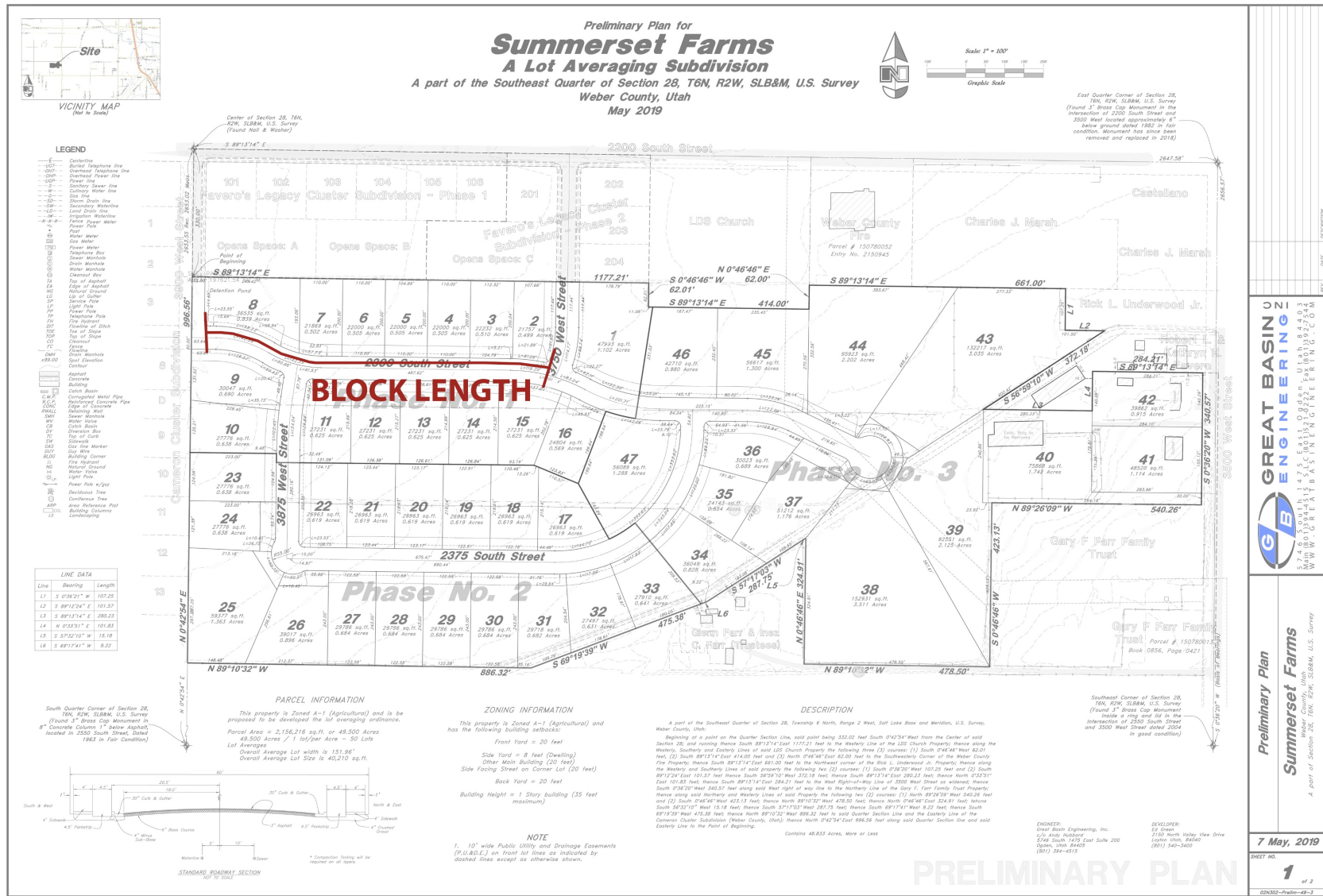
- Pedestrian connections shall be utilized to connect proposed developments to master planned trails and adjacent existing or future developments where applicable. Connections shall be of a hard surface with a minimum width of ten (10) feet including an additional two (2) foot soft shoulder on each side.



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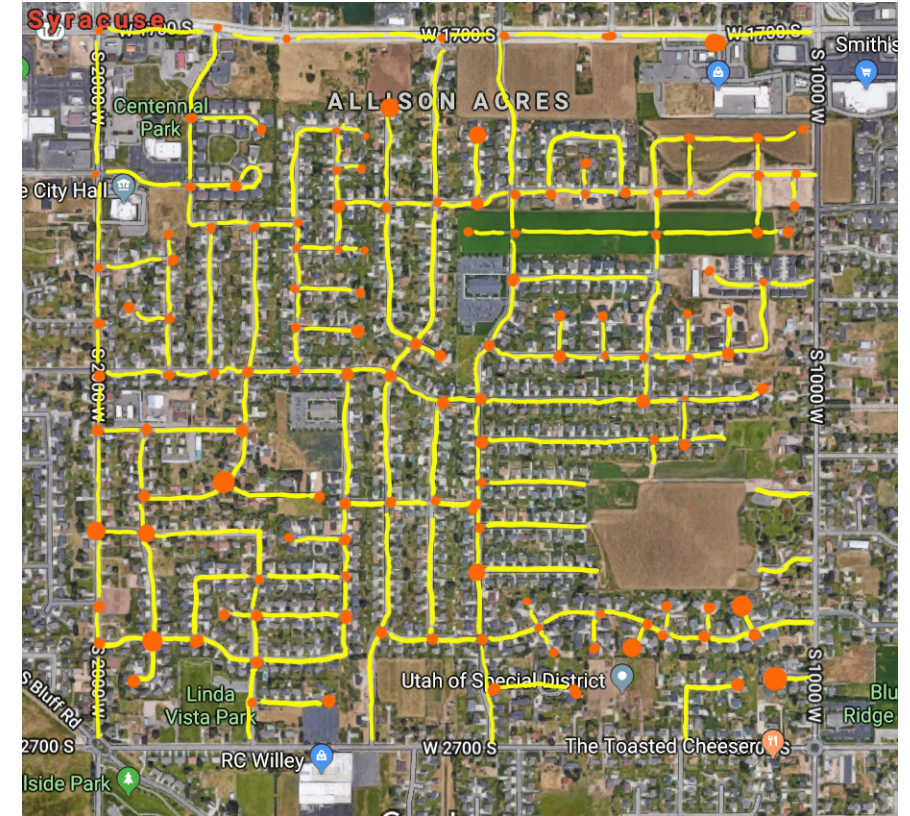
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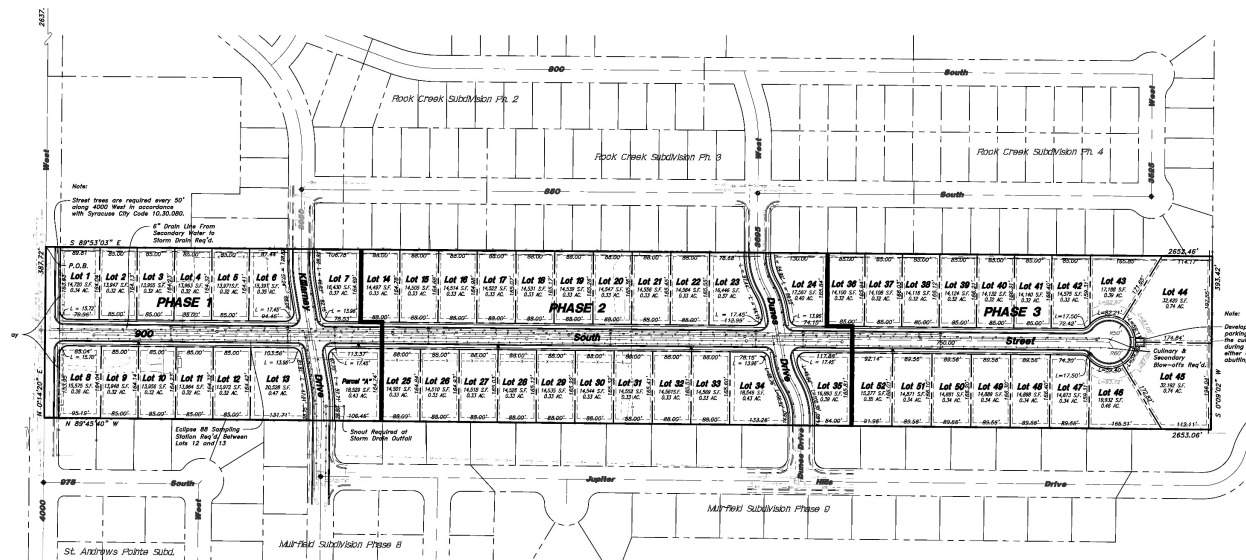
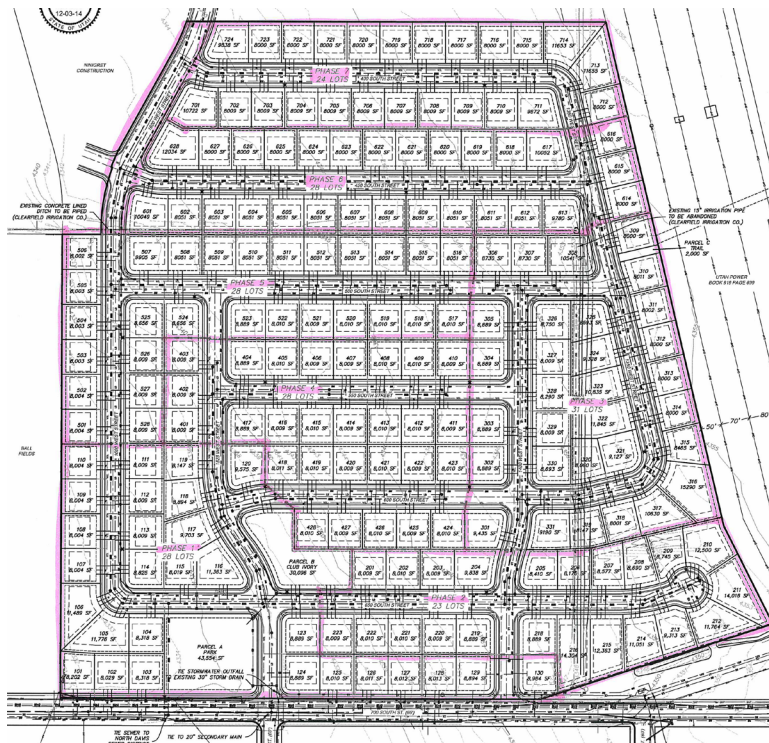
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- The existing Syracuse street network shows many connectivity challenges:
  - **Poor connections** of streets and intersections;
  - **Long blocks** and long stretches of up to **1/3 mile between connections**; and
  - A **prevalence of cul-de-sacs** – up to 20 percent of street links in the area analyzed.



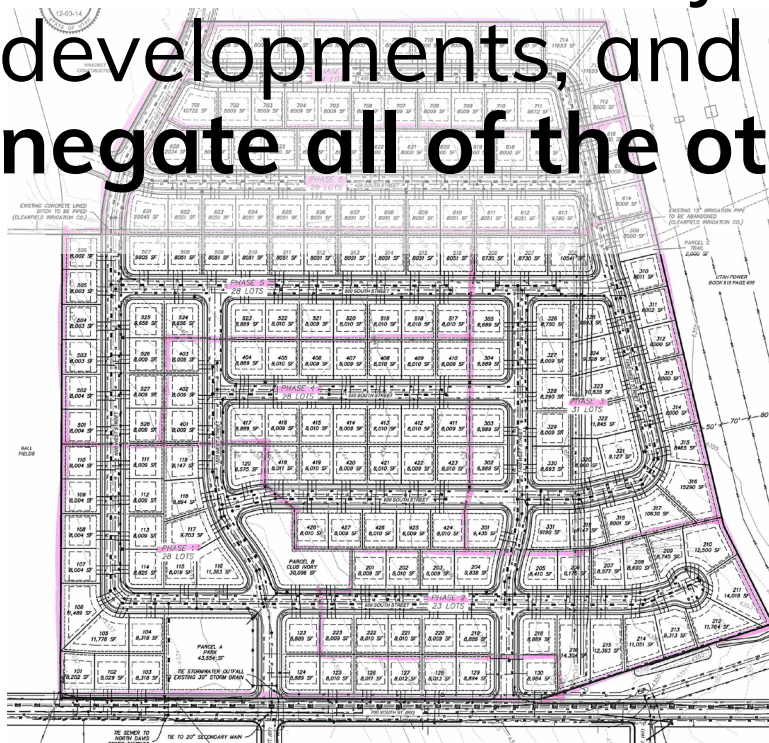
# SYRACUSE CONNECTIVITY OPPORTUNITIES

- However, newer development is **significantly more connected** than past development in many ways, including much better overall connectivity, and many fewer cul-de-sacs.



# HOW TO CONNECT STREETS

- Still, the largest ongoing challenges are very long blocks and lack of external connections.
- Developments are often built with very few external connections to adjoining or future adjacent developments, and this single weakness threatens to negate all of the other strengths.

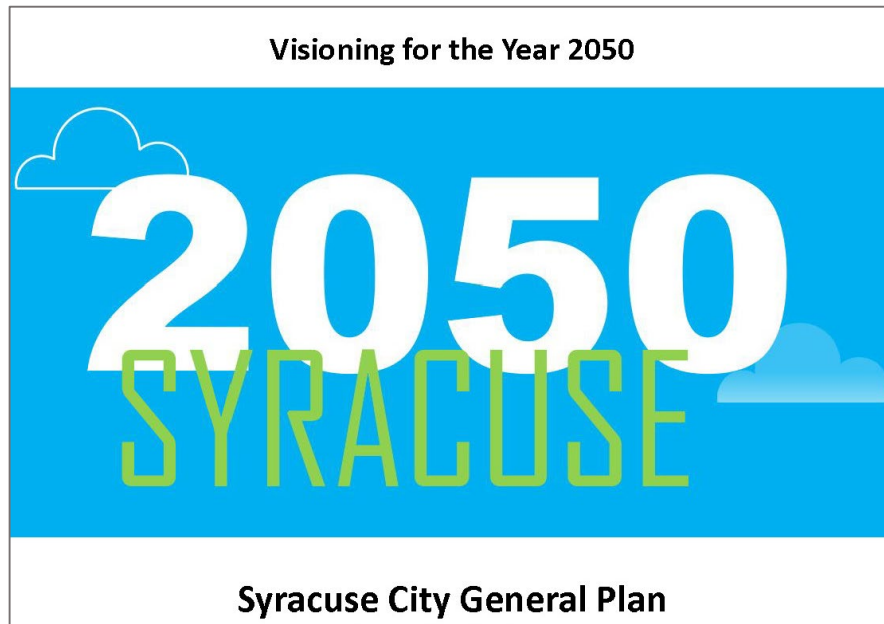


# HOW TO CONNECT STREETS

- The code does not address connectivity directly.
- The code does address many aspects of connectivity but the standards are weaker than best practices.

# HOW TO CONNECT STREETS

- The current draft General Plan addresses connectivity in ways that demonstrate City values and priorities, including school access, recreation, and the commercial center.



# LOCAL EXAMPLES

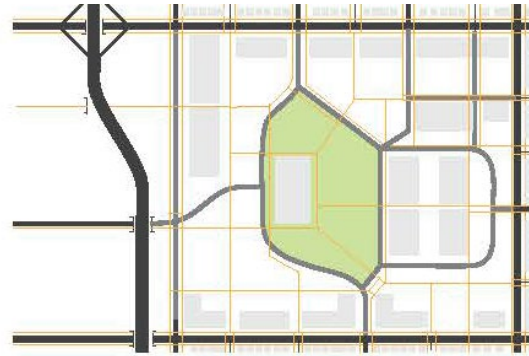
- **New and revised standards could:**
  - **Codify the types of positive connectivity the city is currently seeing**
  - **While also shoring up the weaknesses in the existing and ongoing development and**
  - **Implementing the General Plan.**

# COMMUNITY GOALS

**What are your community goals?**

**How could street connectivity policies help achieve those goals?**

Thank you!





# COUNCIL AGENDA

October 22, 2019

## LEGESLATIVE ITEM

Agenda Item "d.2"

Shoreline Rezone and Preliminary Plat

### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Location: 2400 W 2900 S  
Current Zoning: R-1  
Proposed Zone: Residential Planned Community (RPC)  
General Plan: Residential Planned Community (RPC)  
Proposed Lots Original Plan: 551 lots  
Proposed Lots Revised Plan: 390 lots

### *Summary*

Applicant Bryan Bayless with CW Land is proposing to amend the zoning map from R-1 to RPC and is seeking approval of a preliminary subdivision for the project.

### *History*

CC General Plan/Concept Open during a closed amendment period? - 6-12-18 - yes send to PC - 4-1 vote  
PC General Plan/Concept Recommendation - 6-19-18 recommended to deny - unanimous  
RPC ordinance amendment - cc pass 11-13-18 - unanimous  
CC General Plan/Concept Vote - approve - 1-8-19 vote of 3-2  
PC Rezone/ preliminary Recommendation - approve 8-6-19 vote of 4-1  
CC Rezone/preliminary Vote - deny 9-10-19 vote of 3-2  
CC Rezone/Preliminary Reconsideration of vote - changed from deny to table vote of 4-1

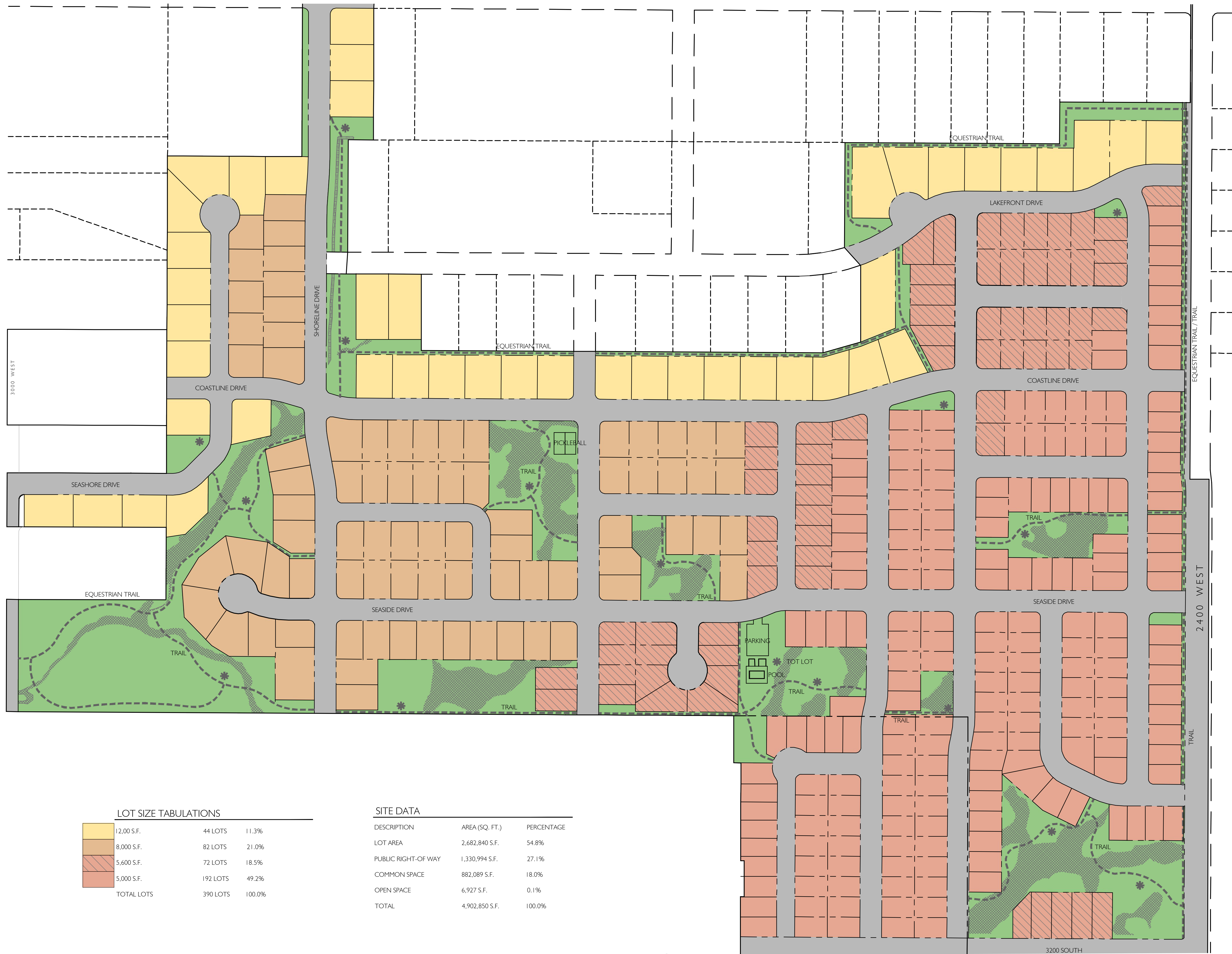
### *Goals of Discssion*

Become familiarized with how the developer has revised the plans based off of feedback from neighbors and council. Provide direction to developer on revised plan. Decide if ok for developer to continue in this new direction and to bring back more detailed plans.

| ISSUE DESCRIP. | DATE       |
|----------------|------------|
|                | 10.16.2019 |

| # | REV. DESCRIPTION | DATE |
|---|------------------|------|
| 1 |                  |      |
| 2 |                  |      |
| 3 |                  |      |
| 4 |                  |      |
| 5 |                  |      |

This drawing, as an instrument of professional service, and shall not be used, in whole or part, for any other project without the written permission of SCOTT THOMAS BLAKE DESIGN L.L.C. Copyright © 2019



#### LOT SIZE TABULATIONS

|             |          |        |
|-------------|----------|--------|
| 12,000 S.F. | 44 LOTS  | 11.3%  |
| 8,000 S.F.  | 82 LOTS  | 21.0%  |
| 5,600 S.F.  | 72 LOTS  | 18.5%  |
| 5,000 S.F.  | 192 LOTS | 49.2%  |
| TOTAL LOTS  | 390 LOTS | 100.0% |

#### SITE DATA

| DESCRIPTION         | AREA (SQ. FT.) | PERCENTAGE |
|---------------------|----------------|------------|
| LOT AREA            | 2,682,840 S.F. | 54.8%      |
| PUBLIC RIGHT-OF-WAY | 1,330,994 S.F. | 27.1%      |
| COMMON SPACE        | 882,089 S.F.   | 18.0%      |
| OPEN SPACE          | 6,927 S.F.     | 0.1%       |
| TOTAL               | 4,902,850 S.F. | 100.0%     |

A

OVERALL SITE PLAN  
SCALE: 1"=120'-0" NORTH

SHORELINE  
SYRACUSE, UTAH

OVERALL  
SITE PLAN

L101



# Council Agenda

October 22, 2019

## LEGISLATIVE

### ITEM Agenda Item "d.3"

Rezone of 2 acres from A-1 to R-1

#### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

|                 |                         |
|-----------------|-------------------------|
| Location:       | 1516 South 4000 West    |
| Current Zoning: | A-1                     |
| General Plan:   | Low Density Residential |
| Total Area:     | 2 Acres                 |

#### *Summary*

Applicant and Land Owner Joyce Mower has requested approval of a rezone of 1 acre from A-1 (Agriculture) to R-1 (Residential). The intent of this rezone is to reduce the lot from 1 acre to 12,000 square feet and add the back portion to the property next door at 1518 South 4000 West.

The property is within a platted subdivision (Rhoades Estates Phase 2) which would require a subdivision amendment. The applicant has requested the rezone before applying for the subdivision amendment to ensure that they will be able to move forward as desired. All abutting properties to the north and west of this property are zoned R-1. Reducing the lot size on this parcel will add more property to the lot to the south which will not allow for further development unless the lot to the south is subdivided in the future. Because of this, the proposed rezone will not result in any noticeable impacts to the area. The General Plan designation for this property is Low Density Residential which supports R-1 Zoning.

The Planning Commission reviewed the application on October 15th and is forwarding a recommendation for approval. However there was a little mis-understanding with the application. The applicant intended for 2 acres to be rezoned but it was interpreted that only 1 acre was to be rezoned. Only the north 1 acre was noticed property and Planning Commission will re-review the item on November 5th as a technicality to ensure that all public noticing requirements are met.


#### *Goals of Discussion*

Decide if this is ready to move on to the voting meeting on November 12. Other options are to table until next work meeting for more information.

Mower Rezone

1516 South 4000 West

Legend

 Mower Rezone

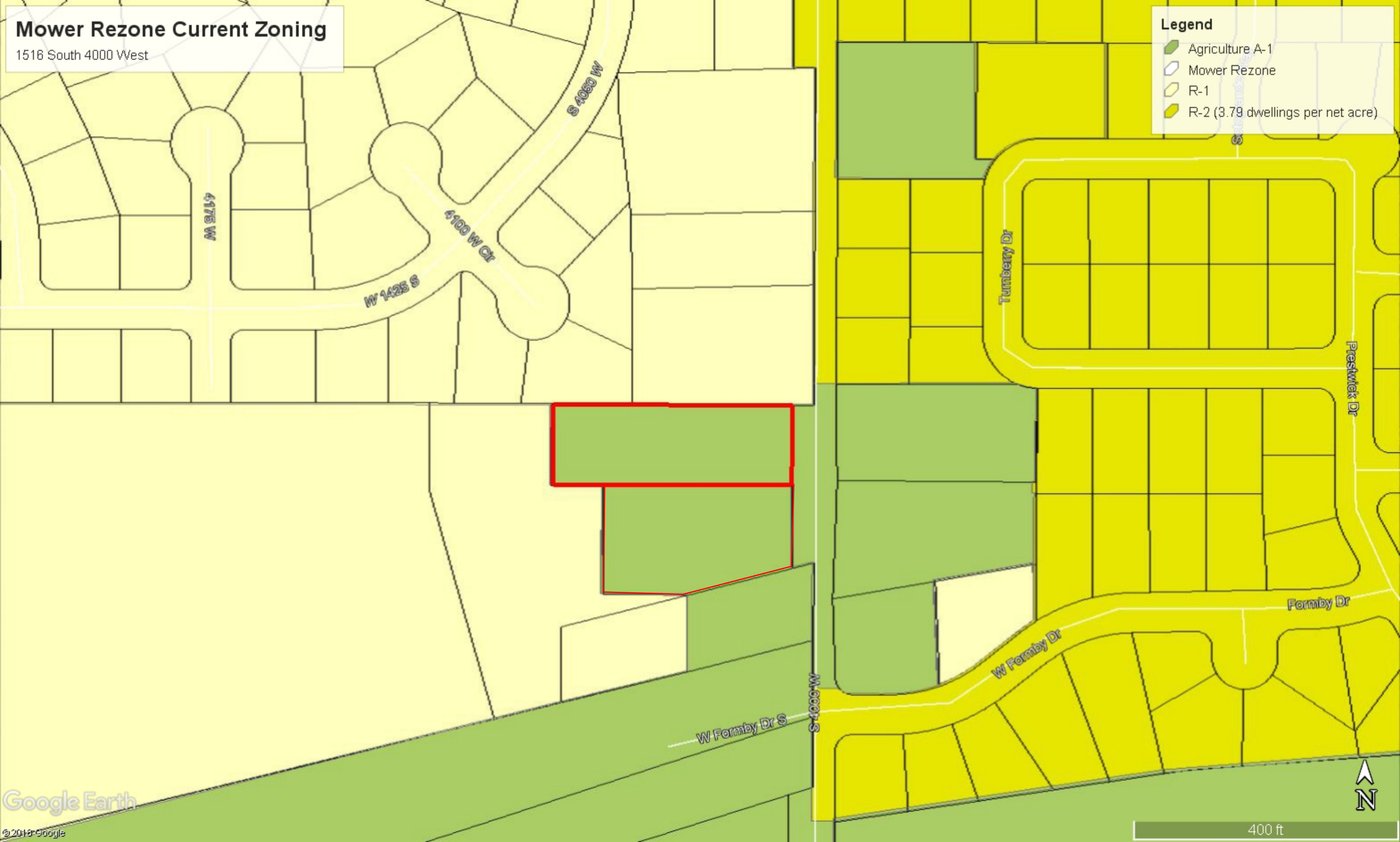


Mower Rezone Current Zoning

1516 South 4000 West

Legend

- Agriculture A-1
- Mower Rezone
- R-1
- R-2 (3.79 dwellings per net acre)



# Mower Rezone Proposed Zoning

1516 South 4000 West

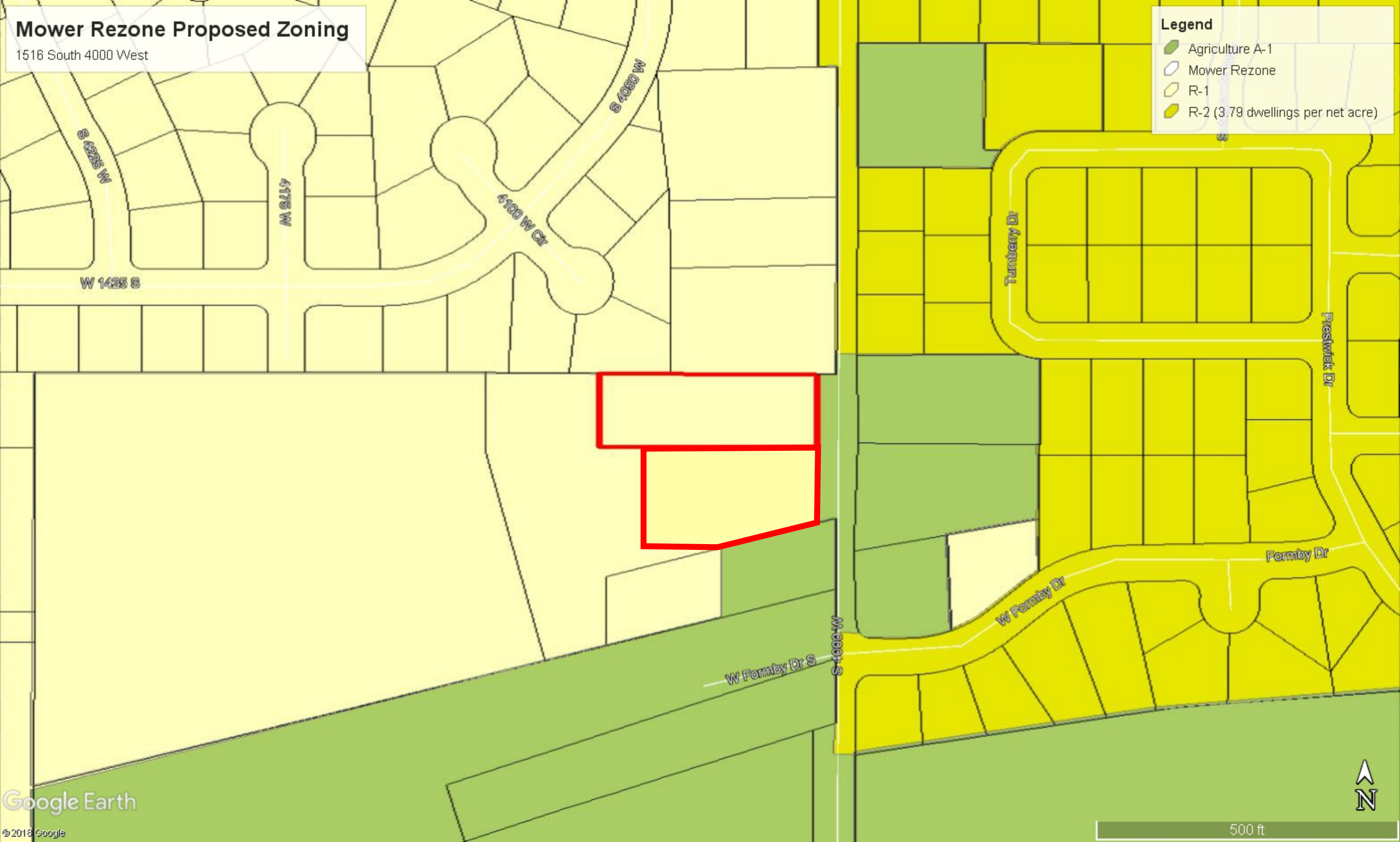
Legend

Agriculture A-1

Mower Rezone

R-1

R-2 (3.79 dwellings per net acre)





# COUNCIL AGENDA

October 22, 2019

## ADMINISTRATIVE

### ITEM Agenda Item "d.4"

### Dutch Manor Minor Subdivision

#### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

|                         |                                    |
|-------------------------|------------------------------------|
| Location:               | Approximately 2228 South 1660 West |
| Current Zoning:         | R-2                                |
| General Plan:           | R-2                                |
| Total Subdivision Area: | 3.8 Acres                          |
| Number of Lots:         | 10                                 |

#### *Summary*

Applicant Phil Holland with Windmill Land Holdings LLC has requested approval of a 10-lot minor subdivision called Dutch Manor. Subdivisions with 10 or fewer lots are eligible to combine preliminary and final plat approvals. This will occupy an hay field which currently has split ownership between the LDS Church and the City. Staff has reviewed the plans and all zoning requirements have been met.

Planning Commission reviewed the item on October 1 and is forwarding on a recommendation for approval with the condition that the pedestrian connection to the church be preserved and all other staff comments be addressed. The revised plat included herein has preserved the pedestrian connection by dedicating it to the city.


#### *Goals of Discssion*

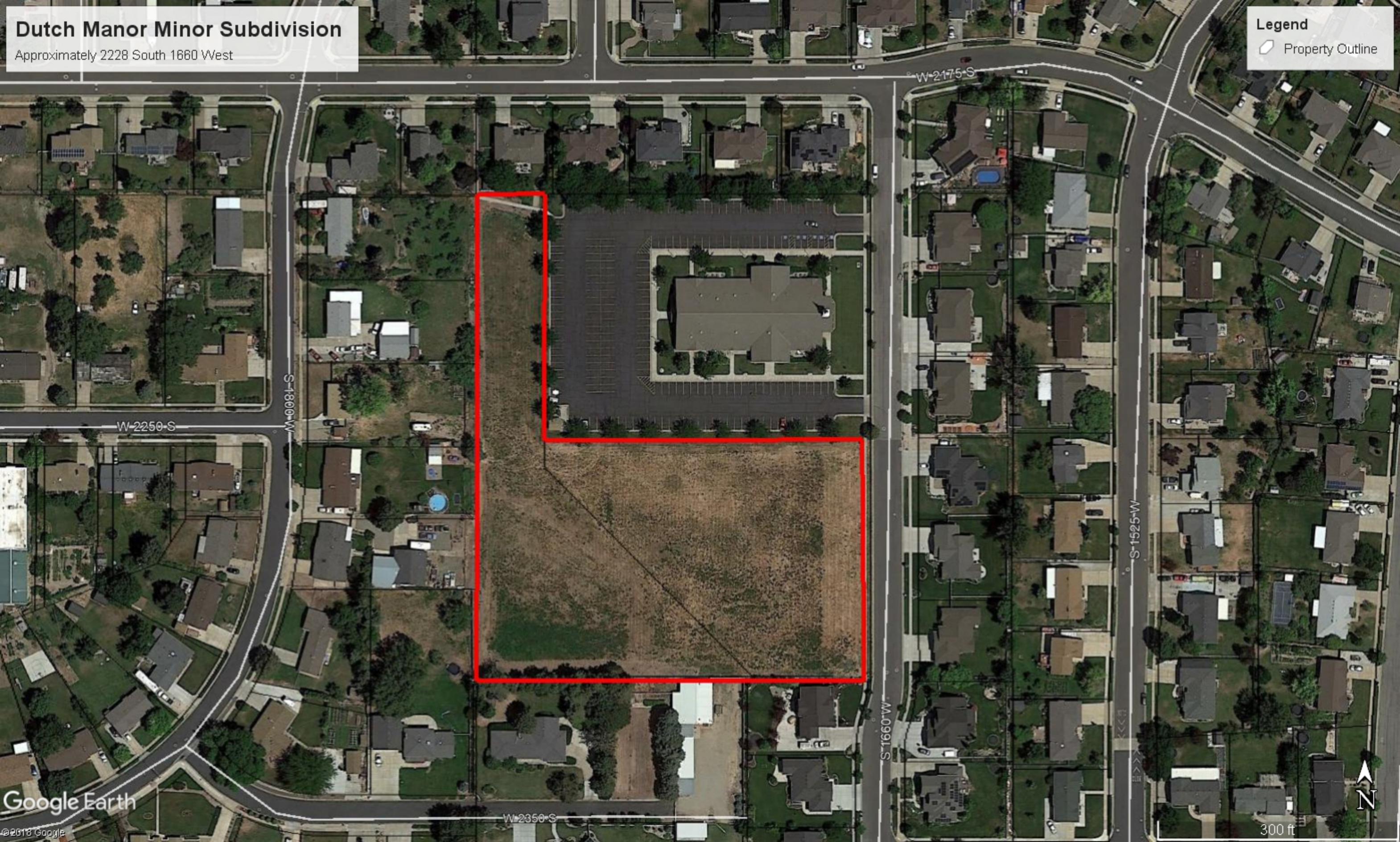
Decide if this is ready to be voted on during the November 12 business meeting. Other option would be to see the item again in the next work session for further discussion.

Dutch Manor Minor Subdivision

Approximately 2228 South 1660 West

Legend

 Property Outline



300 ft

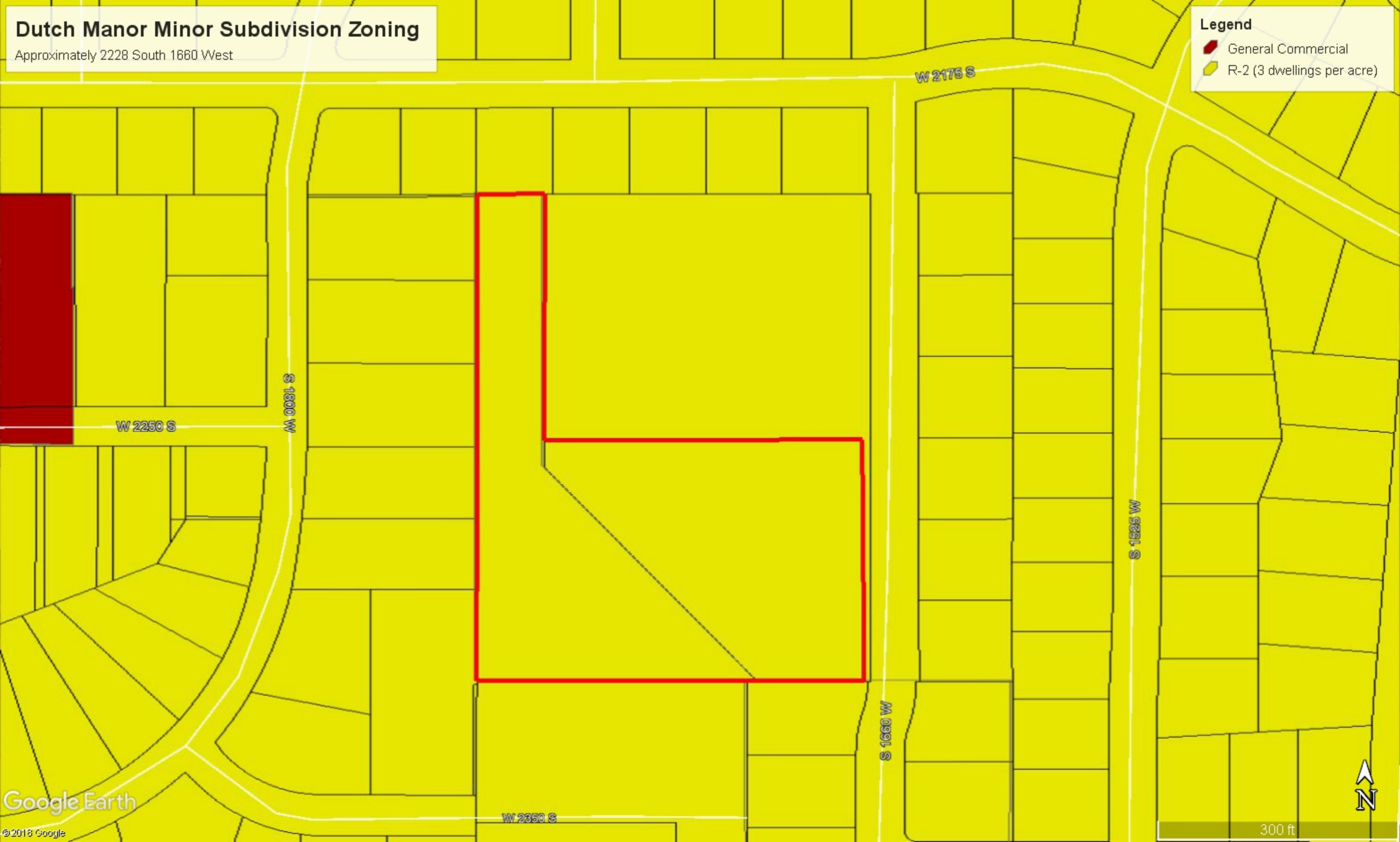
# Dutch Manor Minor Subdivision Zoning

Approximately 2228 South 1660 West

Legend

General Commercial

R-2 (3 dwellings per acre)

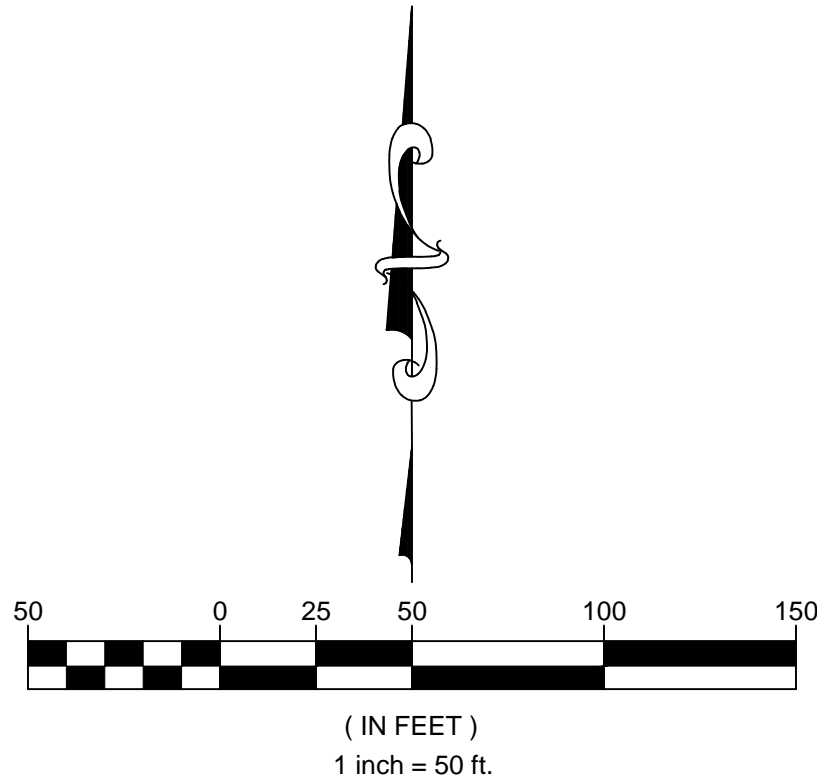
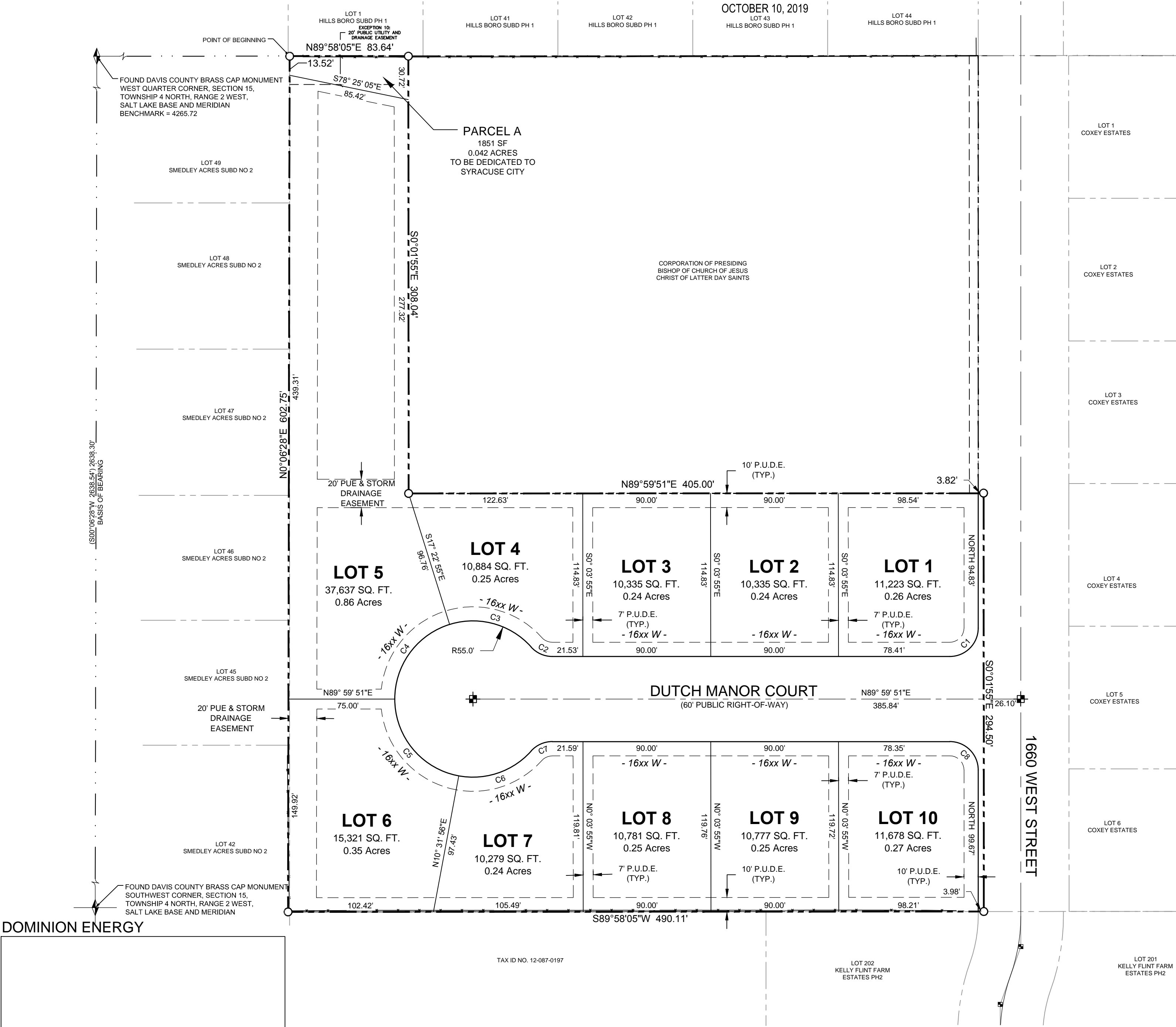


THIS SUBDIVISION HAS AN EXISTING STORM DRAIN SYSTEM THAT RUNS FLAT AROUND PORTIONS OF THE PERIMETER. THE CITY SYSTEM WILL NEED TO INSPECTED BI-YEARLY (SPRING AND FALL) AND CLEANED AND MAINTAINED AS NEEDED.

## DUTCH MANOR SUBDIVISION

LOCATED IN THE SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP 4 NORTH,  
RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN  
SYRACUSE CITY, DAVIS COUNTY, UTAH

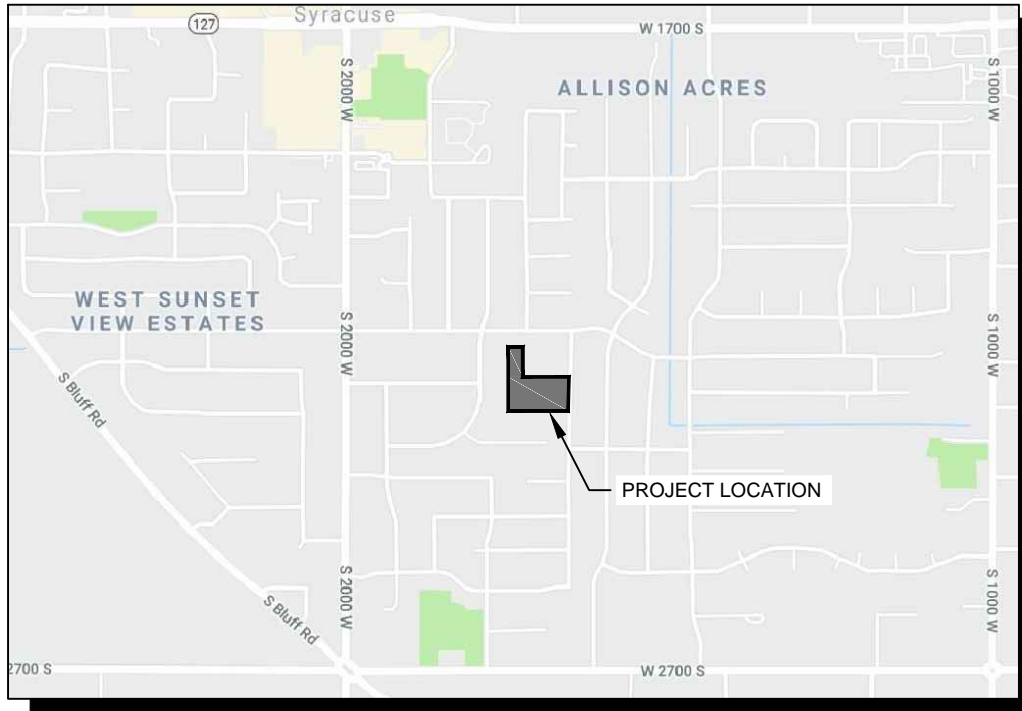
OCTOBER 10, 2019



### LEGEND

- SECTION CORNER
- NEW STREET MONUMENT
- REFERENCE MONUMENT
- CENTERLINE
- RIGHT OF WAY
- SECTION LINES
- SETBACK LINE
- PUBLIC UTILITY AND DRAINAGE EASEMENT (P.U.D.E.)
- BOUNDARY LINE
- BOUNDARY PROPERTY CORNER

### VICINITY MAP



| CURVE TABLE |        |        |           |        |        |             |
|-------------|--------|--------|-----------|--------|--------|-------------|
| CURVE       | LENGTH | RADIUS | DELTA     | TAN    | CHORD  | CHORD BRG   |
| C1          | 31.42' | 20.00' | 89°59'57" | 20.00' | 28.28' | N44°59'53"E |
| C2          | 16.82' | 20.00' | 48°11'23" | 8.94'  | 16.33' | S65°54'28"E |
| C3          | 62.94' | 55.00' | 65°34'09" | 35.42' | 59.56' | S74°35'50"E |
| C4          | 69.71' | 55.00' | 72°37'14" | 40.42' | 65.14' | N36°18'28"E |
| C5          | 76.28' | 55.00' | 79°27'55" | 45.71' | 70.31' | N39°44'07"W |
| C6          | 56.37' | 55.00' | 58°43'27" | 30.94' | 53.94' | S71°10'12"W |
| C7          | 16.82' | 20.00' | 48°11'23" | 8.94'  | 16.33' | S65°54'10"W |
| C8          | 31.42' | 20.00' | 90°00'03" | 20.00' | 28.28' | N45°00'07"W |

### BASIS OF BEARINGS:

THE BASIS OF BEARING FOR THIS SURVEY WAS ESTABLISHED USING FOUND MONUMENTS LOCATED AT THE SOUTHWEST CORNER AND THE WEST QUARTER CORNER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN AS SHOWN ON THIS SURVEY PLAT.

### ROCKY MOUNTAIN POWER

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2019  
BY THE ROCKY MOUNTAIN POWER.

### CITY ENGINEER'S APPROVAL

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2019  
BY THE SYRACUSE CITY ENGINEER.

CITY ENGINEER

### CITY ATTORNEY APPROVAL

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2019  
BY THE SYRACUSE CITY ATTORNEY.

CITY ATTORNEY

### PLANNING COMMISSION

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2019  
BY THE SYRACUSE CITY PLANNING AND ZONING COMMISSION.

CHAIRMAN

### CITY COUNCIL ACCEPTANCE

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2019  
BY THE SYRACUSE CITY COUNCIL.

MAYOR

CITY RECORDER

### SURVEYOR'S CERTIFICATE:

I, **MICHAEL L. WANGEMANN**, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD LICENSE NO. **6431156**, AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HEREON, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS, TOGETHER WITH EASEMENTS, HEREAFTER TO BE KNOWN AS: **DUTCH MANOR ESTATES SUBDIVISION** AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AND MONUMENTED ON THE GROUND AS SHOWN ON THIS PLAT.

DATE:

MICHAEL L. WANGEMANN  
LICENSE NO. 6431156

### BOUNDARY DESCRIPTION

BEGINNING AT THE SOUTHWEST CORNER OF LOT 1, HILLS BORO SUBDIVISION PHASE 1, ACCORDING TO THE OFFICIAL PLAT, SAID POINT BEING NORTH 89°58'05" EAST 1326.00 FEET FROM THE WEST QUARTER CORNER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN; AND RUNNING THENCE NORTH 89°58'05" EAST 83.64 FEET; THENCE SOUTH 00°01'55" EAST 308.04 FEET; THENCE NORTH 89°59'51" EAST 405.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF 1660 WEST STREET; THENCE SOUTH 00°01'55" EAST 294.50 FEET TO THE NORTHEAST CORNER OF LOT 202, KELLY FLINT FARM ESTATES PHASE 2, ACCORDING TO THE OFFICIAL PLAT; THENCE SOUTH 89°58'05" WEST ALONG THE NORTH LINE OF SAID LOT 202 AND EXTENSION THEREOF, A DISTANCE OF 490.11 FEET; THENCE NORTH 00°06'28" EAST 602.75 FEET TO THE POINT OF BEGINNING.

CONTAINS 170,171.71 SQFT OR 3.91 ACRES

### OWNERS DEDICATION:

WE, THE UNDERSIGNED OWNERS OF THE HEREON DESCRIBED TRACT OF LAND, HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS AND STREETS AS SHOWN ON THIS PLAT, AND NAME SAID TRACT:

### DUTCH MANOR SUBDIVISION

AND DO HEREBY DEDICATE, GRANT AND CONVEY TO SYRACUSE CITY, DAVIS COUNTY, UTAH, ALL THOSE PARTS AND PORTIONS OF SAID TRACTS OF LAND DESIGNATED AS PUBLIC ROADS, THE SAME TO BE USED AS PUBLIC UTILITY AND DRAINAGE EASEMENTS, DETENTION BASIN, AND SLOPE EASEMENTS FOREVER AS SHOWN HEREON, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINES AND DRAINAGE AS MAY BE AUTHORIZED BY SYRACUSE CITY AND WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREETS WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREETS.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUT HANDS THIS \_\_\_\_\_ DAY OF

\_\_\_\_\_ A.D. 20\_\_\_\_.

### CORPORATE ACKNOWLEDGEMENT:

STATE OF UTAH) §  
COUNTY OF DAVIS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, IN THE YEAR 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME \_\_\_\_\_, WHOSE IDENTITY IS PERSONALLY KNOWN TO ME (OR PROVEN ON THE BASIS OF SATISFACTORY EVIDENCE) AND WHO BY ME DULY SWORN/AFFIRMED, DID SAY THAT HE/SHE IS THE \_\_\_\_\_ OF \_\_\_\_\_ AND THAT SAID DOCUMENT WAS SIGNED BY HIM/HER IN BEHALF OF SAID "CORPORATION BY AUTHORITY OF ITS BYLAWS, OR (RESOLUTION OF ITS "BOARD OF DIRECTORS), AND SAID \_\_\_\_\_ ACKNOWLEDGED TO ME THAT SAID "CORPORATION EXECUTED THE SAME.

WITNESS MY HAND AND OFFICIAL SEAL.

\_\_\_\_\_  
(NOTARY SIGNATURE)

### CORPORATE ACKNOWLEDGEMENT:

STATE OF UTAH) §  
COUNTY OF DAVIS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, IN THE YEAR 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME \_\_\_\_\_, WHOSE IDENTITY IS PERSONALLY KNOWN TO ME (OR PROVEN ON THE BASIS OF SATISFACTORY EVIDENCE) AND WHO BY ME DULY SWORN/AFFIRMED, DID SAY THAT HE/SHE IS THE \_\_\_\_\_ OF \_\_\_\_\_ AND THAT SAID DOCUMENT WAS SIGNED BY HIM/HER IN BEHALF OF SAID "CORPORATION BY AUTHORITY OF ITS BYLAWS, OR (RESOLUTION OF ITS "BOARD OF DIRECTORS), AND SAID \_\_\_\_\_ ACKNOWLEDGED TO ME THAT SAID "CORPORATION EXECUTED THE SAME.

WITNESS MY HAND AND OFFICIAL SEAL.

\_\_\_\_\_  
(NOTARY SIGNATURE)

### DAVIS COUNTY RECORDER

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
FILED FOR RECORD AND RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019  
AT \_\_\_\_\_ IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

DAVIS COUNTY RECORDER

BY: \_\_\_\_\_  
DEPUTY RECORDER



# RDA Agenda

October 22, 2019

## LEGISLATIVE

### ITEM Agenda Item "d.5"

### Incentive for EOS Fitness/Shadow Point

#### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

#### *Summary*

The property owner of the Shadow Point Shopping Center has approached the city indicating that EOS (formerly Golds Gym) is not going to stay in their location long term because their standard facility footprint is much larger than the 18,000 square feet they are currently leasing. EOS gyms usually average roughly 40,000 sq and usually include more amenities such as a pool, indoor basketball court, etc. As such, EOS began a property search for a new store location that could accommodate the larger footprint. They were looking in West Point, and other surrounding communities. If they were to build a new gym outside our community, the Shadow Point shopping center would be left with yet another empty space. In order to entice EOS to not relocate to another city, and to build a new gym next door on the large building pad that is available, the Shadow Point property owner Jim Talbot and property manager Matt Swain are requesting a property tax incentive from the city to build the building, which once 'built to suit', would then be leased to EOS.

A new gym would benefit the city in many ways. It would generate an increase in property taxes, it would increase jobs, and also generate more traffic to the center, giving surrounding businesses a boost in sales.

#### Here are the main points of the proposed draft incentive structure:

- Once the building is built, assessed, and property taxes are paid - a rebate of 75% of what the RDA receives would be returned to the owner.
- The RDA receives only 60% of the assessed value within the area once triggered, so this is 75% of the 60%.
- This is estimated to be roughly \$26,000 per year if the building were to assess at \$5.1 mil.
- The actual amount received depends on the assessed value of the building and the current tax rate.
- The tax rebate incentive would only be available while EOS occupies the building. If EOS were to move out or close, then the incentive would be discontinued.
- The incentive would expire once the project area expires in the year 2040.

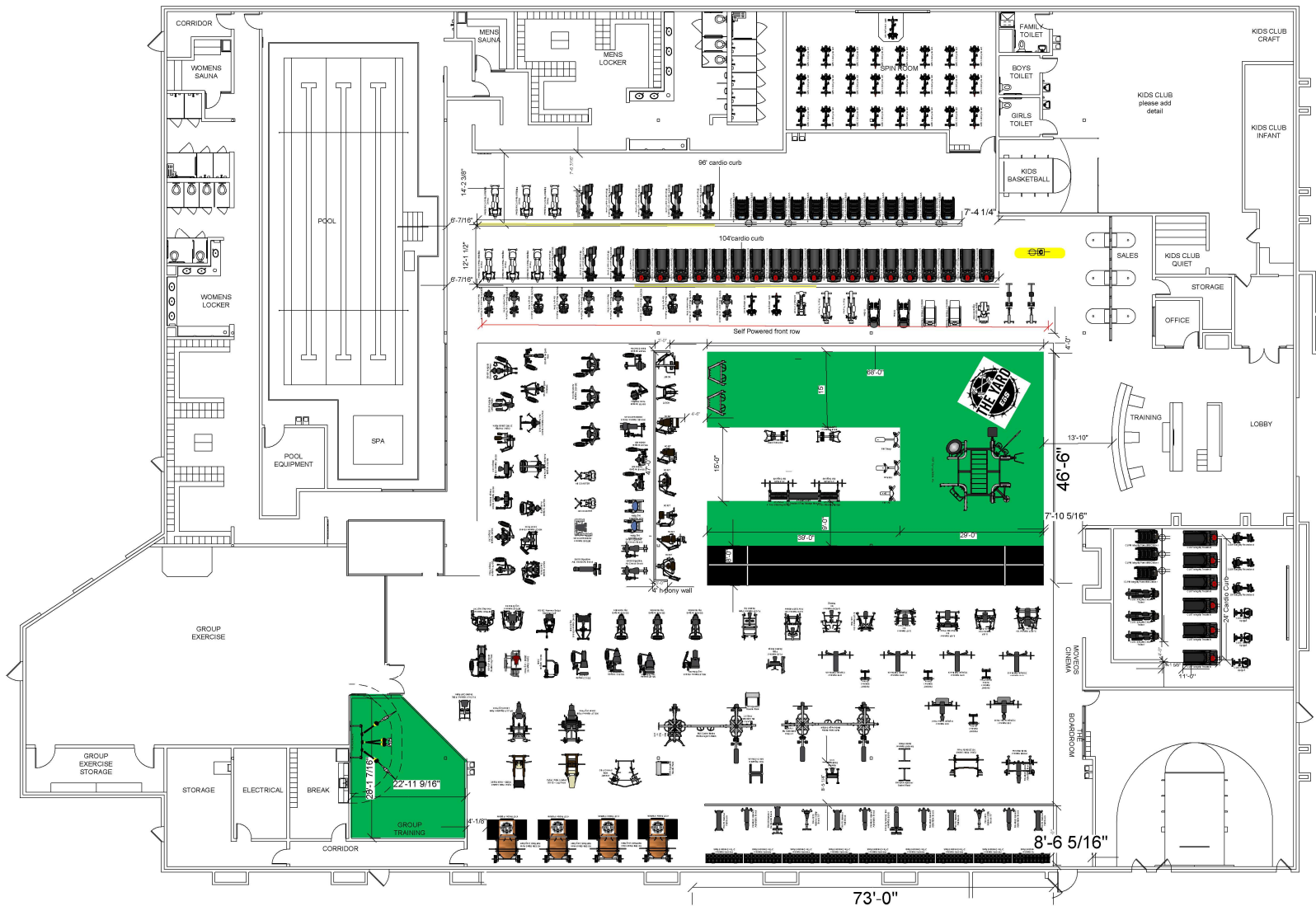
#### *Goals of Discussion*

Decide if this is advantageous to the economic growth of the city and if it is ready to move on to an RDA voting meeting on November 12. Other options are to table until next work meeting for more information or to not pursue this further.



|                      | Existing Gym | New Gym             |
|----------------------|--------------|---------------------|
| Jobs                 | 25-30        | 50-60               |
| Traffic              | 600          | 1,000-1,200 per day |
| Square Feet          | 18,000       | 40,000              |
| Taxable Value Growth | 0            | 5.1 million         |
|                      |              |                     |
|                      |              |                     |

# EOS GOODYEAR, AZ D5





# COUNCIL AGENDA

October 22, 2019

## LEGESLATIVE ITEM

Agenda Item "d.6"                      Amendment to 10.30.020 (F)(4)(a)(v) Temporary Carports

### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, CED Director.

### *Summary*

City Council requested to review the height requirements for carports and other accessory structures. Current maximum height for a detached 'temporary carport' is 10'. Please find the attached ordinance and height of common items stored under carports.

Planning Commission reviewed the item and held a public hearing concerning the proposed amendment and is forwarding a recommendation to not change the ordinance with a finding that permanent garage structures or offsite storage of recreational vehicles are preferred over temporary carports. They said that temporary carports are more likely to fall into disrepair and taller than currently allowed carports would have more impact to surrounding neighbors since they are allowed in side yards.

### *Goals of Discussion*

Decide if the item is ready to go to a vote in the next business meeting or if more discussion is needed in the next work meeting.

## **10.30.020 Regulations for buildings and structures.**

---

### **(F) Accessory Buildings and Structures.**

#### **(1) General Requirements.**

- (a) No accessory building may be located within a recorded easement unless authorized by the applicable easement holder through written approval.
- (b) No accessory building or structure may encroach into the following: a required front yard setback as defined in the applicable zone, between the front facade of the home and a public street, and/or onto neighboring property.
- (c) Accessory buildings shall not direct water onto neighboring property.
- (d) No accessory building, structure, or group of buildings or structures, excluding swimming pools in any residential zone shall, in combination, cover more than 25 percent of the rear yard space.
- (e) All accessory structures 200 square feet or more must maintain a distance of five feet from any structure 200 square feet or greater.

#### **(2) Accessory buildings or structures 200 square feet or less shall comply with the following:**

- (a) Not larger than 200 square feet.
- (i) Awnings, carports or other attached features are not considered part of the structure and shall not exceed the size of the accessory building.
- (b) Not taller than 15 feet to the peak of the roof structure.
- (c) The following setbacks to property lines shall apply:

| Roof Height (feet) | Minimum Setback (feet) |
|--------------------|------------------------|
| 0+ to 10           | 0                      |
| 10+ to 15          | 3                      |

- (d) May be directly adjacent to a structure 200 square feet or greater.

#### **(3) Accessory buildings or structures greater than 200 square feet shall comply with the following requirements:**

- (a) Building Permit and Conditional Use Permit. Approval for a minor conditional use permit and issuance of a building permit is required prior to construction. Persons desiring to construct accessory buildings shall make application to the land use authority or designee for minor conditional use approval as outlined in SCC 10.30.100. Application shall include the following submittals:
  - (i) Site plan showing location of the home, property line, setbacks, location of the proposed buildings, parking spaces, and easements.
  - (ii) Elevation drawings showing the roof structure, type of material, and design finish of the building, and building structure measurements.

(b) Size. Accessory building or structure shall conform to requirements of subsection (G)(1) of this section and shall not be greater in size than the footprint of the principal structure.

(c) Setback. The building shall be set back from any property line the distance specified in the table below:

| Roof Height (feet) | Minimum Setback (feet) |
|--------------------|------------------------|
| Up to 20           | 3*                     |
| 20+ to 25          | 5*                     |
| 25+ to 30          | 10                     |

\* Must be fire rated as specified in the International Residential Code.

(d) Corner Lot. Accessory buildings on corner lots shall be set back a minimum of 20 feet from the street side property line when a driveway accesses the street from the rear or side yard.

(e) Height. The height, as measured from grade of the ground to the highest point on the roof, shall not exceed the height of the primary structure unless the property is larger than one acre and in no case shall exceed 30 feet.

(f) Existing accessory structures over 200 square feet in size that have previously been built closer than five feet from the property line or existing structure over 200 square feet in size shall be deemed compliant if the following requirements are met:

(i) Owner provides documentation that a building permit was issued for the structure.

(ii) Owner provides written approval from any affected utilities, if within a utility easement.

(iii) The structure is retrofitted to become fire rated as specified by the International Residential Code. Fire rating is not required for posts on wall-less structures.

(iv) Roof eaves do not project across property lines and do not allow water to run off directly onto neighboring properties.

(4) Other Structures. Additional structures such as pergolas, green houses, awnings, carport, tents, arbors, and trellises, occur to provide outdoor spaces for relaxation and storage. The following apply to each structure type:

(a) Temporary carports, tents or similar items are often made out of metal, canvas, or other fabric material with pole support structures. All temporary enclosures of this nature shall:

(i) Be securely tethered to the ground at all times.

(ii) Not be allowed in the front yard setback or between the front facade and the street.

(iii) Be repaired, replaced or removed immediately if they fall into disrepair.

(iv) Not direct water onto neighboring properties.

(v) Not exceed 10 feet in height, measured from the highest point on the item to the ground.

(vi) No minimum setback required.

(b) Pergolas, Arbors, Trellises. The following rules shall apply to these types of structures:

(i) If attached to home, a building permit is required.

(ii) Over 200 square feet requires a building permit.

(iii) No minimum setback required.

(iv) Shall not direct water onto neighboring properties.

(v) Shall not be placed where it reduces visibility between cars and pedestrians or other cars while turning or backing out.

(c) Pavilions and other picnic structures are required to follow standard procedures set forth in this chapter.

(d) Car ports, shed roof, or similar structures which are attached to a residence are additions to the principal structure and must meet all required side, front, and rear setbacks established by the zone. Additions require a building permit. [Ord. 18-05 § 1 (Exh. A); Ord. 18-02 § 1 (Exh. A); Ord. 17-16 § 1 (Exh. A); Ord. 14-01 § 1; Ord. 11-04 § 1; Ord. 11-02 § 1 (Exh. A); Ord. 10-02 § 1 (Exh. A); Ord. 08-07 § 1 (Exh. A); Ord. 06-27; Ord. 06-17; Ord. 04-04; Ord. 03-08; amended 1994; Code 1971 § 10-6-020.]

3" (mast light)

"Pacific 2 axle"

(12.75')

153-1/2"

137"

3 axle trailer will be 3/4" shorter



## Is There an Average Exterior Height for a Travel Trailer?

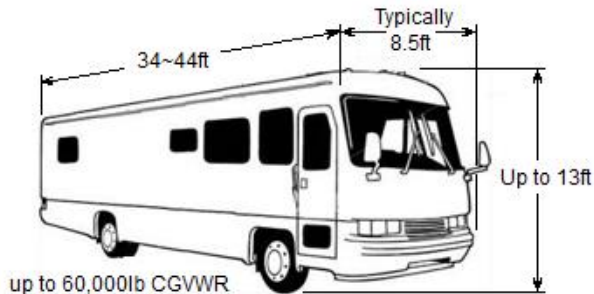


If you look around at all of the travel trailers on sale today, the exterior height of the trailer varies from model to model. However, **most land somewhere between 10 and 11 feet high**. Some travel trailers come with almost 12-foot high roofs, but that's rare. Other travel trailers are far shorter than 10 or 11 feet. In general, the larger the unit, the higher the roof is.

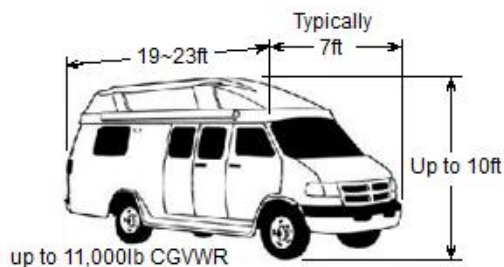
A height of 10 to 11 feet allows most travel trailers able to go under bridges and overpasses with ease. With that said, you need to know the exact height of your RV and ensure that you pay attention when going under low bridges and overpasses.

On the flip side, the average garage door is about seven feet high. Some are higher, and more people are installing higher garage doors due to the fact that [trucks and SUVs](#) are getting taller. With that said, even a 10-foot tall garage door will likely not be able to accommodate your travel trailer, even if the length will fit.

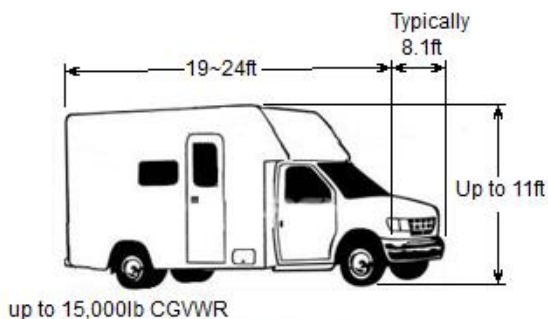
It's important to note that many travel trailers have racks, antennas, and air conditioning units placed on top of them as well. This means the height specified by the manufacturer may not be accurate for your rig. Before setting off, make sure you measure from the highest point of your travel trailer.



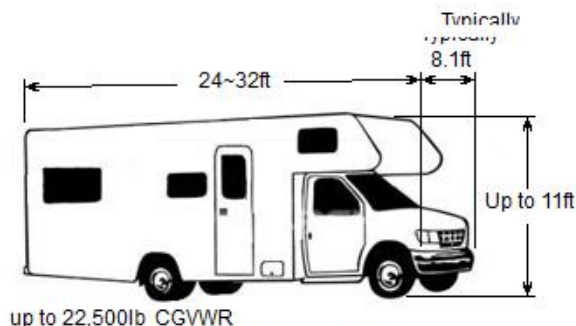
Class A Motorhomes



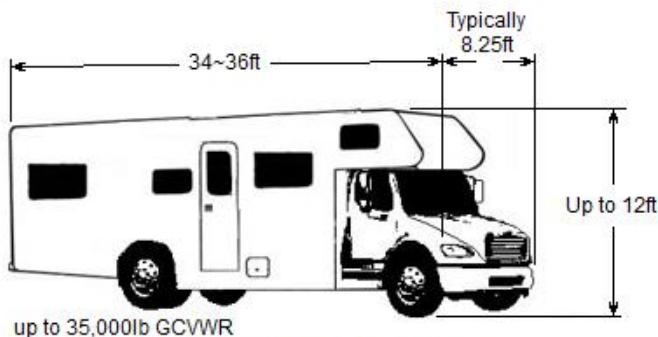
Class B Motorhomes



Class B+ Motorhomes



Class C Motorhomes



Class Super C Motorhomes

# How tall can an RV be? Regulated Height per state.

- Alabama-height 13 feet 6 inches.
- Alaska- height 15 feet.
- Arizona- height 13 feet 6 inches
- Arkansas height 13 feet 6 inches.
- California- height 13 feet 6 inches.
- Colorado- height 14 feet 6 inches.
- Connecticut-: height 13 feet 6 inches
- Delaware- height 13 feet 6 inches.
- District of Columbia- height 13 feet 6 inches.
- Florida- height 13 feet 6 inches.
- Georgia- height 13 feet 6 inches.
- Hawaii- height 14 feet.
- Idaho- height 14 feet.
- Illinois- height 13 feet 6 inches.
- Indiana- height 13 feet 6 inches
- Iowa- height 13 feet 6 inches.
- Kanasa- height 14 feet.
- Kentucky- height 13 feet 6 inches
- Louisiana- height 13 feet 6 inches.
- Maine- height 13 feet 6 inches.
- Maryland- height 13 feet 6 inches.
- Massachusetts- height 13 feet 6 inches.

- New Jersey- height 13 feet 6 inches.
- New Mexico- height 14 feet.
- New York- height 13 feet 6 inches.
- North Carolina- height 13 feet 6 inches
- North Dakota- height 14 feet.
- Ohio- height 13 feet 6 inches.
- Oklahoma- height 13 feet 6 inches.
- Oregon- height 14 feet.
- Pennsylvania- height 13 feet 6 inches.
- Rhode Island- height 13 feet 6 inches.
- South Carolina- height 13 feet 6 inches
- South Dakota- height 14 feet.
- Tennessee- height 13 feet 6 inches.
- Texas- height 14 feet.
- Utah- height 14 feet.
- Vermont- height 13 feet 6 inches.
- Virginia- height 13 feet 6 inches.
- Washington- height 14 feet.
- West Virginia- height 13 feet 6 inches.
- Wisconsin- height 13 feet 6 inches
- Wyoming- height 14 feet.
- Puerto Rico- height 13 feet, 6 inches.

## RV Carport FAQs

### What Is the Size of an RV Garage?

Our RV shelters for sale range in size from 12 by 21 to 24 by 41 feet.

### Do I Need a Permit for Covered RV Storage?

This depends on the local laws where you live. [Every area has different laws](#), so it's definitely important to check the rules in your location.

### How Big Should an RV Garage Be?

RV trailer covers usually need to have at least 14 feet of clearance and should be 12 to 16 feet long. Our smallest available size is a 12-by-21-foot model.

### What Does it Cost to Build a Metal Garage?

If you upgrade your covered RV storage to a fully enclosed structure, you can expect to pay from \$2,955 to \$7,725 or more depending on the size of the structure. Like with our carports, delivery and setup are included in the cost.

## RV Carport Prices in Detail

- [Metal RV Carport Prices](#) in Alabama, Arkansas, Georgia, Illinois, Kansas, Kentucky, Louisiana, Mississippi, Missouri, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia
- [Motor Home Carport Prices](#) for the District of Columbia, Indiana, Maryland, New Jersey, New York, Ohio and Pennsylvania
- [RV Carport Cover Prices in Florida](#)



# COUNCIL AGENDA

October 22, 2019

## LEGESLATIVE ITEM

Agenda Item "d.7"                      Amendment to Brick Rock Stone 10.30.020 (B)

### *Factual Summation*

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, CED Director.

### *Summary*

David Lewis employee of homebuilder D.R. Horton has applied to amend our Brick Rock Stone ordinance. Currently ordinance says that the front of a home must be covered with either 75% brick, rock, or stone when accompanied with stucco, or 30 % brick, rock, stone when accompanied by cement fiber board. Please find attached the existing ordinance, and the proposed amendments.

### *Goals of Discussion*

Decide if the city is willing to consider this amendment. If yes, then it would be sent to the Planning Commision for further review.

[Buildings](#) or [structures](#), where allowed, shall comply with the following regulations specific to each type of structure:

(A) Regulations for All Residential [Structures](#).

- (1) All residential [structures](#) shall be permanently affixed to the applicable property site and held in common ownership and classification and taxed as real estate.
- (2) Each residential [structure](#) shall have a permanent connection to all available utilities.
- (3) Any and all appendages or [accessory uses](#), such as steps, carports, garages, storage [buildings](#), decks, and awnings or additions and [alterations](#), shall comply with the adopted edition of the International Residential Code.

(B) Regulations for New Residential Construction Must Meet One of These Two Options.

(1) Option 1. All [single-family dwellings](#), duplexes, and detached and attached town homes shall have the front exterior walls constructed with a minimum 75 percent of [brick](#), [rock](#), or [stone](#). On [corner lots](#), the street side of the [structure](#) shall have 50 percent, or up to a maximum height of four vertical feet of wainscot, composed of [brick](#), [rock](#), or [stone](#). These coverage requirements shall be calculated by first determining square footage of the total wall [areas](#), based on measurements of the front and side elevations of the [structure](#) from foundation to top-plate line of the uppermost level, excluding openings for windows and doors, and multiplying that square footage by the applicable percentage. Homebuilders may only include [brick](#), [rock](#), or [stone](#) in these percentage requirements if clearly shown on the City-approved, stamped set of front and side elevations. Hidden [areas](#), such as front porches, shall not qualify towards the percentage requirements; however, City staff may credit gables with [brick](#), [rock](#), or [stone](#) towards the percentage requirements. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.

(2) Option 2. All [single-family dwellings](#), duplexes, and detached and attached town homes shall have the front exterior walls constructed with a minimum 30 percent of [brick](#), [rock](#), or [stone](#) and the remainder covered in hardy board or hardy plank. On [corner lots](#), the street side of the [structure](#) shall have 50 percent, or up to a maximum height of four vertical feet of wainscot, composed of [brick](#), [rock](#), or [stone](#). These coverage requirements shall be calculated by first determining square footage of the total wall [areas](#), based on measurements of the front and side elevations of the [structure](#) from foundation to top-plate line of the uppermost level, excluding openings for windows and doors, and multiplying that square footage by the applicable percentage. Homebuilders may only include [brick](#), [rock](#), or [stone](#) in these percentage requirements if clearly shown on the City-approved, stamped set of front and side elevations. Hidden [areas](#), such as front porches, shall not qualify towards the percentage requirements; however, City staff may credit gables with [brick](#), [rock](#), or [stone](#) towards the percentage requirements. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.

The requirement for [brick](#), [rock](#), or [stone](#) constructed on front and side exterior walls shall apply to any [single-family dwelling](#), duplex, or single-family detached or attached town home planned as part of a development for which the City approved a preliminary plat after August 12, 2003.

(3) Every residential [dwelling](#) shall have a minimum fully enclosed two-car garage (attached or detached) and having at least 400 square feet in total [floor area](#). The [Building](#) Department shall not issue a [building](#) permit for construction of residential structure(s) unless plans for such structure(s) include the garage described in this subsection.

- (a) All garages on detached single-family residential [dwellings](#) shall have a minimum outside width of 20 feet (as measured from outsides of foundation).
- (b) On attached [dwellings](#), a minimum of 50 percent of the garages on each [building](#) shall have a minimum outside width of 20 feet (as measured from outsides of foundation).

**10.30.020 Regulations for buildings and structures.**

*Buildings or structures, where allowed, shall comply with the following regulations specific to each type of structure:*

*(A) Regulations for All Residential Structures.*

- (1) All residential structures shall be permanently affixed to the applicable property site and held in common ownership and classification and taxed as real estate.*
- (2) Each residential structure shall have a permanent connection to all available utilities.*
- (3) Any and all appendages or accessory uses, such as steps, carports, garages, storage buildings, decks, and awnings or additions and alterations, shall comply with the adopted edition of the International Residential Code.*

*(B) Regulations for New Residential Construction Must Meet One of These Two Options.*

*(1) Option 1. All single-family dwellings, duplexes, and detached and attached town homes shall have the front exterior walls constructed with a minimum ~~75~~ 50 percent of brick, rock, or stone, for purposes hereafter stone shall be also understood to include cementitious fiberboard products, similar to hardiboard or hardiplank. On corner lots, the street side of the structure shall have 50 percent, or up to a maximum height of four vertical feet of wainscot, composed of brick, rock, or stone. These coverage requirements shall be calculated by first determining square footage of the total wall areas, based on measurements of the front and side elevations of the structure from foundation to top-plate line of the uppermost level, excluding openings for windows and doors, and multiplying that square footage by the applicable percentage. Homebuilders may only include brick, rock, or stone in these percentage requirements if clearly shown on the City-approved, stamped set of front and side elevations. Hidden areas, such as front porches, shall not qualify towards the percentage requirements; however, City staff may credit gables with brick, rock, or stone towards the percentage requirements. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.*

*(2) Option 2. All single-family dwellings, duplexes, and detached and attached town homes shall have the front exterior walls constructed with ~~a minimum 30~~ 100 percent of brick, rock, or stone ~~and the remainder covered in hardy board or hardy plank~~. On corner lots, the street side of the structure shall have 50 percent, or up to a maximum height of four vertical feet of wainscot, composed of brick, rock, or stone. These coverage requirements shall be calculated by first determining square footage of the total wall areas, based on measurements of the front and side elevations of the structure from foundation to top-plate line of the uppermost level, excluding openings for windows and doors, and multiplying that square footage by the applicable percentage. Homebuilders may only include brick, rock, or stone in these percentage requirements if clearly shown on the City-approved, stamped set of front and side elevations. Hidden areas, such as front porches, shall not qualify towards the percentage requirements; however, City staff may credit gables with brick, rock, or stone towards the percentage requirements. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.*

*The requirement for brick, rock, or stone constructed on front and side exterior walls shall apply to any single-family dwelling, duplex, or single-family detached or attached town home planned as part of a development for which the City approved a preliminary plat after August 12, 2003.*



# COUNCIL AGENDA

## October 22, 2019

### Agenda Item “e”      Boundary Adjustment with Clearfield City & Cemetery Expansion

#### ***Background Information***

- Any question regarding this agenda item may be directed at City Manager Brody Bovero, CED Director Noah Steele, or Parks & Recreation Director Kresta Robinson.
- Attached you will find a draft layout of an expansion of the cemetery and potential subdivision layout under Clearfield City’s R-1-6 zoning.
- Attached you will also find a draft resolution for the municipal boundary adjustment.

#### ***Cemetery Expansion***

- As discussed, the Syracuse Cemetery is entering its final phases where all plots will be purchased. In previous discussions, the Council also considered the City’s future cemetery service and it was decided that, based on a time horizon of the year 2050, an expansion of approximately 6 to 8 acres would be needed.
- The City utilized the services of EDA Land Planning, a cemetery design specialist, to provide a general layout of primary features for a cemetery expansion.
- The cemetery expansion layout also provided us the location of the municipal boundary adjustment that would need to be made based on our discussions with Clearfield City.

#### ***Municipal Boundary Adjustment***

- Based on the layout of the proposed cemetery expansion and subdivision, the solid red line on the attached drawing indicates the location of the proposed municipal boundary adjustment.

- The process for a boundary adjustment is somewhat complex, requiring specific notices, as well as a simultaneous process with the other city. A resolution will also be required of the Council, a draft resolution is also attached.

### ***Subdivision and Rezoning***

- Along with the municipal boundary adjustment, the City will also need to apply to Clearfield City for a subdivision and rezoning of the property. The suggested rezoning request is the R-1-6 zone. The remainder of the property would be inside Syracuse City limits due to the boundary adjustment. The subdivision/rezoning application would begin approximately the same time as the boundary adjustment.
- It should be made clear that this subdivision would only divide the City's property into two parcels. The layout of specific residential lots is for illustrative purpose only. The actual residential subdivision would occur later, probably after a developer has acquired the property.
- After the subdivision/rezoning application is approved, the City can move forward with the sale of the property in Clearfield. Proceeds from the sale may be used at the discretion of the Council, however some consideration should be made for the cost of building the cemetery expansion, which could be covered by the proceeds of the sale, at least in-part.

### ***Discussion Goals***

The following items outline the goals of this discussion:

1. Discuss the overall plan and process for the cemetery expansion, subdivision/rezone request, and boundary adjustment.
2. Provide staff with direction to move forward with a survey of the future plat and municipal boundary line, and begin the process with Clearfield City.

## **RESOLUTION 19-**

### **A RESOLUTION OF INTENT BY SYRACUSE CITY, UTAH TO ADJUST A COMMON MUNICIPAL BOUNDARY WITH CLEARFIELD CITY, UTAH.**

**WHEREAS**, the Utah legislature has authorized cities to agree to the mutual adjustment of common boundaries between them, pursuant to section 10-2-419 of the Utah Code; and

**WHEREAS**, Syracuse City and Clearfield City share a common boundary; and

**WHEREAS**, Syracuse City owns certain property in Clearfield City, and desires a portion of that property to be included within Syracuse City, as provided on the map attached as Exhibit A; and

**WHEREAS**, Syracuse City will seek public input for this action by scheduling a public hearing not less than 60 days after the date of this resolution; and

**WHEREAS**, Syracuse City is required to publish notice as provided in Utah law for the hearing; and

**WHEREAS**, it is anticipated that Clearfield City will enact a resolution and hold a hearing within the statutory period,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Indication of Intent.** Syracuse City intends to adjust a common boundary that exists with Clearfield City, Utah, in the manner described and laid out in Exhibit A.

**Section 2. Notice & Hearing.** The City Council requests that the Mayor direct staff to schedule the hearing not less than 60 days after this resolution's passage, and to public notice in accordance with state law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS \_\_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2019.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, MMC  
City Recorder

By: \_\_\_\_\_  
Mike Gailey  
Mayor

Voting by the City Council:

Councilmember Bingham  
Councilmember Bolduc  
Councilmember Maughan  
Councilmember Peterson  
Councilmember Savage

“AYE” “NAY”

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

EXHIBIT A





# COUNCIL AGENDA

October 22, 2019

Agenda Item “F”      Discuss budget opening for Fiscal Year ending June 30, 2020.

## ***Factual Summation***

- Any questions about this agenda item may be directed at Admin. Services Director Stephen Marshall, or City Manager Brody Bovero.

Please review the following attachments:

- a. FY2020 November Budget Adjustments PDF.
- b. Capital Projects Revised project list.
- c. Capital Project Original project list.
- d. Vehicle listing – capital project fund.

## ***Background***

- Please review the detailed **capital projects** listing attached with this document for recommended changes. In this budget opening, we are proposing new line items and updates to approved projects as follows:
  - New Project - 2000 West with Secondary (1700 South to 2700 South) - \$1,410,000
  - New Project – Heritage Parkway – 2000 West to Banbury - \$250,000
  - New Project – Banbury Drive – Dallas to 700 South - \$400,000
  - New Project – Detention Basin Impr. – 900 S. 2000 W.- \$50,000
  - Carryover – 500 Wet Phase 1 (50% of 6.77 match) - \$150,000
  - Carryover – Bluff & Gentile Roundabout - \$1,344,000
  - Carryover – 1200 South Expansion – south side of road - \$100,000
  - Carryover – Upsize Water lines – 2000 W – 3000S to 3350S - \$100,000
  - Carryover – 16” Culinary Main to Tank - \$1,176,000
  - Carryover – Freeport Storm Drain - \$194,000
  - Carryover – 800 West & 3050 South - \$500,000
  - Carryover – Linear Park - \$173,000
  - Carryover – 2175 Culinary Project – 2000 W to Bluff - \$935,000
  - Carryover – Rental Home upgrades – 555 W 2525 S - \$10,000

- Revised project – 3 Million Gallon water tank - \$5,330,000
- Revised projects – all projects associated with WDC - \$0 – move to FY2021

- Changes to **operational budgets**:

**General Fund – major changes**

- \$50,000 – move the economic development plan to general fund from capital projects.
- \$16,818 – increase liquor fund expenses for purchase of new police dog. This is allocated from funds received from the grant.

**All Other Funds – Significant Changes**

- Increase park maintenance budget of \$15,000 for irrigation controllers and new pumps at the 6-way roundabout.
- Increase transportation impact Fund by \$10,000 impact plan update and study for roundabout at 3000 West and 2700 South.
- Depreciation expense increase in culinary, secondary, water, and sewer. This is a noncash expense. It is based upon new projects added to list.
- Added the bond interest payment for the water tower to budget for \$63,000. First payment of interest is due in February 2020.
- Various changes to capital projects fund including additions, deletions of vehicles. See spreadsheet.

***Discussion Goals***

The following items outline the goals of this discussion:

1. Evaluate capital project listing and timing of projects
2. Review operational budget changes.
3. Place on November 12<sup>th</sup> business meeting for action with any suggest changes from council discussion.

# Syracuse City

## FY2020 November Budget Opening



|                                                   | Original<br>Budget | Amended<br>Budget | Increase /<br>(Decrease) |
|---------------------------------------------------|--------------------|-------------------|--------------------------|
| <b>General Fund:</b>                              |                    |                   |                          |
| <u>EXPENDITURE ADJUSTMENTS:</u>                   |                    |                   |                          |
| <b>Police</b>                                     |                    |                   |                          |
| Liquor Fund Expenses                              | 20,000.00          | 36,818.00         | 16,818.00                |
| (Purchase new police dog)                         |                    |                   | 16,818.00                |
| <b>CED</b>                                        |                    |                   |                          |
| Professional & Technical                          | 24,000.00          | 74,000.00         | 50,000.00                |
| (Economic Development Plan)                       |                    |                   | 50,000.00                |
| <b>Misc.</b>                                      |                    |                   |                          |
| Transfer to Other Funds                           | 856,000.00         | 806,000.00        | (50,000.00)              |
| (Reduction for Econ. Dev. Plan)                   |                    |                   |                          |
|                                                   | Revenue            | Expenses          |                          |
| General Fund net change                           | -                  | 16,818.00         | (16,818.00)              |
| Beginning fund overage                            |                    |                   | -                        |
|                                                   |                    |                   | (16,818.00)              |
| Overall fund deficit reduced from fund balance    |                    |                   | (16,818.00)              |
| <b>Estimated Ending Fund Balance 2,757,795.00</b> |                    |                   |                          |

## Parks Impact Fee Fund

|                                                   |         |              |              |
|---------------------------------------------------|---------|--------------|--------------|
| <u>EXPENSE ADJUSTMENTS:</u>                       |         |              |              |
| Capital Outlay                                    | -       | 173,000.00   | (173,000.00) |
| (Carryover of projects)                           |         |              | (173,000.00) |
|                                                   | Revenue | Expenses     |              |
| PIF Fund net change                               | -       | (173,000.00) | (173,000.00) |
| Beginning fund overage                            |         |              | 678,075.00   |
|                                                   |         |              | 505,075.00   |
| Overall Change                                    |         |              | 505,075.00   |
| <b>Estimated Ending Fund Balance 2,675,282.00</b> |         |              |              |

## Parks Maintenance Fund

### EXPENSE ADJUSTMENTS:

|                                               |           |           |             |
|-----------------------------------------------|-----------|-----------|-------------|
| Irrigation Supplies & Repairs                 | 48,000.00 | 63,000.00 | (15,000.00) |
| (Pump at 6 way roundabout & park controllers) |           |           | (15,000.00) |

|                        | <u>Revenue</u> | <u>Expenses</u> |             |
|------------------------|----------------|-----------------|-------------|
| PMF Fund net change    | -              | (15,000.00)     | (15,000.00) |
| Beginning fund overage |                |                 | (695.00)    |

|                |  |  |             |
|----------------|--|--|-------------|
| Overall Change |  |  | (15,695.00) |
|----------------|--|--|-------------|

**Estimated Ending Fund Balance 62,341.00**

## Transportation Fund

### EXPENDITURE ADJUSTMENTS:

|                                     |              |              |              |
|-------------------------------------|--------------|--------------|--------------|
| Capital Projects                    | 1,475,000.00 | 2,545,000.00 | 1,070,000.00 |
| (Carryover of projects & additions) |              |              | 1,070,000.00 |

|                         | <u>Revenue</u> | <u>Expenses</u> |                |
|-------------------------|----------------|-----------------|----------------|
| Trans. Fund net change  | -              | 1,070,000.00    | (1,070,000.00) |
| Beginning fund shortage |                |                 | (106,800.00)   |

|                |  |  |                |
|----------------|--|--|----------------|
| Overall Change |  |  | (1,176,800.00) |
|----------------|--|--|----------------|

**Estimated Ending Fund Balance 102,217.00**

## Transportation Impact Fee Fund

### EXPENDITURE ADJUSTMENTS:

|                                                   |   |            |            |
|---------------------------------------------------|---|------------|------------|
| Professional & Technical                          | - | 10,000.00  | 10,000.00  |
| (Update Impact Fee Plan and Study for roundabout) |   |            |            |
| Capital Outlay                                    | - | 644,000.00 | 644,000.00 |
| (Carryover of projects)                           |   |            | 654,000.00 |

|                               | <u>Revenue</u> | <u>Expenses</u> |              |
|-------------------------------|----------------|-----------------|--------------|
| Trans. Impact Fund net change | -              | 654,000.00      | (654,000.00) |
| Beginning fund overage        |                |                 | 208,325.00   |

|                |  |  |              |
|----------------|--|--|--------------|
| Overall Change |  |  | (445,675.00) |
|----------------|--|--|--------------|

**Estimated Ending Fund Balance 271,745**

## Secondary Water Fund:

### EXPENDITURE ADJUSTMENTS:

|                                      |                  |                 |                  |
|--------------------------------------|------------------|-----------------|------------------|
| Depreciation                         | 480,000.00       | 515,000.00      | 35,000.00        |
| Capital Outlay                       | 2,131,000.00     | 2,098,000.00    | (33,000.00)      |
| (Carryover of projects)              |                  |                 | -                |
|                                      |                  |                 | <u>2,000.00</u>  |
|                                      | <u>Revenue</u>   | <u>Expenses</u> |                  |
| Sec. Water Fund net change           | -                | 2,000.00        | (2,000.00)       |
| Beginning fund overage               |                  |                 | 45,672.00        |
|                                      |                  |                 | <u>43,672.00</u> |
| Overall Change                       |                  |                 |                  |
| <b>Estimated Ending Cash Balance</b> | <b>\$763,103</b> |                 |                  |

## Secondary Water Impact Fund:

### EXPENDITURE ADJUSTMENTS:

|                                      |                    |                 |                   |
|--------------------------------------|--------------------|-----------------|-------------------|
| Capital Outlay                       | -                  | 194,000.00      | 194,000.00        |
| (Carryover of projects)              |                    |                 | <u>194,000.00</u> |
|                                      | <u>Revenue</u>     | <u>Expenses</u> |                   |
| Sec. Water Impact Fund net change    | -                  | 194,000.00      | (194,000.00)      |
| Beginning fund overage               |                    |                 | 315,400.00        |
|                                      |                    |                 | <u>121,400.00</u> |
| Overall Change                       |                    |                 |                   |
| <b>Estimated Ending Cash Balance</b> | <b>\$1,432,136</b> |                 |                   |

## Storm Water Fund:

### EXPENDITURE ADJUSTMENTS:

|                                      |                  |                 |                     |
|--------------------------------------|------------------|-----------------|---------------------|
| Depreciation                         | 295,000.00       | 327,000.00      | 32,000.00           |
| Capital Outlay                       | 165,000.00       | 515,000.00      | 350,000.00          |
| (Carryover of projects)              |                  |                 | <u>382,000.00</u>   |
|                                      | <u>Revenue</u>   | <u>Expenses</u> |                     |
| Storm Water Fund net change          | -                | 382,000.00      | (382,000.00)        |
| Beginning fund shortage              |                  |                 | (52,496.00)         |
|                                      |                  |                 | <u>(434,496.00)</u> |
| Overall Change                       |                  |                 |                     |
| <b>Estimated Ending Cash Balance</b> | <b>\$276,705</b> |                 |                     |

## Storm Water Impact Fund:

### EXPENDITURE ADJUSTMENTS:

|                                                |                  |            |              |
|------------------------------------------------|------------------|------------|--------------|
| Capital Outlay                                 | -                | 976,000.00 | 976,000.00   |
| (Carryover of projects)                        |                  |            | 976,000.00   |
|                                                |                  |            |              |
|                                                | Revenue          | Expenses   |              |
| Storm Water Impact Fund net change             | -                | 976,000.00 | (976,000.00) |
| Beginning fund overage                         |                  |            | 324,275.00   |
|                                                |                  |            |              |
| Overall fund deficit to come from fund balance |                  |            | (651,725.00) |
| <b>Estimated Ending Cash Balance</b>           | <b>\$984,914</b> |            |              |

## Culinary Water Fund:

### EXPENDITURE ADJUSTMENTS:

|                                                 |                  |              |              |
|-------------------------------------------------|------------------|--------------|--------------|
| Depreciation                                    | 670,000.00       | 758,000.00   | 88,000.00    |
| Capital Projects                                | 1,589,500.00     | 1,313,500.00 | (276,000.00) |
| (Carryover of projects)                         |                  |              | (188,000.00) |
|                                                 |                  |              |              |
|                                                 | Revenue          | Expenses     |              |
| Culinary Water Fund net change                  | -                | (188,000.00) | 188,000.00   |
| Beginning fund overage                          |                  |              | 410,325.00   |
|                                                 |                  |              |              |
| Overall fund shortage to come from fund balance |                  |              | 598,325.00   |
| <b>Estimated Ending Cash Balance</b>            | <b>\$912,711</b> |              |              |

## Culinary Water Impact Fund:

### EXPENDITURE ADJUSTMENTS:

|                                      |                    |              |              |
|--------------------------------------|--------------------|--------------|--------------|
| Bond Interest Payment                | -                  | 63,000.00    | 63,000.00    |
| Capital Outlay                       | 6,000,000.00       | 5,730,000.00 | (270,000.00) |
| (Carryover of projects)              |                    |              | (207,000.00) |
|                                      |                    |              |              |
|                                      | Revenue            | Expenses     |              |
| Cul Water Impact Fund net change     | -                  | (207,000.00) | 207,000.00   |
| Beginning fund overage               |                    |              | 336,100.00   |
|                                      |                    |              |              |
| Overall Change                       |                    |              | 543,100.00   |
| <b>Estimated Ending Cash Balance</b> | <b>\$1,236,974</b> |              |              |

## Sewer Fund:

### REVENUE ADJUSTMENTS:

### EXPENDITURE ADJUSTMENTS:

|                                                |                  |                 |              |
|------------------------------------------------|------------------|-----------------|--------------|
| Depreciation                                   | 540,000.00       | 588,000.00      | 48,000.00    |
| Capital Outlay                                 | 1,370,000.00     | 490,000.00      | (880,000.00) |
| (Carryover of projects)                        |                  |                 | (832,000.00) |
|                                                |                  |                 |              |
|                                                | <u>Revenue</u>   | <u>Expenses</u> |              |
| Sewer Fund net change                          | -                | (832,000.00)    | 832,000.00   |
| Beginning fund shortage                        |                  |                 | (188,915.00) |
|                                                |                  |                 |              |
| Overall fund deficit to come from fund balance |                  |                 | 643,085.00   |
| <b>Estimated Ending Cash Balance</b>           | <b>\$788,866</b> |                 |              |

## Capital Improvement Fund

### REVENUE ADJUSTMENTS:

|                           |            |            |              |
|---------------------------|------------|------------|--------------|
| Transfer from other funds | 694,000.00 | 644,000.00 | (50,000.00)  |
| State Grants              | 50,000.00  | -          | (50,000.00)  |
| (Didn't receive VW Grant) |            |            |              |
|                           |            |            | (100,000.00) |

### EXPENDITURE ADJUSTMENTS:

|                                                      |                   |                 |             |
|------------------------------------------------------|-------------------|-----------------|-------------|
| Capital Equipment                                    | 1,357,000.00      | 1,272,000.00    | (85,000.00) |
| (Carryover of projects, various changes in vehicles) |                   |                 | (85,000.00) |
|                                                      |                   |                 |             |
|                                                      | <u>Revenue</u>    | <u>Expenses</u> |             |
| CIP Fund net change                                  | (100,000.00)      | (85,000.00)     | (15,000.00) |
| Beginning fund overage                               |                   |                 |             |
|                                                      |                   |                 |             |
| Overall fund deficit to come from fund balance       |                   |                 | (15,000.00) |
| <b>Estimated Ending Cash Balance</b>                 | <b>372,152.00</b> |                 |             |

CAPITAL PROJECTS PROPOSED BUDGET SUMMARY FOR FISCAL YEAR 2020

| Project                                                            | Class C Capital<br>204070 | Culinary<br>501670 | Secondary<br>301670 | Storm Drain<br>401670 | Sewer Capital<br>531670 | Road Impact<br>Fee 21-40-70 | Culinary Impact<br>Fee 51-40-70 | Secondary<br>Impact Fee<br>31-40-70 | Storm Drain<br>Impact Fee<br>41-40-70 | Recreation,<br>Arts, & Parks<br>Tax 11-40-70 | Parks, Trails, &<br>Rec Impact Fee<br>12-40-70 | Project Total |
|--------------------------------------------------------------------|---------------------------|--------------------|---------------------|-----------------------|-------------------------|-----------------------------|---------------------------------|-------------------------------------|---------------------------------------|----------------------------------------------|------------------------------------------------|---------------|
| **Bluff Road Improvements (3000 West to Antelope)                  | \$600,000                 | \$300,000          | \$221,000           |                       | \$400,000               |                             |                                 | \$299,000                           |                                       |                                              |                                                | \$1,820,000   |
| **Antelope Secondary Replacement (2000 West To 3000 West)          |                           |                    | \$1,000,000         |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$1,000,000   |
| **Antelope Culinary Replacement (Bluff To 3385 West)               |                           | \$750,000          |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$750,000     |
| **Huckleberry Land Drain To Bluff Pond                             |                           |                    | \$150,000           |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$150,000     |
| **Antelope Sewer Replacement (2000 West To Bluff Road)             |                           |                    |                     |                       | \$650,000               |                             |                                 |                                     |                                       |                                              |                                                | \$650,000     |
| **3000 West Road Widening (Bluff Road to Antelope)                 | \$250,000                 |                    |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$250,000     |
| 1625 South & 1250 West Street (1700 South To 1575 South)           | \$200,000                 | \$230,000          | \$230,000           | \$140,000             | \$320,000               |                             |                                 |                                     |                                       |                                              |                                                | \$1,120,000   |
| 1000 West Overlay (1700 South to 1290 South) Partner w/ Clearfield | \$175,000                 |                    |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$175,000     |
| 2020 Surface Treatments                                            | \$250,000                 |                    |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$250,000     |
| 2020 Culinary Radio Conversion                                     |                           | \$150,000          |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                | \$150,000     |
| Founders Park West Parking Lot Repair                              |                           |                    |                     |                       |                         |                             |                                 |                                     |                                       | \$150,000                                    |                                                | \$150,000     |
| 3 Million Gallon Water Tank                                        |                           |                    |                     |                       |                         |                             | \$6,000,000                     |                                     |                                       |                                              |                                                | \$6,000,000   |
|                                                                    |                           |                    |                     |                       |                         |                             |                                 |                                     |                                       |                                              |                                                |               |
| FY2020                                                             | \$1,475,000               | \$1,430,000        | \$1,601,000         | \$140,000             | \$1,370,000             | \$0                         | \$6,000,000                     | \$299,000                           | \$0                                   | \$150,000                                    | \$0                                            | \$12,465,000  |

CAPITAL PROJECTS PROPOSED BUDGET SUMMARY FOR FISCAL YEAR 2020

| Project                                                            | Class C Capital<br>204070 | Culinary<br>501670 | Secondary<br>301670 | Storm Drain<br>401670 | Sewer Capital<br>531670 | Road Impact<br>Fee 21-40-70 | Culinary Impact<br>Fee 51-40-70 | Secondary<br>Impact Fee 31-<br>40-70 | Storm Drain<br>Impact Fee<br>41-40-70 | Recreation,<br>Arts, & Parks<br>Tax 11-40-70 | Parks, Trails, &<br>Rec Impact Fee<br>12-40-70 | Project Total |
|--------------------------------------------------------------------|---------------------------|--------------------|---------------------|-----------------------|-------------------------|-----------------------------|---------------------------------|--------------------------------------|---------------------------------------|----------------------------------------------|------------------------------------------------|---------------|
|                                                                    |                           |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                |               |
| 2000 West with Secondary (1700 South to 2700 South)                | \$500,000                 |                    | \$850,000           | \$60,000              |                         |                             |                                 |                                      |                                       |                                              |                                                | \$1,410,000   |
| Heritage Parkway Overlay (2000 West to Banbury)                    | \$250,000                 |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$250,000     |
| Banbury Drive Overlay (Dallas to 700 South)                        | \$400,000                 |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$400,000     |
| Detention Basin Improvements - 900 S. 2000 W.                      |                           |                    |                     | \$50,000              |                         |                             |                                 |                                      |                                       |                                              |                                                | \$50,000      |
| 500 West Phase 1 (50 of 6.77 match)                                |                           |                    |                     |                       |                         | \$150,000                   |                                 |                                      |                                       |                                              |                                                | \$150,000     |
| 500 West Widening 2010 South to 2150 South                         |                           |                    |                     |                       |                         | \$65,000                    |                                 |                                      |                                       |                                              |                                                | \$65,000      |
| Bluff & Gentile Roundabout Project                                 | \$50,000                  |                    |                     |                       |                         | \$419,000                   |                                 |                                      | \$875,000                             |                                              |                                                | \$1,344,000   |
| 1200 South Expansion - south side of road                          | \$100,000                 |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$100,000     |
| Upsize Cul & Sec water lines - 2000 W - 3000 S to 3350 S.          |                           | \$50,000           | \$50,000            |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$100,000     |
| 16" Culinary & Secondary Main To Tank                              |                           | \$338,000          | \$350,000           |                       | \$88,000                |                             | \$400,000                       |                                      |                                       |                                              |                                                | \$1,176,000   |
| Freeport Storm Drain                                               |                           |                    |                     |                       |                         |                             |                                 | \$194,000                            |                                       |                                              |                                                | \$194,000     |
| 800 West & 3050 South                                              | \$470,000                 |                    |                     | \$30,000              |                         |                             |                                 |                                      |                                       |                                              |                                                | \$500,000     |
| Linear Park                                                        |                           |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              | \$173,000                                      | \$173,000     |
| 2175 Culinary Waterline (2000 West to Bluff)                       | \$150,000                 | \$386,000          | \$88,000            | \$210,000             |                         |                             |                                 |                                      | \$101,000                             |                                              |                                                | \$935,000     |
| Rental home upgrades - 555 W 2525 S                                |                           |                    |                     |                       |                         | \$10,000                    |                                 |                                      |                                       |                                              |                                                | \$10,000      |
| **Bluff Road Improvements (3000 West to Antelope)                  | \$0                       | \$0                | \$0                 |                       | \$0                     |                             |                                 | \$0                                  |                                       |                                              |                                                | \$0           |
| **Antelope Secondary Replacement (2000 West To 3000 West)          |                           |                    | \$0                 |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$0           |
| **Antelope Culinary Replacement (Bluff To 3385 West)               |                           | \$0                |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$0           |
| **Huckleberry Land Drain To Bluff Pond                             |                           |                    | \$0                 |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$0           |
| **Antelope Sewer Replacement (2000 West To Bluff Road)             |                           |                    |                     |                       | \$0                     |                             |                                 |                                      |                                       |                                              |                                                | \$0           |
| **3000 West Road Widening (Bluff Road to Antelope)                 | \$0                       |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$0           |
| 1625 South & 1250 West Street (1700 South To 1575 South)           | \$200,000                 | \$230,000          | \$230,000           | \$140,000             | \$320,000               |                             |                                 |                                      |                                       |                                              |                                                | \$1,120,000   |
| 1000 West Overlay (1700 South to 1290 South) Partner w/ Clearfield | \$175,000                 |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$175,000     |
| 2020 Surface Treatments                                            | \$250,000                 |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$250,000     |
| 2020 Culinary Radio Conversion                                     |                           | \$150,000          |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                | \$150,000     |
| Founders Park West Parking Lot Repair                              |                           |                    |                     |                       |                         |                             |                                 |                                      |                                       | \$150,000                                    |                                                | \$150,000     |
| 3 Million Gallon Water Tank                                        |                           |                    |                     |                       |                         |                             | \$5,330,000                     |                                      |                                       |                                              |                                                | \$5,330,000   |
|                                                                    |                           |                    |                     |                       |                         |                             |                                 |                                      |                                       |                                              |                                                |               |
| FY2020                                                             | \$2,545,000               | \$1,154,000        | \$1,568,000         | \$490,000             | \$408,000               | \$644,000                   | \$5,730,000                     | \$194,000                            | \$976,000                             | \$150,000                                    | \$173,000                                      | \$14,032,000  |

**CAPITAL IMPROVEMENT FUND**  
**Fiscal Year Ending June 30, 2020**  
**Line Item Detail**

|                                                     |                                 | <b>Requested</b> | <b>City Manager/Council<br/>Recommendation</b> | <b>Adopted<br/>Budget</b> |
|-----------------------------------------------------|---------------------------------|------------------|------------------------------------------------|---------------------------|
|                                                     |                                 |                  |                                                |                           |
| <b>80-40-70 Capital equipment</b>                   |                                 |                  |                                                |                           |
| Prior year budget, as modified                      |                                 |                  |                                                | \$ 1,369,300              |
| Current estimates:                                  |                                 |                  |                                                |                           |
| PW                                                  | F-550 Dump Truck                | 70,000           | 70,000                                         | 70,000                    |
| PW                                                  | Bobtail Gray Cab                | 135,000          | 135,000                                        | 0                         |
| PW                                                  | Bobtail Orange Cab              | 135,000          |                                                |                           |
| Fire                                                | Ford F450 Ambulance (A-31)      | 175,000          | 175,000                                        | 175,000                   |
| Fire                                                | Ambulance Load System           | 102,000          | 102,000                                        | 102,000                   |
| Fire                                                | Vehicle for Fire Marshal        | 45,000           | 45,000                                         | 45,000                    |
| Police                                              | Police Vehicle                  | 40,000           | 40,000                                         | 40,000                    |
| Police                                              | Police Vehicle                  | 40,000           | 40,000                                         | 40,000                    |
| Police                                              | Police Vehicle                  | 50,000           | 50,000                                         | 50,000                    |
| Police                                              | Police Vehicle                  | 55,000           | 55,000                                         | 55,000                    |
| CED                                                 | New Truck                       | 35,000           | 35,000                                         | 35,000                    |
| CED                                                 | New Truck                       | 35,000           | 35,000                                         | 35,000                    |
| B.M.                                                | New Truck                       | 35,000           | 35,000                                         | 35,000                    |
| Police                                              | Body Cameras & In Car Cameras   | 200,000          | 200,000                                        | 165,000                   |
| Parks                                               | Park Maintenance Facility       | 150,000          |                                                |                           |
| CED                                                 | Economic Development Plan       | 50,000           | 50,000                                         | 0                         |
| Parks                                               | Founders Park Parking Lot       | 80,000           | 80,000                                         | 80,000                    |
| Police                                              | PD Fencing                      | 15,000           | 15,000                                         | 50,000                    |
| Police                                              | EOC Upgrades - All Phases       | 95,000           |                                                | 195,000                   |
| CED                                                 | West Davis Corridor Betterments | 75,000           |                                                |                           |
| Police                                              | Ford F-150 - DARE Truck         |                  |                                                | 45,000                    |
| Parks                                               | New Truck for new employee      |                  |                                                | 45,000                    |
| Fire                                                | Radio piece for SCBA's          |                  |                                                | 10,000                    |
| Total budget for account                            |                                 | \$ 1,617,000     | \$ 1,162,000                                   | \$ 1,272,000              |
| Amount changed from request                         |                                 |                  |                                                | \$ (345,000)              |
| Increase/(decrease) from prior year modified budget |                                 | \$ 247,700       | \$ (207,300)                                   | \$ (97,300)               |
|                                                     |                                 |                  |                                                |                           |
| <b>Total expenditures</b>                           |                                 |                  |                                                |                           |
| Prior year budget, as modified                      |                                 |                  |                                                | \$ 1,473,800              |
|                                                     |                                 |                  |                                                |                           |
| Total budget for expenditures                       |                                 | \$ 247,700       | \$ (207,300)                                   | \$ (97,300)               |
| Amount changed from request                         |                                 |                  |                                                | \$ (345,000)              |
| Increase/(decrease) from prior year modified budget |                                 | \$ (1,226,100)   | \$ (1,681,100)                                 | \$ (1,571,100)            |



# COUNCIL AGENDA

October 22, 2019

## Agenda Item “g”

### DISCUSSION AMENDING THE TRANSPORTATION IMPACT FEE ANALYSIS (IFA) AND IMPACT FEE FACILITIES PLANS (IFFP)

#### *Factual Summation*

Any questions about this agenda item may be directed at Admin. Services Director Stephen Marshall, or Public Works Director Robert Whiteley.

We are bringing to the council a proposed amendment to the transportation Impact Fee Analysis (IFA) and Impact Fee Facilities Plan (IFFP). **These plans are currently being updated and will be dropped separately from the packet. We hope to have you amended plans by Monday October 21<sup>st</sup>.**

This proposed amendment is to move projects forward in our transportation master plan to the IFFP in order to have those projects eligible for transportation impact fee expenses. The main driver of this change was receiving Wasatch Front Regional Council (WFRC) grant money that pushed the project forward in priority.

We also assessed and are recommending pushing forward other projects that would be eligible sooner in our IFFP. All these project changes will influence the calculation of our Transportation Impact Fee. Most likely, this fee will go up since we are adding additional projects to the IFFP. We will know the effect once we get the amended plans.

#### *Discussion Goals*

The following items outline the goals of this discussion:

1. Determine if we want to amend our IFA and IFFP to bring projects forward in our master plan. Specifically, for the 500 west expansion in conjunction with WFRC grant monies we received.
2. Discuss the potential change on the transportation impact fee charged for new development.



# COUNCIL AGENDA

## October 22, 2019

Agenda Item “h”

Eminent Domain Update

### ***Factual Summation***

- Any question regarding this agenda item may be directed at Paul Roberts or Robert Whiteley
- There are two properties associated with the Bluff Road project that have not completed a property transfer.
- The first is the 198 square foot parcel which sits in the middle of the right of way, where Bluff meets 1000 West. The City effected service on the trust listed as property owner, and has moved for a motion of immediate occupancy with the Court. The request to submit for decision was filed last week, so hopefully we will have court approval in the next month or so. We still have not had any communication from the trust or other interested individuals.
- The second property is to the South of Gentile, near the intersection with Bluff Road. We have scheduled mediation with the property owner on Monday next week, and we are optimistic that we can reach an agreement. If we are able to resolve the issue, then no further action by the Council will be needed. If not, then we intend to schedule a public hearing and resolution adoption related to pursuing eminent domain for that property during the November business meeting.
- This staff memo is just intended to give you a heads up, so that the hearing in November (if necessary) doesn't surprise you.

### ***Discussion Goals***

The following items outline the goals of this discussion:

1. Update Council on the progress of projects
2. Prepare Council for potential public hearing on November 12 meeting, but only if necessary.



# COUNCIL AGENDA

## October 22, 2019

Agenda Item “i”

Legislative mandate: pressurized secondary water metering plan

### ***Factual Summation***

- Any question regarding this agenda item may be directed at Robert Whiteley.
- Please see attached letter from Division of Water Resources.

### ***Discussion Goals***

There are four parts outlined in the letter.

Part #1 New Construction Meter requirement is already in place.

Part #2 Metering Plan requirement is required to be complete and submitted to the Division by Dec 31, 2019.

Part #3 Annual Water Use Reporting requirement can be accomplished for the most part with our customer account software and reports from our irrigation suppliers.

Part #4 Funding from the Board of Water Resources describes ways that pressure irrigation companies can apply for a loan to fund meters.

This discussion will focus on Part #3.

The following items outline the goals of this discussion:

1. The metering plan is a single sheet form that must be completed and submitted to the Division. The form includes contact information for the company, number of connections organized by user type, total cost to convert existing services to meters (with an estimated range at \$1100 to \$1800 each), start and completion dates for conversion, and how it will be funded.

This does not need a business session decision to complete the form. However, it will affect future commitments. The information on this form needs to reflect what the council desires based upon the legislative mandate.

Give staff some direction here. We have some time, if needed. This may come to another work session if so desired.



GARY R. HERBERT  
Governor

SPENCER J. COX  
Lieutenant Governor

# State of Utah

## DEPARTMENT OF NATURAL RESOURCES

BRIAN C. STEED  
Executive Director

### Division of Water Resources

ERIC L. MILLIS  
Division Director

July 1, 2019

#### To Whom It May Concern:

The Divisions of Water Resources and Water Rights would like to make you aware of Senate Bill 52 Secondary Water Requirements (SB 52) that was passed in the 2019 legislative session. **Please Note** that SB 52 only applies to irrigation companies and community water systems who provide pressurized secondary (non-culinary) water to their customers/shareholders for lawn and garden (non-agriculture).

A summary of the requirements of SB52 are as follows:

1. Entities must install meters on all **NEW** connections designed after April 1, 2020.
2. Entities must, before December 31, 2019, submit to the Utah Division of Water Resources a plan for how metering of individual connections will be implemented for their system.
3. Entities must report annually their water use data to the Utah Division of Water Rights.
4. Funding is available to assist in the costs of installing meters.

#### Details for each requirement:

1. **New Construction Meter Requirement** - An entity that currently provides pressurized secondary (non-culinary and non-agriculture) irrigation water to end users must install meters on all new secondary irrigation connections designed after April 1, 2020. This includes all commercial, industrial, institutional and residential secondary connections.
2. **Metering Plan Requirement** - An entity that provides pressurized secondary irrigation water to end users must, before December 31, 2019, submit a plan for metering individual connections' secondary water use to the Utah Division of Water Resources. The plan must include:
  - The cost of full metering
  - The proposed process and how long it would take the entity to complete full metering (including start and end dates)
  - How the entity will finance the cost of metering

Included in this packet is a secondary water metering plan template which can be filled out and mailed or emailed to the Division of Water Resources or preferably, filled out online at <https://water.utah.gov/secondarymeteringplan>.



For questions or more information on the secondary water metering plan required by the Division of Water Resources please contact Anny Baynard by phone at 801-538-7263 or by email at [annmerrill@utah.gov](mailto:annmerrill@utah.gov).

3. **Annual Water Use Reporting Requirement** - An entity that provides pressurized secondary irrigation shall, by March 31 of every year, report the following to the Utah Division of Water Rights for the previous calendar year:
- The amount of secondary irrigation water used by metered commercial, industrial, institutional and residential connections
  - The number of secondary water meters within the secondary water supplier's service boundary
  - A description of the secondary water supplier's service boundary (map)
  - The number of service connections in each of the following categories: Commercial, Industrial, Institutional and Residential
  - The total volume of water that the secondary water supplier receives from its sources
  - The dates of service during the preceding 12-month period in which the secondary water supplier supplied pressurized secondary water

For more information on the reporting to the Division of Water Rights please contact Frank Quintana by phone at 801-538-7223 or by email at [frankquintana@utah.gov](mailto:frankquintana@utah.gov).

4. **Funding from the Board of Water Resources** - The Utah Board of Water Resources (through the Division of Water Resources) may make available up to \$10 million each year in low-interest loans to fund the installation of new secondary irrigation water meters. Typical financing terms and conditions include:
- An 85/15% (Water Resources/Local Entity) project funding split
  - 1% interest rate on the financing from the Division of Water Resources
  - Repayment period of five years less than the meter's warranty
  - The funding recipient must incorporate an educational component on its billing statement and/or the entity must charge based on usage with a tiered conservation water rate
  - Additional requirements typical of normal Water Resources funded projects

Included in the packet is detailed information on the Division's funding program for secondary water metering.



Eric Millis, P.E.  
Director, Division of Water Resources



Kent Jones, P.E.  
State Engineer, Division of Water Rights

## Pressurized Secondary Water Metering Plan

Secondary Irrigation Co. / Water System Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Person \_\_\_\_\_

Email \_\_\_\_\_

### Secondary Water Metering Information

| Type of Connection | Number of Connections | Cost per Connection* | Total Cost   |
|--------------------|-----------------------|----------------------|--------------|
| Residential        | 8110                  | 1450                 |              |
| Commercial         | 136                   | 1450                 |              |
| Institutional      |                       |                      |              |
| Industrial         |                       |                      |              |
| Total              | 8246                  | 1450 ±               | \$12 MILLION |

\*The typical cost per 1 inch connection for secondary metering ranges between \$1,100-\$1,800 → Ave \$1450. depending on secondary connection location (i.e. front of lot vs. back of lot). Be aware that the cost will vary depending on the size of the connection.

Please provide a time period for completing installation of secondary water meters on your system:

Estimated Start Date \_\_\_\_\_

Estimated Completion Date \_\_\_\_\_

If secondary water metering is required, how will you fund the installation of secondary water meters on your system?

Please provide any other relevant information on additional costs and concerns:

## **SECONDARY WATER METER FUNDING PROGRAM**

### **UTAH BOARD OF WATER RESOURCES**

- ❖ The Utah Board of Water Resources will allocate up to \$10 million in loan funding per year to entities interested in metering secondary use at the customer level.
  - The Board will require 15 percent cost-sharing from the project sponsor.
  - The interest rate on the loan will be 1 percent.
  - The repayment period of the loan shall be five years less than the warranty of the meters; not to exceed 30 years.
  - The loan will be allocated only for the installation of new secondary water meters, not the repair and replacement of existing meters, and will include funds for the meter itself, installation and equipment costs, meter-reading technology, the cost of databases and billing or reporting software. It will not include costs tied to ongoing reading of the meters, additional staffing, etc.
  - The Board will require either an educational component on the billing statement to the end user or that the entity charge based on usage with a tiered conservation rate.
- ❖ Entities who receive funding must comply with all provisions of Utah Code 73-10-34 (SB52).
- ❖ The Utah Board of Water Resources will utilize its existing funding mechanisms to facilitate secondary water metering installation utilizing funds from its Conservation and Development Fund.
- ❖ In order to obtain Board funding:
  - Governmental entities (towns, cities, water districts, etc.) will be required to sell the board a non-voted revenue bond.
  - Private water and irrigation companies must enter into a project purchase agreement with the Board of Water Resources.
  - Each type of funding (bond and purchase agreement) has its own unique set of requirements.
- ❖ Please refer to the Division of Water Resources' website ([water.utah.gov](http://water.utah.gov)) or call Todd Stonley (Project Funding Section Manager) at 801-538-7277 for more information about the division's funding program.
- ❖ It should be noted that there are other funding options available, including possible grants from the Federal government.



# COUNCIL AGENDA

## October 22, 2019

### Agenda Item “j” Youth Court Bylaws

#### ***Factual Summation***

- Any question regarding this agenda item may be directed to Paul Roberts or Brody Bovero.
- Please see attached draft bylaws.
- The Syracuse Youth Court has been running and functioning for many years, apparently under non-ratified bylaws. The bylaws have been updated and we are seeking Council input on them.
- If the Council is ready to vote on these bylaws or if simple changes are suggested to the text, then we are seeking to have the item placed on the business meeting agenda in November.

#### ***Discussion Goals***

The following items outline the goals of this discussion:

1. Receive input from the Council on Youth Court Bylaws
2. Determine whether to place the item on November’s business meeting agenda for a vote.

## **BYLAWS OF THE SYRACUSE YOUTH COURT**

### **ARTICLE I NAME, OFFICE, AND PURPOSE**

SECTION 1. The name of the organization is SYRACUSE YOUTH COURT (hereafter referred to as "the Court").

SECTION 2. The principal office of the Court is the Syracuse City Offices located at 1979 W 1900 S, in the city of Syracuse, county of Davis, state of Utah. The Court may have such other offices within the State of Utah as the Court Adult Advisors may designate or as the business of the Court may, from time to time require.

SECTION 3. The Court is the sole Youth Court for Syracuse City, with its jurisdiction to include, but not be limited to, the City of Syracuse and the County of Davis. The sponsoring agency for the Court is the Syracuse City Council. The Council is organized as a governmental non-profit and is registered as such.

SECTION 4. The Court is organized as a diversionary program to provide informal court trials and adjudication of minors by their peers, under the supervision of adult advisors. Youth Court is also organized as an educational experience for the youth volunteers by providing experience with the legal process, the court system, and responsible citizenship.

### **ARTICLE II AUTHORITY**

SECTION 1. The Court is established under Utah Code § 78A-6 as part of the Youth Court Diversion Act. The Court is a diversion program and not a court established under the Utah Constitution, Article VIII. The Court shall be certified by the Utah Youth Court Board.

### **ARTICLE III COURT MEMBERSHIP**

SECTION 1. The Court shall have at least five (5) youth members but should have no more than twenty-five (25), unless otherwise determined by the Court Adult Advisors.

SECTION 2. To qualify as a youth member of the Syracuse Youth Court, a person must be enrolled in grade 9 through 12 and either: (1) be a resident of Syracuse City at the time of acceptance, or (2) attend a school inside the city limits. Candidates for youth membership must submit an application for membership each school year. The selection committee for candidates will consist of the Adult Advisor and others asked by the Adult Advisor to participate. Youth Court Members are selected by majority consensus of the selection committee and/or adult advisors. The term of each youth member shall be one school year. Youth Court members may be removed for just cause by the Adult Advisor. Appeals from removal decisions are heard by the Syracuse City Administrator.

SECTION 3. When a matter comes before the Court in which a Court member or a person in the Court member's immediate family has a direct interest, the affected Court member shall refrain from participating in the Court's discussion on the matter. A Court member who knowingly fails to state a conflict of interest and fails to abstain from participating in the matter may be removed from Court membership.

### **ARTICLE IV COURT ADULT ADVISORS**

**SECTION 1.** The Court Adult Advisor(s) shall supervise the membership of the Court. The Adult Advisor(s) shall be selected by the city administrator or mayor. The Court shall have at least one (1) Adult Advisor. The Adult Advisor(s) must be a Syracuse City resident and successfully complete a background check. The Adult Advisor(s) shall hold office until their successors are chosen and qualified, or until their earlier resignation or removal. An Advisor may be removed by the city administrator or mayor, with or without cause.

## **ARTICLE V YOUTH COURT FEES**

**SECTION 1.** All fees assessed by the Court shall be approved by the Syracuse City Council, but may not exceed the amount allowed by Utah Code § 78A-6-1207. All fees collected by the Court, less any amounts returned to offenders, shall be remitted to the City of Syracuse.

**SECTION 2.** The City of Syracuse may through its budget process appropriate money to the Court for administration of the Court.

## **ARTICLE VI YOUTH COURT LEADERSHIP**

**SECTION 1.** The Court shall be administered by Senior Judges, Supporting Judges, Clerks, Bailiffs, Youth Mentors, Secretary, and a Historian. The duties of each position of the Court Leadership shall be defined in the Syracuse Youth Court Procedures Manual. Senior Judges shall be appointed from the Youth Membership by the Adult Advisor(s). Other court leadership positions shall be appointed from the Youth Membership by the Senior Judge or the Adult Advisor(s).

## **ARTICLE VII YOUTH COURT HEARING SCHEDULE**

**SECTION 1.** The regular hearings of the Court shall be held Thursdays at 6pm in the Syracuse City Council Chambers.

## **ARTICLE VIII REFERRALS TO COURT**

**SECTION 1.** The Syracuse City Police Department, local school resource officers, local school administration, Davis County Sheriff's Department, City Attorney or any other eligible party may refer youth to the Court for minor offenses or for any other eligible offense under Utah Code § 53A-11-911.

**SECTION 2.** Participation in Youth Court is voluntary. All youth referred to Court, along with a parent, guardian, or legal custodian, must voluntarily and in writing, agree to follow the youth court disposition of the case. A youth or the youth's parent, guardian, or legal custodian may withdraw from the youth court process at any time or for any reason.

**SECTION 3.** The Court may decline to accept a youth for youth court or terminate a youth from youth court participation at any time for failure to participate or communicate, poor participation, showing disrespect or committing a subsequent offense while the case is ongoing. Any cases declined or terminated shall be transferred back to the referring source. When a youth does not complete the terms ordered by a youth court, and if the case is referred to a juvenile court, the youth court shall provide the case file to the juvenile court.

**ARTICLE IX**  
**INDEMNIFICATION OF MEMBERS AND ADVISORS**

SECTION 1. Any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative by reason of the fact the she/he is a Court Youth Member or Adult Advisor of the Syracuse Youth Court, is indemnified by the City of Syracuse. Any indemnification under this Article shall not be deemed exclusive of any other rights to which those indemnified may be entitled under any bylaw, agreement, provisions of law, or otherwise, and will continue as to a person who has ceased to be a Court Youth Member or Adult Advisor and will insure benefit of the heirs, executors, and administrators of the person. Indemnification may include reimbursement of expenses, attorney's fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by the person. This indemnification excludes intentional criminal acts committed by the participant.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Secretary

ATTEST:

\_\_\_\_\_

CERTIFICATE

Adopted by a resolution of the City of Syracuse Council at its meeting held on \_\_\_\_\_

Secretary

\_\_\_\_\_



# COUNCIL AGENDA

## October 22, 2019

Agenda Item “k”

Discussion regarding organization and administration of Youth Court.

### ***Factual Summation***

- Through Mayor Gailey, Councilmember Bingham requested an opportunity to discuss with the Council and City Administration the current organization of the Youth Council.



# COUNCIL AGENDA

October 22, 2019

Agenda Item “1”

Proposed Resolution R19-45 amending the City Council Rules of Order and Procedure.

## ***Factual Summation***

- The City’s annual budget includes funding for training opportunities available to the entire City Council; however, throughout the year, training opportunities for individual Councilmembers may arise. The Council has indicated their desire to review each of these opportunities as a group and City Administration has proposed including this directive in the Council’s Rules of Order and Procedure.
- This issue was discussed at the August 27 work session meeting and the Council reached consensus to amend the rules document to create policy relating to the manner in which training opportunities for individual Councilmembers will be addressed.

## ***Action Item for Agenda and upcoming events***

- ***Determine whether to place an action item on the November 12 business meeting agenda for adoption of the proposed Resolution.***

## **RESOLUTION R19-45**

### **A RESOLUTION OF THE SYRACUSE CITY COUNCIL AMENDING THE CITY COUNCIL RULES OF ORDER AND PROCEDURE RELATED TO COUNCIL TRAINING OPPORTUNITIES.**

**WHEREAS**, the City Council, pursuant to Syracuse Mun. Code § 2.10.120, maintains Rules of Order and Procedure for the orderly conduct of its meetings and business; and

**WHEREAS**, the City Council desires to amend the Rules to provide a process individual Councilmembers must follow before attending any training opportunity; and

**WHEREAS**, the Council finds that these amendments will provide clarity for City staff and any member of the public interested in Council proceedings.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Amendment.** The Syracuse City Council Rules of Order and Procedure Section 3 is amended as follows:

#### **3. DUTIES OF COUNCILMEMBERS.**

**G. Training Opportunities.** Each annual fiscal year (FY) budget adopted by the City Council includes funding for training opportunities that are available to all Councilmembers; however, throughout the year, training opportunities for individual Councilmembers may arise. In these instances, an item will be included on the next work session meeting agenda to give the entire Council the ability to consider the training opportunity and offer their approval or disapproval of an expense from the City Council budget for such training opportunity.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately following an affirmative vote of the majority of the voting members of the Council.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 8<sup>th</sup> DAY OF NOVEMBER, 2019.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, MMC  
City Recorder

By: \_\_\_\_\_  
Mike Gailey  
Mayor

Voting by the City Council:

|                        | “AYE” | “NAY” |
|------------------------|-------|-------|
| Councilmember Bingham  | _____ | _____ |
| Councilmember Bolduc   | _____ | _____ |
| Councilmember Maughan  | _____ | _____ |
| Councilmember Peterson | _____ | _____ |
| Councilmember Savage   | _____ | _____ |



# COUNCIL AGENDA

## October 22, 2019

Agenda Item “m”

Utah League of Cities and Towns (ULCT)  
Annual Conference report.

### ***Factual Summation***

- Several Councilmembers attended the recent ULCT Annual Conference. This item was included on the agenda to provide those Councilmembers with an opportunity to report on the sessions they attended.



# Syracuse Police Department

2018 ANNUAL REPORT

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# "SETTING THE P.A.C.E."



PRIDE • ACCOUNTABILITY • COOPERATION • EXCELLENCE



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**Garret Atkin**  
Police Chief

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Mayor Mike Gailey  
Syracuse City Council  
City Manager Brody Bovero

I am proud to provide City leadership, and the community, with our 2018 Annual Report. The report contains the requisite crime, traffic, and other statistical information; however, statistics are only a small part of the work and service performed by the Department. The City Council has expressed their vision for Syracuse Police Department to be: 1) a well-trained, professional police force; 2) responsive to crime and other community issues; 3) courteous and service-oriented; 4) part of the community and respected by the public. I believe this report demonstrates our support of the Council's vision and that we worked diligently to put it into action.

On average, each of our sworn members received twice the amount of training hours required to maintain their certification. We utilized local resources and other agencies to help train and prepare our officers to deal with stressful situations, such as an active shooter or hostage situation. Our investigations staff received training designed to help them better assist victims of child abuse and sexual assault. Assistant Chief Rogers became the second current member of our department to graduate from the FBI National Academy.

We used beer tax money to purchase an undercover DUI truck and a new prescription drug disposal box. The truck proved to be valuable in DUI and drug investigations. The new drug disposal box allowed us to continue to provide this great community resource, while better protecting our employees from accidental exposure. Evaluating trends, you will notice a large jump in the amount of police activity and traffic stops. You will also notice that while our arrests and drug-related offenses, both of which are largely generated through proactive police work, have gone up, our crimes against property have gone down considerably. At the same time, while the number of vehicles on our roads have no doubt increased, our vehicle accidents have essentially remained consistent in both the total number and severity. There is likely more than one reason for these trends, but I believe that proactive police work has had a positive effect on the overall safety of our community.

We enjoyed another great year of community involvement. Our Night Out Against Crime was recognized as one of the best events in the country for the third consecutive year. We continued our involvement with the Davis County Citizens Academy and saw our number of radKIDS participants double. Additionally, Syracuse Police Department took the lead on a City/community partnership to raise money for Make-A-Wish Utah. In a truly collaborative effort, we raised over \$25,000.00 for this worthwhile charity.

I hope you are pleased with the information in this report. I thank you for your support of the Department and for allowing me the honor of serving with a very special group of dedicated men and women.

Sincerely,

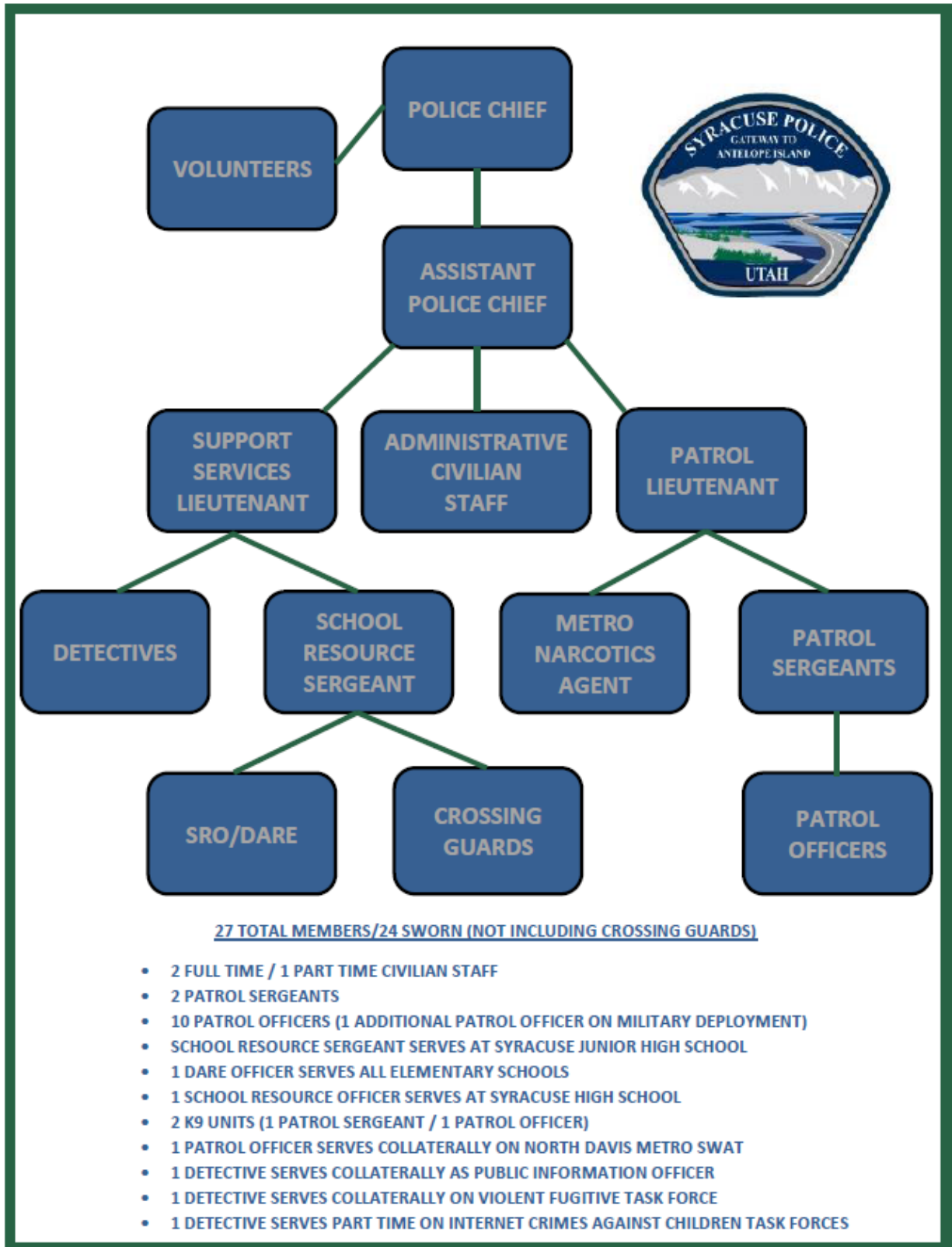
Garret Atkin  
Police Chief

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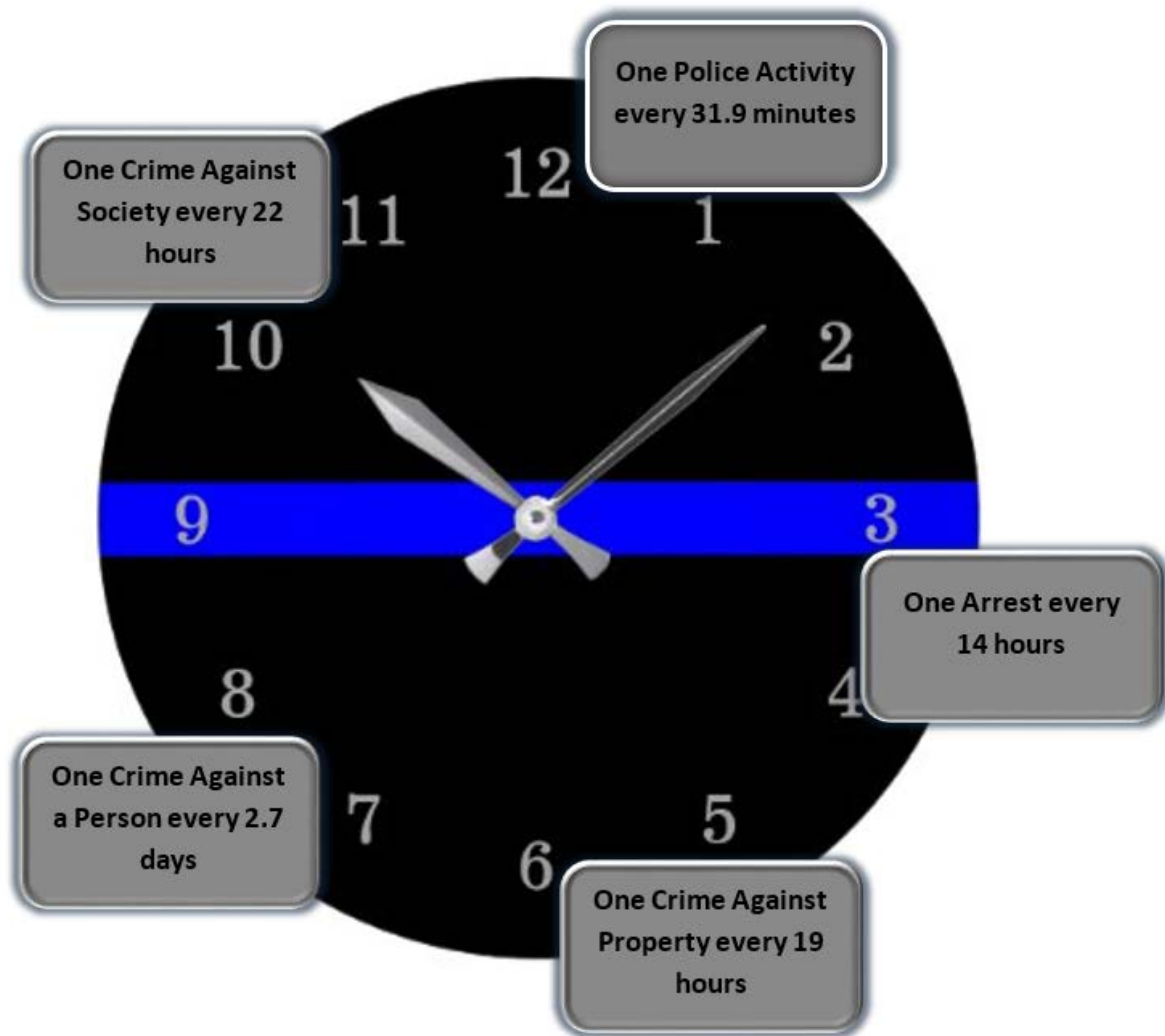
# Department Organization



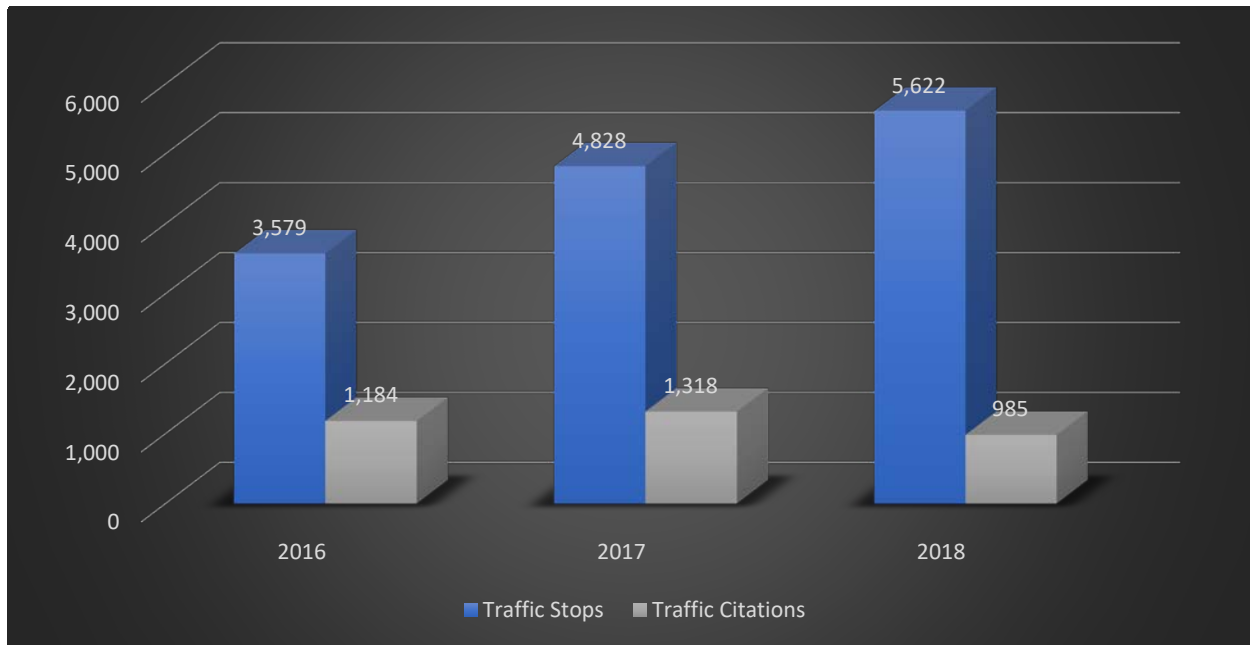
| Activity Summary                                                           |                    |                    |                    |
|----------------------------------------------------------------------------|--------------------|--------------------|--------------------|
|                                                                            | <b><u>2016</u></b> | <b><u>2017</u></b> | <b><u>2018</u></b> |
| <b>Total Police Activity</b>                                               | 14,709             | 15,380             | 16,498             |
| Cases Assigned                                                             | 9,595              | 8,983              | 8,647              |
| <b>Crimes Against Person</b>                                               | 111                | 142                | 134                |
| Sex Offenses - Forcible                                                    | 18                 | 25                 | 37                 |
| Sex Offenses - Non-Forcible                                                | 2                  | 2                  | 1                  |
| Assault Offenses                                                           | 88                 | 111                | 94                 |
| Kidnapping/Abduction*                                                      | 3                  | 4                  | 2                  |
| Homicides                                                                  | 0                  | 0                  | 0                  |
| <b>Crimes Against Property</b>                                             | 699                | 601                | 455                |
| Robbery                                                                    | 1                  | 0                  | 2                  |
| Counterfeiting/Forgery                                                     | 25                 | 15                 | 9                  |
| Burglary/Breaking & Entering                                               | 43                 | 35                 | 38                 |
| Stolen Property Offenses                                                   | 5                  | 4                  | 6                  |
| Motor Vehicle Theft                                                        | 12                 | 15                 | 18                 |
| Larceny/Theft Offenses                                                     | 259                | 289                | 183                |
| Arson                                                                      | 0                  | 3                  | 0                  |
| Destruction/Damage/Vandalism                                               | 197                | 117                | 84                 |
| Fraud Offenses                                                             | 156                | 118                | 106                |
| Embezzlement                                                               | 1                  | 5                  | 1                  |
| Extortion/Blackmail                                                        | 0                  | 0                  | 8                  |
| <b>Crimes Against Society</b>                                              | 120                | 244                | 396                |
| Drug/Narcotic Offenses                                                     | 107                | 221                | 384                |
| Pornography/Obscene Material                                               | 6                  | 14                 | 8                  |
| Prostitution                                                               | 0                  | 1                  | 0                  |
| Weapon Law Violations                                                      | 7                  | 8                  | 4                  |
| <b>Arrests</b>                                                             | 404                | 579                | 645                |
| Adult                                                                      | 247                | 428                | 470                |
| Juvenile                                                                   | 157                | 151                | 175                |
| <b>Traffic Accidents</b>                                                   | 397                | 404                | 406                |
| Traffic Accidents- Fatalities                                              | 0                  | 1                  | 1                  |
| Traffic Accidents - With Injury                                            | 19                 | 31                 | 31                 |
| <b>Traffic Stops</b>                                                       | 3,579              | 4,828              | 5,622              |
| <b>Traffic Citations</b>                                                   | 1,184              | 1,318              | 985                |
| <b>DUI Arrests</b>                                                         | 11                 | 24                 | 14                 |
| <b>K9 Activities</b>                                                       | 84                 | 139                | 157                |
| K9 Deployments in Syracuse                                                 | 55                 | 78                 | 86                 |
| K9 Deployments for Other Jurisdictions                                     | 29                 | 61                 | 71                 |
| Narcotics Finds                                                            | 30                 | 54                 | 68                 |
| <b>Cases with Use of Force</b>                                             | 25                 | 22                 | 32                 |
| <b>Officers Involved in Use of Force</b>                                   | 37                 | 29                 | 48                 |
| *Kidnapping/Abduction cases are custodial interferences between guardians. |                    |                    |                    |

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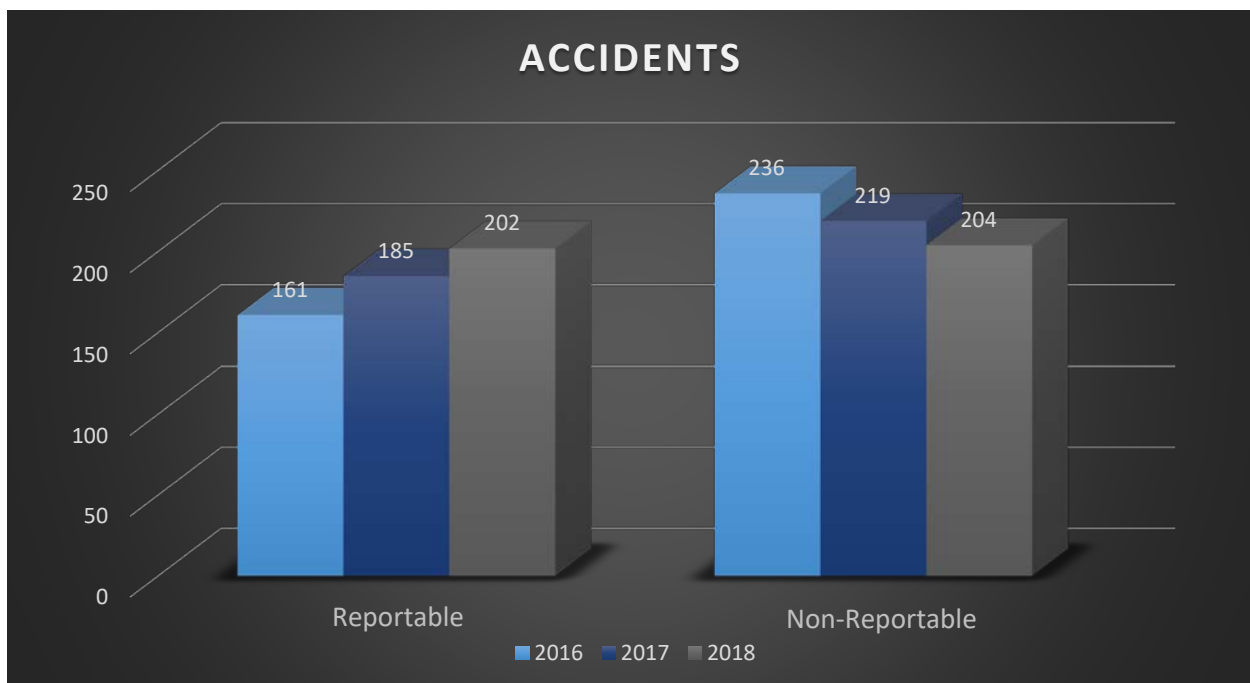
## Activity and Crime Clock



## Traffic



Traffic accidents are categorized into two groups, reportable or non-reportable. Any accident with total property damage over \$1,500.00, injury, or death is considered a reportable accident.



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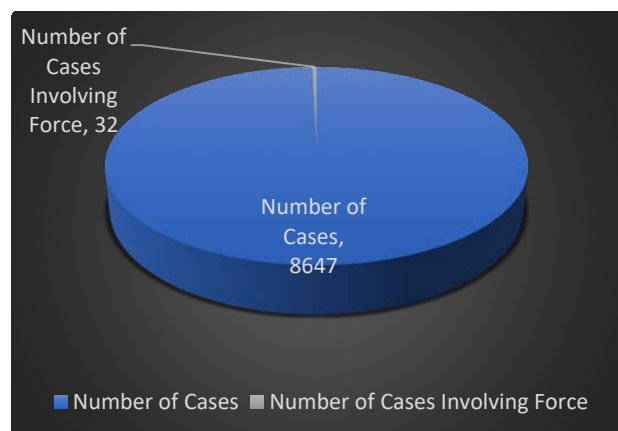
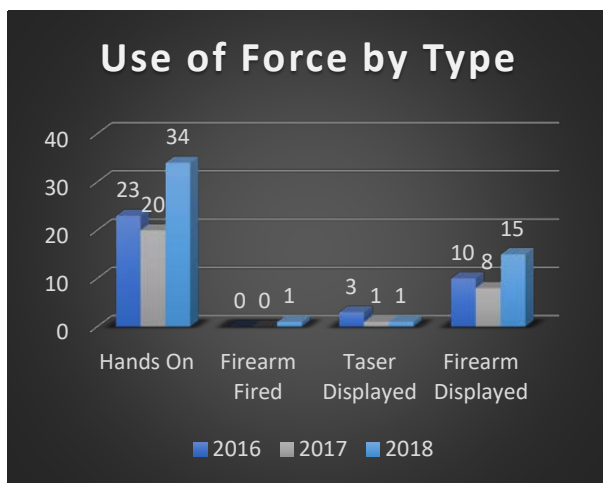
# Use of Force

Syracuse Police Department defines force as the application of physical techniques or tactics, chemical agents, or weapons to another person. It is not a use of force when a person allows himself/herself to be searched, escorted, handcuffed, or restrained.

An officer may use reasonable force to effect arrest, to prevent escape or to overcome resistance. An officer who makes or attempts to make an arrest need not retreat or desist from his/her efforts due to resistance or threatened resistance of the person being arrested; nor shall such officer be deemed the aggressor or lose his/her right to self-defense by the use of reasonable force to effect the arrest or to prevent escape or to overcome resistance. Officers shall use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officer at the time of the event to accomplish a legitimate law enforcement purpose.

The Department recognizes and respects the value of all human life and dignity without prejudice to anyone.

In 2018, officers from Syracuse Police Department used force in .37% of all police cases. The graph below depicts the number of officers who used force and the type of force that was used. It is possible that the same officer used more than one type of force during an incident.



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## Professional Standards Investigations

| 2016          |         |            |
|---------------|---------|------------|
|               | Citizen | Department |
| Sustained     | 2       | 6          |
| Not Sustained | 0       | 2          |
| Exonerated    | 0       | 0          |
| Unfounded     | 10      | 1          |
| Total         | 12      | 9          |
| 2017          |         |            |
|               | Citizen | Department |
| Sustained     | 0       | 2          |
| Not Sustained | 0       | 0          |
| Exonerated    | 0       | 0          |
| Unfounded     | 0       | 0          |
| Total         | 0       | 2          |
| 2018          |         |            |
|               | Citizen | Department |
| Sustained     | 2       | 6          |
| Not Sustained | 0       | 0          |
| Exonerated    | 0       | 0          |
| Unfounded     | 4       | 2          |
| Total         | 6       | 8          |

# Davis Metro Narcotics Strike Force

The strike force is composed of investigators from law enforcement agencies throughout Davis County. The mission of the strike force involves targeting, disrupting, or dismantling Drug Trafficking Organizations (DTOs) while also assisting Davis County enforcement agencies with localized drug investigations. Syracuse Police Department has one agent assigned to the task force.

| Activity                                   |           |           |           |
|--------------------------------------------|-----------|-----------|-----------|
|                                            | 2016      | 2017      | 2018      |
| New Cases Generated                        | 280       | 231       | 258       |
| Search Warrants                            | 46        | 68        | 71        |
| Felony Arrests                             | 121       | 73        | 93        |
| Contraband Seizures                        |           |           |           |
|                                            | 2016      | 2017      | 2018      |
| Methamphetamine (lbs.)                     | 73.78     | 28.90     | 88.10     |
| Cocaine (lbs.)                             | 6.86      | 2.99      | 26.80     |
| Marijuana (lbs.)                           | 280.90    | 32.47     | 117.20    |
| Marijuana Extract (ml)                     | 161.70    | 1,443.00  | 123.70    |
| Marijuana Edibles (dose units)             | 1,235.00  | 392.50    | 6.00      |
| Marijuana Plants                           | 13        | 0         | 4         |
| Prescription Drugs (lbs.)                  | n/a*      | n/a*      | 1.60      |
| Prescription Drugs (dose units)            | 13,277.50 | 1,436.25  | 3,005.50  |
| Prescription Drugs (ml)                    | 300.00    | 1,093.00  | 21.95     |
| Club Drugs (lbs.)                          | 0.12      | 0.32      | 0.32      |
| Club Drugs (dose units)                    | 313       | 35        | 925       |
| Club drugs (ml)                            | 0.00      | 0.00      | 601.70    |
| Heroin (lbs.)                              | 18.24     | 0.85      | 27.30     |
| Heroin (ml)                                | n/a*      | 6         | 10.00     |
| Hashish (lbs.)                             | 10.46     | 7.74      | 14.60     |
| Hallucinogens (lbs.)                       | 0.48      | 6.46      | 9.40      |
| Hallucinogens (dose units)                 | 414       | 321       | 48        |
| Hallucinogens (ml)                         | n/a*      | n/a*      | 1345.0    |
| Meth Labs                                  | n/a*      | 0         | 0         |
| Weapons                                    | 71        | 10        | 36        |
| Asset Seizures                             |           |           |           |
|                                            | 2016      | 2017      | 2018      |
| Cash                                       | \$44,977  | \$118,602 | \$687,396 |
| Vehicles                                   | \$69,590  | \$16,100  | \$54,025  |
| Property                                   | \$0       | \$0       | \$0       |
| Total                                      | \$114,567 | \$134,702 | \$741,421 |
| * This information not previously tracked. |           |           |           |

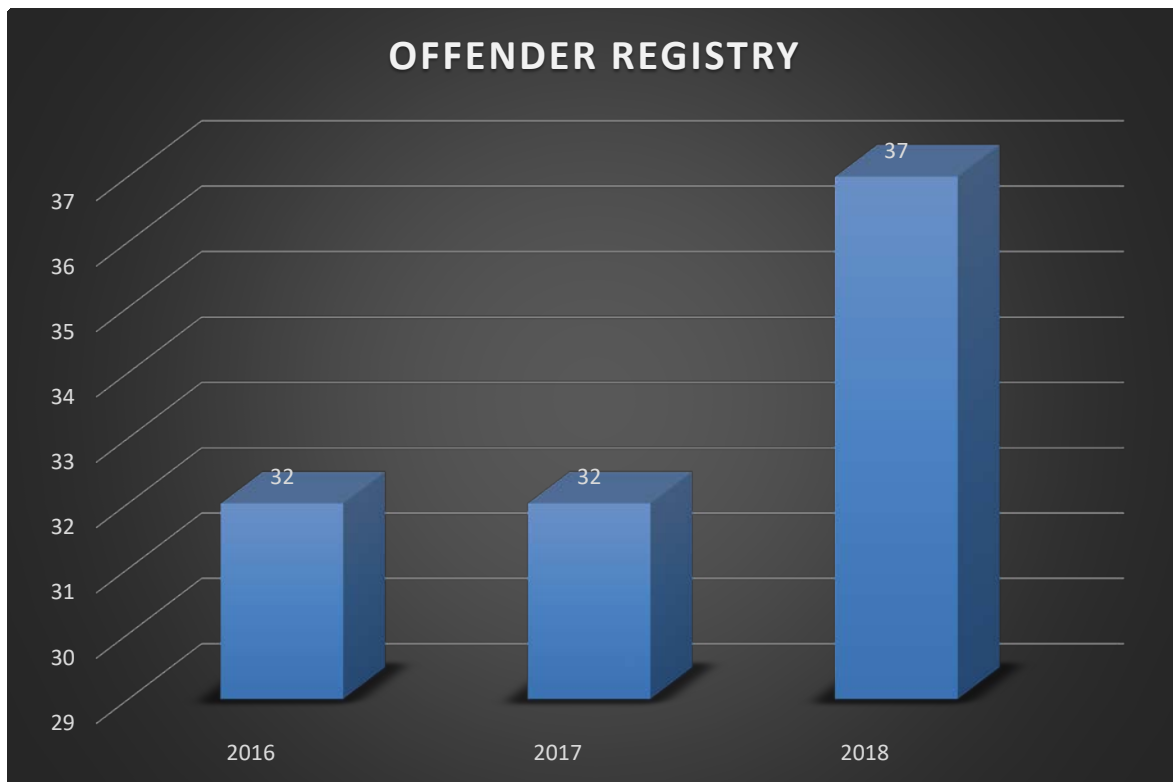
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# Sex Offenders

In 2018, there were 37 known Registered Sex Offenders (RSOs) living in Syracuse.

Every six months, a RSO must come to the Police Department in person and provide updated details regarding their information; this includes address changes, telephone numbers, and vehicle information. If a RSO has moved into the area, they have three days to comply with updating their registration. Information on RSOs living in Syracuse can be obtained through the Utah Department of Corrections at:

[http://www.communitynotification.com/cap\\_office\\_disclaimer.php?office=54438](http://www.communitynotification.com/cap_office_disclaimer.php?office=54438)



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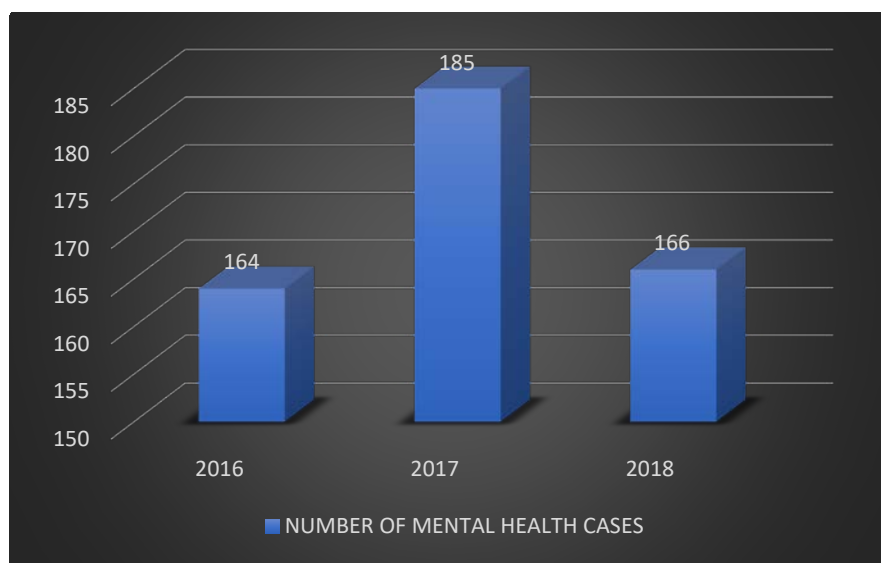
## Mental Health Involvements

These cases account for our involvement with individuals who are experiencing mental health issues and need additional assistance from police and/or social services. This includes mental health commitments and suicides (completed/attempted/threats).

CIT Utah is a program primarily funded through the Utah Division of Substance Abuse and Mental Health. The program is administered by a contract awarded to CIT Utah, Inc., a nonprofit corporation established specifically for this purpose.

The CIT Utah program develops and sustains partnerships between criminal justice services, behavioral healthcare services, and community members. These partnerships provide three basic services: the training of law enforcement officers in proper methods of crisis response and resolution; developing effective crisis response systems; and advocating for behavioral health services and programming.

Syracuse Police Department is committed to Crisis Intervention Training (CIT) and understands the importance of this training for officers and the community. One component of an effective crisis response system includes a community's access to specially trained law enforcement officers certified and recognized by the State of Utah as CIT Officers. Currently, 75% of our sworn members have valid certification with the CIT Utah program. Syracuse Police Department has a goal of having all sworn members complete this training.



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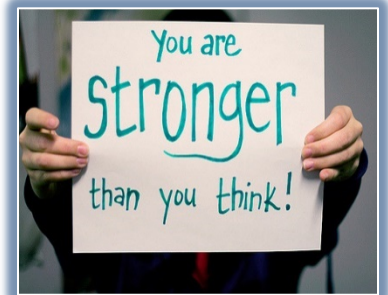
# Victim Services

Since early 2017, Syracuse City and Clinton City have had a partnership for victim services. The majority of the program is funded through the Victims of Crime Assistance (VOCA) grant.

In 2018, our Victim Services Program provided advocacy and supportive services to over 130 people. Information about the criminal justice process, victim rights, and referrals to other services was provided 918 times. Personal advocacy and law enforcement assistance/accompaniment to interviews was provided 404 times. Crisis interventions, safety planning and on-scene crisis response was provided 190 times. Shelter/Housing services were provided 16 times. Criminal/Civil justice system assistance was provided 734 times and assistance with obtaining civil protective orders and crime victim reparations was provided 286 times. Services are quantified by how many times each service is provided to each individual. If a service is provided more than once to a person, that service is counted multiple times.

Our Victim Services Program assisted many survivors in escaping dangerous and abusive situations - this is one of their stories.

*A mother and children had endured emotional, verbal, mental and physical abuse for many years. There was a long history of police involvement. The victim never wanted to engage in advocacy services, but we continued to reach out to her in hopes that one day she would feel comfortable and safe enough to utilize our services. She knew we were available and wanted to protect her children, but she didn't know how. So why did she stay? There are many reasons victims stay in abuse relationships: fear of retaliation, financial instability, housing, love for their abuser, and uncertainty of their future. These were all reasons why this survivor continued to stay after years of abuse. Another assault happened, this time involving one of her children. Our victims' advocate reached out to her and this time she was ready to accept the help. She stayed strong through the court process with support from her advocate and was very cooperative with the prosecutor throughout the case. Our victims' advocate assisted her in obtaining a protective order so that the victim and her children were able to stay in their home without the fear that the abuser brought. The victim's advocate was also able to assist with crime victim reparations, including financial funding for therapy and emotional support services. She used this funding to obtain therapy for herself and her children. She is still in contact with her victims' advocate and has gained strength and independence. She recently filed for divorce and has continued down the road of healing and recovery. She is now providing a safe environment and home for herself and her children.*



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## Technology/Improvements

Following a multi-agency active shooter training at Syracuse High School, we learned that we needed a tool that could be staged in all patrol vehicles, be quickly deployed, and be able to help officers defeat a variety of barriers. We reached out to a company on the east coast and purchased 15 Tactical Raptor tools. This device provides the ability to chop, ram, sledge, and pry.

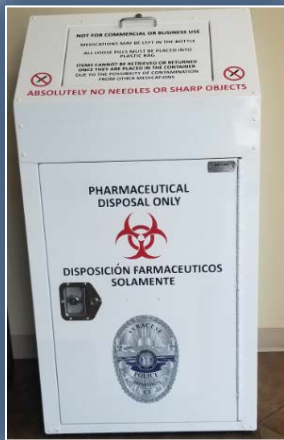


We increased our commitment to officer wellness by purchasing new elliptical and bike machines. We did some rearranging in the Department that allowed us to expand our fitness area, while at the same time providing a more secure and functional area for the patrol officers.

We replaced all the batteries in our automated external defibrillators (AEDs). We currently have five AEDs deployed in patrol vehicles. The batteries cost approximately \$150.00 each; however, the time to find out the batteries are not working is not during an attempted use.

We saved beer tax money for three years to allow us to purchase an undercover truck. The truck allows for covert deployment in the detection of alcohol and drug related violations. Shortly after it was ready for use, the Davis Metro Narcotics Strike Force deployed it as part of two operations and recovered approximately 300 grams of heroin and 18 grams of crack cocaine, in addition to gaining valuable distribution intelligence.

We implemented ideas to help transition to a largely paperless system of filing reports and other records. In 2017, we spent approximately \$700.00 on printer/copier paper; in 2018, we reduced that amount to under \$200.00.



We used some of our current year beer tax money, approximately \$1,125.00, to purchase and properly mark a new prescription drug disposal bin. The new bin is still located in the lobby of the police department. It is available during business hours, there is no cost, and we do not track any information on people who use this resource. The new bin is easier for the public to use and much safer for Department members to empty. We took in over 500 pounds of prescription drugs in our disposal bin during 2018.

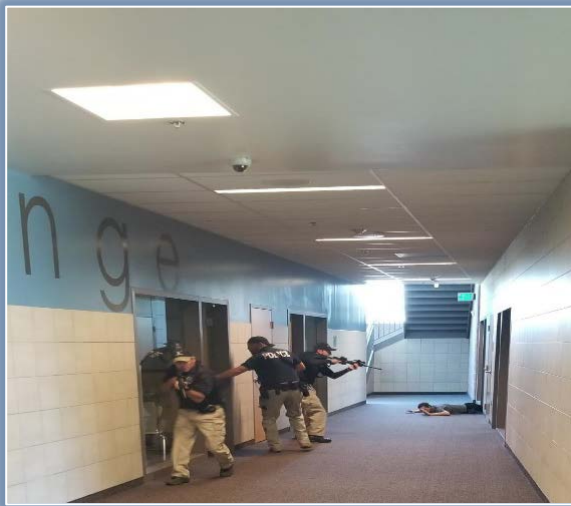
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# Training

The City Council has established a vision that Syracuse Police Department be “a well-trained, professional police force.” To help achieve their vision, the Department has invested significant resources in training at all levels of the organization. Each year, sworn police officers are required to have a minimum of 40 hours of training; sworn officers for Syracuse Police Department averaged 80 hours of training in 2018. (This does not include additional training for K9 handlers, SWAT, new officer training, college courses, or the FBI National Academy).

All sworn members attended training on sexual assault investigations. For those in detective positions, this was a 24-hour training session. The training covered the entire process of investigating a sexual assault - from initial notification of the call, to investigator involvement, through to the final resolution. It focused on recognizing the symptoms and impact of trauma, responding to the needs of victims, delivering services in a compassionate manner, and report writing tips. The training also dealt with cultural perceptions and myths surrounding sexual assault.

As part of our in-house training program, we sponsored an excellent active shooter training at Syracuse High School. This training involved multiple agencies and provided a stressful opportunity for us to practice skills and tactics we hope we never have to use.



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We continued our commitment to training that will help us better deal with those who are having a mental health crisis. Officer Wimmer completed the 40-hour Crisis Intervention Team academy. Most sworn members also completed training on crisis conflict management, responding to suicidal subjects, and victim's with mental health issues.

For succession planning and cross-training purposes, we determined we needed additional trainers and another handgun armorer. Officer Carter attended handgun instructor school. Officer Benson and Officer Mauhar attended field training officer school. Sgt. Skinner received certification as a Glock armorer.

Chief Atkin and Detective Behm attended emergency management related courses. Together, they completed incident command training ICS 300 and ICS 400, along with FBI training on media relations during crisis.

The majority of the sworn members also participated in virtual use of force scenario training provided by the Utah Attorney General's Office. The training included the use of the VirTra system 300-degree virtual reality simulator. The system allows an officer to see, hear, and feel the incident that is put before them. The system allows the facilitator to change the scenario, and the outcome, based on the officers' decisions and interactions. After a scenario is completed, the officers engage in a debrief where they talk through their observations and decisions and must articulate the legal justification for any use of force. Go to <https://www.youtube.com/watch?v=YeCPTbxhXQo> for more information on this training.



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Several members attended training to help address child abuse and victimization. In addition to his many hours of specialized training with crimes against children task forces, Detective Weir also attended nationally recognized law enforcement training on child exploitation. He and Detective Johnson attended a child abuse symposium sponsored by the Utah Children's Justice Center Program. Officer Brown obtained training in advanced interview techniques for child victims.

Assistant Chief Rogers graduated from the FBI National Academy. The FBI National Academy is a professional course of study for U.S. and international law enforcement managers nominated by their agency heads because of demonstrated leadership qualities. The 10-week program—which provides coursework in intelligence theory, terrorism and terrorist mindsets, management science, law, behavioral science, law enforcement communication, and forensic science—serves to improve the administration of justice in police departments and agencies at home and abroad and to raise law enforcement standards, knowledge, and cooperation worldwide. He joins Chief Atkin as the Department's only current FBI National Academy graduates; Lt. Anderson has submitted his application and is waiting to be assigned to a future session.



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# Internet Sex Crime Investigations

Syracuse City Police Department participates with the Utah Attorney General's Internet Crimes Against Children Task Force (ICAC), as well as the FBI's Child Exploitation Task Force (CETF). The investigative efforts of these task forces include both proactive undercover investigations and reactive case investigations involving the sexual exploitation of children. Both task forces provide mission critical resources, equipment, manpower, and training. Overtime spent working as part of these task forces is compensated through grant funding, or otherwise reimbursed.

In 2018, Detective Bryce Weir was actively involved in 54 residential search warrants. These warrants serve as the critical evidence gathering component of the child sexual exploitation investigations handled by the task forces. Detective Weir provided over 91 technical assists to other investigators and agencies. He was also actively involved in the arrest of at least 16 individuals who had been attempting to meet with children for sex. These task forces have been very successful at arresting offenders and rescuing child victims.

Here are some examples of their work:

Following up on a tip, investigators went to a residence in Syracuse to investigate the possession of child pornography. At the residence, investigators found numerous items of printed child pornography. Additional concern came when investigators learned that the offender is known for his yard displays that draw the attention of children, in addition to dressing up as Santa Claus during the holiday season. This investigation motivated two of the offender's family members to come forward and disclose their own victimization by this same offender. The offender was arrested on multiple charges related to child sexual exploitation.

On three separate occasions Detective Weir, in conjunction with the task forces, partnered with Adult Probation & Parole to conduct compliance checks on sex offenders currently on probation and/or parole. Task force members provided technical expertise in conducting these checks to ensure offender compliance and identify violations.

Detective Weir participated in two separate multi-day undercover operations. These undercover investigative efforts focused on offenders sending pornography to children and offenders seeking children for sexual activity. Each of these operations resulted in multiple arrests.

Acting on a tip, investigators were able to track down a 9-year-old child who was prominently displayed in a pornographic video posted to YouTube. During that investigation it came to light that the child's older brother had been sexually abusing her and exposing her to pornography. The brother was arrested on sex abuse charges as a direct result of this investigation.

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# Davis County Citizens Academy

Syracuse Police Department is an active partner in the Davis County Citizens Academy. On behalf of the Department, and in partnership with the Davis County Children's Justice Center, Detective Weir discusses modern day sex crime investigations. This discussion includes a focus on cases involving the Internet and the sexual exploitation of children. As a participating agency with the Utah Attorney General's Office Internet Crimes Against Children Task Force and the FBI's Child Exploitation Task Force, he can discuss current case trends and provide measures to counteract these terrible crimes. <https://daviscountycpa.org/>



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## School Resource Officers

We are privileged to provide school resource officers to Syracuse Jr. High School and Syracuse High School. Sergeant Lance Call has been at Syracuse Jr. High for eleven years and teaches D.A.R.E. to the 7<sup>th</sup> grade. Officer Nathan Brown has been at Syracuse High School for three years.

Officer Stan Penrod serves as the D.A.R.E. officer for all the elementary schools in Syracuse. Officer Penrod has served as the D.A.R.E. officer for eleven years. In 2018, he taught 775 kids about life skills and to be drug free.

Our school resource officers also served as Department liaisons to Syracuse Youth Court.



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## Police Service Dog

We have two Police Service Dogs, PSD Kade and PSD Atlas. They are trained to detect narcotics and protect their handler. In 2018, our K9 teams conducted approximately 160 searches and found illegal drugs and/or drug paraphernalia on approximately 43% of those searches. Our K9 teams are active in the community. They frequently participate in demonstrations for area schools and police events. They also regularly conduct patrol efforts aimed at detecting illegal drugs in vehicles and on school properties.



PSD Kade is handled by Sergeant David Skinner and has been a member of the Department for seven years. PSD Kade's favorite treat are Beggin' Strips.



PSD Atlas is handled by Officer Colin Handy and has been a member of the Department for four years. PSD Atlas enjoys eating Dried Pig Ears as a treat.

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# Changes

In 2018, we welcomed two new officers: Officer Kayleb Kester and Officer Josh Pollard.



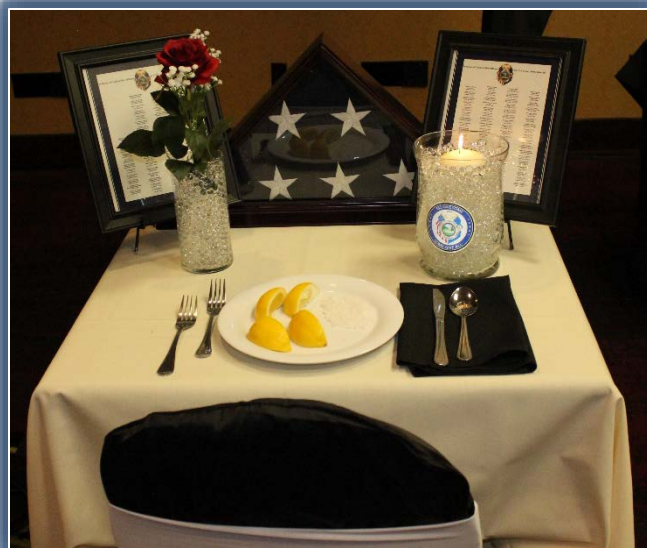
Officer Kester graduated from Weber State Law Enforcement Academy in 2018.



Officer Pollard has been in law enforcement since 2015. He started his career with Univeristy of Utah Police Department.

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## Officer Appreciation Banquet



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# Awards

\* **Employee of the Year:**

- o Officer Sam Carter

\* **Chief's Award:**

- o Administrative Professional Mariana Molina
- o Judy Barrett – AccuColor Digital Printing
- o Spencer Kammeyer and Carla Layne – Syracuse Smith's Food and Drug
- o Josh Tolman and Isaiah DeAnda – Syracuse High School



\* **Criminal Investigation Commendation:**

- o Officer Trase Benson
- o Officer David Cazares
- o Officer Garrett Whatcott

\* **Advanced Degree Recognition**

- o Lieutenant Austin Anderson – Associate's Degree
- o Officer Colin Handy – Associate's Degree



\* **Award of Recognition**

- o Chief Garret Atkin



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## Other Recognition

\* **Mayor's Award of Excellence:**

- Officer Brandon Mauhar

\* **Years of Service Pin**

- Sergeant Ryan Carter – 20 Years
- Administrative Professional Mazie Watters – 15 Years
- Lieutenant Austin Anderson – 10 Years
- Detective Erin Behm – 10 Years
- Syracuse Metro Narcotic Agent – 5 Years

\* **City Employee of the Month:**

- Sergeant Ryan Carter – February
- Lieutenant Lance Jensen – April
- Officer David Cazares- July
- Detective Erin Behm - December
- Administrative Assistant Angie Poll - December
- Administrative Professional Mazie Watters - December
- Administrative Professional Mariana Molina- December

\* **Davis County Law Enforcement Executive Association**

- Chief Garret Atkin served his second year as President of this association.

\* **20 Years of Service**

- Chief Garret Atkin celebrated 20 years in law enforcement.



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# Community Involvement

## Volunteers:

We have seven members of the Syracuse Lions Club who volunteer to operate our fingerprint services. They performed approximately 239 fingerprints for the community. In 2018, they volunteered approximately a total of 200 hours. The service of our volunteers has been a benefit of approximately \$5,000.00.

The Syracuse Lions Club also played a significant role in our Make-A-Wish Utah fundraising events. Not only did the Club make a large donation, but many of the members volunteered their time to hand out hot chocolate and candy with the Police Department at the Pumpkin Walk. They also supported us by having their mascot at the Guns N' Hoses game.



## Cops and Kids:

In December Officer Trase Benson and Officer Nathan Brown participated with the annual Cops and Kids program that is facilitated by the Davis County Fraternal Order of Police Lodge #6. The program is a great way to foster positive relationships between youth and officers. Each officer was paired with a child, had the opportunity to socialize during breakfast, and headed



to Walmart, in the officers' vehicles, for some Christmas shopping. After shopping, the gifts the children selected were wrapped and sent home with them.

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## **National Night Out:**

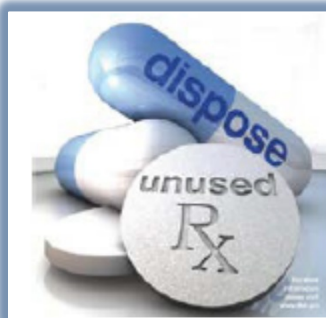
National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances.

Thanks to the incredible support of the program, we were ranked as one of the top 50 events in the country for cities with 15,000 – 50,00 residents. It is the third consecutive year we received this recognition.



## **Drug Take Back:**

We did two off-site collection events in the community that resulted in the disposal of 275 pounds of unwanted and expired prescription drugs.



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### **Miss Syracuse Pageant:**

Chief Garret Atkin and Sergeant Ryan Carter were honored to serve as stage escorts for all the beautiful and talented Miss Syracuse pageant contestants.

### **Department Tours & Presentations:**

We did more than 200 presentations in various locations throughout the city, including the police department. Some of the topics covered were bicycle safety, stranger danger, and healthy choices. During our department tours, children get the opportunity to tour our building, look at our vehicles, and get their fingerprints taken by an officer.

### **Schools:**

Chief Garret Atkin volunteered at Syracuse Arts Academy and Detective Bryce Weir volunteered at Buffalo Point Elementary to proctor their Spelling Bee competitions. Chief Garret Atkin and Sergeant Lance Call also participated in "Reality Town" at Syracuse Jr. High School. Officer Colin Handy and PSD Atlas did a K9 demonstration at Weber State University.



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# Make-A-Wish<sup>®</sup>

UTAH

Make-A-Wish Utah grants the wishes of children diagnosed with life-threatening medical conditions. In 2018 we partnered with Make-A-Wish Utah to help five kids from the Syracuse area receive their wish.

In October we held a "Miracle Minute" fundraiser during halftime of the Syracuse vs Clearfield rivalry football game.



We had a booth at the Pumpkin Walk where we raised money by selling blue luminaries and pumpkin pies.



Black Island Farms held a car show and Chief Garret Atkin volunteered to be a judge. Proceeds and donations from the car show were donated to our fundraising efforts.



Syracuse Junior High School and Syracuse High School joined our efforts to raise money for Make-A-Wish Utah.

Several of our Make-A-Wish kids joined us at the Guns N' Hoses charity basketball game. (By the way, the Police Department won...again!)



We wrapped up with a princess party where little girls got pampered and treated like a princess for the day.

Because of the help of our

wonderful community, Chief Garret Atkin was able to present a check to Make-A-Wish Utah.

**WE EXCEEDED OUR \$25,000.00 GOAL!!!**



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# radKIDS

2018 was our second year sponsoring the radKIDS program. It is a program that provides each child with a personally empowering and comprehensive foundational model of safety based on self-value, self-worth, and self-esteem. Syracuse Police Department taught radKIDS classes to two different age groups: 5-7 years old and 8-12 years old.

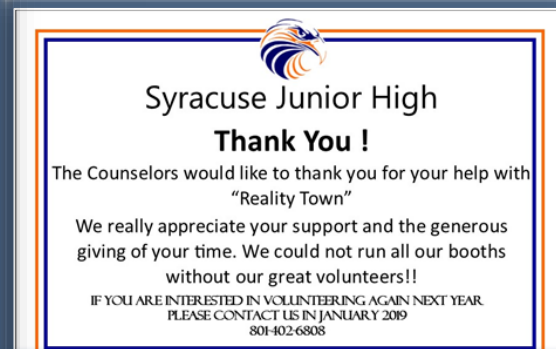
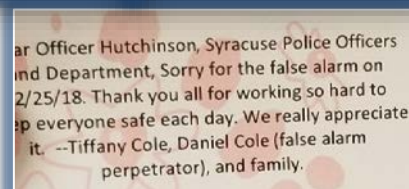
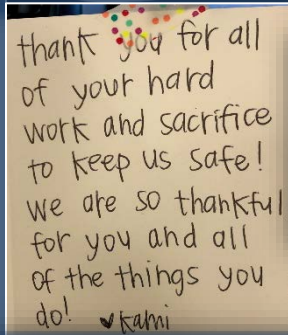
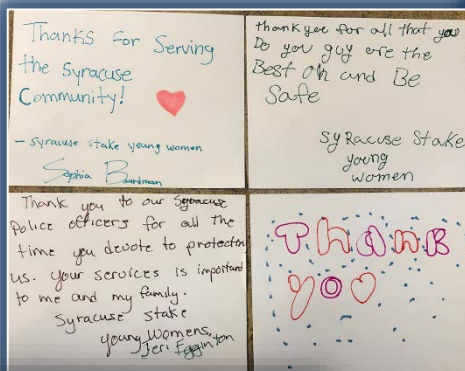
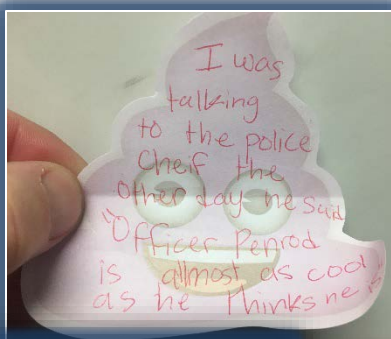
We made a change to bring it more into the community. Instead of holding classes at the police department, we partnered with area elementary schools to hold the classes in neighborhoods. We are still working to build community support for the program, but our enrollment doubled in 2018.

Here are some examples of important skills that children are taught in the radKIDS program:

1. Understanding age-appropriate "safe zones."
2. Basics of Internet safety.
3. How to operate a phone, contact emergency assistance, and speak to a dispatcher.
4. When to call 911.
5. Being safe around open water.
6. What a kid should do if they find a gun, drugs, or potentially dangerous household products.
7. What to do in the event of a fire or dog attack.
8. Bicycle rules and safety.
9. "Stranger Danger" avoidance tips and self-defense.
10. These lessons, and more, are taught with live action demonstrations and drills.



# Letters of Appreciation



Syracuse Police Department,

I would like to express my appreciation to each and every officer of this amazing city!

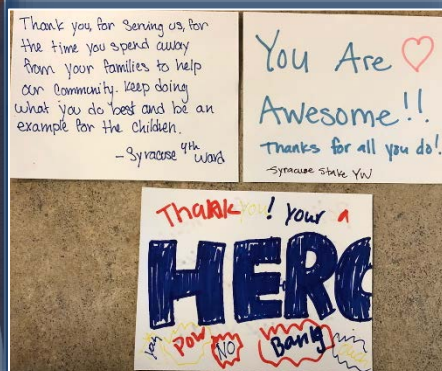
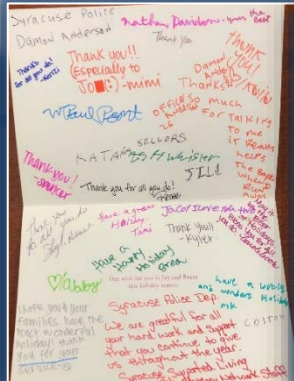
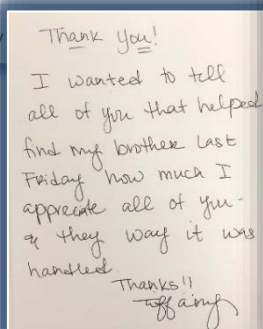
This morning several of you made my little corner of Syracuse safer. I don't know the specifics of what happened in my neighborhood today, and nor do I need to, but seeing you there made me feel incredibly safe and blessed! As the daughter of a retired officer I know how dangerous your job is, and I also know it takes a special person to put that uniform on everyday! I want you to know that my family and I are beyond grateful for everything you do. You are there with smiles when my kids cross the crosswalks on their way to school. You are there directing traffic in 100 degree heat. You are there patrolling our city helping to keep us safe. You are there in some of the scariest moments a person may encounter.

I want you to know, I see you all doing a fantastic job! I always have and always will teach my children that a real hero puts on a uniform, not a cape!

We will continue to pray for your safety daily! Thank you again!

Sincerely,

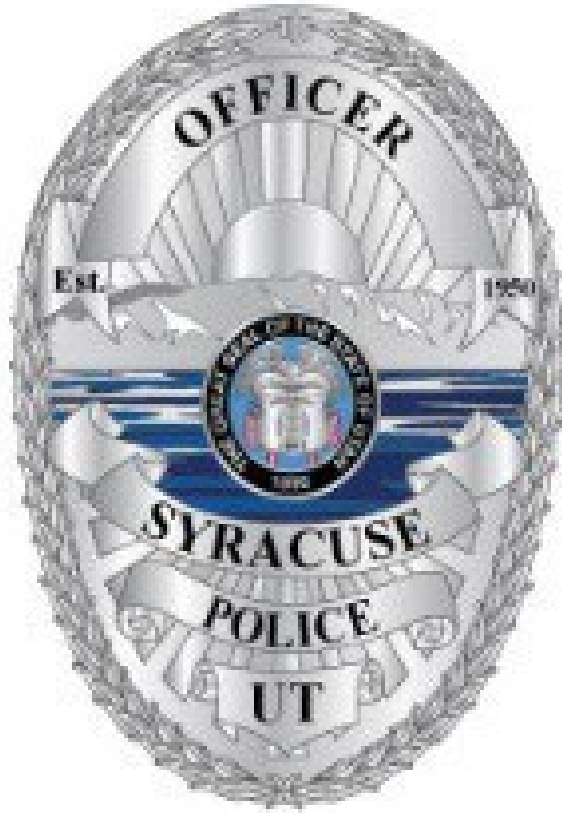
A Grateful Syracuse Family





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## Contact Information



1751 South 2000 West Syracuse, UT 84075

Phone: 801-825-4400

Fax: 801-779-9365

[police@syracuseut.com](mailto:police@syracuseut.com)

[www.syracuseut.com](http://www.syracuseut.com)

[www.facebook.com/SyracusePoliceDepartment](https://www.facebook.com/SyracusePoliceDepartment)



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# Police Department

## Biennial Review 2019





## Guiding Principles



***PRIDE***  
***ACCOUNTABILITY***  
***COOPERATION***  
***EXCELLENCE***

**SYRACUSE POLICE DEPARTMENT**  
**“SETTING THE P.A.C.E.”**



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# Topics



- Annual Reports
- Police Department Expectations
- 2017 and 2018 Statistics
- Efficiency Measures
- Technology
- Future Considerations
- Questions



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# Annual Reports

## SYRACUSE POLICE DEPARTMENT



2016 ANNUAL REPORT

Syracuse Police  
Department  
2017 Annual Report



Syracuse Police Department  
2018 ANNUAL REPORT



# Police Department Expectations

## Vision Statement #1

*Syracuse Police Department is a well-trained, professional police force.*

### Training hours: (2017/2018)

|               |   |           |
|---------------|---|-----------|
| State Law     | = | 40 hours  |
| Avg. Syracuse | = | 87 hours* |

### Training Highlights

Sexual Assault  
Active Shooter  
Advanced Emergency Management  
Virtual Use of Force Simulator  
Leadership  
In-House Instructors  
Drug Interdiction/Symptomology

### Accreditation

CIT Certification

Missing Kids Readiness Program

FBI National Academy

Improved Firearms/Fitness Scores

Active Participation in Professional  
Associations and Task Forces



# Police Department Expectations

## Vision Statement #2

*Syracuse Police Department is responsive to crime and other community issues.*

### Street-Level Drug Enforcement

- 62% increase since 2018 vs 2017
- K9 deployments up 10%
- Approximately half of all adult arrests and 1/3 of juvenile arrests in 2018 are drug related.

Crimes Against Persons, Crimes Against Property, and Traffic Accidents/Severity remained steady or decreased 2018 vs 2017.

### School/Student Safety

RadKids

Special enforcement shifts

Victims' Services

Opioid Problem

Prescription Drug Bin/Drug Take Back

Public Outreach

Citizens' Academy

Fingerprint Services (Lions Club)



# Police Department Expectations

## Vision Statement #3

*Syracuse Police Officers are courteous and service-oriented.*

## Vision Statement #4

*Syracuse Police Officers are part of the community and respected by the public.*

In 2017 and 2018, on average, Syracuse Police Officers used force on .3% of all police cases.

### 2017 – 2018 Internal Affairs Information

| Type    | Avg per Year | Avg Sustained per Year |
|---------|--------------|------------------------|
| Citizen | 3            | 1.5                    |
| Dept    | 5            | 4                      |





# CITY-WIDE VISION STATEMENT

## Vision Statement #4

*The City will incorporate improvements, events, and services that create an overall feeling of connection and pride in the City by its residents*

Make-A-Wish Fundraiser  
Pumpkin Walk  
Miss Syracuse Pageant  
Heritage Days  
RadKids  
Special Olympics Torch Run  
Cops 'N Kids (Christmas Shopping)  
Night Out Against Crime



# Make-A-Wish®

UTAH





# Make-A-Wish®

UTAH





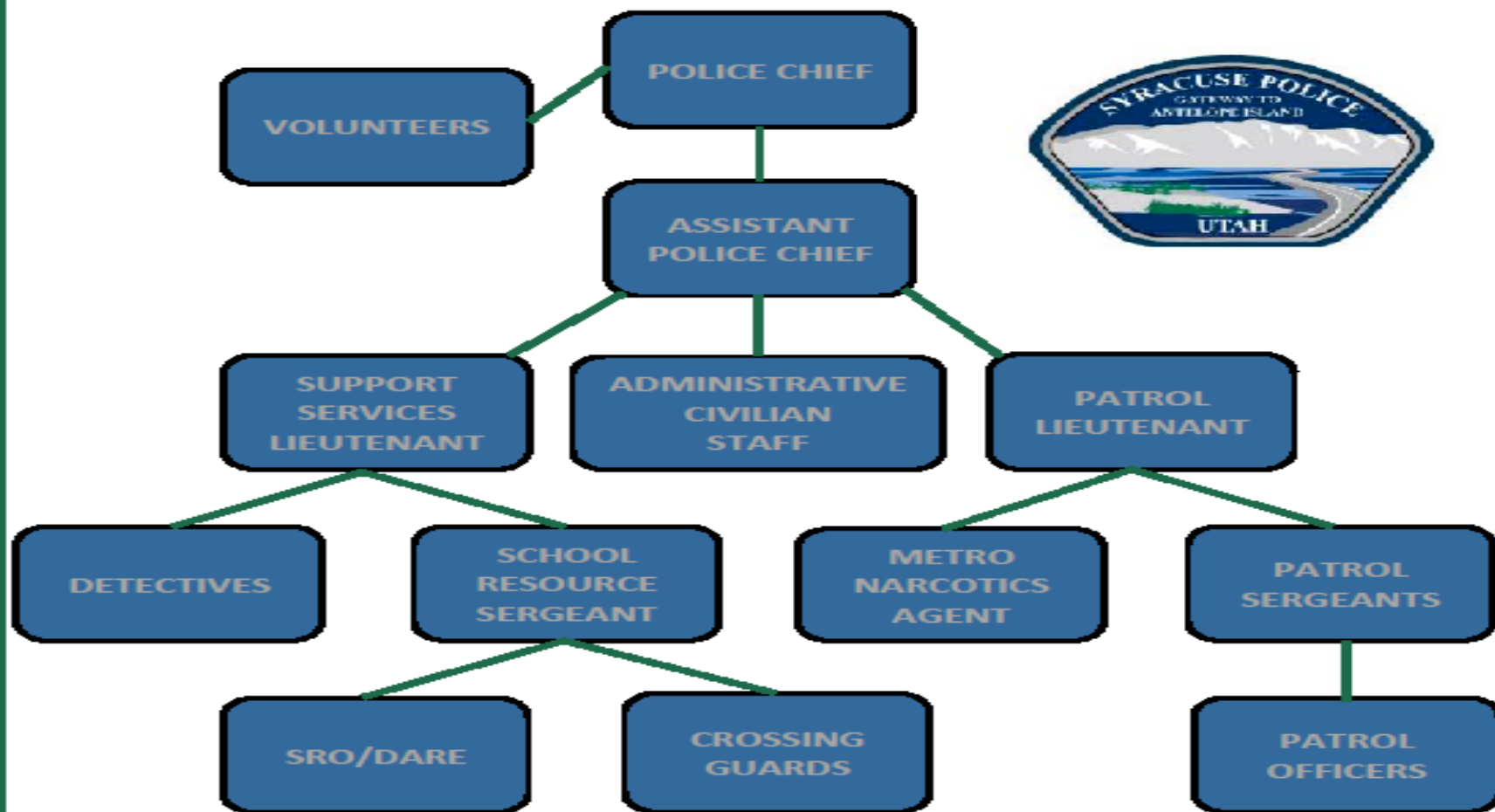
**Syracuse  
Heritage  
Days**











**27 TOTAL MEMBERS/24 SWORN (NOT INCLUDING CROSSING GUARDS)**

- 2 FULL TIME / 1 PART TIME CIVILIAN STAFF
- 2 PATROL SERGEANTS
- 10 PATROL OFFICERS (PLUS ONE VACANCY)
- SCHOOL RESOURCE SERGEANT SERVES AT SYRACUSE JUNIOR HIGH SCHOOL
- 1 DARE OFFICER SERVES ALL ELEMENTARY SCHOOLS
- 1 SCHOOL RESOURCE OFFICER SERVES AT SYRACUSE HIGH SCHOOL
- 2 K9 UNITS (ATLAS / RIGGS)
- 2 SWORN MEMBERS SERVE COLLATERALLY ON NORTH DAVIS METRO SWAT/NEGOTIATIONS
- 1 SWORN MEMBER SERVES COLLATERALLY AS PUBLIC INFORMATION OFFICER
- 1 SWORN MEMBER SERVES COLLATERALLY ON VIOLENT FUGITIVE TASK FORCE
- 1 SWORN MEMBER SERVES PART TIME ON INTERNET CRIMES AGAINST CHILDREN TASK FORCES



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# Activity Volume By Year



**2017**

**Total Police Activity**

15,380

**Cases Assigned**

8983

**2018**

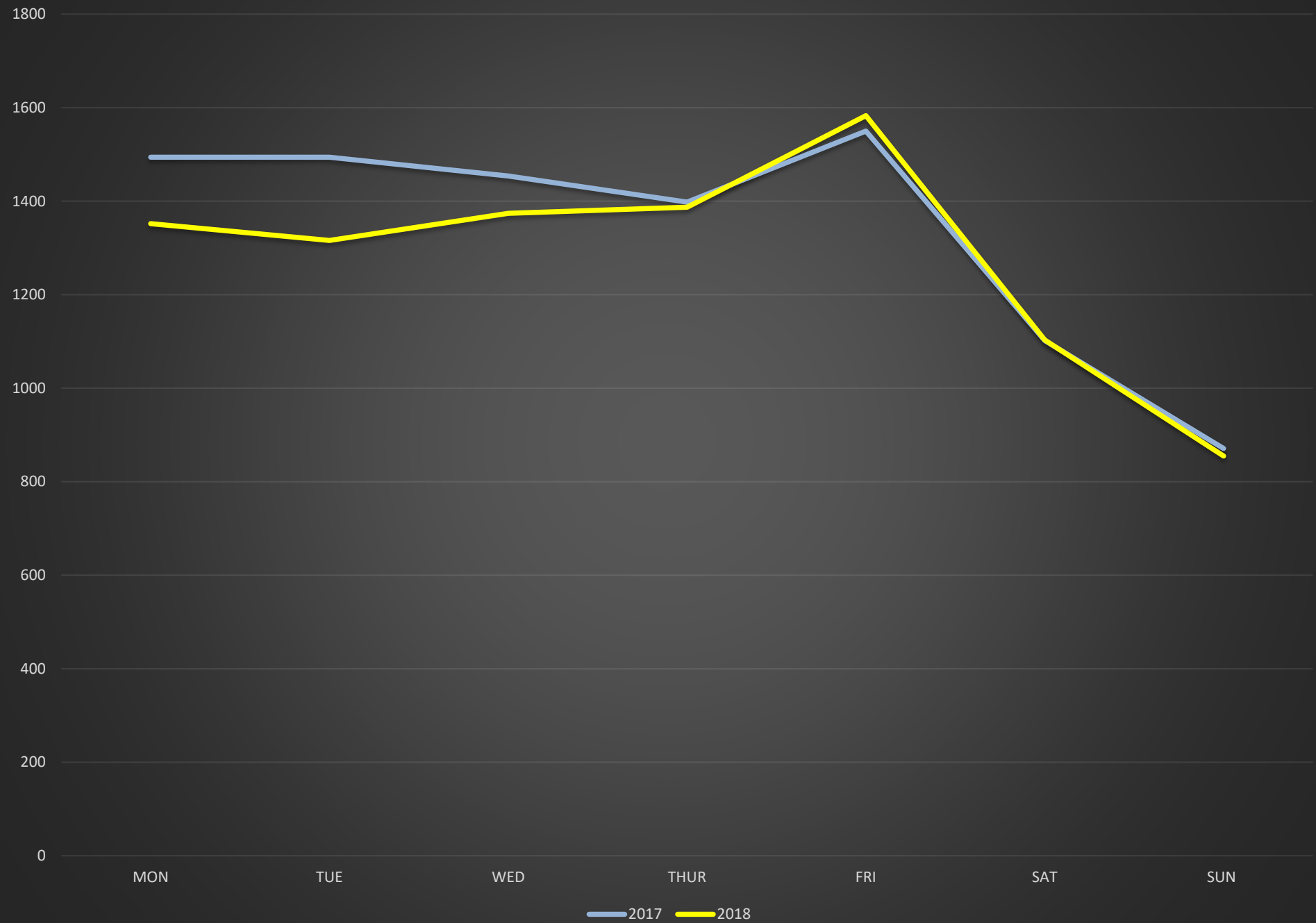
**Total Police Activity**

16,498

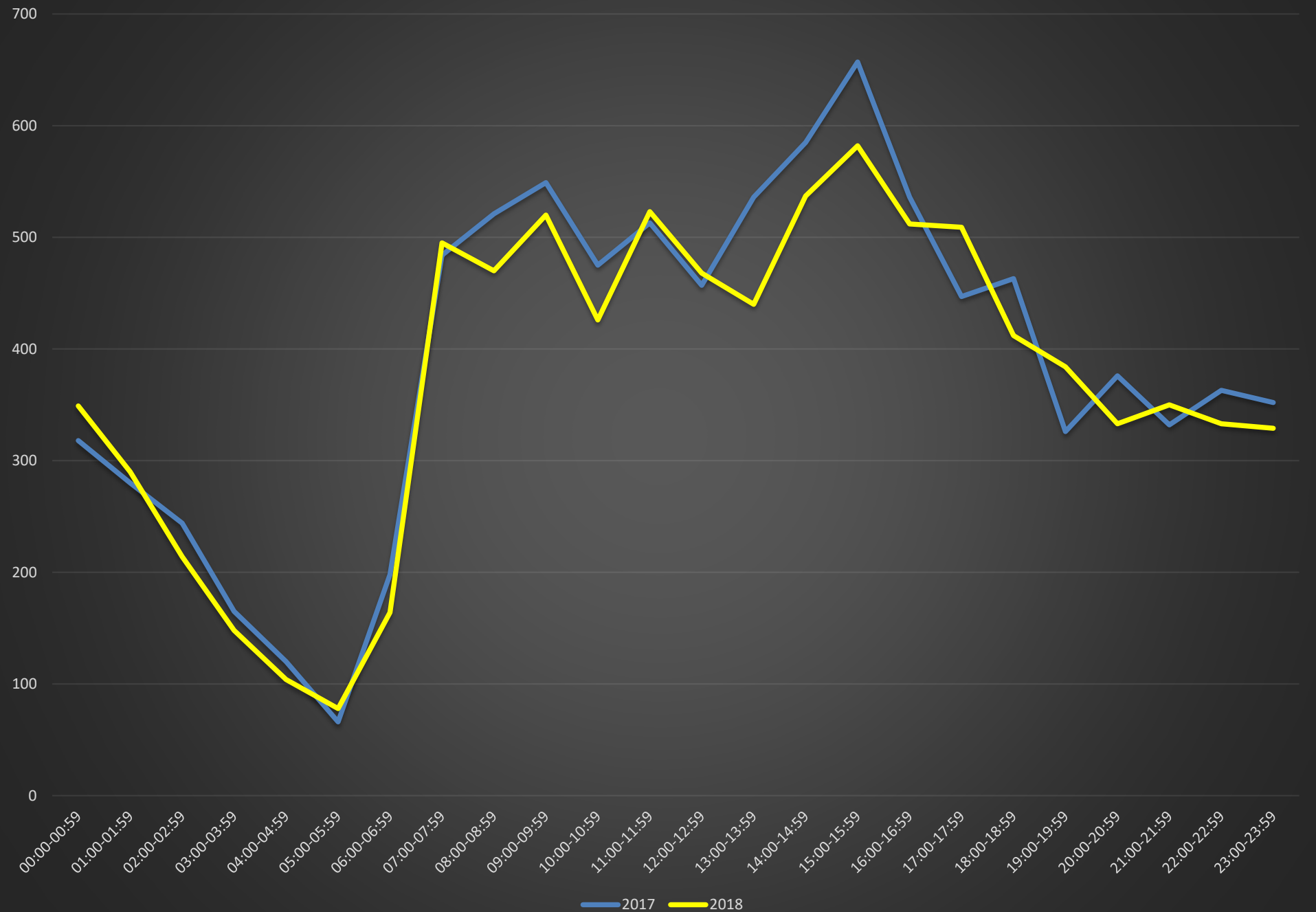
**Cases Assigned**

8647

## CASE VOLUME BY DAY

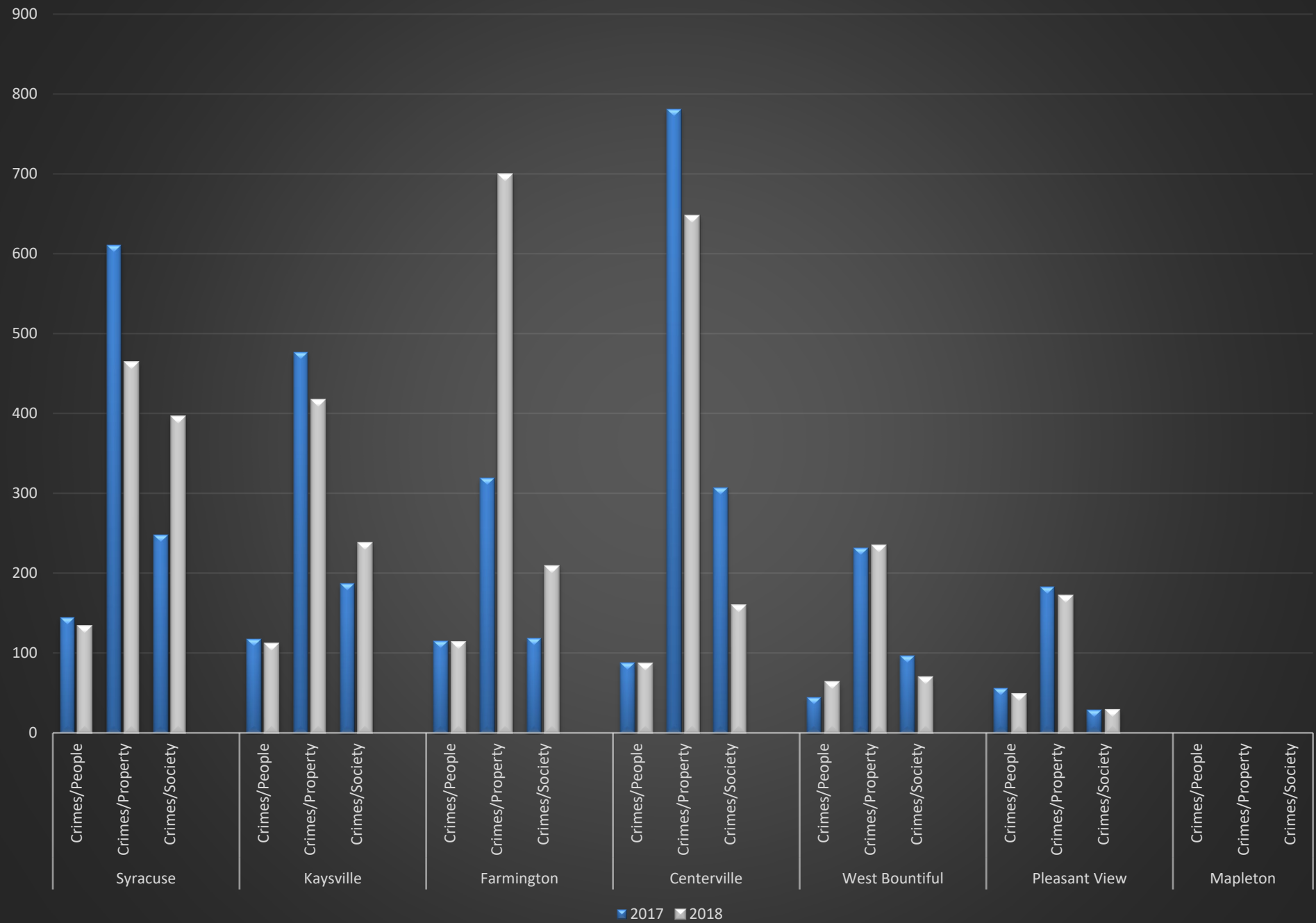


## CASE VOLUME BY TIME





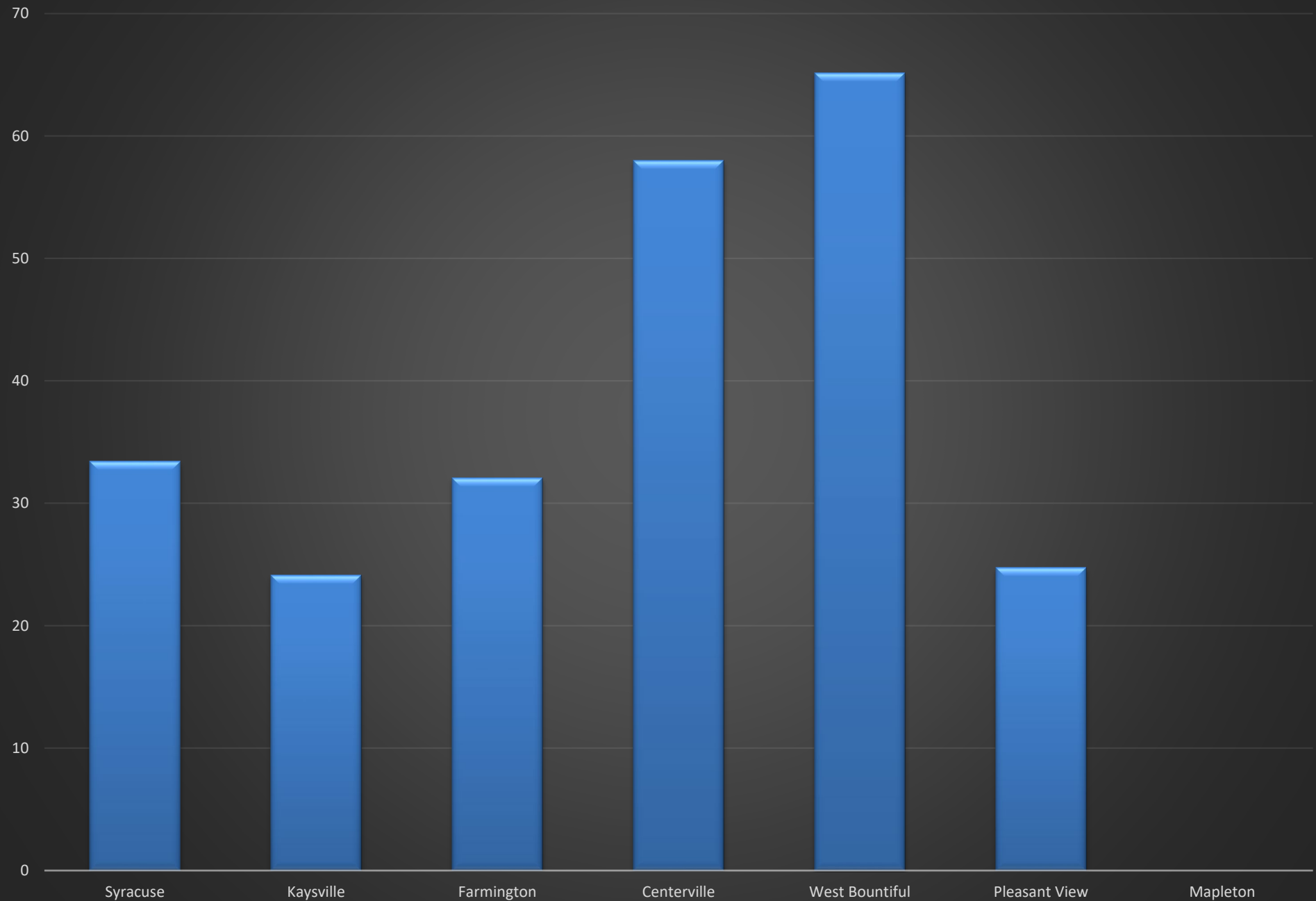
# CRIME COMPARISON





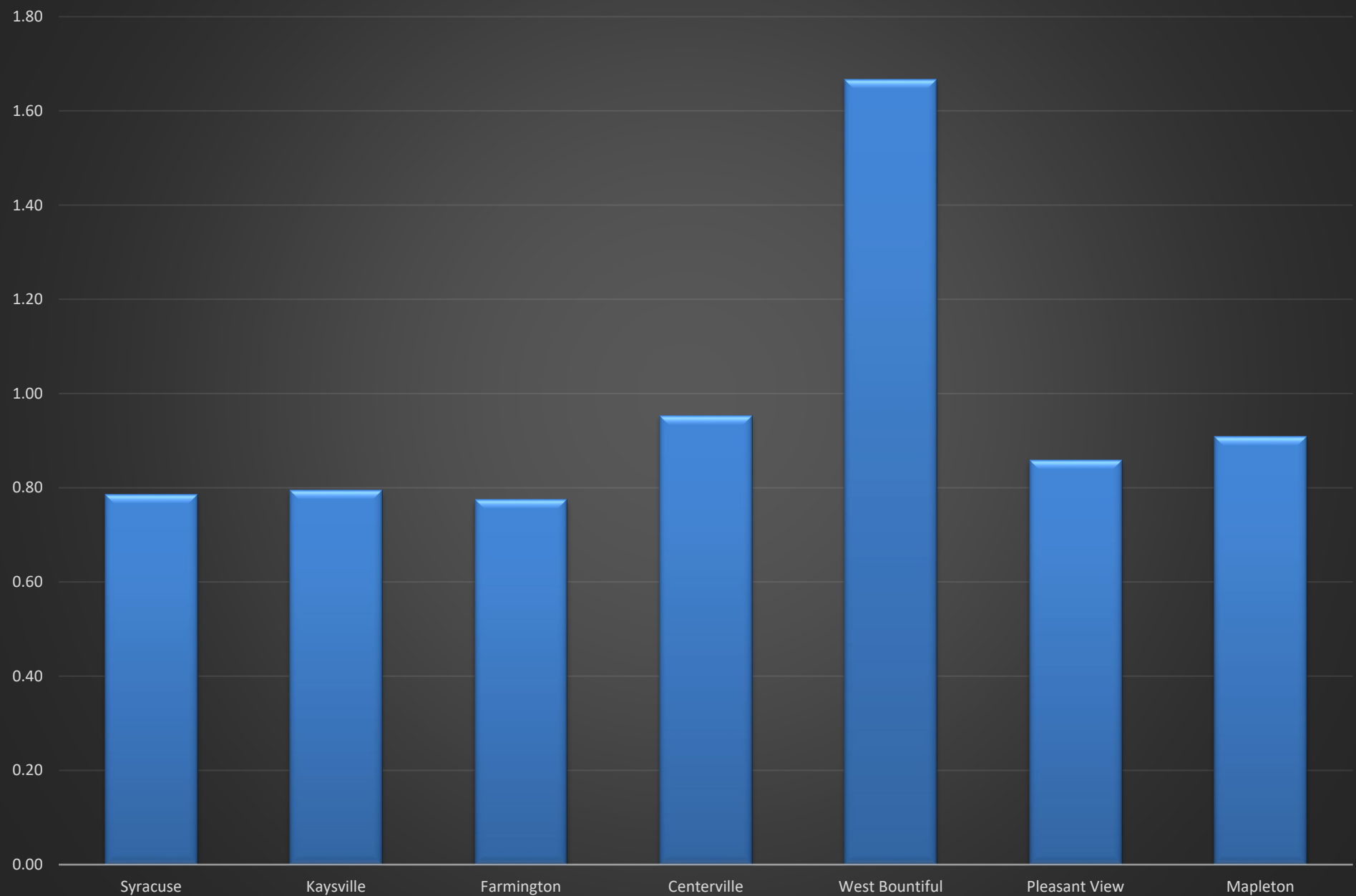
# CRIMES PER 1,000 POPULATION

(BASED ON AVERAGE OF 2017/2018 DATA)





## OFFICERS PER 1,000 POPULATION



# Mutual Aid

**2018**

Mutual Aid Received = 17  
Mutual Aid Given = 41

**2019 (Jan-September)**

Mutual Aid Received = 43  
Mutual Aid Given = 34

**For the purpose of this slide, mutual aid is a law enforcement related call in which the agency in the jurisdiction of occurrence was unable to respond when the call was dispatched.**



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# Call Response Times

## 2017

|                   |         |
|-------------------|---------|
| 911               | = 4:52  |
| Accident w/Injury | = 4:47  |
| Crimes/Person     | = 8:25  |
| Crimes/Property   | = 11:22 |
| Crimes/Society    | = 10:19 |
| Other             | = 8:19  |

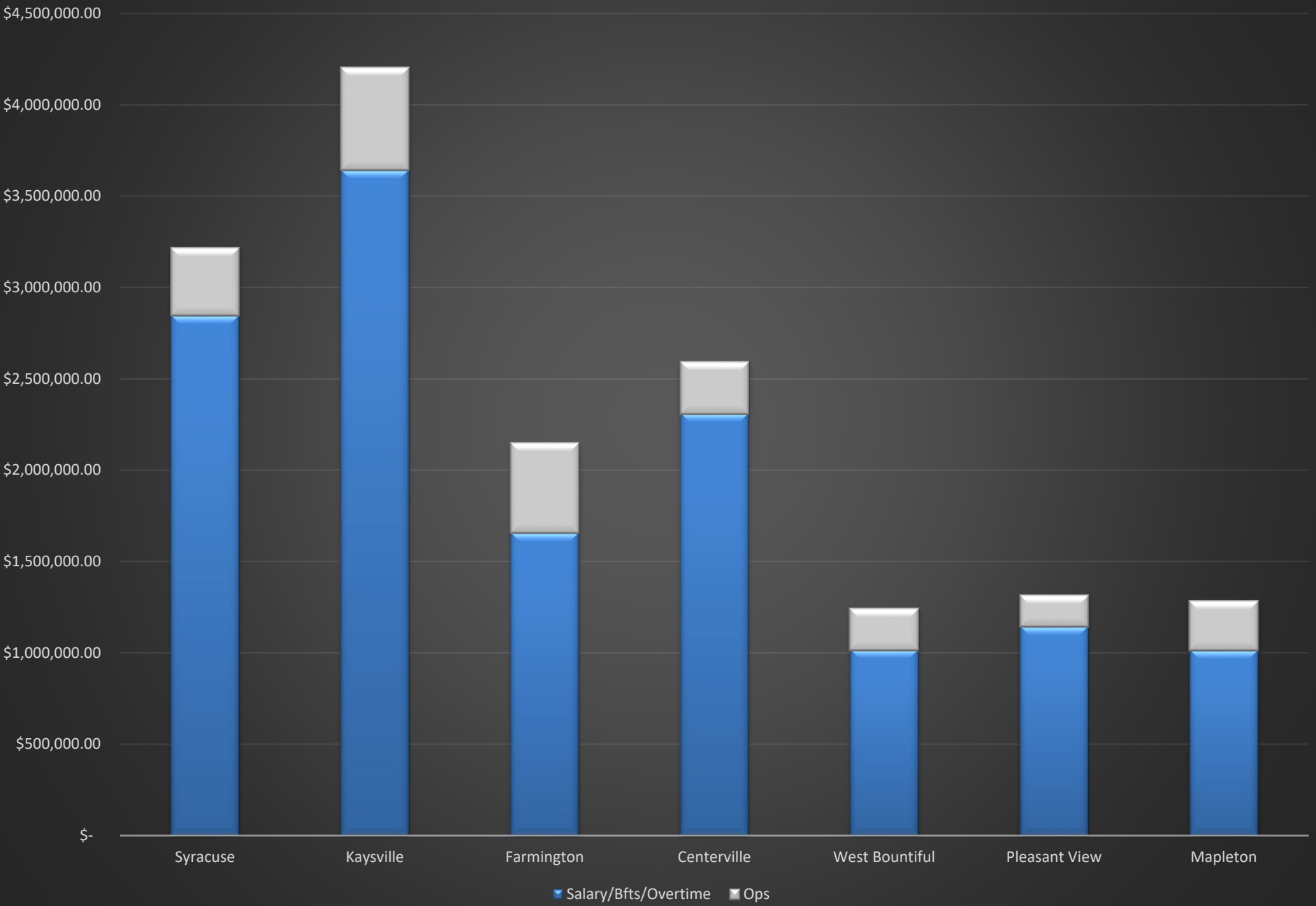
## 2018

|                   |         |
|-------------------|---------|
| 911               | = 4:31  |
| Accident w/Injury | = 4:44  |
| Crimes/Person     | = 9:21  |
| Crimes/Property   | = 10:22 |
| Crimes/Society    | = 6:02  |
| Other             | = 7:52  |

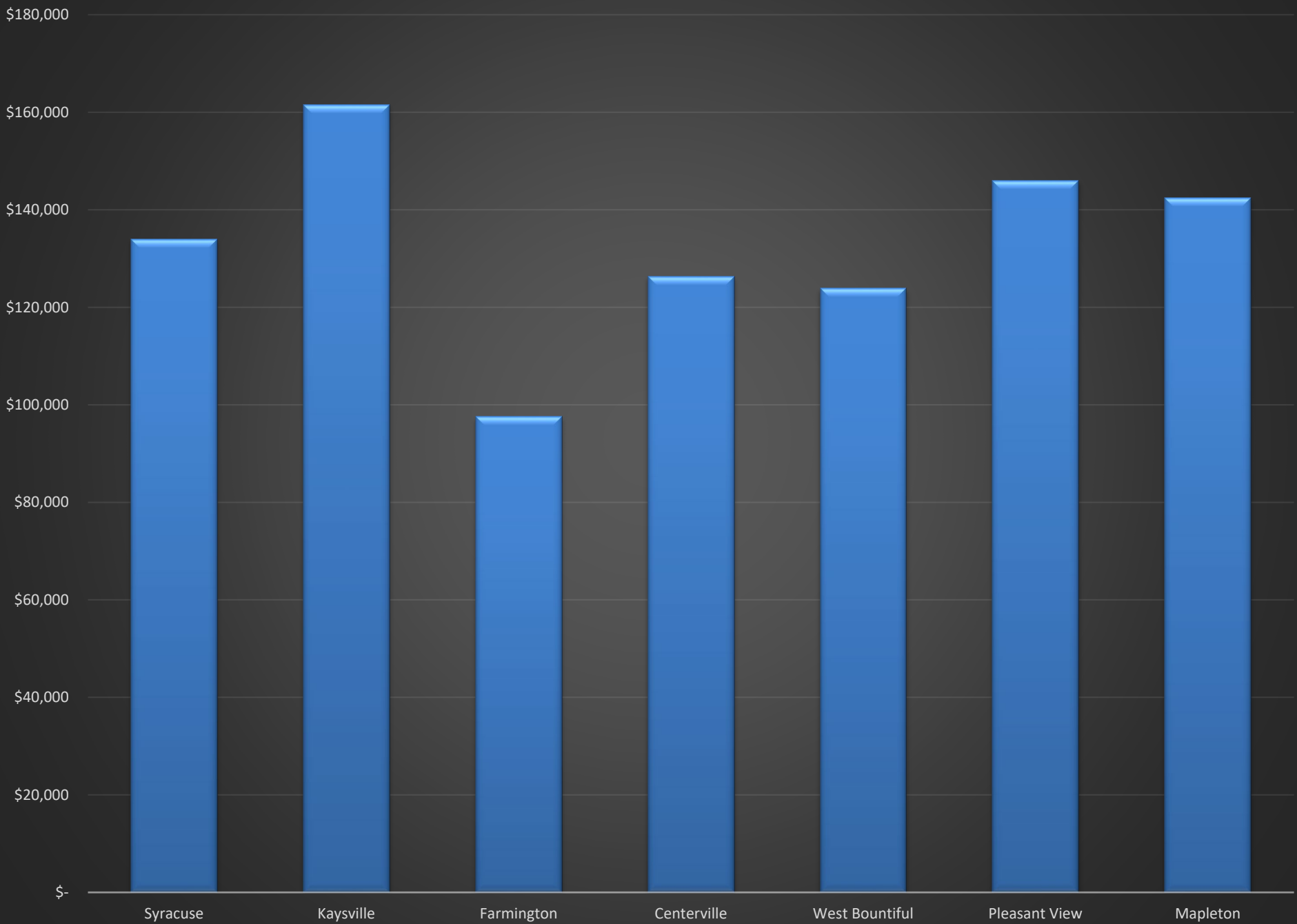


# BUDGET COMPARISON

(BASED ON 2019/2020 AVERAGE)



## BUDGET PER OFFICER





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# Technology



Nuance®  
**Dragon®**  
**Law Enforcement**  
The best weapon in the fight against paperwork, is your voice.





# Future Considerations

## RETENTION

### Hiring Obstacles

- Good economy + lower unemployment = fewer entry level candidates
- Less young people interested in LE = fewer entry level candidates
- Recent test for new officers
- Limitations on ability to attract lateral hires
- Background issues
- Other agency incentives
- Increase in manpower needs



# Future Considerations

## RETENTION

### Costs of Losing Our Own

- **Time costs** = loss of productivity, loss of proactivity, reduced service
- **Organizational costs** = loss of knowledge, loss of relationships, lower morale, increased risk, increased danger, increased poaching
- **Hard costs** = money wasted on training, new training money, FTO, increased overtime



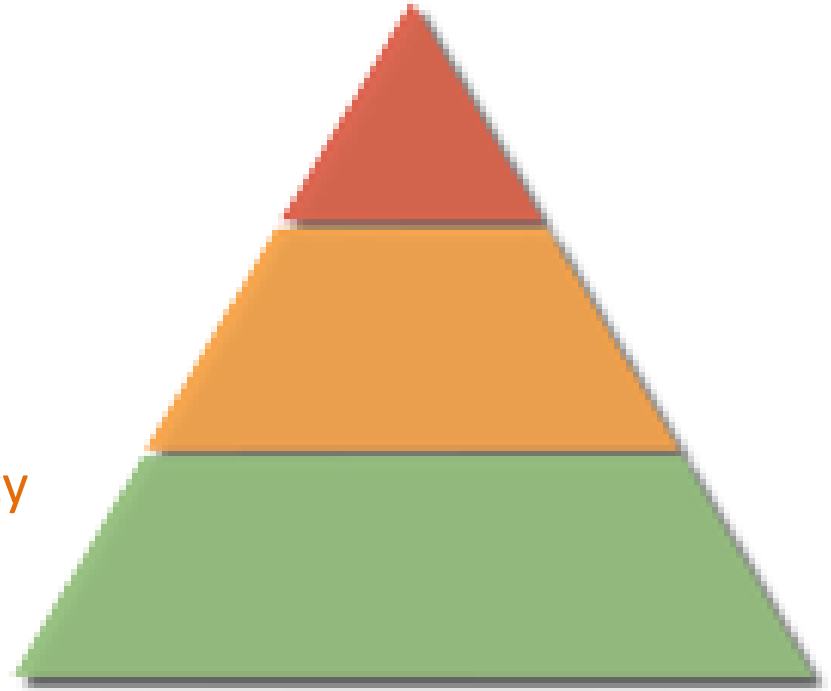
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# Future Considerations

## RETENTION

### Why officers leave

- Better culture
- More development
- Lack of input
- Lack of appreciation
- Better ethics
- Better management
- More opportunity
- Quality of Life/Flexibility
- Danger
- Housing costs
- Retirement
- Better compensation





# Future Considerations

## RETENTION

### Retirement

- State has decided to make all current/future Tier 2 officers 50% @ 25 years (starting July 1, 2020)
  - Not fully retro to current Tier 2
- Salary has a direct impact on retirement. Veteran officers typically think about this more.
- SYPD impending retirements
  - 4 eligible now
  - 1 more eligible by July 2020
  - 4 more eligible within 5 years.



# Future Considerations

## RETENTION Compensation

- 60% range for uniform allowance = \$1,044.00
    - Our uniform allowance is \$720.00
  - Out of 12 comparison cities that provided information, more than half are paying OT at 80 hours instead of making officers work 86 hours
  - More than half of our comparison cities have a Master Officer program
- SYPD Compensation
- Average Chief/Assist. Chief
    - -10.4% below 60<sup>th</sup> percentile
  - Average LT
    - -6.3% below 60<sup>th</sup> percentile
  - Average SGT
    - -7.2% below 60<sup>th</sup> percentile
  - Average PO3
    - -7.1% below 60<sup>th</sup> percentile
  - Average PO2
    - -7.2% below 60<sup>th</sup> percentile
  - Average PO1
    - -3.9% below 60<sup>th</sup> percentile



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# Future Considerations



WEST DAVIS  
CORRIDOR

- Increase in homes/residents/traffic/commercial growth/schools
- Could have an impact on response times
- More heavy-vehicle traffic
- More accidents

**Traffic Unit**



# Future Considerations



- Increasing paperwork/evidence
- Increasing age of Lions Club volunteers

## **3<sup>rd</sup> full-time administrative professional**

- Increasing number of schools/crossings
- Daily demand on SRO unit
- Daily demand on SRO SGT

## **Part-time crossing guard supervisor**

