

AGENDA ITEM # 3

DATE:	October 16, 2019
SUBJECT:	Annual Audit Report
PREPARED BY:	Steve Johnson
BACKGROUND:	<p>Squire & Company has audited the financial statements of the governmental activities, the general fund, and the proprietary fund information for the year ending June 30, 2018.</p> <p>Please note on pages 1-2 of the DRAFT Annual Audit Report gives a clean opinion.</p> <p>If you have questions, please contact Steve Johnson</p>
RECOMMENDATION:	None
SUGGESTED MOTION:	I move to approve the Annual Audit Report as presented.
CONTACT PERSON:	<p>Steve Johnson 801-229-3830 sjohnson@mountainalnd.org</p>
ATTACHMENTS:	DRAFT Annual Audit Report

AGENDA ITEM # 4

DATE:	October 17, 2019
SUBJECT:	MAG Title VI Plan Resolution
PREPARED BY:	Chad Eccles, AICP
BACKGROUND:	MAG is required by Federal Law to create and implement a Title VI Plan that clearly states MAG's intent not to discriminate based on race, religion, color, national origin, sex, or age. MAG Staff has worked with guidance from UDOT's Title VI officer to create a plan that is compliant with the State's expectations and Federal Law.
STAFF RECOMMENDATION:	Staff recommends approval of the Resolution.
SUGGESTED MOTION:	I move to approve the Resolution of Approval of the MAG Title VI Plan.
CONTACT PERSON:	Chad Eccles 801-229-3824 ceccles@mountainland.org
ATTACHMENTS:	MAG Title VI Plan

AGENDA ITEM #5

DATE:	October 10, 2019
SUBJECT:	Interlocal Agreement with Utah County
PREPARED BY:	Michelle Carroll
BACKGROUND:	As per MAG's adopted budget, local communities contribute funds to MAG for our General Fund, Special Studies, Strategic Plan, and Utah County Aging Services. In addition to our adopted budget, Utah County requires a signed Interlocal Cooperation Agreement in order to pay their assessment. The agreement covers the fiscal year ending June 2019. Please note that the agreement prohibits the use of the funds for economic development or travel promotion. Based upon our adopted budget, the funds would not be used for either of those purposes.
STAFF RECOMMENDATION:	Authorize the Executive Director to sign the Agreement
SUGGESTED MOTION:	I move to approve the Interlocal Cooperation Agreement between MAG and Utah County and authorize the Executive Director to sign the agreement.
CONTACT PERSON:	Andrew Jackson 801-367-0699 ajackson@mountainland.org
ATTACHMENTS:	

AGENDA ITEM #6

DATE:	October 10, 2019
SUBJECT:	MAG Sick Leave Pay Out and Retirement Update
PREPARED BY:	Michelle Carroll
BACKGROUND:	<p>MAG's current policy on sick leave pay out at retirement is:</p> <p><i>"Employees meeting the retirement guidelines of the Utah State Retirement System, and who apply and are approved to receive retirement payments, shall be eligible to receive payment in cash or to a deferred compensation plan at a conversion rate equal to 25%, added to an additional 1% for each year of service with MAG, of all sick leave which is accrued and is unused upon the last effective day of employment."</i></p> <p>MAG currently has the funds available to fully cover the obligation of the current policy if all eligible employees were to cash out at once.</p> <p>As discussed in previous Executive Council Meetings, MAG is considering an addition to this policy to be presented to the Executive Council in the next budget approval process and go into effect July 1, 2020 if approved:</p> <p><i>"Employees retiring with 30 years of service with MAG, shall be eligible to receive payment in cash or to a deferred compensation plan at a conversion rate equal to 100% of all sick leave which is accrued and is unused upon the last effective day of employment. The payment will not exceed the employee's annual salary."</i></p> <p>MAG currently has the funds available to cover this potential change in policy.</p>
STAFF RECOMMENDATION:	Information Only.
SUGGESTED MOTION:	No motion at this time.
CONTACT PERSON:	Andrew Jackson 801-367-0699 ajackson@mountainland.org
ATTACHMENTS:	None

AGENDA ITEM # 7a

DATE:	October 15, 2019
SUBJECT:	Aging and Family Services Update
PREPARED BY:	Heidi DeMarco
BACKGROUND:	<p>A general update will be given on the programs of the Aging & Family Services Department, including:</p> <ul style="list-style-type: none"> • Clients being Served • Budget Status • Activities to Date • Senior Help Guide <p>To discuss specific items of concern please contact Heidi before the meeting so she can adjust her presentation to address any questions you have.</p>
STAFF RECOMMENDATION:	Information Only
SUGGESTED MOTION:	Information Only
CONTACT PERSON:	<p>Heidi DeMarco 801-229-3806 or 801-319-7252 hdemarco@mountainland.org</p>
ATTACHMENTS:	None

AGENDA ITEM #7b

DATE:	October 15, 2019
SUBJECT:	Community Development Update
PREPARED BY:	Michelle Carroll
BACKGROUND:	<p>A general update regarding the status of the following:</p> <ul style="list-style-type: none"> • Revolving Loan Fund (RLF) • Utah County Community Development Block Grant • Summit / Wasatch Counties Community Development Block Grant • Economic Development <p>To discuss specific items of concern please contact Michelle before the meeting so she can adjust her presentation to include any questions you have.</p>
STAFF RECOMMENDATION:	Information Only
SUGGESTED MOTION:	Information Only
CONTACT PERSON:	Michelle Carroll 801-229-3833 mcarroll@mountainland.org
ATTACHMENTS:	None

AGENDA ITEM # 7C

DATE:	October 17, 2019
SUBJECT:	Regional Planning Department Update
PREPARED BY:	Shawn Seager
BACKGROUND:	<p>Budget update will be provided at the meeting due to first quarter financial summary availability at time of staff report writing.</p> <p>Metropolitan Planning Organization – Utah County</p> <p>The Department of Regional Planning annually prepares the Unified Planning Work Program (UPWP). It is an annual budget of staff expenses and special studies. It describes the transportation planning work undertaken by the Mountainland Metropolitan Planning Organization (MPO), Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA) within the Mountainland MPO planning area. The planning process includes updates in accordance with federal guidelines and planning work to support elected officials’ decisions on transportation issues.</p> <p>Program Priorities FY19-20</p> <ul style="list-style-type: none"> • Provides on-going mobile source data and projections to support the preparation of Air Quality Implementation Plans (SIPs) • Prepares Conformity Determination reports to assure consistent flow of federal transportation funding to implement our Transportation projects • Participate in Air Quality State Implementation Plan transition from serious to moderate designation of PM2.5 by submitting a PM2.5 Maintenance Plan • Continue monitoring the 2015 OZONE standard for compliance with the current marginal designation • Oversee implementation of FHWA new Performance Measures regulations pertaining to Air Quality emission reduction reporting • Assist member communities in implementation of Air Quality related requirements in their transportation planning efforts

- Act as a project manager on behalf of Utah County and Lehi City for federally funded trail projects
- Continue development of MAG's GIS server to support web mapping activities.
- Mapping activities related to MAG's Regional Transportation Plan
- Complete the Regional Transportation Plan, TransPlan50
- Continue the Mobility Management Project through United Way, WFRC, UTA and UDOT
- Coordinate the funding and design for the Provo River Trail Gap between Vivian Park and Deer Creek Reservoir
- Coordinate the guidance for and implementation of wayfinding signs for multi-use paths countywide
- Coordinate with UTA, UDOT, Lehi City, Provo City, and Utah County to design two TIGER-funded projects: Pedestrian bridge over SR-92/Timpanogos Highway and pedestrian bridge link to the Provo Intermodal Center
- Review and update TIP Selection Process
- Start framework for reviewing and updating RTP production process
- Manage or Participate in the following studies/projects
 - UVU BIKE/PED bridge design and construction
 - North Provo Interchange environmental study
 - Vineyard Connector locally preferred alternative
 - National Highway Traffic Safety Administration Pilot Project on Bicycle and Pedestrian Safety Planning
 - UTA Service Choices Study
 - Spanish Fork Main Street Study 85K UDOT 25K MAG 25K, SF 25K and UTA 10K
 - UVU Area Transportation Study \$310K (\$250K MAG, \$50K UDOT \$10K UTA)
 - North Lakeshore \$300K
 - POM Transit Alternative Analysis \$550K (MAG \$25K)
 - State St. Transit Study \$510K (\$300K MAG, \$100K UDOT, \$60K UTA, and cities \$50K)
 - SR92 North Regional Traffic Study \$75K
 - UPRR Crossings Provo Study \$200K
 - Salem City Active Transportation Study \$45K
 - I-15 PG Interchange Area Study

Strategic Planning

MAG staff and consultants work with local legislators and policy makers to implement the direction given from MAG Executive Council and Regional Planning Committee on strategic initiatives In this coming year we are looking at additional opportunities

with bond and sales tax collection changes to transportation funding; building a grid network of collectors to relieve the freeways; Creating a strategic plan for Utah County transportation investment along with additional project development and funding planning for FrontRunner South AA, Central State Street Transit EIS, Transfer of local arterial roads to UDOT, and Improvements at UVU among others.

UDOT Exchange Pass Through Program

MAG and UDOT have agreed to exchange Federal STP funds for state transportation funds in Utah County. The agreement is made at the beginning of each federal fiscal year and amounts to approximately \$9-10 million annually. MAG staff manages the projects funded through this program. Working with UDOT Region 3 to identify an additional \$3.5M of eligible exchange projects.

Local Planning Assistance

- Community Assistance Planning includes current and long-range land use planning; linking land use and transportation; impact fee analysis; moderate income affordable housing plans; hazard mitigation planning; annexation policy plans; open space/green space protection visioning and planning; and multi-jurisdictional planning. Many small cities and towns, typically with a majority of low to moderate income residents, cannot individually fund the services of a land use planner. The goal of the department is to provide technical assistance to all communities on an as needed basis. MAG staff includes planners with a broad range of skills in many areas of community development.
- Planning Assistance – Mountainland provides a professional planning staff for assistance to multiple jurisdictions on a project basis. Assistance includes: impact fee analysis, updating general plans, updating affordable housing plans, preparing capital improvement plans, updating subdivision and zoning ordinances, development review, and community surveys. Mountainland will continue to assist and develop general plans for eligible communities. Current and future planning projects include:
 - Genola - General Plan, Ordinances
 - Wallsburg – General Plan, Ordinances
 - Summit County Active Transportation Plan
 - Wasatch County Transit Study
 - Henefer – General Plan
- Affordable Housing – In 2019 Utah Legislature modified the state law via SB34 that mandated that all cities create plans

for affordable housing. MAG staff has helped to create such plans in most of the cities in the three-county service area. Assistance is available to update existing plans. MAG staff will continue to work with the State on an update to the affordable housing Plan in Summit and Wasatch Counties and bring all cities into compliance with the new law

- Provide training to newly elected and appointed officials on their roles and responsibilities, on the requirements of planning legislation and authority, local ordinances and plans, and other relevant subjects
- Permanent Community Impact Fund (PCIF) Communities – Eligible communities are those that are or may be socially or economically impacted, directly or indirectly, by mineral resource development on federal lands. MAG staff will assist eligible communities in planning, construction and maintenance of public facilities, and provision of public services. Activities include but are not limited to economic development, infrastructure development, trail and open space planning, and analysis of the impact of transportation of mineral resources
- Continue to staff the Mountainland UCA regional advisory committee
- Pursue funding for design and construction of Wasatch County Rail Trail Project, Phase I
- Build web mapping application for Midway City

Rural Planning Organization - Wasatch County

A Rural Planning Organization (RPO) is a transportation planning organization in a rural setting (less than 50,000 population), similar to a Metropolitan Planning Organization in an urban area. Local elected officials are empowered to make transportation planning decisions affecting their future in tandem with state transportation planning officials. The Wasatch County RPO has developed a Long-Range Transportation Plan, performed special transportation studies, and worked directly with UDOT Region 3 on developing projects and priorities.

Expand Summit County travel demand model to include Wasatch County

- Develop long range plan projects in coordination with cities, county, and UDOT
- Coordinate the funding and design for the Provo River Trail Gap between Vivian Park and Deer Creek Reservoir

	<ul style="list-style-type: none"> • Coordinate the funding and design for the Wasatch County Rail Trail Project, Phase I • Coordinate with UDOT Region 3 in developing project priorities for the state highway system in Wasatch County. • Serve as a liaison between the local governments and UDOT • Provide information and technical assistance to local governments • Assist the local elected officials in the use of the Vehicle Registration Fee for corridor preservation of corridors or regional significance. • Participate in the upcoming Heber Parkway environmental process. • Work with Summit County on Wasatch County travel demand issues • Participate in the Bypass EIS • Manage the Wasatch County Transit Study
STAFF RECOMMENDATION:	Information Only
SUGGESTED MOTION:	Information Only
CONTACT PERSON:	Shawn Seager 801-824-1066 sseager@mountainland.org
ATTACHMENTS:	None - budget update will be provided at meeting

AGENDA ITEM # 8

DATE:	October 24, 2019
SUBJECT:	MAG Information Technology and Website Update
PREPARED BY:	Andrew Wooley
BACKGROUND:	<p>MAG began the year with a new branding plan. As part of that plan, we are developing a new website. We are seeking feedback from the Executive Council about what we can do for you to make our web and data products more useful for you and your staff.</p> <p>https://mountainland.org</p>
STAFF RECOMMENDATION:	None
SUGGESTED MOTION:	None
CONTACT PERSON:	<p>Andrew Wooley 801-229-3844 awooley@mountainland.org</p>
ATTACHMENTS:	None

AGENDA ITEM #9

DATE:	October 14, 2019
SUBJECT:	Pre-Disaster Hazard Mitigation Grant Award
PREPARED BY:	Shauna Mecham
BACKGROUND:	FEMA has awarded MAG \$71,250 in federal monies with a \$23,750 local match to update the Hazard Mitigation Plan for jurisdictions in Summit, Utah, and Wasatch counties. The purpose of the plan is to ensure jurisdictions are considering measures to lessen the impact of disasters before they occur. Those who have adopted a current plan are able to apply for pre-disaster mitigation grants and will have an easier time receiving FEMA money should a disaster occur.
STAFF RECOMMENDATION:	Information Only
SUGGESTED MOTION:	None
CONTACT PERSON:	Shauna Mecham 801-229-3838 smecham@mountainland.org
ATTACHMENTS:	None

AGENDA ITEM # 10

DATE:	October 15, 2019
SUBJECT:	Senate Bill 34: New General Plan Requirements
PREPARED BY:	Bob Allen
BACKGROUND:	<p>Senate Bill 34 was passed during the 2019 legislative session. That bill creates new requirements for the land use, transportation and moderate-income housing sections of each jurisdiction's general plan. These requirements must be incorporated by December 1, 2019 in order to be eligible for certain state (UDOT) transportation funds.</p> <p>This is a reminder of these new requirements and resources available to fulfill them.</p>
RECOMMENDATION:	Informational
SUGGESTED MOTION:	None
CONTACT PERSON:	<p>Bob Allen 801-229-3813 rallen@mountainland.org</p>
ATTACHMENTS:	ULCT Summary

AGENDA ITEM # 11

DATE:	October 24, 2019
SUBJECT:	Lehi's Experience with Development Acquired Public Facilities i.e. Right of Way for Roads
PREPARED BY:	Lehi City Staff
BACKGROUND:	<p>Lehi staff presented this information to the Mayors at MAG staff request to the MPO Regional Planning Committee and we thought that the Executive Council might find it beneficial, as well as offer up their own ideas to acquire needed transportation facilities.</p> <p>Density bonuses for Right of Way (ROW) are used for subdivisions located along a master planned roadway or master planned trails. The process needs to be recommended by the Planning Commission, approved by the City Council and submitted with a concept report. Flexibility is allowed for higher density, reduced lot size, reduced frontage, or other design considerations.</p> <p>Examples will be shown of how the process is implemented. Cities currently implementing density bonuses include Lehi, American Fork, Saratoga Springs and Eagle Mountain.</p>
STAFF RECOMMENDATION:	Information Item Only
SUGGESTED MOTION:	Information Item Only
CONTACT PERSON:	<p>Shawn Seager 801-824-1066 sseager@mountainland.org</p> <p>Brad Kenison, Lehi City Staff bkenison@lehi-ut.gov</p> <p>Kim Struthers, Lehi City Staff kstruthers@lehi-ut.gov</p>
ATTACHMENTS:	None