

1 Minutes of the Centerville **City Council work session** meeting held Tuesday, August 6, 2019 at
2 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

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6 Mayor Clark Wilkinson
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8 Council Members William Ince
9 Stephanie Ivie
10 Robyn Mecham
11 George McEwan
12 Tamilyn Fillmore (arrived at 5:38)

13
14 **MEMBERS ABSENT**

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16
17 **STAFF PRESENT**

18 Brant Hanson, City Manager
19 Lisa Romney, City Attorney
20 Jacob Smith, Management Services Director
21 Leah Romero, City Recorder
22 Randy Randall, Public Works Director
23 Marc Marchant, Streets Supervisor

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25 **SIDEWALK REPAIR AND REPLACEMENT DISCUSSION**

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27 Mayor Wilkinson moved the sidewalk repair and replacement discussion as the first item,
28 in order to accommodate the Public Works staff who were present. Councilmember Fillmore
29 reported that the Tree Board is being thorough in their discussions and will have feedback and
30 recommendations for City Council soon.

31
32 Randy Randall, Public Works Director and Marc Marchant, Streets Supervisor reported
33 that in FY 18-19 Public Works completed all the replacement of the sidewalk faults over 1 inch. It
34 would be more costly to grind down faults 1-3 inches in height, than it would be to take out and
35 replace the sidewalk. FY 19-20 budget designates \$100,000.00 for sidewalk repair. Those funds
36 would be used to replace the sidewalk with faults greater than 1 inch and remove the trees from
37 the park strip that are causing the most damage to the sidewalk. Mr. Randall would like to remove
38 the trees that are a public safety hazard first.

39
40 The Council discussed to how to best approach the removal of trees from the park strip in
41 areas where significant damage to the sidewalks exist and how to address other areas where
42 trees could be damaging infrastructure as well. Councilmember Fillmore expressed a desire to
43 explore alternative sidewalk repair options prior to tree removal. Councilmember McEwan had
44 concern over the liability that the City could carry if not in compliance with ADA sidewalk
45 requirements, when considering alternative solutions to tree removal. Mr. Randall stated that he
46 would also like the issue of trees that canopy low over the sidewalk and roads to be addressed
47 as well.

48 Mr. Randall and Mr. Marchant were asked to detail how the budgeted money would be
49 used to repair and replace sidewalks within the current FY. They stated that their focus would be
50 on the areas that are currently not in ADA compliance and where the trees are dead and/or doing

1 the most damage to sidewalks. Councilmember McEwan requested that criteria be established to
2 determine which trees come out with this FY's budgeted funds, prior to any policy being written
3 to address the remaining trees. It was proposed that homeowners be contacted, most likely
4 through a letter, to make them aware of tree(s) that needs to be removed. If there is opposition to
5 a tree(s) being removed, the tree(s) in question would be taken off the list for further review. Staff
6 was directed to remove the trees that are dead and trees that homeowners have requested be
7 removed. Council requested a follow up work session with staff, to further establish criteria for
8 the removal of trees that are causing 1-3-inch faults to sidewalks.
9

10 11 **FINANCE DIRECTOR POSITION DISCUSSION**

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13 Brant Hanson, City Manager proposed the City hire a Finance Director to oversee the
14 Finance Department and change Jacob Smith's job title from Management Services Director, to
15 Administrative Services Director. With the removal of financial duties, Mr. Smith would take on
16 Economic Development in addition to the job duties he would retain. Mr. Hanson and Mr. Smith
17 met with Mike Swallow to determine what the pay scale for a Finance Director would be based on
18 the job duties and skill set required. Mr. Hanson informed the Council that he feels the City has
19 gaps in financial areas that need to be addressed and they are best addressed by someone with
20 the knowledge and expertise to do so.
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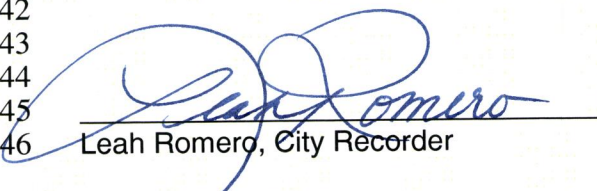
22 Councilmember McEwan asked if the position had to be titled Finance Director. He
23 expressed concern over State statutes that only the Mayor can appoint and remove a Finance
24 Director, leaving the Council with no control over a key administrative position. Lisa Romney, City
25 Attorney confirmed that State law provides the Finance Director is to be appointed and removed
26 by the Mayor with the advice and consent of the City Council. Ms. Romney noted that the City is
27 currently in the same situation because the position of Finance Director is specified as part of the
28 job description for the Management Services Director.
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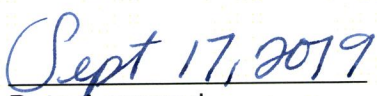
30 Councilmember Ince expressed concern over a Finance Director maintaining current
31 training and not becoming complacent. Mr. Hanson stated that checks and balances would be
32 put in place to make sure that complacency does not happen. Councilmember Fillmore asked if
33 there would be enough work to keep a Finance Director busy. Mr. Hanson responded that there
34 would be more than enough work for a Finance Director to do in a city of Centerville's size.
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36 Due to time constraint the discussion was tabled for a future work session.
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38 **ADJOURNMENT**

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40 At 6:57 p.m., Councilmember Ince made a **motion** to adjourn the City Council work
41 session. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).
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45 
46 Leah Romero, City Recorder


Date Approved

