



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Les Whitney
Terry Wiseman
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, September 17, 2019.**

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. None
3. **CONSENT ISSUES**
 - a. Financial report August 2019
 - b. Approval of bills and payroll
 - c. Approval of minutes: August 20, 2019 Regular Council Meeting; August 20, 2019 Public Hearing
4. **NEW BUSINESS**
 - a. Library Board Appointment
 - b. Employee Spot Award Nomination
5. **OLD BUSINESS**
 - a. Approval of free trial agreement with Zenner USA for auto-read meters
 - b. Culinary Water Project Update
6. **ORDINANCES AND RESOLUTIONS**
 - a. Resolution 15-2019 "Establishing Bank Account Authorized Signers"
7. **COMMENTS**
 - a. Staff member reports and comments
 - b. Council member reports and comments
8. **ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 12th day of September, 2019. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

Milford City Council Meeting
Tuesday, September 17, 2019, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Ian Spaulding (via telephone), Les Whitney, Terry Wiseman, and Shane Yardley.

Absent: Council Member Russell Smith and Attorney Leo Kanell

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Foreman Benjamin Stewart.

Visitors (Official Roster):

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

None

Consent Issues

a. Consent issues including bills and payroll, Financial Report August 2019 and Minutes of August 20, 2019 Council Meeting and August 20, 2019 Public Hearing

MOTION: Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.

New Business

a. Library Board Appointment

The Library Board recommends the appointment of Larry Roberts to fill the term for Kaycee Charron.

- *MOTION: Council Member Terry Wiseman moved to appoint Larry Roberts to the Library Board. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.*

b. Employee Spot Award Nomination

Mayor Davis nominated Lisa Thompson for cleaning up the concession stand after it was vacated. She spent several hours of personal time cleaning it up and prepping it for winter storage without being asked and it was not her job to see that it was taken care of. Mayor Davis felt that she needed to be recognized for stepping up and recommended her for a spot award.

- *MOTION: Council Member Les Whitney moved to approve the spot award nomination of Lisa Thompson by Mayor Davis. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.*

Council Member Whitney inquired if the party responsible for the concession stand left on bad terms, wondering why it had not been taken care of by them. Administrator Bealer explained that they did not leave on bad terms but were not planning on returning next year. Inspections will take place at the beginning and ending of the season. We had not had any issues in the prior years, but this year they returned the money and keys to the office. When Lisa went to the concession stand to grab a few things

for little league football there were items left in there and it needed some attention. She took it upon herself to just take care of it.

Old Business

a. Approval of free trial agreement with Zenner USA for auto-read meters

Administrator Bealer confirmed with Attorney Kanell that if Milford City deletes Section 3 - Governing Law which states that if there were any lawsuits brought forth that it would happen in Texas under the Texas Law, by redlining it in our copy, we can have it signed and see if Zenner will accept it. She also spoke with the Zenner representative, Nick, who was waiting to hear from his legal team. He felt that they would most likely accept Milford City lining that section out.

- *MOTION: Council Member Shane Yardley moved to approve the Mayor to sign the agreement with the removal of Section 3 - Governing Law. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

b. Culinary Water Project Update

No update following the work session held earlier.

Ordinance and Resolutions

a. Resolution 15-2019 "Establishing Bank Account Authorized Signers"

- *MOTION: Council Member Shane Yardley moved to adopt Resolution 15-2019 "Establishing Bank Account Authorized Signers". Motion was seconded by Council Member Terry Wiseman. Roll call votes – Council Member Whitney, Wiseman, Yardley, Spaulding – Yes. Motion carried.*

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- Not in attendance

Makayla Bealer ~ City Administrator

- Announced that Wells Fargo is willing to sell the building to UIB, the negotiations are underway.
- Airport inspection went well. Driver needs to include Prist amount on the Bill of Lading. Everything else passed, Bart is doing a good job at the airport.
- UIB does not offer direct deposit for payroll administration. Researching third-party administrators and there are fraud risks. May be able to keep the direct deposit with Wells Fargo with a nominal fee. UIB may offer direct deposit in the future.
- Audit – draft financial should be available soon. Hinton should be coming soon to provide the financial report for 2018-2019.
- TRUST inspection held today; went well – very minor findings.
- Makayla shared the HUB committee presentation.
- Jones and DeMille – proposed truck route around Milford. Council and staff discussed the truck route proposal as both options presented concerns as well as benefits. Mayor Davis, Administrator Bealer, Council Members Whitney and Wiseman will meet with the commission.
- Beaver County is looking at housing issues and wanting to get an Affordable Housing Plan. The city is currently working with Five County Association of Governments on updating our plan. We have given them permission to share our current plan with the county commission. The commission is requesting at least one representative of Milford City meet with them at 11 AM on October 1. Administrative Assistant Thompson and Mayor Davis will attend.

Monica Seifers ~ City Recorder

- No reports or comments.

Lisa Thompson ~ Administrative Assistant

- No reports or comments.

Ben Stewart ~ City Foreman

- No reports or comments.

Council Member Russell Smith ~ Cemetery, Sewer

- Not in attendance.

Council Member Ian Spaulding ~ Airport, Recreation and Parks, Beautification

- No reports or comments.

Council Member Les Whitney ~ Planning and Zoning Commission, Buildings, and Equipment

- No reports or comments.

Council Member Terry Wiseman ~ Library, Streets, County Board of Adjustments

- Asked Foreman Stewart to look at the drain in front of Joe Puffer's new home on 700 West.
- Reported that he was asked by Michelle Evans to sit on the tourism committee to represent Milford City and Milford Chevron. Jeff Davis will be representing Milford Lions Club.

Council Member Shane Yardley ~ Water, Public Safety and Law Enforcement, Beautification

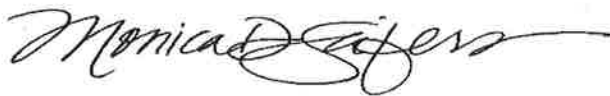
- No reports or comments.

Mayor Davis ~ Waste Management Board, Economic Development, Five County Steering, LIC Committee, COG

- No reports or comments.

Meeting Adjournment ~ *as there was no further business the meeting adjourned at 4:43 PM.*

APPROVED by City Council the 15th day of October, 2019.



MONICA D. SEIFERS, City Recorder

