



**Approved Meeting Minutes**

**from the  
Thursday, August 8, 2019  
Meeting at the Sugar House Garden Center**

Advertised Agenda

**Call to order**

**Approval of Special Events and Athletic Field Use Requests**

Name, Organization/Event	Date(s)	PDF file page
Brett Okland, Okland Construction	9/13/19	1
Jessica Hogg, Teva Pharmaceuticals	9/21/19	5
Shannon Wilkins, Community Options	2/8/2020	9
Linda Spira, Susan G Komen	5/9/2020	13
Jared Eborn, Extra Mile Racing	5/23/2020	17
(*) Avremi Zippel, Chabad Lubavitch of Utah	8/25/19	21
(*) Staci Smallwood, March of Dimes	5/2/2020	24
(*) James Kerr, Pregnancy Resource Center	5/16/2020	29
(*) Adi Smith, Zion's Children of Haiti	6/20/2020	33

(\*) These event requests are exempt from having to appear before the board for approval because they have held the same event for three or more years, or are single-day field requests.

Water Lantern Festival, Todd Glover	unknown	37
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**Wasatch Community Gardens & SLCO Urban Farming**

**Garden Center Building discussion**

**Discuss 2020 Budget Proposal**

**Approval of June 13, 2019 Minutes**

**Approval of June and July Financial Statements**

*George*

**Other Business**

*Lt. Governor online business registration*

**President's Report**

**Adjournment**

**I. Call to Order**

Landon calls the Sugar House Park Authority Board meeting to order at 6:00 pm.

Board members present are: Landon Allred, Taylor Weavil, George Sumner, Lee Bollwinkel, Wayne Johnson, Chad Anderson, Lucy Hansen, Holly Nichols, Sarah Sherer.

Board members not present are: none

County staff member present is: Heather Valero.

Landon explains that SHPA is a non-profit organization and the board members are non-paid volunteers.

**II. Approval of Special Event and Athletic Field Use Requests**

**Brett Okland, Okland Construction**

Did not appear.

**Jessica Hogg, Teva Pharmaceuticals**

Jessica is here to request use of the Big Field Pavilion for Teva Pharmaceuticals for their employee outdoor movie night and party.

*Chad makes a motion to approve the date requested by Teva Pharmaceuticals.*

*Holly seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed.*

**Shannon Wilkins, Community Options**

Did not appear.

**Linda Spira, Susan G. Komen**

Linda is here to request use of the Sugar Beet Pavilion, Southeast Field and Basketball Courts for the Susan G. Komen More than Pink Walk. It is requested that Heather contact the AiM Melanoma organizer to make sure their start times are not conflicting.

*Chad makes a motion to approve the dates requested by Susan G. Komen, based on negotiating start times with the AiM walk that is scheduled on the same morning.*

*Sarah seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed.*

**Jared Eborn, Extra Mile Racing**

Review of the special event request form submitted by Odyssey House for their event on August 2, 2019. No representative is present as Geoffrey appeared at the April meeting.

*Lucy makes a motion to approve the date requested by Extra Mile Racing.*

*Taylor seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed.*

*Heather will contact John with the Iris Society to notify him of the event.*

**The following special event requests do not require an appearance before the board in order for approval because they have held the same event for at least the past three years or are single day field use requests.**

- Avremi Zippel, Chabad Lubavitch of Utah—Backstop Field: August 25, 2019
- Staci Smallwood, March of Dimes—Big Field Pavilion and Soccer/Lacrosse Field: May 2, 2020
- James Kerr, Pregnancy Recourse Center—Parley’s Creek Pavilion: May 16, 2020
- Adi Smith, Zion’s Children of Haiti—Big Field Pavilion: June 20, 2020

*George makes a motion to approve the dates requested above, subject to the appropriate fees.*  
*Wayne seconds the motion.*  
*Motion passes by show of hands: all in favor, none opposed.*

**Todd Glover, Luminous Lanterns**  
 Did not appear

**III. Wasatch Community Gardens & SLCO Urban Farming**

Jeanine Whittwer and Giles Larsen are here from Wasatch Community Gardens. Wayne Johnson is here representing Salt Lake County Urban Farming. Wayne reports that there has been good community interest in the community garden being created at Sugar House Park. Salt Lake County will fund the construction and Wasatch Community Gardens will partner with and help manage the approximately 50 plots of raised beds.

Giles details that the approximate location will be where the previous rose garden was located. There will be a wrought iron fence, a shed, and a pergola. The beds will have drip system not flood irrigation. There will be on-street parking and there will need to be a curb cut made in the roadway and a walkway will be installed to make it ADA compliant. There will be handicap designated parking stalls indicate. It is hopeful that Phase I will be started this year. The application and outreach process was robust—150 indicated that they wanted to have plots, 150 indicated that they wanted to help with the garden, and another 100 indicated they thought it was a good idea. Jeanine has tirelessly working on organizing, has put flyers on every doorstep and participated in the Westminster Earth Day. Many elderly have indicated that they are excited for a space for a garden. Taylor poses the question of how to know if the garden will be sustainable. Lee indicates that the city has 7 garden and they all have waiting lists. Wayne indicates that the county’s Harmony garden site has been active for 8 years.

George asks since the SHPA is not selling the land or giving it away for the garden, how does that get structured. It is indicated that an MOU can be done granting short term exclusive use if the SHPA wishes. It is often done for programmed use of space.

Chad questions what will be done with the existing archway in the garden. Wayne indicates that the drawings and plans will determine that. There will be no need to level the roadway for ADA. The community can provide input to the design. A Salt Lake County architect will design, Salt Lake County will be funding it and Wasatch Community Gardens will be providing the work. Wayne states that there is no issue with the Land Water Conservation and that the garden will have nothing to do with the Garden Center building. Wayne indicates that there has been overwhelming support by the community and Wasatch and SLCO are asking the board for their blessing to move forward.

*Chad makes a motion for Salt Lake County and Wasatch Community Gardens to move forward with design and construction of the community garden.*  
*Lucy seconds the motion.*  
*Motion passes by show of hands: all in favor, none opposed, Wayne abstains.*

**IV. Garden Center Building discussion**

Wayne and Lee indicate that Mint Rose would need to apply with the City and County for funding and it would rank very low in priority. Landon summarizes that the Garden Center building was original

approved to promote gardening. The garden is no longer there and the land is designated as Land Water Conservation Fund land as of the 1940's and Garden Center building must be used for outdoor recreational use. Renting out the building for events is a violation, using the building for a church is a violation, using the building for an outdoor pavilion is a violation. The federal agency will inspect the building early next year and if we are in violation we will be "lettered".

The building is in need of repairs, it needs some love--7 figures of love. The Board had a group that wanted to come in and wanted to revitalize and open a café and event center, but it was found out that they cannot do that. It is OK to have a café but has to be owned by the Sugar House Park Authority and anyone who runs it could not have a contract.

It is questioned what should happen for the Garden Club reservations for the remainder of the year and the Church will need to know how long they can use the building.

It is asked if the reservations that have been made through 2019 can be honored. Lucy asks if we allow new reservations to be made, would it not be a violation because we haven't been lettered yet. Landon says the Land Water Conservation agent made it clear she would not be visiting until 2020.

Garden Club representative states that they as gardeners are instrumental in supporting Wasatch Community Gardens, they interact with the schools and encourage the community to learn about gardening, and they need a place to meet. Can the representative from Land Water Conservation be made aware of that? Landon states that the Garden Club meeting there isn't a violation, but they reserve it for events for funding and somewhere there would need to be a million or two dollars to fund the repairs for the building. We have an old building and we can't rent it out, we can't reserve it as an outdoor pavilion, we can't have Mint Rose run their café, craft shows, etc. Wayne says it needs a new roof and the heating and air conditioning is going to need to be replaced, the Garden Club using it is a non-issue, but they need to come up with a different way to bring in money other than reservations. Chad states that there is the option that the Garden Club could continue utilizing the building and that THEY could open the café for outdoor use, but they would be responsible for putting in the commercial kitchen.

Garden Club asks what the utilities are on the building. Wayne says he can have our office provide them.

Utah Art Market representatives are here for the discussion. Landon states that it was interesting because the agent from Land Water Conservation made a specific point to state that "You can't do any art. You can't even do plants that start to look like art." They are just concerned with being able to get through 2019 with the reservation they already have.

Chad proposes letting the Garden Clubs go on taking reservations month-to-month until 2021. Sarah says she isn't comfortable with that because that leaves a reservation not knowing if they will be cancelled. Discussion is had about what date would be best to go through. Wayne says re-roofing will need to be done when it leaks so bad that it has to be done, probably \$150,000.00 to repair. Lee states that it might be a good idea to bring in a consultant to see what ideas they have about what the space could be. The signage saying "Do you want to rent the building?" needs to be taken down by 2020.

Landon is going to let Mint Rose know that there will not be any funding from the County or the City and that they cannot enter into a long term contract.

**Lucy makes a motion that the Garden Clubs can operate as usual through December 31, 2019. Beginning January 1, 2020 the Garden Clubs can continue having their meetings and can rent the building out for outdoor recreational use only. Can be revisited at another time. Chad seconds the motion. Motion passes by show of hands: all in favor, none opposed.**

**V. Discuss Budget**

George feels that the capital appropriation for the slurry seal will be approved. Wayne states that it would be good if the Board can approve the proposed budget at the next meeting. George will add \$20,000.00 for security to deal with homeless issues. We will review the budget at the September meeting.

**VI. Approval of June 13, 2019 Minutes**

The board reviews the minutes as they have been prepared. Landon indicates an edit to the minutes that the Garden Center building "might be a historical building" on page 3.

*George makes a motion to approve the June 13, 2019 meeting minutes, with the change indicated.*

*Sarah seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed, Lucy and Taylor abstain.*

**VII. Approval of June and July 2019 Financial Statement Summaries**

George reviews the June and July financial summaries as they have been prepared. They are correct.

*Chad makes a motion to approve the June and July 2019 Financial Statement Summaries.*

*Holly seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed, Taylor abstains.*

**VIII. Other Business*****Michael Gallagher--Website***

As an in-kind donation to the park, he has been looking at the website and hoping to help improve functionality and security. His opinion on the cost that was proposed by Sites by Sara is that it is not fair or warranted given the other community resources and people willing to help with it, such as himself. He does not feel that there is a security risk, first and foremost, because there is no public information on our website. Three main functions of the website could be: 1) to inform the public; 2) processing of reservations for special events and field use, which seems arduous and could be streamlined; and 3) donations. The current site is dated and has some redundancies. Integrating social media there are feeds that can do that for free so that the public can be the content creators. Holly states that she has looked at the new site and thinks that the back end of the site, as Michael has created it, is super easy. Wayne questions to confirm that Michael's proposal is that he wants to be a great volunteer and provide a better site for the Park Authority? Michael says yes, and he could simplify the web form for applications and the calendar for events. Chad discusses a concern about managing the content that would be posted by the public. Michael states that can be figured out to have someone review. Landon states that Michael and Holly should work with Heather and get the site ready and figure out the best navigation for applications and the calendar and then present again to the board.

***Lt. Governor online business registration***

Online registration is necessary due to a new law from the State of Utah. George will make payment of the \$50.00 fee and asks for approval to be reimbursed.

*Lucy makes a motion to approve George being reimbursed for making the online payment of \$50.00.*

*Holly seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed.*

Close to 100 homeless people were in the park over a one month period. Ted Frederick sent an email with photos of garbage left at the Segó Lily area, and asked again for us to provide security. Wayne says he feels if the Board were to dedicate \$20,000.00 to security for 2020, the County and City would likely entertain splitting the cost of that so as not to cause a drain on the Park Authority. Wayne can continue to get a head count of how many are in the park to determine how many nights and how many hours it would be necessary to have security. Chad states that 3 nights a week for 4

hours at \$50.00 per hour would be \$31,200.00. (Much of this discussion is inaudible due to the heavy rain on the roof.)

The Old Dutch Store sent Heather and email asking to plant tulips on a Saturday in September or October, and wants to know if Sugar House Park is interested. Wayne says that they grow weeds during the time they are not flowering and therefore the ground is tilled. They could contact the Garden Clubs to see if they would like them to plant at the Garden Center building.

We allowed the two Judge school reservations that had rugby practice to continue with practice for their 2019 spring reservation. No fields will be reserved for practice in the future. Landon from the Sugar House Community Council inquired about Highland. Highland does not have any field reservations.

#### **IX. President's Report**

Training for Open Meetings will be done at the next board meeting. Wayne will provide the video.

Noel needs to clear any "promotional planting" with the Board first (specific names or events).

#### **X. Adjournment**

*George makes a motion to adjourn.*

Time is 7:54 pm