

**SCHOOL BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
Bryce Valley High School, 721 West Center, Tropic, UT 84776  
August 15, 2019

Board Members Present: President Mike Savage, Vice President Cheryl Cox, April LeFevre, Myron Cottam, and Frank Houston.

District Staff in Attendance: Superintendent Tracy Davis and Business Administrator Bruce Williams.

**BOARD MEETING**

**1. New BVES School Walk Through - 3:00-4:00 p.m.** – Board Members met at the new Bryce Valley Elementary School to walk through the building before it opened.

**2. Regular Board Meeting - 4:12 p.m.**

**A. Welcome** - Mike Savage opened the meeting and welcomed everyone in attendance.

**B. Pledge of Allegiance**

The Pledge of Allegiance was led by April LeFevre.

**C. School Presentation (School not in Session)**

None.

**3. Consent Agenda Items**

**A. Approve School Board Meeting Minutes**

The July 2019 School Board Minutes were emailed to Board Members for review.

**B. Approve Financial Reports**

The July 2019 Financial Reports were reviewed.

**C. Approve Hiring Recommendations**

Boulder Elementary School - April O'Neal, Para

Boulder Elementary School - Andria Rice, Para

Boulder Elementary School - Elin Isakson, STEM

Escalante High School - Amy Westhoff, Science

Panguitch High School - Cheyanne Callies, Cyber Core

Escalante Elementary School - Erin Wahlen, Kindergarten

Antimony Elementary School - Robin Gibbs, Head Teacher

District Office - Jennifer Prince, Academic Coach  
Escalante Elementary School - Sarah Morgan, STEM Teacher  
Escalante Elementary School - Stephanie Cottam Derring, Para  
Escalante Elementary School - Chelsey Jones, Para  
Escalante Elementary School - Shacotah Chynoweth, Para

**D. Letters of Resignation**

Escalante Elementary School - Doneen Griffin,  
Kindergarten Teacher  
Boulder Elementary School - Tessa Barkan, Para  
Panguitch High School - Rowdy Miller, Substitute Teacher  
Escalante Elementary School - Erin Wahlan, STEM Teacher  
Panguitch Elementary School - Tammy Raeszler, SpEd Para  
Antimony Elementary School - Robin Gibbs, STEM Teacher

**E. Letters of Recognition**

None.

**F. Homeschool Affidavit**

None.

**G. Sports & Transportation Approvals**

None.

Frank Houston made a motion to approve the items on the Consent Agenda. Cheryl Cox seconded the motion. A vote was called for. Cheryl Cox, Frank Houston, April LeFevre, and Mike Savage voted Aye. The motion passed 4-0. Myron Cottam recused himself from the vote.

**4. Public Comment (15 Min)**

**A. Public Comment**

None.

**5. Reports**

**A. School Board Report**

Mike Savage attended a USBA JLC meeting to prepare the agenda for the USBA Delegate Assembly.

Cheryl Cox attended the USBA Pre-Delegate and Delegate Assembly where teacher pay was discussed. She reported on the Delegate Assembly decisions. She is also working on STEM grant.

Frank Houston had nothing to report.

April LeFevre will attend a Tropic Town Board meeting and request a waiver from the moratorium on water hookups. She also attended a Bus Driver's in-service meeting.

Myron Cottam attended the opening school teacher conference.

## **B. Enrollment Report**

Superintendent Davis reviewed the Enrollment Report.

## **6. Board Action Items**

### **A. 2019-2020 Proposed Fee Schedule**

Myron Cottam made a motion to approve the 2019-2020 Proposed Fee Schedule on Second Reading. Frank Houston seconded the motion. A vote was called for. Cheryl Cox, Frank Houston, April LeFevre, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

April LeFevre made a motion to move item **8 F. Proposal Change in Bus Driver Layover Duties** up on the agenda. Cheryl Cox seconded the motion. A vote was called for. Cheryl Cox, Frank Houston, April LeFevre, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

Curtis Barney discussed with the Board an option to pay bus drivers differently during bus layover times. Up to 3 hours of regular driver pay during a layover if it is a day trip and 4 hours of regular pay if it is an overnight trip. The Board was supportive of the change. It will be added to the next meeting agenda for consideration.

## **7. Superintendent's Report**

### **A. Follow-up on Assigned Duties**

The Board discussed a possible 4-day school week in Boulder.

### **B. 1st Contract Day - MasteryConnect Training, August 12**

Teachers participated in the MasteryConnect training at Bryce Valley High School on August 12.

### **C. New Building Update**

The Superintendent updated the Board on the new Bryce Valley Elementary School.

### **D. Rental Policy**

Superintendent Davis discussed the District Housing Rental Policy.

### **E. BYU Independent Study**

The district will continue to use BYU Independent Study for an online solution.

**F. Construction Updates**

The District construction projects were discussed.

**8. Board Business**

**A. What's Coming Up**

Upcoming events were reviewed.

**B. Board Goals Discussion**

Board goals were discussed.

**C. Current and Future Staffing**

Current and Future staffing needs were reviewed.

**D. Preparation for the USBA Policy Book Updates**

Due to law changes at the state level, numerous policies will be updated.

**E. Cell Phone Discussion**

Cell phone usage stipends were discussed with the suggestion that the two new Curriculum Coaches be added to the list of employees who have a \$50 per month cell phone reimbursement.

**F. Proposal Change in Bus Driver Layover Duties**

Moved up on the agenda and was discussed earlier in the meeting.

**G. USBA Evaluation Choices**

Superintendent Davis presented the USBA Evaluation Choices.

**H. USBA Leadership Academy - Sept 12-14**

The 2019 Leadership Academy will be held September 12-14.

**I. Set Next Month's Meeting**

The next meeting will be held on September 26 at Antimony Elementary at 4:00 p.m. The Work Meeting will be held at 3:00 p.m.

**J. Future Board Items**

Future Board Items were reviewed previously.

**9. Public Comments (15 Min)**

**A. Public Comments**

None.

**10. Executive Session**

**A. GCSD Rules for CLOSED MEETINGS**

**B. Discussion of the character, professional competence, or physical or mental health of an individual.**

**C. Discussion regarding deployment of security personnel, devices or systems**

**D. Strategy sessions to discuss collective bargaining**

**E. Strategy to discuss pending or reasonably imminent litigation**

**F. Strategy sessions to discuss the purchase, exchange, or lease of real property**

**G. Strategy sessions to discuss the sale of real estate**

**H. Investigative proceedings regarding allegations of criminal conduct**

At 7:11 p.m. Cheryl Cox made a motion to go into Executive Session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual; and strategy sessions to discuss collective bargaining. Frank Houston seconded the motion. A roll call vote was held. Cheryl Cox, Mike Savage, Frank Houston, Myron Cottam, and April LeFevre voted in favor of the motion. The motion passed 5-0.

At 8:25 p.m. Frank Houston made a motion to return from Executive Session. Myron Cottam seconded the motion. A vote was called for. Cheryl Cox, Frank Houston, April LeFevre, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

**11. Board Action Items**

**A. Possible Action on Negotiated Items**

None.

**12. Adjournment**

At 8:25 p.m. Myron Cottam made a motion to adjourn. April LeFevre seconded the motion. A vote was called for. Cheryl Cox, Frank Houston, April LeFevre, Myron Cottam, and Mike Savage voted in favor. The motion passed 5-0.

