

**ELK RIDGE
CITY COUNCIL MEETING
September 24, 2019**

TIME AND PLACE OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council was scheduled for **Tuesday, September 24, 2019, at 7:00 PM**; this meeting was preceded by **a City Council Work Session at 6:00 pm**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body on September 23, 2019.

ROLL CALL

Mayor: Ty Ellis

Council Members: Paul Crook, Nelson Abbott, Jared Peterson, Jim Chase, Tricia Thomas

Others: Royce Swensen, *Recorder*, Deputy Doyl

Public: Taylor Brown, Justin Haskell, Landon Powell, Jaidyn Smith, Colten Martin, Caleb Mason, Larry Lee, Erik Johnson, Karl Shuler, Rebeca Gunderson, Jake Clark, Michael Turner, Selina Dennis, Jill Ashcroft, Tyler Star, Jay Winters, Hank Manwill, Tim Hereth, Ann Lemar, Bryce Jonson

CITY COUNCIL WORK SESSION AGENDA ITEMS:

1. CEMETERY UPDATE NATHANIEL MORREL

Nathaniel Morrel passed out questions for the survey, cost estimates for a banner and a rate schedule and costs to maintain a cemetery from another local cemetery. Mayor Ellis would like to see a more detail list on the maintenance. Tricia Thomas would like to get another estimate for the banner and feels an estimate over \$500 is extreme. Tricia Thomas stated that her father-in-law said that it takes about \$60,000 annually to maintain the cemetery where he works, which is in a city about the size of Elk Ridge.

Discussion ensued on the questions for the survey. Tricia will take care of the banner. Mayor will work with Nathan on the survey questions.

2. CODE AMENDMENT 10-12-26: LANDSCAPING REQUIREMENTS; RESIDENTIAL AND COMMERCIAL LANDSCAPE DISCUSSION

Discussion ensued on the timeline of having landscaping in for new homes as well as existing homes and do park strip trees have to be put in by those whose building permit was issued under the current code. Royce Swensen asked for clarification that no one is required to put in trees, even if they got a permit under the old code. Nelson Abbott and Jared Peterson both confirmed that is correct. Discussion ensued on weeds in the front yard- weeds just have to be maintained it is not the intent that weeds are not allowed in the yard.

3. SHULER ROAD DISCUSSION

Mayor Ellis stated that this pertains to the ribbon along the edge of the road and rebuilding 220 feet.

The city is planning on fixing the road before the winter. The ribbon may go on in the spring. The road will be 22 feet and the ribbon will be 18 inches on each side and the easement is about 4 feet.

Discussion ensued on who will pay for the ribbon; landowners or the city.

4. APPLICATION FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM DISCUSSION

Royce Swensen stated that this is the document that Nelson Abbott referred to last meeting. Royce called Cathy Holder, Flood Plan Manager for the Utah Division of Emergency Management and she stated that there is nothing that the city needs to do. The document refers to an annual report but it is no longer required. There is no expiration date on the document.

54 **5. DRYLAND ANNEXATION AGREEMENT**

55 Council reviewed the agreement with the changes discussed last council meeting. There were no
56 further changes needed to be made.

57
58 **6. ACCESSORY APARTMENT PARKING DISCUSSION**

59 Royce Swensen stated that the off street parking for accessory apartments needs interpretation. The
60 interpretation for the last few years is that the primary home needs 2 off street parking and the
61 accessory apartment needs 3 off street parking places. Recently the question has been asked if this is
62 the correct interpretation. Discussion ensued on how many offstreet parking spaces and where the
63 parking should be. Nelson Abbott stated the intent was to make sure the tenant had dedicated off street
64 parking but 3 off street parking places is too much. Mayor Ellis and Royce Swensen will work on
65 restructuring the code for off street parking for accessory apartments.

66
67 **7. C&L SUBDIVISION WATERLINE DISCUSSION**

68 David Jean stated that he would like the pipeline increased to 12 inch pipe when C&L Subdivision
69 goes in. The upgrade is in the Capital Facilities as part of the dedicated pump line that carries water
70 from the Skyhawk and Cloward Wells to the Fairway Tank. Royce Swensen stated the city could pay
71 for the difference in cost and that an amendment to the budget will be needed in order to do this.
72 Per Shays memo: "As part of the C&L subdivision the Developer needs to run 600 feet of 8" water
73 line in Elk Ridge Drive to feed the proposed lots fronting the east side of the street. This line can be
74 upsized to 12-inch diameter and serve as part of the distribution line. As this is only in the
75 Preliminary Stage it has not been fully engineered yet and costs have not been derived. However,
76 based upon the upsizing costs that the City paid for the section of line running through Gladstan
77 View Estates it looks like the 600-foot section might be roughly \$10,000 - \$12,000. This cost does
78 not take into account increases in cost since the Gladstan project was constructed and therefore may
79 come in a little higher but considering that if the City were to install an new 600 foot long 12"
80 diameter line paralleling the 8" water line that will be installed by the C&L subdivision it very likely
81 would cost around \$60,000 as the City has to bid the project out and the project would involve new
82 trenches and road patches.

83 If the section of water line fronting C&L Estates is completed it would leave the City with
84 approximately 750 feet of 12-inch line to complete the distribution line between Olympic Lane and
85 the Gladstan View Subdivision. There is also roughly a dozen water services that would need to be
86 removed from the pump line and tied to distribution lines as well as a few fire hydrants. It may be
87 possible to work with the Developer to complete this remaining portion of the project if the City so
88 desires. As this is not engineered any estimate is extremely rough as there could be some other tie-
89 ins or other obstacles that need to be addressed. A rough estimate is somewhere around \$75,000 for
90 the 750 feet of line."

91
92 Work Meeting Adjourned 6:55 pm.

93
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95 **CITY COUNCIL MEETING**
96 **September 24, 2019**

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03 Utah Ave, Payson, Utah, and to the members of the Governing Body on September 23, 2019.

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07 Council Members: Paul Crook, Nelson Abbott, Jared Peterson, Jim Chase, Tricia Thomas

08 Others: Royce Swensen, *Recorder*, Deputy Doyl

09 Public: Taylor Brown, Justin Haskell, Landon Powell, Jaidyn Smith, Colten Martin, Caleb Mason, Larry Lee,
10 Erik Johnson, Karl Shuler, Rebeca Gunderson, Jake Clark, Michael Turner, Selina Dennis, Jill Ashcroft,
11 Tyler Star, Jay Winters, Hank Manwill, Tim Hereth, Ann Lemar, Bryce Jonson
12

13 **OPENING REMARKS and PLEDGE OF ALLEGIANCE – INVITATION**

14 Opening remarks were offered by Kevin Clark and Jake Clark led those present in the Pledge of Allegiance, for
15 those who wished to participate.
16

17 **APPROVAL/AGENDA TIME FRAME**

18 **JIM CHASE MOTIONED TO APPROVE THE AGENDA AND TIME FRAME NELSON ABBOTT**
19 **SECONDED.**
20

21 VOTE: AYE (5) NAY (0) APPROVED

22 **PUBLIC FORUM-**

23 There were no public comments
24

25 **REGULAR CITY COUNCIL MEETING AGENDA ITEMS:**
26

27 1. **MAG PRESENTATION- Mountainland Association of Government**

28 Tim Hereth, Representative from MAG, stated that Utah County is projected to double in population by 2050.
29 He went through the states projected transportation system projects and programs coordinated system of
30 capital-intensive roadway projects, transit improvements, and pedestrian/bicycle facilities needed over the
31 next thirty years. Since the traffic light and roadway to the freeway is now with UDOT, MAG does not know
32 what the current timeline is for that project.
33

34 2. **BYU PRESENTATION: CITY CODE**

35 Tabled presenters were unable to make it

36 3. **EAGLE PRESENTATION BY HANK BRADFORD, DISCUSSION AND DECISION**
37

38 Hank Bradford stated that he would like to put reflectors around the roundabout and up Elk Ridge Dr. The
39 cost is estimated at \$612. He is going to have a fund raiser and would like to see if the city could donate \$100
40 of the cost. He would like to complete the project this fall before it snows. Discussion ensued on the best
41 placement for reflectors/chevrons. It is expected to take 1 afternoon with the help of about 20 people. Mayor
42 Ellis stated that quality control needs to be in place and would like to see the detailed plans for prep work,
43 traffic control, quality control, personnel etc. This will also help the city to know what to expect for traffic
44 and safety measures. Mayor Ellis stated that this is an exciting project and really needs to be done and that
45 \$100 is reasonable.
46

47 4. **EAGLE PRESENTATION BY JAKE CLARK, DISCUSSION AND DECISION**

48 Jake Clark would like to build and place a registered Little Free Library (take a book share a book) outside
49 the city office. This promotes reading and is convenient for families. The Library will be made out of a log
50 with a weather sealed door and hold approximately 60 books. Placing it at the city office by the front door
51 will keep it in a lit safe area and will complement the entrance and will be centrally located for the residents.
52 The cost will be about \$100. He will be looking for donations from the troop/neighbors and is not asking for
anything from the city. Mayor Ellis stated the city will provide the equipment to mount it down.

53
54 5. **SHULER SUBDIVISION PLAT B PRELIMINARY AND FINAL PLAT DECISION**
55

56 JARED PETERSON MOTIONED TO APPROVE SHULER SUBDIVISION PLAT B
57 PRELIMINARY AND FINAL PLAT WITH THE FEES FOR THE ROAD TO BE DETERMINED
58 AND PAID IN LIEU OF JIM CHASE SECONDED
59

60 VOTE AYE (5) NAY (0) APPROVED
61

62 6. **DRYLAND ANNEXATION AGREEMENT DECISION**
63

64 NELSON ABBOTT MOTIONED TO APPROVE THE DRYLAND ANNEXATION
65 AGREEMENT AS PRESENTED PAUL CROOK SECONDED
66

67 VOTE AYE (5) NAY (0) APPROVED
68 JIM CHASE AYE
69 TRICIA THOMAS AYE
70 NELSON ABBOTT AYE
71 JARED PETERSON AYE
72 JIM CHASE AYE
73

74 7. **CODE AMENDMENT 10-12-26: LANDSCAPING REQUIREMENTS; RESIDENTIAL AND**
75 **COMMERCIAL LANDSCAPE DECISION**
76

77 JARED PETERSON MOTIONED TO APPROVE CODE AMENDMENT 10-12-26
78 LANDSCAPING REQUIREMENTS; RESIDENTIAL AND COMMERCIAL LANDSCAPE
79 WITH THE CAVIOT THAT FOR EXISTING HOMES THE 3 YEAR TIME FRAME STARTS
80 WHEN THE RESIDENT PURCHASES THE HOME JIM CHASE SECONDED
81

82 VOTE AYE (5) NAY (0) APPROVED
83 JIM CHASE AYE
84 TRICIA THOMAS AYE
85 NELSON ABBOTT AYE
86 JARED PETERSON AYE
87 JIM CHASE AYE
88

89 8. **FINANCIAL REVIEW**

90 There were no concerns.
91

92 9. **APPROVAL OF CITY COUNCIL MINUTES FROM AUGUST 27, 2019**
93

94 JIM CHASE MOTIONED TO APPROVE THE CITY COUNCIL MINUTES FROM AGUST 27,
95 2019 WITH NOTED CORRECTIONS NELSON ABBOTT SECONDED
96

97 VOTE AYE (5) NAY (0) APPROVED
98

99 10. **APPROVAL OF CITY COUNCIL MINUTES FROM SEPTEMBER 10, 2019**
00

01 NELSON ABBOTT MOTIONED TO APPROVE THE CITY COUNCIL MINUTES FROM
02 SEPTEMBER 10, 2019 WITH THE CHANGE ON LINE 75 PAUL CROOK SECONDED
03

VOTE	AYE (4)	NAY (0)	APPROVED
Tricia Thomas Abstained			

NELSON ABBOTT MOTIONED TO ADJOURN THE REGULAR CITY COUNCIL MEETING AT 8:15 PM
JIM CHASE SECONDED

VOTE: AYE (5) NAY (0) APPROVED


Laura Oliver, Deputy Recorder