

**MINUTES  
UTAH SUBSTANCE USE DISORDER COUNSELOR  
LICENSING BOARD  
MEETING**

**JANUARY 9, 2019  
DEPARTMENT OF WORKFORCE SERVICES BUILDING  
DWS RM CONFERENCE 101 SOUTH - 9:00 A.M.  
SALT LAKE CITY, UT 84114**

CONVENED: 9:03 A.M.

ADJOURNED: 9:55 A.M.

**DOPL STAFF PRESENT:**

Bureau Manager: Jennifer Zaelit  
Board Secretary: Jennifer Johnson  
Compliance Officer: Mark Smith

**BOARD MEMBERS PRESENT:**

Michael Dulle, Vice Chair  
Joseph Szurgyi  
Catherine Cartisano  
Jason Webb  
Bradley Hieb  
Mark Morgan  
Candice Christiansen

**BOARD MEMBERS NOT PRESENT: N/A**

**GUESTS:**

Lindsey Allred

**ADMINISTRATIVE BUSINESS:**

**Call Meeting to Order**

Mr. Dulle called the meeting to order at 9:03 A.M.

**Nominate New Chairperson (0:06)**

Ms. Christiansen nominated Michael Dulle for the Chairperson.  
Ms. Cartisano seconded the nomination.  
The nomination carried unanimously.

**Nominate New Vice Chairperson (0:07)**

Ms. Cartisano nominated Jason Webb for the Vice Chairperson.  
Mr. Dulle seconded the nomination.  
The nomination carried unanimously.

**Review and approve October 10, 2018 minutes (0:09)**

The Board reviewed minutes.

Ms. Christiansen made a motion to approve the minutes as written.

Mr. Webb seconded the motion.

The Board motion passed unanimously.

**APPOINTMENTS:**

**LINDSEY ALLRED, SUDC APPLICATION REVIEW (0:19)**

**Mr. Dulle conducted the interview. The Board has received Ms. Allred's application for SUDC licensure.**

Ms. Allred stated she is in a better place than she was previously and is really inspired and would like to get back into counseling. Ms. Allred stated she is willing to do what the Board asks of her.

**Ms. Christiansen stated she appreciated that Ms. Allred took the initiative to keep up with her continuing education. Ms. Christiansen asked Ms. Allred if there are areas which she struggles with.**

Ms. Allred stated she is confident with her counseling skills and her personal struggle is getting her passion back.

**Mr. Szurgyi made a motion to approve a probationary SUDC License with requirements that include a Board approved supervisor, weekly meetings, quarterly Board meeting for a 2 year time frame.**

**Ms. Cartisano seconded the motion.**

**The Board motion passed unanimously.**

**DISCUSSION ITEMS:**

**REVIEW SUPERVISION REQUIREMENTS (0:10)**

Ms. Zaelit stated there are concerns with improper supervision of licensees and would like to look at having additional requirements and training for supervisors.

The Board discussed having a continuing education for supervision.

NEXT SCHEDULED MEETING: APRIL 10, 2019

**Board Meetings Tentatively Scheduled**

July 10, Oct 9

ADJOURN:

**Meeting adjourned at 9:55 A.M.**

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

10/9/19  
Date Approved

(ss) Jason Webb  
Jason Webb, Vice Chairperson, Substance Use  
Disorder Licensing Board

9 Oct 2019  
Date Approved

(ss) Jennifer Zaelit  
Jennifer Zaelit, Bureau Manager, DOPL