Ulrich & Associates, PC
Certified Public Accountants

June 25, 2019

Davis County Commissioners,
Curtis Koch, Clerk/Auditor
Davis County, Utah

We appreciate the opportunity of serving as the independent auditors for Davis County. We commend your staff for their cooperation and assistance during the audit. The matters noted below are not considered to be significant and are therefore communicated in this management letter for purposes of internal use only.

We found that policies and procedures are being followed and the controls effective. Employees are conscientious of their responsibility to follow internal control procedures and apply them consistently. Below are a few areas to be mindful of in keeping the County in compliance with laws and regulations.

Compliance with State Laws

During the audit we are required to test compliance with state laws. Our tests showed that overall the County is in compliance with the laws we tested. We did note a minor noncompliance with a department in the general fund being over budget. Please refer to our state compliance finding 2018-1.

Financial Reporting

When we received the original financial report for 2018. The report did not include all disclosures of a capital lease obligation that was entered into in October 2018. The report did include the first installment payment as an expenditure, but the subsequent lease obligation was not included in the government wide financial statements and in the footnote disclosures. The final issued financial statements included all proper disclosure of the capital lease obligation. We recommend the county review procedures to make sure all debt agreements are properly included in the financial statements.

As part of our responsibility to investigate the risk of fraud, we conducted interviews of selected employees. During these interviews, nothing was brought to our attention that required us to change our audit plan.

Sincerely,

Michael E. Ulrich, CPA
Ulrich & Associates, PC