



Heritage Center Advisory Board Meeting
November 28, 2012

AB Members Present: Ellie Green, Geneva "Jo" Harris, Kathy Houston, Auston Johnson, Velma Kleffner, Shirley Meier, Bob Millard, Greg Waldron

AB Members Absent: None

City Staff Present: Susan Gregory, Director;
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order:

Kathy Houston called the meeting to order at 10:30 a.m. and welcomed everyone.

Minutes:

The October 2012 minutes were approved on a motion by Shirley Meier and seconded by Kathy Houston.

Special Recognition: None

Citizen Comments: None

Committee Reports:

- A. Fire/Police Luncheon in February
Director Gregory is working with the City to determine if all the shifts will be covered if the luncheon is held the first week of February; if not, then perhaps the last week of February will work. No gift or party favor needed on the tables. Will begin advertising and asking for donations in the Jan/Feb newsletter and Director Gregory will post the collection thermometer in the lobby again. Shirley and Ellie volunteered to be greeters and Jo and Velma will help. Consider having nice piano music during the event; Director Gregory volunteered for one day.

Unfinished Business:

- A. Christmas Service Project
Bob Millard has emptied the donation box for the overflow shelter a few times. The collection is continuing to do well.



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New Business:

- A. Advisory Board Officers for 2013
Vote in January for the new board officers (Chair, Vice Chair, and Secretary). We will replace Jon Ubelhack's position on the board next month. Velma and Auston's terms end in February.

Director's Report:

- A. Director Gregory reported that the wood floor has been cleaned and she has posted signs in the dining room that the black chairs cannot be moved from the carpeted area to the wood floor due to possible damage. There has been a re-occurrence of a past problem with people saving tables for friends and being exclusionary toward new participants. Shirley suggested reminding people through an article in the newsletter that people need to focus on newcomers and being friendly. We may also consider posting signs, involve Moe and Wayne when making lunch announcements, and talk with others.
- B. Director Gregory met with the County regarding shared transportation. Most of the County Centers have enough participation and do not need to share but they will still check and let us know. The big question is "who is in charge of the driver". They suggested looking into a taxi voucher system with local taxi companies. Director Gregory will continue to check into acquiring a smaller bus; possibly applying for CBDG money.
- C. The Holiday Boutique is coming up and we still need volunteers. There will be a New Year's Eve party with entertainment, bingo, and finger foods on December 31st. The Center will be closing at 3:00 that day. There will be a new center opening in Draper on Dec. 20. Wayne will work on a field trip there next year. We recently purchased a Wii gaming system, a blu-ray player and a ping pong table for the Pool Room. Still considering purchasing a LCD projector for the annex and a flat screen television.

The next board meeting will be held on **Wednesday, January 23 at 10:30 a.m.** There being no further business the meeting adjourned at 11:10 a.m. on a motion by Kathy Houston and seconded by Ellie Green. Minutes recorded by April Callaway.