



RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – September 17, 2019

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment.

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes. No action will be taken during Public Comment.)

E. Presentations and Reports

1. Mayor's Report
 - a. Council Committee Assignment Reports
2. **City Administration Report**
 - a. Department Reports August
 - b. August Anniversaries Employee Recognition
 - c. Staffing Authorization Plans
 - d. Community Development Report
 - e. Finance Report

F. Consent Items

1. **Consideration to approve meeting minutes from:**
August 20, 2019 City Council Work Session
August 20, 2019 City Council Regular Session

G. Action Items

1. **Consideration of Ordinance 912 amending swimming pool setback standard**
Presented by: Mike Eggett, Community Development

H. Discretionary Items

I. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting. **Certificate of Posting**
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 12th day of September, 2019 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) the Standard-Examiner via email. Shalee Evans, City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
September 17, 2019**

AGENDA ITEM: E2

SUBJECT: City Administration Report

PRESENTER: Rodger Worthen, City Administrator

INFORMATION:

- a. [Department Reports -August](#)
- b. [Staff Anniversaries – August](#)
- c. [Staffing Authorization Plan](#)
- d. [Community Development Report](#)
- e. [Financial Report](#)

[BACK TO AGENDA](#)



Mayor & City Council Monthly Summary Report August 2019



City Administration:

1. Rodger Worthen:

- Held weekly update meetings with Community Dev Director and Mayor
- Development meetings on property for West Bench & 550 West RDA
- Weber County Refuse committee meetings with Mayor Searle
- Weber Basin Water Conservancy District work on securing treatment of surface water
- League Legislative Policy Committee meeting and discussion of upcoming resolutions
- RDA Review and work with Lewis & Young on CDA development.
- 900 West Construction completion near WalMart
- Coleman Farms retaining wall oversight meetings.
- Staff interviews and meetings
- Weber County Transfer Station and Waste Sub-committee discussion/meeting
- Trr-City Alternative Planning Kick off meeting with ALTA Planning
- Meetings with Mayor on various concerns within the City.
- UDOT meeting on 5600 South Planning and EA report work
- TEC meeting with Weber School District on West Bench
- Design Review Committee Meetings
- HAFB remediation environmental meeting
- Work with FEMA and State EPA on Burch Creek channel concerns
- Responded to various Citizen requests for RDA loans, complaints, and assistance

2. Shalee Evans:

- Prepared, posted, and noticed packet/agenda/minutes/recordings for City Council and Planning Commission.
- Posted ordinances and resolutions according to State Code and sent to Sterling Codifiers to update city website
- Responded to various customer services pertaining to business licensing.
- Attended weekly staff meetings
- Attended UBLA conference in Midway.
- Attended a training with Weber County Elections office for upcoming election.
- Attended weekly staff meetings.

Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- Various meetings and trainings attended.
- Meetings with department heads and Rodger on budgeting processes.
- Working on Windows 10 and Office365 conversion project.
- Fiscal year 2019-year end accounting
- Working on WIFI Tower project.

Stacey Comeau / HR:

New Hires: Shawn Stanger Fire

Promotions:

Terminations: Mike Hadley Fire
 Eddie Graham Fire
 Reed Williams Seasonal Park

- Random drug testing for the month
- Attended NUHRA Board Meeting
- Attended NUHRA luncheon
- Continued testing Caselle Timekeeping module
- Held Healthy Utah testing session for employees
- Met with Blomquist Hale regarding EAP
- Processed semimonthly payroll
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Enjoyed a week off on vacation.
- Provided assistance with creating meeting packets and notices.
- Assisted in office rearrangement for the City Recorder.
- Cleaning and maintenance of the Veterans Memorial.
- Covered for part-time custodial staff off sick or on vacation.
- Set up and take down for regular City Council and Planning Commission meetings.
- Various updates to the city website and social media sites.
- Completed the city newsletter for September.
- Completed the employee newsletter for September.

Community Services

Rich Taylor:

- Attended weekly staff meetings
- Held monthly departmental staff meeting
- Interviewed and hired recreation assistants
- Attended URPA Director's retreat
- Met with Riverdale Youth City Council. Began planning the Halloween party
- Set up booth for the Weber County Fair
- Attended the final Roy Aquatic Center nights; attendance 08/07- 439, 8/15- 462
- Planned and attended Live Fit Movie in the Park- 55 people attended

- Met with Riverdale Elementary principal to discuss way to support each other
- Attended employee wellness committee meeting
- Attended Senior Picnic
- Met with Paul Mix and Associates and discussed employee surveys
- Met with CTC regarding their half marathon in August
- We served 1250 meals at the Senior Center.
- We had 4 private reservation in the meeting rooms at the community Center.
- We had 657 people attend gym open play and 34% were residents
- We had 229 people use the exercise room and 61% were residents
- We had 445 people attend pickleball open play and 12% were residents

Fire Department:

Chief Jared Sholly

134 Calls for Service 210 Vehicle Movements with A81

Fires

Riverdale

- **Mobile Home Fire**
- **Grass Fire**
- **Vehicle Fire**

Weber Fire District

- **3 House Fire**

Washington Terrace

- **2 House Fires**

Roy

- **3 House Fire**

Ogden

- **3 House Fire**

Total: 12 Structure Fires

Rescue & Emergency Medical Service Incidents

2	Rescue, EMS incident
26	Medical assists
29	EMS call, excluding vehicle accident with injury
4	Motor vehicle accident with injuries
1	Motor vehicle accident with pedestrian
8	Motor vehicle accident with no injuries
3	Vehicle Extrication
1	High Angle Rope Rescue
1	Extrication from Machinery

Total: 75

Hazardous Conditions

2	Gasoline Spill
1	Chemical Spill
1	Power Line Down
1	Attempt to Burn



Total: 5

Service Call

1 Service Call
5 Public Assist Other
2 Assist PD
2 Assist Invalid

Total: 10

Good Intent Call

27 Dispatched and cancelled en route

Total: 27

False Alarm & False Call

4 False alarm or false call
1 Sprinkler activation, no fire unintentional

Total: 5

Highlighted Incidents:

- Mobile Home Fire
- Rope Rescue North Fork Canyon
- Heavy Vehicle Extrication
- Centerville Fire Structure Protection

Highlights:

- Riverdale Fire Participated in the Mass Causality Active Shooter Drill at Weber State
- Chief Sholly Commanded the Mass Causality Drill at Weber State
- Officers Meeting with South Ogden and Riverdale Combined
- Meeting to Discuss Upcoming Open House
- Dispatch Operations Meeting
- USAR Regional Meeting
- Trench Rescue Training
- Block Parties with Police Department
- Hazardous Materials Regional Meeting
- Participated in Roy Days



Police Department:

Patrol Report August 2019

Assault- This report is in reference to a female reporting that she was assaulted by her boyfriend in her mobile home after they began to argue. The female reported that her boyfriend also punched a hole in her wall during the argument. The female showed officers text messages between her and

her boyfriend following the assault in which the boyfriend admitted to punching the wall instead of punching her. The female was asked to send the text messages to be attached to this report. The suspect has not been located. This case requires further follow up to speak with the suspect.

Protective Order Violation- This report is in reference to a violation of a protective order. A male reported that he has a temporary protective order against a female. The male reported that he was in the parking lot of the Frisbee golf course and the female drove her vehicle towards him and almost hit him. The female then parked her vehicle and exited, saying harassing things to the male. The female violated the protective order. Officers were unable to locate the female. The case will be forwarded to investigations.

Threats- A male threatened to assault a neighbor near 5100 S 1050 W. The suspect refused to comply with the officer's orders and threatened violence towards the officer and victim. The officer deployed a Taser and the suspect was taken into custody. The suspect was issued citations for Intoxication, Disorderly Conduct, and Interfering with an Arrest. The suspect was subsequently transported to the hospital due to a medical condition.

Trespass in Progress- A male was extremely intoxicated and entered a residence. The suspect left upon being confronted by the residents. The residents did not know the suspect. The suspect was taken into custody down the street. The suspect was ultimately transported to the hospital as the jail would not take him due to a medical condition.

Extra Patrol- Officers worked several Riverdale Parkway overtime patrol shifts.

Agency Assist / Burglary in Progress- Officers assisted SOPD at Villa South apartments where a female inside an apartment reported a male had broken into her apartment and was inside. The female barricaded herself in a bedroom. Entry was made and the suspect was arrested without incident.

Domestic Violence- Officers investigated a domestic assault report. It was found that a male and female had assaulted each other the night prior in front of their children. The male was booked into jail and the female was cited and released.

Traffic Stop/Possession of stolen firearm/fleeing/drugs- Officers conducted a traffic stop on a black Mazda for an insurance violation. Two male passengers fled from the vehicle. One of the passengers was located and taken into custody. Recovered property included two handguns, one of which was stolen out of West Jordan. One male was booked into the Weber County Jail for outstanding warrants, weapons offenses and drug offenses. The driver of the vehicle was issued traffic citations and a citation for possession of drug paraphernalia. The second male suspect that fled from the vehicle was not located at this time.

Suspicious Circumstance- Police were dispatched to a suspicious circumstance at a business (Subway). A very odd phone call had been made into a business which caused the employees to be nervous. Police located and contacted the person whom police believe made the phone call. This person was found to be in possession of a meth pipe and marijuana. A citation was issued and the cited individual never admitted to making the strange phone call. The marijuana and paraphernalia was placed into evidence.

Avoiding apprehension / Warrants- Police located a suspect walking in Leslie's trailer park and he fled on foot through the park. The suspect had multiple warrants for his arrest and detectives were looking to interview him in relation to a DV case. The suspect was chased through the park and apprehended hiding under some vines. The suspect was later booked into jail.

Auto Ped / Assault- Officers investigated an auto pedestrian accident in the parking lot of Home Depot. A male located his wife with another male, and the male bumped him with his truck causing him to fall down. The wife then left with the unknown male in the truck. Officers were able to contact the wife later by phone and determined that this was not an assault.

Burglary- Police responded to the area of 3400 S Parker Dr on a report of a burglary. The complainant reported that a male had gone into a neighbor's house and stole some items. It was also reported the suspect went into a travel trailer in the same area. Police located the suspect in the area of the north trail head on Parker Dr. The suspect refused an order to stop and attempted to flee. The suspect was stopped and appeared to be heavily intoxicated or having a mental episode.

The suspect was transported to McKay Dee Hospital. The suspect will be summonsed on multiple charges.

Theft/Drug Possession- A male stole several items from Sportsman's Warehouse. He subsequently fled the scene in a vehicle when police arrived. The male ran from the vehicle and was later located and arrested. The other occupant of the vehicle was found to be in possession of drug paraphernalia and heroin. Both were transported to the Weber County Jail.

Aggravated DV Assault- A female reported her boyfriend pointed a gun to her head on two occasions threatening to kill her. The female also reported she was assaulted by her boyfriend and sustained a black eye. A search warrant was executed at the boyfriend's house and multiple firearms were recovered along with marijuana. The boyfriend was booked into WCCF on multiple charges.

POSS OF C/S WITH INTENT-Officers responded to Motel 6 on a report of one of the tenants under the influence. Management requested the tenants be asked to leave and trespass. One of the tenants, jumped out of the 2nd floor window and fled north after providing false information. The suspect was located a short time later and fled on foot but was subsequently captured. The suspect was found to be in possession of a large quantity of THC canisters for E-Cigs and admitted to selling them. The suspect was booked on numerous charges.

Robbery/Agency Assist- Riverdale officers assisted Roy PD on an armed robbery call at 7-11. Riverdale K-9 tracked the suspect hiding behind a residence. The suspect was armed with a shotgun. Another suspect was located hiding in a nearby shed. Both were taken into custody.

Investigations Report August 2019

Filing false police report- Detectives followed up on a credit card fraud. The victim reported his credit card was stolen and used to purchase several gift cards at local retail stores. Detectives discovered the victim actually made some of the purchases and was filing a false police report. The reported victim was charged with filing a false police report.

DV Assault- Detectives followed up on a domestic violence case. A female reported the father of her child assaulted her by pushing and choking her. Detectives located the suspect whom admitted to being in a confrontation with her child's mother but denied assaulting her. The male was booked into WCCF for DV assault.

Possession of Drug Paraphernalia- Detectives followed up on a DV assault where there was drug use in the home. The male was cited for possession of drug paraphernalia and referred to DCFS.

Mail Theft- Detectives followed up on a mail theft. The complainant advised Chick Fila Gift cards they sent their son never made it to him and they were redeemed at the Riverdale Chick Fila. Detectives reviewed surveillance and discovered the suspect was an employee of the post office. The employee was cited and released for theft of mislaid property.

DV Criminal Mischief- Detectives followed up on a Domestic violence case where the suspect punched a hole in the wall during an argument with his girlfriend. The suspect confessed to punching a hole in the wall because he was angry during the argument. The suspect was cited for DV Criminal Mischief.

Credit Card Fraud- Detectives followed up on a credit card fraud where a male used his friend's credit card without permission. The suspect confessed to using the credit card unlawfully after his friend left the credit card in his truck. The suspect was charged with credit card fraud.

Filing a False Police Report- Detectives followed up on a report of a stolen vehicle. It was determined the victim filed a false police report. The victim crashed his car, left the scene of the accident, and called police reporting his vehicle was stolen. The victim was cited for filing a false police report.

Retail Theft- Detectives followed up on a report of a retail theft that occurred at Wal-Mart. The suspect was identified by an informant. An arrest warrant was issued for the suspect's arrest.

Violation of a No Contact Order- Detectives followed up on a violation of a no contact order. A female was reported to have damaged her ex boyfriend's car and violated a no contact order in the

process. The female subsequently admitted to violating the order and was cited for violating a no contact order.

Retail Theft- Detectives followed up on a retail theft at Maverik. The suspect entered the gas station, selected a phone charger and returned it for cash without ever paying for it. The suspect confessed to the theft and will be summonsed for retail theft.

Retail Theft- Detectives followed up on a retail theft at Target. The male and female entered Target, selected merchandise and returned it for cash. A warrant was issued for their arrest.

Drug Arrest: While following up on an unrelated case detectives received information in regards to a drug complaint at a local apartment. Detectives located juveniles using marijuana in the parking lot. Marijuana and drug paraphernalia was seized. Two juveniles were cited and released for possession of marijuana.

Public Works Department:

Shawn Douglas:

- Continued work on Landslide.
- Continued new well investigative work.
- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued work on Storm Water Projects for 2019.
- Started work on Ritter Dr. Phase 2 Project.
- Continued work and inspections on Coleman Farms.
- Continued inspections on Greenhill.
- Continued Storm Water review to meet new state regulations.
- Continued work on 2019 Sanitary Sewer Projects
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Completed work on Civic Center concrete replacement.
- Continued work on Roundabout landscaping upgrades.
- Completed work on 900 W improvement project.
- Continued Scada Control Valve Project.
- Continued work on Ritter Dr. Phase 2 Project.

Community Development Department:

Mike Eggett:

- Brook Haven Offices – Suite 100: Final inspection
- Fifth Avenue Salons Phase 2 – Above ceiling inspection
- Sam's Club – Underground plumbing inspection
- Zao – Underground plumbing inspection
- Target Pick-up – Footings inspection
- Coleman Farms Homes – Lot 27: Four-way, insulation, stucco inspections; Lot 19: Power to panel inspection; Lot 24: Four-way, insulation, stucco inspections; Lot 14: Four-way, power to panel, final inspections; Lot 23: Final inspection; Lot 21: Four-way inspection; Lot 28: Four-way, water, sewer inspections; Lot 25: Four-way, insulation inspections; Lot

33: Temp power inspection; Lot 24: Four-way inspection; Lot 17: Four-way inspection; Lot 18: Footings, foundation inspections; Lot 20: Four-way inspection

- Krey Subdivision – Lot 6: Four-way, lathe inspection; Lot 5: Insulation inspection
- Home inspections for various projects on residential lots
- Inspections of mobile home placements and associated facilities
- Meeting with property owners, contractors, and developers to discuss project plans
- Building plan drawings and documents review
- Fire inspections, sprinkler inspections, and associated fire checks for businesses
- Fire investigation analysis and review by department member
- Pick-up of various signs in violation of sign ordinance
- Webinar participation through ICSC for Halo Effect II presentation
- Design Review Committee meeting participation for Scandinavian Designs
- Meeting with Richmond American Homes Team re: Coleman Farms grading solutions
- Meeting with FEMA/State Floodplain study team re: FEMA floodplain program in Riverdale City
- Meeting with Kent Hill re: Property maintenance and impact concerns
- Meeting with Dee Hansen and Jeff Randall re: West Bench RDA and America First
- Meeting with America First Credit Union team re: Future development concepts
- Economic development opportunities update and discussion meetings
- Attendance by department member at Weber School District Board meeting re: West Bench
- Weber County Safety Officer's meeting attendance by department member

Legal Services Department:

Steve Brooks:

Monthly report – August, 2019

Legal Dept., City Attorney – Steve Brooks:

- Resolutions/Ordinances work–
- Legal work concerning - Water agreements, Judge interviews, L. High, Landslide, Subdivisions, Flooding, Howell, Elections, Personnel, BCI audit, Anderson, Fireworks, Fireaid, Special events, Set backs, GRAMA, Coleman
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/

Annual reviews

- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

279 Total traffic cases	YTD 2182 (Jan. 1, 2019 to December 31, 2019)
4 DUI	145 Moving violations
0 Reckless/DUI red.	0 FTA
33 License violations	97 Non-moving violations
	0 Other
	2 Parking

77 Total Misdemeanor cases

YTD 415 (Jan. 1, 2019 to Dec. 31, 2019)

5 Assault	0 Ill. sale Alc.	5 Dom. animal	22 Dom.
11 Theft	1 Other liq. viol.	0 Wildlife	15 Other
0 FTA	16 Contr. subst vio	0 Parks/rec.	
2 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

297 Total cases disposed of this month (July 1, 2018 to June 30, 2019) 517 Total number of cases disposed of for the year (July 1, 2018 to June 30, 2019)

357 Total offenses this month 695 Total offenses for year (July 1, 2018 to June 30, 2019)

Small Claims Total number of cases for the year (Jan. 1, 2019 to Dec. 31, 2019) -- Filed=56
Settled/Dismissed=41

5 Cases filed	0 Trials
7 Settled/dismissed	0 Default judgment

CITATIONS BY AGENCY YTD (July 1, 2019 to June 30, 2020)

Riverdale City 186	397
UHP 95	180

REVENUE/MISC. YTD (June 1, 2019 to May 31, 2020)

Total Revenue collected	\$ 48,718.58	\$ 87,711.02
Revenue Retained	\$ 14,668.58	\$ 26,247.27
Warrant Revenue	\$ 18,048.00	\$ 47,728.00
Issued warrants	37	86
Recalled warrants	83	153

RSAC MONTHLY REPORT

24 participants issued	117 drug tests given	1 walked away/warrants
2 orientations	5 in jail/violations	1 ordered to inpatient
1 new participant	11 positive UA's/tests/dilutes	0 other
0 graduates	0 incentive gifts	
1 terminated/quit	1 spice tests given	

Employee Recognition – September 2019 Anniversaries			
Years	Employee		Department
20		Karen Dille	Community Services

16		Colleen Winget	Community Services
6		Raelyn Boman	Business Administration
5		Betty Wilson	Community Services
4		Sam Smith	Community Services
3		Ryan Bailey	Police
2		Matthew Guymon	Public Works
2		Camille Jacobsen	Business Administration
2		Hannah Rose Taylor	Community Services
1		Jorden Bennett	Community Services

1		Garrett Henry	Fire
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RIVERDALE POLICE DEPARTMENT

CRIME BULLETIN

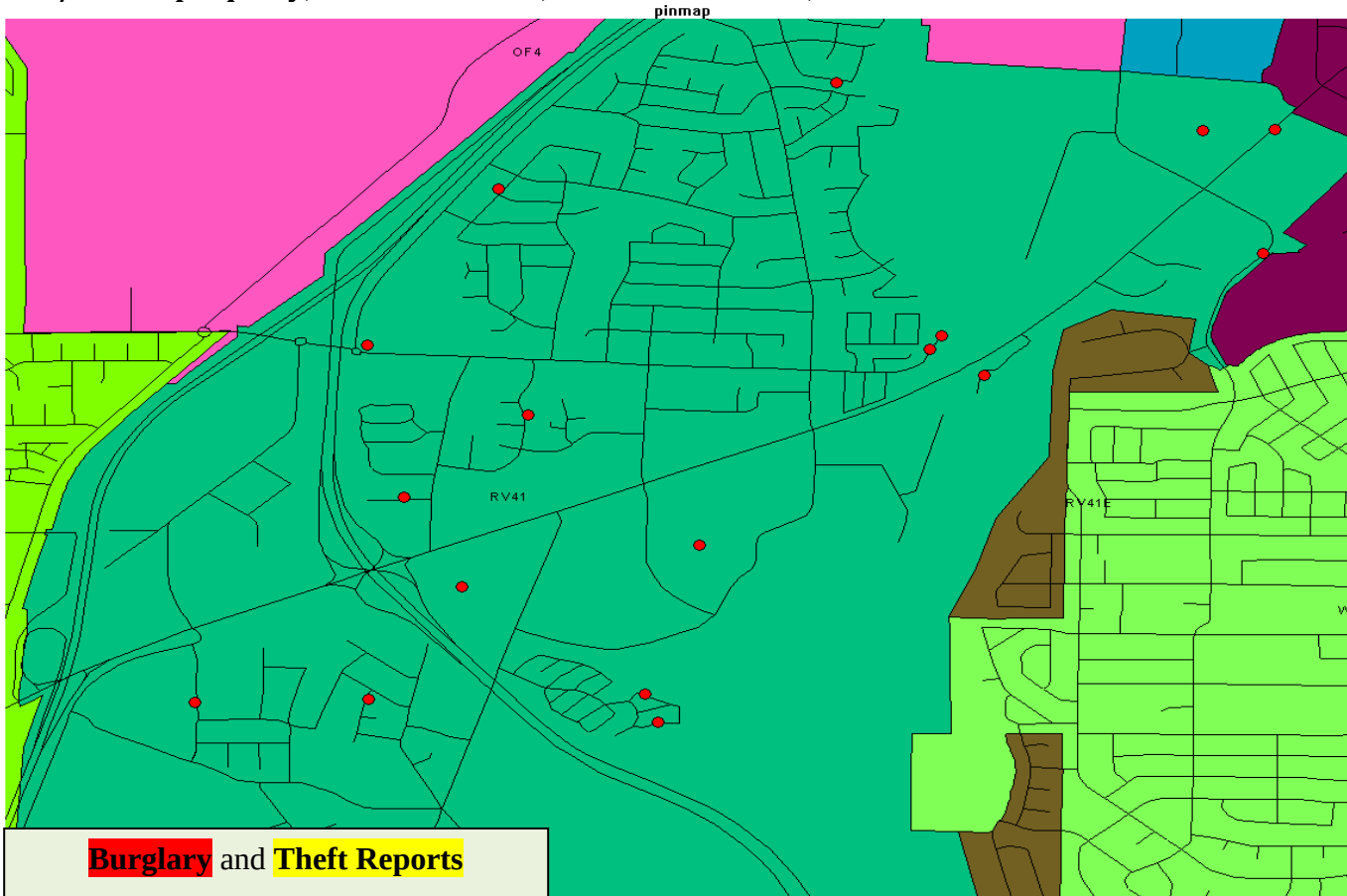
August 2019
Report #16-8

August Police Calls

- 1946 Calls for Service:
 - 78 Animal Complaints
 - 363 Crime Reports Written
 - 13 Forgery/Fraud
 - 18 Retail Thefts
 - 23 Assaults
 - 32 Drugs
 - 20 Family Offenses
 - 25 Burglary/Theft Complaints
 - 0 Stolen Vehicle Complaints
 - 12 Damaged Property
 - 96 Arrests



The remainder of calls involved disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Medical Assists, Warrant Services, etc.



POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

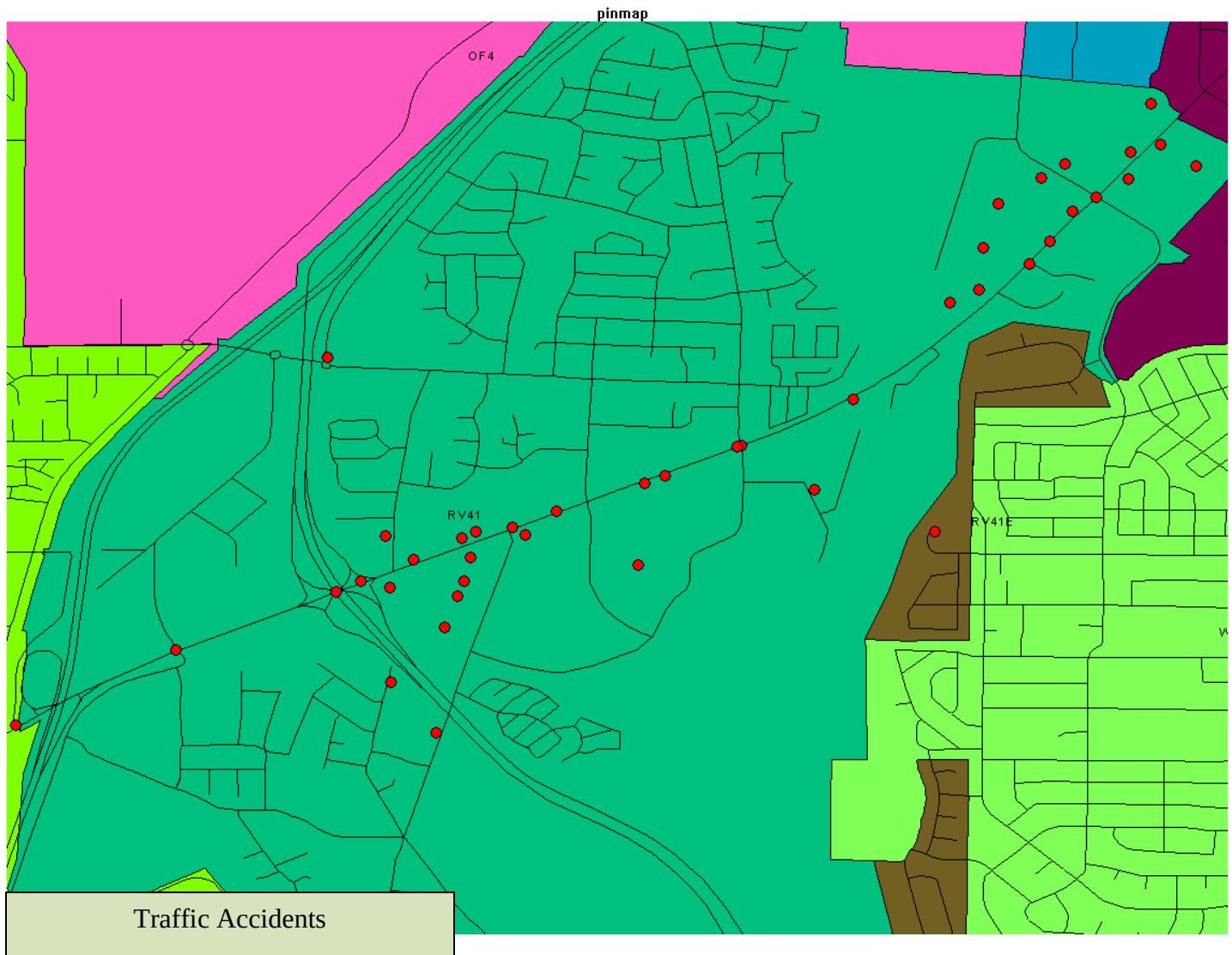
RIVERDALE POLICE DEPARTMENT

CRIME BULLETIN

August 2019
Report #16-8

Traffic Patrol and Enforcement

- **336 Traffic Stops resulting in:**
 - 238 Citations
 - 352 Total Violations
 - 89 Warnings Issued
- **68 Traffic Accidents**



- **27 New Cases sent to Investigations**
- **30 Investigative Cases Closed**
- **Value Reported Stolen \$49,042.59**
- **Value Recovered \$900.81**

POLICE LINE - DO NOT CROSS

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FOR LAW ENFORCEMENT USE ONLY!

Code Enforcement Case Report

Case #	Activity Date	Assigned To	Site Address	Activity Type	Code
1473	7/11/2019	Randy Koger	5760 S 1150 W	FOLLOW UP	RCC 4-5-3(B)(12)
1476	7/11/2019	Randy Koger	4431 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)
1478	7/8/2019	Randy Koger	Parcel #:091400020, Parcel #:091400006, Parcel #:091400018 Parcel #:091400027	SENT TO COURT	
1470	7/4/2019	Randy Koger	437 W HIGHLAND DR	FOLLOW UP	
1452	7/3/2019	Randy Koger	4765 S 575 W	FOLLOW UP	4-5-3(B)(13), 4-5-3(B)(33)
1471	6/24/2019	Randy Koger	5842 S 1150 W	SENT TO COURT	RCC 4-5-3(B)(13), RCC 4-5-3(B)(17),RCC 4-5-3(B)(7)
1464	6/19/2019	Randy Koger	Parcel #06-004-0035	FOLLOW UP	
1465	6/19/2019	Randy Koger		FOLLOW UP	
1466	6/19/2019	Randy Koger	834 W 3800 S RIVERDALE, UT 84405	FOLLOW UP	
1456	6/17/2019	Randy Koger	4060 S RIVERDALE RD	FOLLOW UP	RCC 4-5-3(B)(13), RCC 4-5-3(B) (33)
1457	6/13/2019	Randy Koger	4601	FOLLOW UP	10-13C-10
1461	6/13/2019	Randy Koger		FOLLOW UP	RCC 4-5-3(B)(31), RCC 4-5-3(B) (33)
1462	6/12/2019	Randy Koger	4357 S 700 W		4-5-10(D), RCC 4-5-3(B) (33)
1456	6/12/2019	Randy Koger	4060 S RIVERDALE RD		RCC 4-5-3(B)(13), RCC 4-5-3(B) (33)

1452	6/10/2019	Randy Koger	4765 S 575 W	FOLLOW UP	4-5-3(B)(13), 4-5-3(B)(33)
1460	6/6/2019	Randy Koger	Parcel # 060040050	FOLLOW UP	RCC 4-5 7-1-1, 4-5-3(B) (33)

Total Records: 16

Activity

7/11/2019

Activity Code Enforcement Report

Case #	Activity Date	Assigned To	Site Address	Activity Type	Code
1500	8/14/2019	Randy Koger	827 W 4375 S	FOLLOW UP	4-5-3 (B) (15)
1490	8/14/2019	Randy Koger	4189 S 300 W		:RCC 4-5 7-1-1:
1490	8/13/2019	Randy Koger	4189 S 300 W		:RCC 4-5 7-1-1:
1471	8/12/2019	Randy Koger	5842 S 1150 W	FOLLOW UP	RCC 4-5-3(B)(13), RCC 4-5-3(B)(17),RCC 4-5-3(B)(7)
1484	8/12/2019	Randy Koger	4453 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)
1485	7/30/2019	Randy Koger	parcel #060150068	FOLLOW UP	RCC 4-5-3(B) (33)
1486	7/30/2019	Randy Koger	690 W 4400 S	FOLLOW UP	RCC 4-5-3(B) (33)
1488	7/30/2019	Randy Koger	680 W 4400 S	FOLLOW UP	RCC 4-5-3(B) (33)
1489	7/30/2019	Randy Koger	668 W 4400 S	FOLLOW UP	RCC 4-5-3(B) (33)
1487	7/30/2019	Randy Koger	686 W 4400 S		RCC 4-5-3(B) (33)
1483	7/29/2019	Randy Koger	735 W CARTER DR	FOLLOW UP	RCC 4-5-3(B)(13)
1483	7/25/2019	Randy Koger	735 W CARTER DR	FOLLOW UP	RCC 4-5-3(B)(13)
1479	7/25/2019	Randy Koger	711 W 4300 S	FOLLOW UP	RCC 4-5-3(B)(33), RCC 4-5-3(B)(12).
1456	7/22/2019	Randy Koger	4060 S RIVERDALE RD	FOLLOW UP	RCC 4-5-3(B)(13), RCC 4-5-3(B) (33)
1476	7/18/2019	Randy Koger	4431 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)
1477	7/18/2019	Randy Koger	4445 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)
1473	7/11/2019	Randy Koger	5760 S 1150 W	FOLLOW UP	RCC 4-5-3(B)(12)
1474	7/11/2019	Randy Koger	4415 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33), 4-5-10(D)

1475	7/11/2019	Randy Koger	690 W, 686 W, 680 W, 668 W, 4400 S and parcel #060150068	FOLLOW UP	RCC 4-5-3(B) (33)
1476	7/11/2019	Randy Koger	4431 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)
1456	7/10/2019	Randy Koger	4060 S RIVERDALE RD	FOLLOW UP	RCC 4-5-3(B)(13), RCC 4-5-3(B) (33)
1478	7/8/2019	Randy Koger	Parcel #:091400020, Parcel #:091400006, Parcel #:091400018 Parcel #:091400027	SENT TO COURT	
1470	7/4/2019	Randy Koger	437 W HIGHLAND DR	FOLLOW UP	
1452	7/3/2019	Randy Koger	4765 S 575 W	FOLLOW UP	4-5-3(B)(13), 4-5-3(B) (33)

Total Records: 24

8/14/2019

Fire Inspections

Inspection Type	Inspection Number	Occupant	Address	Inspector	Passed	Open Violations	Total Violations
Re-Inspection	20190812964	Podium Sports Performance	1393 West 5175 South #201	Randy Koger	Yes	0	1
Re-Inspection	20190801960	Schneiters Riverside Golf Club Inc	5460 South Weber Drive	Randy Koger	No	1	3
Re-Inspection	20190801959	R C Willey	4045 South Riverdale Road	Randy Koger	Yes	0	4
Re-Inspection	20190729958	Seagull Book & Tape Inc	4031 South Riverdale Road	Randy Koger	Yes	0	6
Business license	20190711957	A Serendipity LLC DBA Brimm Boutique	4042 Pacific Avenue #101	Randy Koger	No	5	5
Re-Inspection	20190702956	Larry H. Miller Chrysler Jeep Dodge	1481 West Riverdale Road	Randy Koger	Yes	0	1
Re-Inspection	20190701955	Logic Structures	1393 West 5175 South ##203	Randy Koger	Yes	0	2



Code Enforcement Activity Report

Case #	Activity Date	Assigned To	Site Address	Activity Type	Code
1506	9/9/2019	Randy Koger	535 W 4925 S	FOLLOW UP	RCC 4-5-3(B) (33), RCC 4-5-3(B)(13)
1512	9/9/2019	Randy Koger	680 W 4400 S	FOLLOW UP	RCC 4-5-3(B) (33)
1513	9/9/2019	Randy Koger	4455 S 900 W	FOLLOW UP	RCC 4-5-3(B) (33)
1494	9/9/2019	Randy Koger	4250 S 300 W		4-5-3 (B) (15)
1503	9/4/2019	Randy Koger	3693 S RIVER VALLEY DR	FOLLOW UP	RCC 4-5-3(B) (33)
1504	9/4/2019	Randy Koger	3694 S RIVER VALLEY DR	FOLLOW UP	4-5-3 (B) (15), RCC 4-5-3(B) (33)
1495	9/3/2019	Randy Koger	Parcel # 060300044	FOLLOW UP	4-5-3 (B) (15), 4-5-3(B) (33)
1496	9/3/2019	Randy Koger	Parcel # 060310048	FOLLOW UP	4-5-3 (B) (15), 4-5-3(B) (33)
1497	9/3/2019	Randy Koger	Parcel #:060310049	FOLLOW UP	4-5-3 (B) (15), 4-5-3(B) (33)
1492	9/3/2019	Randy Koger	1580 W RITTER DR	FOLLOW UP	RCC 4-5-3(B) (33), RCC 4-5-3(B)(7)
1494	9/3/2019	Randy Koger	4250 S 300 W	FOLLOW UP	4-5-3 (B) (15)
1498	8/29/2019	Randy Koger	4104 S RIVERDALE RD	FOLLOW UP	RCC 4-5-3(B) (33)
1494	8/27/2019	Randy Koger	4250 S 300 W		4-5-3 (B) (15)

1502	8/26/2019	Randy Koger	3760 S RIVER VALLEY DR		RCC 4-5-3(B) (33)
1497	8/22/2019	Randy Koger	Parcel #:060310049		4-5-3 (B) (15),4-5-3(B) (33)
1495	8/22/2019	Randy Koger	Parcel # 060300044	FOLLOW UP	4-5-3 (B) (15), 4-5-3(B) (33)
1498	8/22/2019	Randy Koger	4104 S RIVERDALE RD	FOLLOW UP	RCC 4-5-3(B) (33)
1496	8/22/2019	Randy Koger	Parcel # 060310048	FOLLOW UP	4-5-3 (B) (15), 4-5-3(B) (33)
1493	8/22/2019	Randy Koger	1195 W 5150 S	FOLLOW UP	RCC 4-5-3(B) (33), 4-5-3 (B) (15)
1493	8/20/2019	Randy Koger	1195 W 5150 S	FOLLOW UP	RCC 4-5-3(B) (33), 4-5-3 (B) (15)
1494	8/20/2019	Randy Koger	4250 S 300 W	FOLLOW UP	4-5-3 (B) (15)
1482	8/20/2019	Randy Koger	5180 S 1150 W	FOLLOW UP	RCC 4-5-3(B)(31), RCC 4-5-3(B) (21)
1460	8/19/2019	Randy Koger	Parcel # 060040050	FOLLOW UP	RCC 4-5 7-1-1, 4-5-3(B) (33)
1499	8/14/2019	Randy Koger	300 W Highland Drive	FOLLOW UP	RCC 4-5-3(B) (33), RCC 4-5-3(B)(31)
1500	8/14/2019	Randy Koger	827 W 4375 S	FOLLOW UP	4-5-3 (B) (15)
1490	8/14/2019	Randy Koger	4189 S 300 W		:RCC 4-5 7-1-1:
1490	8/13/2019	Randy Koger	4189 S 300 W		:RCC 4-5 7-1-1:
1471	8/12/2019	Randy Koger	5842 S 1150 W	FOLLOW UP	RCC 4-5-3(B)(13), RCC 4-5-3(B)(17),RCC 4-5-3(B)(7)
1484	8/12/2019	Randy Koger	4453 S 1150 W	FOLLOW UP	RCC 4-5-3(B) (33)

Total Records: 29

9/11/2019

Inspection Type	Inspection Number	Occupant	Address	Inspector	Station	Shift	Received	Scheduled ▼	Completed	Status	Passed	Open Violations
Re-Inspection	20190911976	Utah Behavior Services	5202 South Freeway Park Drive	Randy Koger				9/11/2019	9/11/2019	Completed		2
Re-Inspection	20190910975	Music Village	4598 South 700 West	Randy Koger				9/10/2019	9/10/2019	Completed	Yes	0
Re-Inspection	20190910974	Fix-It Mobile	985 West Riverdale Road	Randy Koger				9/10/2019	9/10/2019	Completed	No	3
Construction Site	20190909973	5th Ave Salon Studios LLC	750 West Riverdale Road #201	Randy Koger				9/9/2019	9/9/2019	Completed	No	1
Business license	20190903971	Utah Behavior Services	5202 South Freeway Park Drive	Randy Koger				9/3/2019	9/3/2019	Completed	No	2
Re-Inspection	20190903970	A Serendipity LLC DBA Brimm Boutique	4042 Pacific Avenue #101	Randy Koger				9/3/2019	9/3/2019	Completed	No	1
Business license	20190822969	Spirit Halloween	4177 South Riverdale Road	Randy Koger				8/22/2019	8/22/2019	Completed		0
Business license	20180813258	Spirit Halloween	4177 South Riverdale Road	Randy Koger				8/22/2019	8/13/2018	Completed	Yes	0
Re-Inspection	20190821968	Tuesday Morning, Inc.	4050 South Riverdale Road	Randy Koger				8/21/2019	8/21/2019	Completed	Yes	0
Re-Inspection	20190821967	Northern Utah Batteries LLC	4093 South Riverdale Road	Randy Koger				8/21/2019	8/21/2019	Completed		0
Re-Inspection	20190821966	Northland Hearing Centers, Inc.	4033 South Riverdale Road	Randy Koger				8/21/2019	8/21/2019	Completed		0
Re-Inspection	20190821965	Les Schwab Tire Center	627 West Riverdale Road	Randy Koger				8/21/2019	8/21/2019	Completed		2
Re-Inspection	20190812964	Podium Sports Performance	1393 West 5175 South #201	Randy Koger				8/12/2019	8/12/2019	Completed	Yes	0
Re-Inspection	20190801962	Music Village	4598 South 700 West	Nate Tracy		B		8/1/2019	8/1/2019	Completed	No	0
Re-Inspection	20190801960	Schneiters Riverside Golf Club Inc	5460 South Weber Drive	Randy Koger				8/1/2019	8/1/2019	Completed	No	1
Re-Inspection	20190801959	R C Willey	4045 South Riverdale Road	Randy Koger				8/1/2019	8/1/2019	Completed	Yes	0



Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of August 31, 2019		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	4.00
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	8.75
Public Works	10.00	10.00
Police	22.75	22.75
Fire	15.50	15.00
Total	73.00	71.75

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(0.50)	Judge unfilled
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Community Services	(0.25)	Recreation Assistants unfilled
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(0.50)	PT Firefighters unfilled
Totals	(1.25)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	51.00
Seasonal Employees	0.00



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

September 12, 2019

ONGOING DEVELOPMENTS



Zao Asian Café is planning to open in the Riverdale Town Square next to Wing Stop.



Quick Quack Car Wash will build on the corner of 700 W. Riverdale Road.



Scandinavian Designs Furniture (formerly Dania Furniture) has announced that it will open a store in the old Babies-R-Us building at 4042 S. Riverdale Road.

Brookhaven

Brookhaven office park is constructing a new building on Cozy Dale Drive.

A new retail development is in development for 4104 S. Riverdale Road. It will have space for several businesses.



**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
AUGUST 2019**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	74,752	\$ 101,973	2,134	35	\$ 47.78
Commercial	54,787	\$ 86,020	249	220	\$ 345.46

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 54,103	2,113	\$ 25.60
Commercial	\$ 44,001	216	\$ 203.71

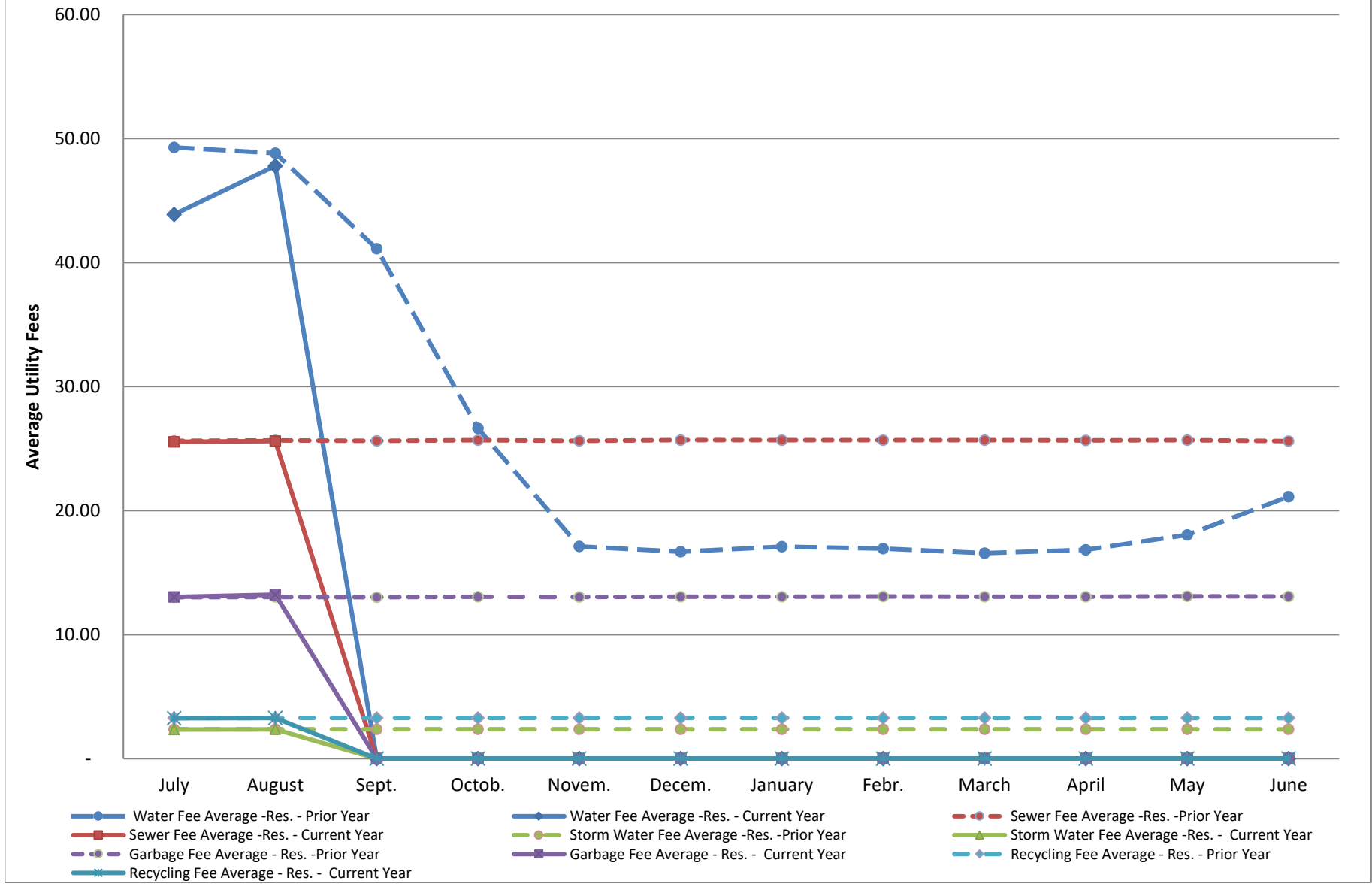
Storm Water Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 5,030	2,131	\$ 2.36
Commercial	\$ 13,972	188	\$ 74.32

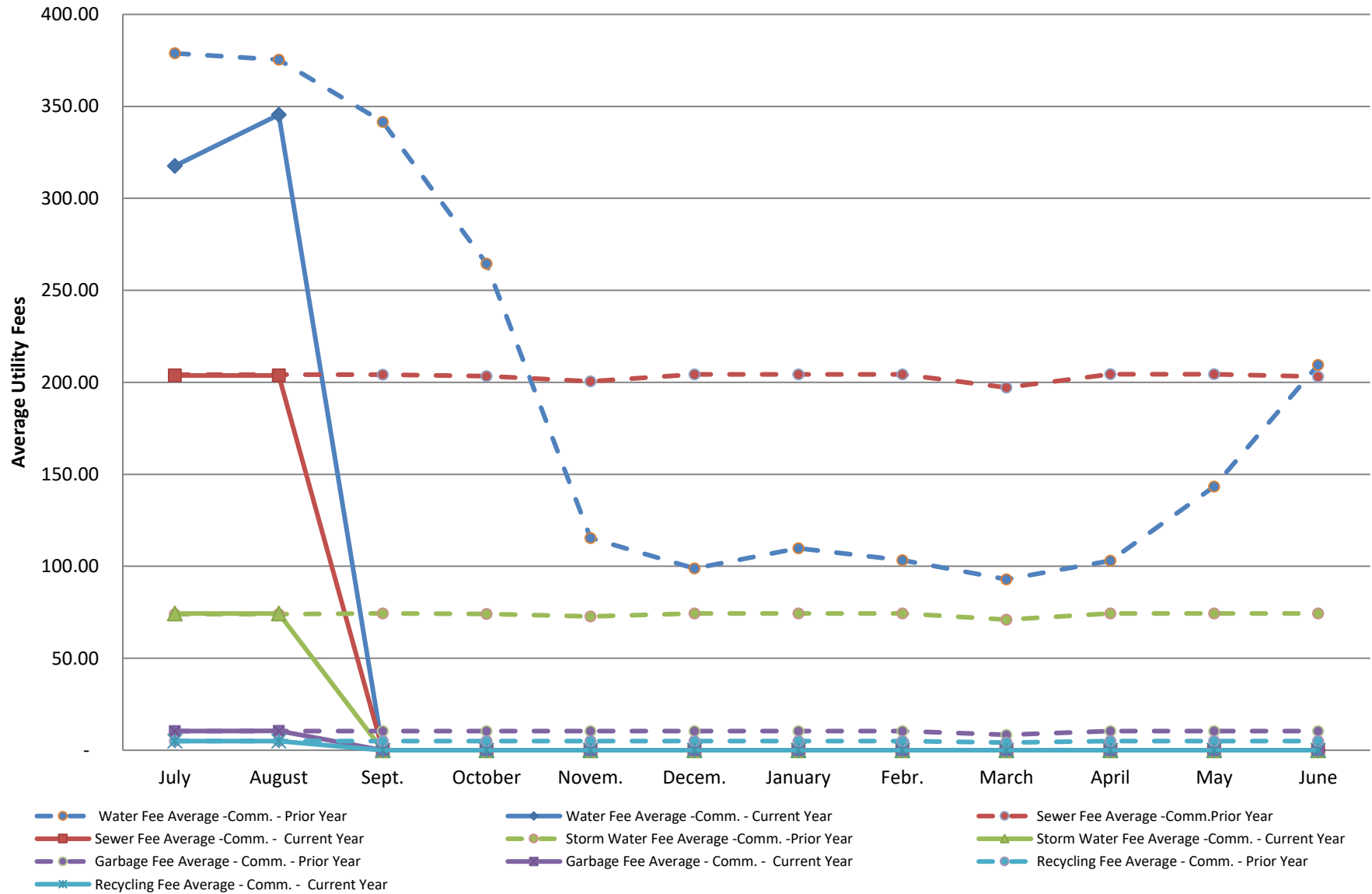
Garbage Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer	
Residential - Garbage	\$ 27,575	2,086	\$ 13.22	*
Residential - Recycling	\$ 5,827	1,778	\$ 3.28	
Commercial - Garbage	\$ 42	4	\$ 10.52	*
Commercial - Recycling	\$ 25	5	\$ 4.99	

Residential Average User Fees
Fiscal Year 2019 & 2020



Commercial Average User Fees Fiscal Year 2019 & 2020



**RIVERDALE CITY
CITY COUNCIL AGENDA
September 17, 2019**

AGENDA ITEM: F1

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Shalee Evans, City Recorder

INFORMATION: a. [August 20, 2019 City Council Work Session](#)
b. [August 20, 2019 City Council Regular Meeting](#)

[BACK TO AGENDA](#)

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, August 20, 2019, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember – Joined via telephone 5:40

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Cody Cardon, Business Administrator
Jared Sholly, Fire Chief
Shalee Evans, City Recorder

Excused:

The City Council Work Session meeting began at 5:30 p.m. Mayor Searle welcomed all in attendance.

Public Comment:

Councilmember Hansen noted that there may be a gentleman for public comment in regards to school pick up rules.

Presentations and Reports:

Councilmember

Consent Items:

Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meetings held on August 6, 2019. Councilmember Mitchell noted that there needed to be clarification in one of the motions in the regular meeting minutes.

Action Items:

Mayor Searle invited discussion regarding the first action item, consideration of Resolution 2019-21, Interlocal Automatic Aid Fire Agreement.

There was a brief discussion regarding the renewal of the agreement from fire Chief Jared Sholly. He spoke about some recent fires that Riverdale had responded to in surrounding cities.

Mayor Searle invited discussion regarding the second action item, a public hearing to receive and consider public comments, in accordance with Utah Code 10-5-17 and 10-6-135, regarding the nonreciprocal interfund activity transfer of resources utilized by the General Fund and provided by the Water Fund.

Cody Cardon briefly spoke regarding the second action item, consideration of Resolution 2019-22, accordance with Utah Code 10-5-17 and 10-6-135, regarding the nonreciprocal interfund activity transfer of resources utilized by the General Fund and provided by the Water Fund.

Discretionary Items:

Councilmember Ellis noted that West Nile Virus has been detected in Weber County.

Councilmember Mitchell discussed the fee that is charged when someone calls to get an animal euthanized and disposed of. He asked if the fee schedule could be looked at on the agenda to get adjusted. Councilmember Arnold noted that he would like to have it on the agenda also.

Mayor Searle noted that Scandinavian Designs is going to be opening at the end of the year in the old Babies R Us building.

Councilmember Arnold questioned the progress on Coleman Farms. Rodger Worthen noted that the project is still being worked on, and that the issues with the walls are still being addressed.

Adjournment:

Having no further business to discuss the City Council adjourned at 5:58 p.m. to convene into their Regular City Council Meeting.

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, August 20, 2019, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember – Via Telephone

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Police Chief
Jared Sholly, Fire Chief
Shalee Evans, City Recorder

Excused:

Visitors: Dave Griggs
Brenda Griggs
Steve Hilton
Jaren Smith
Katie Jacobsen
Shelle Dimar
Mitch Preator
Jordan Batt

A. Welcome & Roll Call

The City Council meeting began at 6:03 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Rodger Worthen to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment. Katie Jacobsen, from Bonneville high school, wanted to thank Riverdale City for their contribution to the senior graduation party. She asked that Riverdale contribute again this coming year. Mayor Searle noted that Riverdale has the end of the year senior party in the budget to keep young people safe.

No other public comment made.

E. Presentations and Reports

1. Mayors Report

Mayor Searle noted that there was a 5k and half marathon for opioid prevention sponsored by Bonneville Communities that Care. There were 80 people in attendance. He thanked all that were involved in that activity.

Mayor Searle also mentioned the concrete work with the veteran's memorial out front the civic center is complete, and looks very nice. He thanked public works for their hard work on the new concrete.

a. Council Committee Assignment Reports:

Brent Ellis noted that West Nile Virus has been detected. He noted that in Salt Lake County there was a gentleman that had gotten sick from the virus.

2. City Administration Report

City Administrator Rodger Worthen presented the City Administration report to the City Council. Administrator Worthen discussed the month of July Department reports. He pointed out that Cody Cardon, Business Administrator, has been working on a windows 10 conversion within Riverdale City. He also noted that Cody works extremely hard with any project given to him, and appreciated all his hard work. He noted that Cody has been working extensively with the new Wi-Fi tower, which will be very helpful within the city.

Mayor Searle and Mr. Worthen acknowledged and thanked Dave Griggs for his 25 years of service with Riverdale city fire department. They also thanked Dave's wife and his family for their support with his work for Riverdale. Chief Jared Sholly also thanked Dave for his hard work and years of service. Mayor Searle and Rodger Worthen thanked all the fire fighters that were in attendance, and thanked them for all that they do for the city. Mr. Worthen noted that all the workers in Riverdale city deserve recognition and thanked everyone for their hard work. Dave thanked everyone for their support, and noted that the fire department is like a brotherhood and he is grateful for the relationship he has with all the departments. He also thanked Chief Sholly, and noted that he has been great to work with and looks forward to continue to work with him.

Councilmember Hansen asked Mr. Worthen about a west bench RDA extension with Weber school board. Mr. Worthen noted that there was an extension, and Riverdale received favorable verbal commitment from the Weber school board, and the extension would be 5 years.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: August 6, 2019 Regular and City Council Work Session.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. Councilor Mitchell noted that there was a minor correction needed in the meeting minutes.

MOTION: Councilmember Mitchell moved to approve the consent items as amended. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

G. Action Items

1. Consideration to adopt Resolution 2019-21, Interlocal Automatic Aid Fire Agreement.

Fire Chief Jared Sholly, summarized the executive summary which explained.

The Fire Department of each party agrees to respond to structure fires and fire-service-related emergencies within the geographical area of a requesting party. Mutual aid will be requested through the incident commander of the local jurisdiction. All requests will be sent through the Weber County Dispatch Center for the most appropriate units to be dispatched to the incident.

In case of an injury or death of a firefighter. That firefighter will be considered a "Line of Duty Death"; no different if the incident occurred within that department's normal jurisdiction and will receive all benefits.

All other legalities and responsibilities are further laid out within the attached contract for your review.

MOTION: Councilmember Arnold moved to approve Resolution 2019-21, Interlocal Automatic Aid Fire Agreement. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was no discussion regarding this motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

2. A. Public Hearing: Receive and consider public comments, in accordance with Utah Code 10-5-17 and 10-6-135, regarding the nonreciprocal interfund activity transfer of resources utilized by the General Fund and provided by the Water Fund.

Cody Cardon, Business Administrator, summarized the executive summary which explained.

To measure accountability, our City uses several separate funds. A fund is a fiscal and accounting entity with self-balancing set of accounts segregated for the purpose of carrying on specific activities for attaining certain objectives in accordance with regulations, restrictions, or limitations. Our City is in reality a combination of several distinctly different fiscal and accounting entities, each having a separate set of accounts and functioning independently. We are required by Utah Code and governmental accounting standards for services provided by a utility enterprise fund to another fund to estimate or calculate the value of said services at the same rate as other similar customers of the utility.

The City has calculated and estimated the value of water utility services utilized by its General Fund to be \$80,000 for fiscal year 2020. This nonreciprocal interfund transfer amount is comprised of water utilization at all City buildings, other facilities, and exterior watering of parks and other City owned property.

Utah Code 10-5-107 and 10-6-135 requires that the City hold a public hearing and notify all utility customers before an interfund transfer is made. This hearing fulfills that requirement.

MOTION: Councilmember Mitchell moved to open the public hearing. Councilmember Ellis seconded the motion.

No public comments were made.

MOTION: Councilmember Hansen moved to close the public hearing. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was no discussion regarding this motion.

B. Consideration of Resolution 2019-22, accordance with Utah Code 10-5-17 and 10-6-135, regarding the nonreciprocal interfund activity transfer of resources utilized by the General Fund and provided by the Water Fund.

MOTION: Councilmember Arnold moved to approve Resolution 2019-22, accordance with Utah Code 10-5-17 and 10-6-135, regarding the nonreciprocal interfund activity transfer of resources utilized by the General Fund and provided by the Water Fund. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was no discussion regarding this motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

H. Discretionary Items

Councilmember Ellis wanted to welcome and thank for coming, Steve Hilton, who is with Riverdale city planning commission and running for Riverdale city Council.

Councilmember Mitchell noted that a gentleman in his neighborhood approached him about a large dead trees that look like they are going to fall into their property. Mr. Worthen stated that he would need to talk to the neighbor, and that it is a civil issue.

Councilmember Arnold wanted to remind Mr. Worthen about ham radio operating meetings.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Hansen moved to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:37 p.m.

Norm Searle, Mayor

Shalee Evans, City Recorder

Date Approved:

**RIVERDALE CITY
CITY COUNCIL AGENDA
September 17, 2019**

AGENDA ITEM: G1

SUBJECT: Consideration to Swimming Pool Amendment

PRESENTER: Mike Eggett, Community Development

ACTION REQUESTED: Consideration to approve

INFORMATION:

- a. Executive Summary
- b. Department Staff Reports
- c. Research Swimming Pool Change Request
- d. RCC 10-14-11 Swimming Pool Code Amendment
- e. Public hearing notice documentation showing that public hearing was advertised to meet State Code
- f. Ordinance No.,. 912

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on: 9-17-2019

Petitioner: Mike Loughton (via public commentary)

Summary of Proposed Action

During the City Council meeting on July 16, 2019, public commentary was provided by resident Mike Loughton regarding the swimming pool ordinances, as found in Title 10, Chapter 14, Section 11. During his commentary he requested that the City reevaluate the setback requirement for the location of a swimming pool on a residential dwelling lot. He requested that the City consider changing the setback standard from 7 feet to 5 feet from any interior property line.

At the conclusion of his commentary, the Council was asked for a consent vote to decide if this would be a matter for further discussion in the future. On August 6, 2019, the City Council briefly discussed this request, and at the conclusion of the discussion in the matter, the Council by consent vote sent this matter to the Planning Commission for discussion and review.

On August 13, 2019, this matter was set for a public hearing and to be reviewed by the Planning Commission. The public hearing regarding this proposed code amendment was posted and advertised in accordance with State Code. No public comments were provided before nor during the public hearing portion of the meeting. At the conclusion of the public hearing, the Planning Commission approved a motion to submit the amended swimming pool ordinance (with a small change) to the City Council for final approval consideration. Therefore, this matter is now before the City Council for final approval consideration of the proposed language amendment to Title 10, Chapter 14, Section 11 regarding swimming pool setback standards.

Following discussion of the matter, the City Council may take action to approve the proposed City Code change to the swimming pool ordinance (as found in Title 10, Chapter 14, Section 11), approve the proposed code changes with recommended modifications, table the matter to allow more time to gather additional information, or not approve the proposed City Code change to the swimming pool ordinance, subject to a presentation of the appropriate findings of facts to support the conclusion. Should this approval be provided, then this code amendment would be memorialized and established per ordinance.

Title 10 Ordinance Guidelines (Code Reference)

Swimming Pool, Swim Spa, and Hot Tubs for Family requests are regulated under City Code Title 10, Chapter 14, Section 11. A copy of this code is included herein below for your use and review:

10-14-11: SWIMMING POOL, SWIM SPA AND HOT TUB, FAMILY:

A family above or in ground swimming pool, swim spa and hot tub shall be permitted in the rear yard of a dwelling as an accessory use, provided the following requirements are met:

- A. **Location:** The location of such family swimming pool, swim spa, hot tub or accessory machinery shall not be less than seven feet (7') from any interior property line or if an easement exists on the property the pool, spa or tub must be completely off the easement. On corner lots, the distance from said pool to the

property line facing on a street shall not be less than the required side yard for an accessory building in that zone.

- B. Enclosure; Lighting: An outside family swimming pool shall be completely enclosed by a substantial fence of not less than six feet (6') in height and any lights used to illuminate said pool or its accessories shall be so arranged as to reflect the light away from the adjoining premises.
- C. Pool Covers: In addition to the setback and fencing requirements set forth herein, it is strongly recommended that pool owners utilize pool covers that comply with the most current personal liability insurance standards.
- D. Side Yard Location: If a property has sufficient side yard to accommodate a pool, spa or hot tub in meeting all of the above requirements while also maintaining the required side yard setback (from property line to any portion of the structure) for the zone it is located in, then the pool, spa or hot tub may be located in the side yard. (Ord. 818, 10-2-2012)

City Staff commentary and research findings have also been included in your packet regarding the existing Riverdale City swimming pool standard and the standards established within other neighboring cities.

Staff would encourage the City Council to discuss this matter and then take appropriate action to approve the proposed City Code change to the swimming pool ordinance (as found in Title 10, Chapter 14, Section 11), approve the proposed code changes with recommended modifications, table the matter to allow more time to gather additional information, or not approve the proposed City Code change to the swimming pool ordinance, subject to a presentation of the appropriate findings of facts to support the conclusion.

General Plan Guidance (Section Reference)

The General Plan is not applicable to this request other than this area is Master Planned for "Residential - Low Density" use.

Legal Comments - City Attorney

Steve Brooks, Attorney

Administrative Comments - City Administrator

Rodger Worthen, City
Administrator

DEPARTMENTAL STAFF REPORTS – 8/22/2019 to 8/23/2019

From: Shawn Douglas
Sent: Fri 8/23/2019 9:16 AM
To: Mike Eggett
Subject: RE: Swimming pool standard review and pool commentary response requested

Mike, I don't have any input on this. sd

Shawn Douglas

Public Works Director
801/394/5541 ext.1217
Sdouglas@Riverdalecity.com

From: Steve Brooks
Sent: Thu 8/22/2019 11:14 AM
To: Mike Eggett
Subject: RE: Swimming pool standard review and pool commentary response requested

I do not know why or remember any particular reason why it was set at 7 feet.

sb

From: Jeff Woody
Sent: Thu 8/22/2019 3:00 PM
To: Mike Eggett
Subject: RE: Swimming pool standard review and pool commentary response requested

Mike, my concern with reducing the pool setback would be if a utility company needed to dig in the right of way it could compromise the pools foundation.

Jeff Woody

Riverdale City
Building Official
Ph: 801-394-5541 ext. 1216
Email: jwoody@riverdalecity.com

He also stated to me in a conversation that he sees there being a concern if a utility provider or other subgrade provider on the residential property would need to dig a trench. Having a pool that close to the property line would make it difficult to maintain a 45 degree angle in the trench to adequately maintain and support the existing pool structure and wall from within the trench. Otherwise, he felt the

current standard could only otherwise be justified due to possible noise, lights, and other potential complaints from surrounding property owners in proximity to the pool edge and location.

From: Randy Koger
Sent: Mon 8/22/2019 (discussion)
To: Mike Eggett
Subject: RE: Swimming pool standard review and pool commentary response requested

Stated to me in a conversation that he does not see any issue or concerns relative to the fire department associated with this proposed setback amendment.



Fire Marshal/Code Enforcement Officer
Riverdale City
801-436-1241

From: Rodger Worthen
Sent: 8/22/2019 12:54 PM
To: Mike Eggett
Subject: RE: Swimming pool standard review and pool commentary response requested

Mike-

I have no concerns with amending this code.

RW

From: Mike Eggett
Subject: Swimming Pool code change proposal

I tend to echo pretty much all of Jeff's comments. I also would add that the standard public utility easement (PUE) in Riverdale City for many years was set at 7 feet. It could be that this standard of 7 feet was originally established in an extra effort to further keep the pool location off of the PUE in future subdivisions after the date of the 7 feet setback standard being established. This would create a code redundancy that was an effort to keep pools away from having conflicts with the PUE in subdivisions on residential lots.

Research Code Change Request – Swimming Pools in South Ogden, Washington Terrace, and Roy City

South Ogden City

- Talked with Building Inspector Jeff Barfuss and City Recorder Leesa Kapetanov on 8/22/2019 at 10:35 AM: Swimming pool setbacks standard have not changed in South Ogden City, refer back to South Ogden city ordinance; Council never considered an ordinance change request, only more recently discussed a measurement location concern to the pool on a specific pool issue on a resident's property; always has been measured at 10 feet from property line to water's edge or pool equipment structure.
- **City Code:**
10-14-12: SWIMMING POOL, FAMILY:

A family swimming pool shall be permitted in the rear yard of a dwelling as an accessory use, provided the following requirements are met:

A. Location: The location of such family swimming pool or accessory machinery shall not be less than ten feet (10') from any interior property line. On corner lots, the distance from the pool to the property line facing on a street shall not be less than the required side yard for an accessory building in that zone.

B. Enclosure: An outside family swimming pool shall be completely enclosed by a substantial fence of not less than six feet (6') in height and any lights used to illuminate said pool or its accessories shall be so arranged as to reflect the light away from the adjoining premises. A substantial fence shall mean any fence that would not allow passage by any person and one that would feature a self-locking gate if a gate is utilized. (Ord. 17-23, 11-21-2017, eff. 11-21-2017)

Washington Terrace City

- Jeff Monroe discussion at 10:50AM on 8/22/2019: he stated there used to be 10 foot setback standard for a pool; Mayor requested the pool standard be investigated and possibly changed to fit a pool on the lot to 5 foot due to a residential complaint; originally 10 feet pool setback tied to the public utility easement (PUE) on the property; code amendment to 5 feet was approved by the City Council; some houses are allowed per zoning standards within 5 feet in the city and so why not allow a pool at that time to be set back to 5 feet; was approved with understanding 5 feet from pool structure to property line; still needs 6 foot fencing surrounding pool structure; was approved a few years ago in end of 2015; no complaints so far relative to nuisances with pools, with the exception of Air BNB locations on a few occasions – ordinance passed to regulate Air BNB hours for use of pool, hot tubs, spas (no noise from pool facility after 11pm).
- **City Code:**
17.48.010 Family Swimming Pools

A family swimming pool shall be permitted in the rear of a dwelling as an accessory use provided the following requirements are met

1. A swimming pool may cover the area within a rear yard and not located within an easement unless the construction of that pool would require the need to vary from existing ordinance. A variance for the pool to be allowed to be constructed on the easement would need to be obtained.
2. The pool or spa may not be closer than five (5) feet to the property line measured at water's edge.
3. Minimum setback requirements from property lines are as follows:
 1. Front Yard: No pool allowed within a front yard.
 2. Rear Yard: Five feet (5') Min.
 3. Side Yard: Five feet (5') Min. within the fence line of the property.
 4. Easement: Setbacks shall comply with all easement regulations
4. An outside family swimming pool shall be completely enclosed by a substantial fence not less than five feet (5') in height, and any lights used to illuminate the pool or its accessories shall be so arranged as to reflect the light away from the adjoining premises.

HISTORY

Adopted by Ord. 18-88 §1(6)(P) on 1/1/1988

Amended by Ord. [15-08](#) on 11/18/2015

Roy City Code

10-10-43 SWIMMING POOL, PRIVATE

All swimming pools and tanks (hereinafter "pools") whether they are above or below ground that have a depth of thirty inches (30") or more OR has a capacity of two thousand five hundred (2,500) gallons or more shall be considered an accessory use. All pools shall be located in the rear or side yard area of the lot and be set back at least five (5) feet from all property lines and a minimum of fifteen (15) feet from any dwelling on adjacent property. Pools shall be completely surrounded by a screened fence or wall having a height of six (6) feet. Gates shall be lockable and equipped with self-closing and self-latching hardware. Fences and gates shall not have openings larger than four (4) square inches. Any lighting shall be installed, directed, and arranged to illuminate the pool area and not adjacent properties.

HISTORY

Adopted by Ord. [18-15](#) on 7/17/2018

Ogden City Code

15-13-11: SWIMMING POOL; FAMILY:

A family swimming pool shall be permitted in the side and rear yard of a dwelling as an accessory use, provided the following requirements are met:

A. Location: The location of such family swimming pool or accessory machinery shall not be less than ten feet (10') from any interior property line. On corner lots, the distance from said pool to the property line facing on a street shall not be less than the required side yard for an accessory building in that zone.

B. Fence: An outside family swimming pool shall be completely enclosed by a substantial fence of not less than six feet (6') in height and any lights used to illuminate said pool or its accessories shall be so arranged as to reflect the light away from adjoining premises. A "substantial fence" shall mean any fence that would not allow passage by any person.

(Ord. 72-13, 7-6-1972; amd. Ord. 88-37, 9-8-1988; Ord. 90-52, 10-25-1990)

Other neighboring city research can be made available upon request to City Staff (prior to the meeting would be most advantageous).

10-14-11: SWIMMING POOL, SWIM SPA AND HOT TUB, FAMILY:

A family above or in ground swimming pool, swim spa and hot tub shall be permitted in the rear yard of a dwelling as an accessory use, provided the following requirements are met:

- A. Location: The location of such family swimming pool, swim spa, hot tub or accessory machinery shall not be less than ~~seven-five~~ feet (57') from any interior property line as measured to the water's edge, or if an easement exists on the property the pool, spa or tub must be completely off the easement. On corner lots, the distance from said pool to the property line facing on a street shall not be less than the required side yard for an accessory building in that zone.
- B. Enclosure; Lighting: An outside family swimming pool shall be completely enclosed by a substantial fence of not less than six feet (6') in height and any lights used to illuminate said pool or its accessories shall be so arranged as to reflect the light away from the adjoining premises.
- C. Pool Covers: In addition to the setback and fencing requirements set forth herein, it is strongly recommended that pool owners utilize pool covers that comply with the most current personal liability insurance standards.
- D. Side Yard Location: If a property has sufficient side yard to accommodate a pool, spa or hot tub in meeting all of the above requirements while also maintaining the required side yard setback (from property line to any portion of the structure) for the zone it is located in, then the pool, spa or hot tub may be located in the side yard. (Ord. 818, 10-2-2012)



**RIVERDALE CITY
PUBLIC HEARING NOTICE**

Riverdale City gives notice that on Tuesday, August 27, 2019 during the regular Planning Commission Meeting, which begins at 6:30 p.m., at the Riverdale City Civic Center, 4600 South Weber River Drive, Riverdale, Utah, the Planning Commission will hold a public hearing to receive and consider public comments regarding proposed amendments to Municipal Code 10-14-11 “Swimming Pool, Swim Spa and Hot Tub, Family”.

The public is invited to review and inspect all information available concerning such proposal(s) at the Riverdale City Offices during the regular office hours, 8:00 a.m. to 5:00 p.m. Monday through Friday. The public or any interested parties may present written or oral testimony to the Riverdale Planning Commission concerning the proposed action at the aforementioned time and place.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 14th day of August, 2019 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> .

This notice is scheduled to be published in the Standard Examiner on Saturday August 17, 2019.

Shalee Evans
Riverdale City Recorder



ORDINANCE NO. 912

AN ORDINANCE AMENDING RIVERDALE MUNICIPAL ORDINANCE CODE, TITLE 10, CHAPTER 14, SECTION 11, TO AMEND SAID SECTIONS TO BETTER CLARIFY, DEFINE AND IMPLEMENT SECTIONS CONCERNING SETBACKS FOR SWIMMING POOLS, SPAS AND HOT TUBS AND TO PROVIDE FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Riverdale City (hereafter "City") is a municipal corporation, duly organized and existing under the laws of the State of Utah; and;

WHEREAS, Utah Code Annotated §10-9-102 empowers municipalities of the state to enact all ordinances and rules that they consider necessary for the use and development of land located within the municipality, including zoning and zone changes and regulations; and

WHEREAS, the City finds it is in the best interest of the community and its citizens to sometimes update and clarify sections of the City Code in order to better inform the general public, meet state law requirements or to clarify sections that may not be understood correctly; and

WHEREAS, a public hearing was held and notice thereof published in the Standard Examiner, a newspaper of general circulation in the City of Riverdale, describing the proposed amendment and providing the time and place of such public hearing; and

WHEREAS, the Riverdale City Planning Commission, in said public hearing on August 13, 2019, received all competent evidence offered in support of and in opposition to said proposed amendments in said hearing and it appearing that the proposed amendment is in accord with the City's comprehensive plan and will promote health, safety, and the general welfare of the community; and

WHEREAS, said Planning Commission recommended adoption of said amendments to the City Council of the City of Riverdale;

WHEREAS, the Riverdale City Council held a public meeting and considered all competent evidence offered in support of and opposed to said proposed amendment; and

WHEREAS, it appearing that the proposed amendment is in accord with the City's goals or desires and will promote health, safety and the general welfare of the community at large and the City Council of the City of Riverdale finds it to be in the best interests of the City;

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

Section 1. Repealer. Any provision of the Riverdale Municipal Ordinance Code found to be in conflict with this ordinance is hereby repealed.

Section 2. The Riverdale Municipal Ordinance, TITLE 10, ZONING AND SUBDIVISIONS, CHAPTER 14, REGULATIONS APPLICABLE TO ALL ZONES, SECTION 11, SWIMMING POOL, SWIM SPA AND HOTTUB, FAMILY, is hereby amended as outlined in Attachment 1, attached hereto and incorporated hereby.

Section 3. All other titles, chapters and sections not otherwise amended hereby shall remain unchanged, in full force and effect.

Section 4. Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section 5. Effective date. This ordinance shall take effect immediately upon its adoption and posting.

PASSED, ADOPTED AND ORDERED POSTED this ____ day of September, 2019.

Norm Searle, Mayor

Attest:

Shalee Evans, City Recorder

10-14-11: SWIMMING POOL, SWIM SPA AND HOT TUB, FAMILY:

A family above or in ground swimming pool, swim spa and hot tub shall be permitted in the rear yard of a dwelling as an accessory use, provided the following requirements are met:

- A. Location: The location of such family swimming pool, swim spa, hot tub or accessory machinery shall not be less than ~~seven~~ **five** feet (~~7'~~ **5'**) from any interior property line **as measured to the water's edge** or if an easement exists on the property the pool, spa or tub must be completely off the easement. On corner lots, the distance from said pool to the property line facing on a street shall not be less than the required side yard for an accessory building in that zone.
- B. Enclosure; Lighting: An outside family swimming pool shall be completely enclosed by a substantial fence of not less than six feet (6') in height and any lights used to illuminate said pool or its accessories shall be so arranged as to reflect the light away from the adjoining premises.
- C. Pool Covers: In addition to the setback and fencing requirements set forth herein, it is strongly recommended that pool owners utilize pool covers that comply with the most current personal liability insurance standards.
- D. Side Yard Location: If a property has sufficient side yard to accommodate a pool, spa or hot tub in meeting all of the above requirements while also maintaining the required side yard setback (from property line to any portion of the structure) for the zone it is located in, then the pool, spa or hot tub may be located in the side yard. (Ord. 818, 10-2-2012)