

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

September 17, 2019
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Elaine Goodey, Ryan Thompson,
Lloyd Bytheway, N. Sparks

Kristi Hidalgo, Town Clerk

Public Attendance: There was no public attendance at this meeting.

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember L. Bytheway led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held September 3, 2019. Councilmember N. Sparks motioned for the Clarkston Town Council to approve and adopt the minutes of September 3, 2019. Councilmember E. Goodey seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Resolution 19-08 – "A Resolution Cancelling Clarkston Town's 2019 Municipal Election" – Mayor Hidalgo asked if there was any discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 19-08. Councilmember R. Thompson motioned for the Council to approve and adopt Resolution 19-08. Councilmember L. Bytheway seconded the motion.

Roll Call Vote:

Mayor Hidalgo	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember R. Thompson	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember E. Goodey	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember L. Bytheway	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember N. Sparks	☒ Aye	☐ No	☐ Abstain	☐ Absent

3. DEPARTMENTS

Mayor Hidalgo – 2020 Meeting Schedule/ Holidays – Mayor Hidalgo reminded the Council that at the last Town Council Meeting he proposed changing the meeting schedule and recognizing legal holidays. A decision was not made because of the absence of Councilmembers L. Bytheway and R. Thompson. Mayor Hidalgo stated that he had been trying to think of ways to encourage people to run for Town Council and feels that citizens think that being on the Council is too much of a time constraint and

they don't have the time to do it. Mayor Hidalgo stated that Utah State Law requires cities and towns to hold one Town Council Meeting per month. Historically Clarkston Town holds two Town Council Meetings each month. Mayor Hidalgo proposed holding only one formal Town Council Meeting each month. Work Sessions or a second Town Council Meeting could be scheduled as needed. Mayor Hidalgo also believes that Clarkston Town Hall should be closed for all legal holidays (holidays that federal banks and offices are closed). All Clarkston Town Employees would not be required to work on these holidays. Mayor Hidalgo feels that all town employees, including cemetery and park employees should be able to observe all legal holidays. The Council discussed and determined that beginning in 2020. One Town Council Meeting would be held each month and Town Council Work Sessions or a second Town Council Meeting would be scheduled if needed. The Council agreed that legal holidays should be recognized and town employees ought to be able to observe all legal holidays.

Water Meter Reader - Mayor Hidalgo reported that the Town Hall computers were recently updated from Windows 7 to Windows 10. The town had to update to Windows 10 because Caselle, the government accounting software used by the town, will no longer support Windows 7 beginning January 1, 2020. Because of this update the Water Meter Reader does not work. It is outdated and Badger Meter, Inc. will no longer support that meter reader. Mayor Hidalgo stated that the only option the town has is to secure bids on and purchase a new Water Meter Reader System. Mayor Hidalgo said that the town engineer Scott Archibald knows other companies besides Badger Meter Inc. that offer these services. Mayor Hidalgo asked Councilmember L. Bytheway to contact Mr. Archibald for references and procure bids from three of them. Councilmember L. Bytheway stated that he would do that. Mayor Hidalgo declared that he wants to have this done before the end of the year. Councilmember L. Bytheway will report his findings to the Council at the next Town Council Meeting to be held October 1, 2019.

Mayor's Association Information - Mayor Hidalgo reported that he attended a Mayor's Association Meeting on September 14, 2019. Mayor Hidalgo stated that the Mayors toured the Cache County Jail and Cache County Sheriff Chad Jensen reviewed what the Sheriff's Department provides to communities that contract with them for Law Enforcement and Animal Control Services. Mayor Hidalgo stated that when he reviewed some of the monthly Cache County Sheriff's Incident Reports he believed that some incidents were being charged to the town that actually took place in the county. Mayor Hidalgo asked Sheriff Jensen about them and Sheriff Jensen clarified that what communities contract to pay is what they pay no matter how many times they come out. It doesn't matter if the home is in the county or in the town. Sheriff Jensen stated that he includes those incidents on the report so that Mayors are aware of what is happening in the vicinity of their communities. Mayor Hidalgo disclosed that the Cache County Jail is a self-funded complex where they actually turn a profit every year. They house prisoners from all over the country under contract. Mayor Hidalgo told the Council that there is an Emergency Response Control Center within the Cache County Jail Complex. They are available to assist cities and towns in emergency preparations and provide training, as

needed. Mayor Hidalgo informed Councilmember E. Goodey, who is over Clarkston Town Emergency Preparedness, that there is a FEMA class scheduled to be taught October 18-19, 2019 at the Smithfield Fire Department. It is on Recovery from Disaster: The Local Government Role. Mayor Hidalgo invited Councilmember E. Goodey to register for the class, if she would like to.

Councilmember R. Thompson – Youth Council – Councilmember R. Thompson reported that the Youth Council would be sponsoring a Halloween Movie on Friday October 25, 2019 and a Monster Run Saturday, October 26, 2019.

Councilmember E. Goodey – Emergency Preparedness – Councilmember E. Goodey wondered what the Council thought about emailing copies of the Clarkston Town Emergency Plan to the Block Captains and CERT instead of handing out hard copies. The plan has to be updated often and it would be easier to send emails with changes and updates rather than print them and pass them out. The Council thought that would be fine. Mayor Hidalgo recommended keeping a current hard copy of the Clarkston Town Emergency Plan in the Town Hall.

Councilmember L. Bytheway – Rivers Council Update – Councilmember L. Bytheway asked that this agenda item be tabled until further notice. Councilmember L. Bytheway informed the Council that he asked the Rivers Council for copies of some handouts to use to discuss this topic and haven't received them yet.

Councilmember N. Sparks – LUDMA – Councilmember N. Sparks reported that the following was approved at the LUDMA Meeting held September 9, 2019:

- Storage Shed - Zoning Permit - 117 Main Street
- Tough Shed - Building Permit – 197 S 100 E
- Lot Split – Zoning Permit – 95 N 200 E
- Chicken Coop – Zoning Permit – 191 W 200 North
- Residential Building Permit – 35 N 200 E

Councilmember N. Sparks informed the Council that she was going to invite Tayler Jensen the County Wide Planner to the next LUDMA meeting, scheduled to be held October 14, 2019, to discuss how to protect the land around Clarkston Town and possible annexation.

4. RELEVANT BUSINESS

October Newsletter Items - The Council discussed the following newsletter items to be printed in the October Newsletter:

- Mayor's Letter
- Winter Parking
- Pheasant Hunting Permits
- 2019 Municipal Election Cancelled
- Youth Halloween Activities

- Emergency Preparedness Tip

Next Meeting – The next Town Council Meeting will be held on Tuesday October 1, 2019 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember L. Bytheway motioned that the Clarkston Town Council Meeting adjourn. Councilmember R. Thompson seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 7:40 p.m.

Kristi Hidalgo
Clarkston Town Clerk

