

Approved Meeting Minutes
Fairfield Planning & Zoning Commission
Regular Meeting
June 5, 2019

AGENDA

DATE: Wednesday, June 5, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Recorder: Stephanie Shelley

AGENDA ITEM #1

OPEN THE PLANNING & ZONING REGULAR MEETING

AGENDA ITEM #2 ROLL CALL

PLANNING & ZONING COMMISSION MEMBERS PRESENT

Pete Savage, Daymon Stephens, Alina Pringle, Heather Strong arrived 7:09 pm,
Chairman Daymon Stephens stated time of meeting began at 7:03pm

Excused COMMISSIONERS: Darwin Bundy

STAFF PRESENT

Recorder: Stephanie Shelley

OTHERS PRESENT

Mayor Brad Gurney

**AGENDA ITEM #3 APPROVE PLANNING & ZONING REGULAR MEETING MINUTES
MARCH 13 2019**

Chairman Stephens motion to approve the minutes with changes.

Commissioner Strong 2nd the motion

Unanimously approved

**AGENDA ITEM #4 APPROVE PLANNING & ZONING REGULAR MEETING MINUTES
FEBRUARY 13 2019**

Minutes Table until next meeting

**AGENDA ITEM #5 APPROVE PLANNING & ZONING WORK MEETING MINUTES
FEBRUARY 20 2019**

Chairman Stephens motion to approve the minutes

Commissioner Savage 2nd the motion

Unanimously approved

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**AGENDA ITEM #6 APPROVE PLANNING & ZONING REGULAR MEETING MINUTES
APRIL 3 2019**

Table these minutes since Commissioner Pringle and Commissioner Savage were not present.

**AGENDA ITEM #7 APPROVE PLANNING & ZONING WORK MEETING MINUTES
APRIL 24 2019**

Table these minutes since Commissioner Pringle and Commissioner Savage were not present.

**AGENDA ITEM #8 APPROVE PLANNING & ZONING REGULAR MEETING MINUTES
MAY 8 2019**

Chairman Stephens motion to approve the minutes.

Commissioner Strong 2nd the motion

Unanimously approved

**AGENDA ITEM #9 APPROVE PLANNING & ZONING WORK MEETING MINUTES
MAY 15 2019**

Chairman Stephens motion to approve the minutes.

Commissioner Pringle 2nd the motion

Unanimously approved

AGENDA ITEM #10 PUBLIC OPEN MEETING TRAINING

Mayor Gurney held the yearly training for Public Open meetings.

**AGENDA ITEM #11 DISCUSSION AND APPROVAL DAYMON HOUSE ADDITION SITE
PLAN**

Commissioners reviewed Chairman Stephens addition to his site plan for his addition to his home.

Commissioner Savage asked about the Engineer stamp. Daymon Stephens said he would have the stamp of the plans next week.

Commissioner Pringle asked if this addition site plan should have been submitted into the IWorQs program. Mayor Gurney stated that yes this plan should have been submitted in IWorQs.

Mayor Gurney stated that with a simple addition it does not need an engineer stamp. If it was closer to the property line it would need a survey done.

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Commissioner Savage asked if this will affect the septic tank that is already in place? Daymon Stephens stated that it would not be affected or need to change.

Motion made by Commissioner Savage to approve the addition site plan to Daymon Stephens. 2nd by Commissioner Strong. It passed . Chairman Stephens abstained due to conflict of interest.

**AGENDA ITEM #12 DISCUSSION ON MARK & ALINA PRINGLE ZONE CHANGE
APPLICATION FOR STORAGE UNITS AND CARETAKER DWELLING**

Mark and Alina Pringle presented a zone change request for adding storage units and caretaker dwellings to the Light Industrials Zone.

The Commissioners discussed caretaker dwellings, size of storage units, and RV storage units. What should be added to the Light Industrial Zone.

Commissioner Savage would like a definition between the caretaker and Mother-law dwelling.

Mayor Gurney stated that they did take out all conditional use permits. These could be added when someone submits for a Zone Change application.

Mayor Gurney stated that with Light Industrial Ordinance the Town can have it grow as people submit the Zone change.

Mayor Gurney will work on the Light Industrial Zone.

AGENDA ITEM #13 DISCUSSION ON NUISANCE ORDINANCE

Table until next meeting.

AGENDA ITEM #14 DISCUSSION ON ROADS

Table until next meeting.

AGENDA ITEM #15 DISCUSS OLD BUSINESS

Mayor Gurney stated that Bradshaw turned paperwork in.

AGENDA ITEM #16 DISCUSS NEW BUSINESS

None.

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AGENDA ITEM #17 ACTION ITEMS

Mayor Gurney will work on new items in the Light Industrial Zone. Will also look into how other Cities word their caretaker dwelling in the ordinance.

Commissioners would like to have a Work Session 4th week in June.

Next Regular Meeting will be July 10th.

AGENDA ITEM #18 ADJOURN THE PLANNING & ZONING REGULAR MEETING

Motion made by Chairman Stephens to end the meeting. Commissionaire Prinkgle 2nd end time 8:59 pm.

August 7, 2019

Minutes Approval Date

Stephanie Shelley

Town Recorder Stephanie Shelley