

Approved Meeting Minutes  
Fairfield Town Council  
Work Session/Regular Meeting  
August 8, 2019

**WORK MEETING**

**DATE:** Thursday, August 8, 2019

**LOCATION:** Fairfield Town Office, 17872 W 1540 N, Fairfield, Utah

**TIME:** 6:00 p.m.

**MINUTES BY:** Stephanie Shelley

**AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING**

Mayor Gurney called The Town Council work session meeting to order at 6:08 p.m.

**AGENDA ITEM #2 - ROLL CALL**

Town Council Members Present: Mayor Brad Gurney, RL Panek, Tyler Thomas, Hollie McKinnley, Jaysen Densley

**STAFF PRESENT**

Stephanie Shelley- Recorder

**AGENDA ITEM #3 DISCUSS DESIGN STANDARDS**

Mayor Gurney passed out the Design Standard Booklet to the Town Council. The Town Council tabled this discussion so they could have time to review the booklet.

**AGENDA ITEM #4 DISCUSS NUISANCE ORDINANCE**

Audio was turned off at 6:17 pm due to severe weather and power outages. Audio was turned back on at approximately 6:23 pm. Rest of the meeting was held without power.

Town Council held a discussion on the Nuisance Ordinance. They discussed where they should test the sound if someone issues a complaint. It was decided to leave it as it was written. The sound will be tested from the complainants property line.

Town Council tabled further discussion.

Mayor Gurney pointed out that the Town passes Ordinances based on the needs of the Town. Not for individuals.

**AGENDA ITEM #5 - DISCUSS TELECOMMUNICATION ORDINANCE**

Discussion was tabled until next meeting due to severe weather and power outages.

**AGENDA ITEM #6 - DISCUSSION ON OLD BUSINESS**

Discussion was tabled until next meeting due to severe weather and power outages.

**AGENDA ITEM #7 - DISCUSSION ON NEW BUSINESS**

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Discussion was tabled until next meeting due to severe weather and power outages.

**AGENDA #8 ADJOURN THE TOWN COUNCIL WORK SESSION MEETING**

***Councilman Panek made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.***

The meeting adjourned at 7:07 p.m.

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**REGULAR MEETING**

**DATE:** Thursday, August 8, 2019

**LOCATION:** Fairfield Town Office 17872 W 1540 N Fairfield, Utah

**TIME:** 7:00 p.m.

**MINUTES BY:** Stephanie Shelley

Town Council meeting was held without power do to downed power lines.

**AGENDA ITEM #1**

**OPEN THE TOWN COUNCIL REGULAR MEETING**

Mayor Gurney opened the Town Council Regular Meeting at 7:10 p.m.

**AGENDA ITEM #2**

**ROLL CALL**

**TOWN COUNCIL MEMBERS PRESENT**

Mayor Brad Gurney, RL Panek, Hollie McKinney, Tyler Thomas, Jayson Densley

**STAFF PRESENT**

Stephanie Shelley- Recorder

**OTHERS PRESENT**

Nathan from Utah County Sheriff's office

Brett Mansfield from Silverlake Internet came in towards the end of the meeting.

**AGENDA #3 APPROVE THE MEETING MINUTES OF APRIL 11, 2019**

Councilwoman McKinney motioned to approve April 11 2019 meeting minutes.

Councilman Thomas seconded the motion.

All approved minutes.

**AGENDA #4 APPROVE THE MEETING MINUTES OF MAY 9, 2019**

Councilwoman McKinney motioned to approve the April 11, 2019 meeting minutes.

Councilman Thomas seconded the motion.

All approved minutes.

**AGENDA # 5 APPROVE THE MEETING MINUTES OF JULY 11, 2019**

Councilwoman McKinney motioned to approve the April 11, 2019 meeting minutes.

Councilman Thomas seconded the motion.

All approved minutes.

**AGENDA #6 APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING JUNE 30 2019**

Councilwoman McKinney motioned to approve Financials ending on June 30, 2019. With correction on a line item. RIngCentral needs to be put under the correct Ledger. It was put under clipboards and clear office supplies.

Councilman Panek seconded the motion.

All approved minutes.

**AGENDA # 7 APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING JULY 31, 2019**

Councilwoman McKinney motioned to table the Financials for the month ending July 31, 2019. She received the report that afternoon.

Councilman Thomas seconded the motion.

All approved minutes.

**AGENDA # 8 DISCUSS AND APPROVE NUISANCE ORDINANCE**

Mayor Gurney tabled the Nuisance Ordinance until September due to power outage.

**AGENDA # 9 APPROVE ORDINANCE COMPENSATION OF ELECTED AND STATUTORY OFFICERS**

Mayor Gurney tabled until September Meeting due to power outage.

**AGENDA #10 APPROVE RESOLUTION TRANSFER OF MONEY TO PTIF AND ICS ACCOUNTS**

Mayor Gurney tabled until September Meeting due to power outage. Need to leave \$20,000 in the water account instead of \$10,000 to cover the cost for the year.

**AGENDA #11 ASSIGNMENTS FROM THE MAYOR FOR THE COUNCIL MEMBERS**

Councilwoman McKinney emailed the road easement deeds to Joe Tanner to be notarized.

Councilwoman McKinney still has not received them.

Councilman Panek is still working on the address grid system.

Councilman Thomas is working with Kent Withers to write the waterline easement up SR-73. Mayor Gurney stated he had received the easements from Kent Withers and will forward them to Councilman Thomas.

Councilman Thomas asked if Mayor Gurney can print the easement out and bring them to him.

Councilman Densley stated that Sheila McKinney and Lee Brown gave the Town permission to put a sign on their property. The Town will need to get paperwork drawn up for the property where the signs will sit. Councilman Densley discussed what the process would be for the sign going forward. A budget for the sign will need to be established. Along with the size and type of material.

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Councilman Panek suggest for the sign to be old looking. Councilman Thomas suggested a wall, with a steel sign and solar lights. Councilman Thomas stated the Town needs to make sure it is not on UDOT's easement. Councilwoman McKinney thinks the sign needs to be about 15' x 20'.

Town Council will discuss concept and size of the Town sign at the September meeting.

**AGENDA #12 DISCUSS OLD BUSINESS**

Councilman Thomas asked about when they would be giving Kaid Panek a raise. Mayor Gurney stated that he already authorized him a raise from \$300 to \$350 a month. Councilman Thomas stated that the Town needs to make it worthwhile for people to do these jobs in the Town. To let them know the Town appreciates what they are doing, so the Town does not lose them.

Councilwoman McKinney would like to give Vonda Cook a raise for all the work she has done for the Town. Vonda has stuck around and trained the last three recorders, and all the work she has done on the ordinances. Councilwoman McKinney would like to raise her as much as Kaid Panek makes. Mayor Gurney stated they will put it on Septembers meeting agenda.

**AGENDA #13 DISCUSS NEW BUSINESS**

Councilwoman McKinney talked about the Town getting a dumpster. The dumpster rental for one year is \$1200, and \$125 per each haul. Councilwoman McKinney believes it will be cheaper to have the dumpster for the whole year. Rather than have two large dumpster dumped twice in May.

***Councilwoman made a motion to rent one 30 yard dumpster for the year. Councilman Densley seconded the motion. Vote was unanimous.***

Councilwoman McKinney discussed how many of the garbage cans in Town are breaking. Would like to know if it is the Town's responsibility to replace and fix them or the residents. Councilman Thomas stated that the Town does not charge a garbage fee. It should be the residents that pay for a replacement. Councilwoman McKinney suggested that Kaid Panek can go and assess the condition of the garbage cans too see if it the garbage trucks causing the damage or just wear and tear. Councilman Thomas stated that because no one is paying for garbage removal that residents need to pay for repairs or contact ACE Disposal directly. Town Council agreed.

Mayor Gurney stated that Jerry Bradshaw had changed some of his plans for his new building he brought before the Planning Commision. The Town Council discussed the plans and new changes that were added to the site plan. Councilman Thomas stated that Jerry must have a 20 foot easement for the waterline. Councilman Densley suggested that the water line run as close to the property line as possible. Councilman Thomas stated that his waterline should go to the end of the property. Councilman Thomas stated that the State of Utah has a formula for water usage. Councilman Thomas stated that the Town should not issue a new building permit until the first building is complete.

Mayor Gurney stated that the Lovendahs'l came in to present their plot plan. Planning & Zoning approved their plan. They will need to work with Councilman Thomas on the waterline and water certification. Councilman Panek needs to sign off on the Road Dedication.

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Mayor Gurney still has not seen Julie Clovers occupancy permit. Town Council noted that they can see furniture in her windows.

Nathan from Utah County Sheriff's department updated the Town Council on recent events. He informed that the Town has had a power outage with powerlines down in front of the Town Hall. Councilwoman McKinney asked about if he had any information on what caused the fire on SR-73 in Town. Mayor Gurney has not seen the Fire Chiefs report. He indicated that it might have been a chain being dragged along the road that caused the fire.

Mayor Gurney will ask the Fire Chief to come to the next meeting.

Mayor Gurney gave a museum update and stated he is waiting on two bids. Councilman Panek waiting on a bid also.

Councilman Panek updated on the Allen Ranch Road. Intermountain Regional Landfill did spray chlorine on the road. He talked to Brian from IRL about helping with the Fairfield Town road maintenance.

Councilman Panek would like to move the speed sign to Allen Ranch Road. He would like to buy one more speed sign. The Town will need to add that to the budget.

Councilman Thomas brought up that Stephanie Shelley is looking into tablets for Kaid Panek. Instead of going with an outdoor tablet to just go with something like a chrome book laptop. Something with a keyboard, easier to use and replace. Stephanie will make sure the tablet will have a camera to take pictures.

Mayor Gurney stated he has not heard from the Solar farm company or from the fiber optic company.

Mayor Gurney asked how they felt about the Tyson meeting. Councilwoman McKinney and Councilman Densley felt the meeting went well. They felt they were very nice and treated the Town with with respect.

Councilwoman McKinney brought up how the Town bought flowers that cost \$100 for Craig Peck. The Town Council thought that it would be a good idea to budget money for flowers for those that live in Town and pass away.

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**AGENDA ITEM #14 ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING**

*Councilman Densley made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.*

The meeting adjourned at 8:21 p.m.

**September 12, 2019**

***Stephanie Shelley***

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**Minutes approval date**

**Stephanie Shelley Town Recorder**