

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, August 29, 2019 6:00 P.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson (by phone)	X		
Stacy Seay (arrived at 6:10)	X		
Michael Cawley	X		

Staff Present: Harrison Johnson, Nathan Fischer, Vincen Barlow, Mariah La Corti, Vance Barlow

Public Present: Sabrina Black, Staphone Cooked (this list may be incomplete)

#1 Call to Order

Meeting called to order at 6:05 pm. Roll was taken, quorum present.

#2 Prayer & Pledge of Allegiance

Ralph offered a prayer, the crowd joined in the pledge of allegiance.

#3 Video Training on Meeting Laws

Board members watched a training by David Church on open and public meetings act.

#4 Approval of Minutes from July 25, 2019 Meeting

Michael Cawley moved to ratify the minutes of the July 25, 2019 meeting.

Jason Black seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#5 Public Comment

None

#6 Consideration of Utility Waiver Requests

None

#7 Director Report

Harrison Johnson reported on number of accounts billed and number of accounts final billed versus new connects. He also discussed sewer dredging, kick-off meeting with Bowen and Collins for water remediation, IGA discussions with Centennial Park Water Improvement District, the possibility of a special assessment area for North Canyon residents, and fiber optic.

#8 Financial Report

An invoice register was provided for the Board to review.

Jason Black moved to pay the bills as they become due and the funds become available.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#9 Financial Performance Assessment and Review for Fiscal Year 2019

Harrison presented. Revenues and expenditures with comparison to budget reports for FY2019 were provided for Board review. There was a budget surplus, but no transfers to reserves. There was lengthy discussion on the need for a plan for capital project funding for future infrastructure replacements. Collections and aging accounts need to be addressed, with over \$260,000 in over 90-day delinquent debt, some of which will likely have to be written off.

#10 Review Strategic Objectives for 2020

Harrison presented on a vision for the Utility Department, core services, water quality enhancements, fiber optic services, retirement benefits and competitive pay for professional employees, extra-district water sales, gas department core revenues expansion, critical and non-critical infrastructure assessment and capital infrastructure improvement.

#11 Consideration and Possible Action on Gas Department Sales Initiative

Administration is seeking approval of a tanked propane rental and fill service policy, to supersede the General Service Rate Schedule. Initiatives are being proposed in hopes of attracting new customers before winter comes.

**Jason Black moved to approve the Gas Department Sales Initiative.
Haven Barlow seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#12 Consideration and Possible Action on Temporary Labor Program

Harrison presented. He requested a formalization of the hiring of temporary labor for certain projects as the overall cost of using full-time technicians to complete tasks they are otherwise overqualified for is an inefficient use of resources.

**Michael Cawley moved to approve the Temporary Labor Program.
Jason Black seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#13 Adjournment

With no other business meeting adjourned at 8:00 pm. Next meeting is scheduled for September 26, 2019 at 6:00 pm.

Minutes were approved at the meeting on September 26, 2019.


Vincen Barlow, Hildale City Recorder


Vance Barlow, Colorado City Town Clerk

Summary of Board Actions: