

Minutes of Study and Regular Session

Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

A Study and Regular Session of the Board of Education of Ogden City School District was held Thursday, August 15, 2019 beginning at 5:30 PM in the Board Room. The following were present when the meeting convened:

Members:

Don E. Belnap, President ~ *excused*
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards ~ *excused*
Sunni Wilkinson
Jennifer Zundel

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Sondra Jolovich-Motes, Executive Director
Jessica Bennington, Executive Director
Ken Crawford, Support Services Director
Adam McMickell, Student Achievement Director

1. Study Session, Room 200

a. Review of Board Meeting Agenda

Consent Calendar

- Microsoft License Renewal: board approval required for purchases over \$30,000
- Teacher turnover higher than usual; lots of openings throughout all districts due to teacher shortage
- Teacher and Student Success Act (TSSA) Plan Review: Report will be given in board meeting and board members will be provided a sample plan. Kudos to site leaders and their leadership teams for their work in developing their school plans. We are confident we will see better outcomes for students. All plan requirements, including Title I, TSSA, and Land Trust, have been integrated into one plan. The board will also get a midyear review.

Board Committee Reports

- Budget, Finance, and Facilities (BFF) Committee met on August 14 and will report; Gramercy property transfer request and Heritage life estate property were discussed in committee and will be discussed further in closed session.

Public Participation

There is no advance registration for public participation at this meeting.

Increasing Student Achievement

- Wasatch Elementary Addition and Improvements: BFF committee will make a recommendation to the board for base bid plus three alternates; the bid process will also be explained.
- Highland Junior High Kitchen Remodel: total project will cost approximately \$500,000.
- 2019-2020 Early Literacy Plan: two teachers at Odyssey mentioned they are reading specialists who would like to share their ideas on teaching strategies.

Opening Institute was a huge success. It was noted that Ogden Preparatory Academy junior high is 100% cell phone/electronic device free; discussion ensued regarding banning cell phones. This would be further discussed in Policy and Law Committee. Vice President Wilson called for a brief recess at 6:05 p.m. to reconvene in the regular meeting.

2. Regular Meeting, Board Room

Vice President Wilson called the meeting to order at 6:12 p.m. The following were present when the meeting convened:

Members:

Staff:

Don E. Belnap, President ~ <i>excused</i>	Dr. Rich K. Nye, Superintendent
Joyce Wilson, Vice President	Zane K. Woolstenhulme, Business Administrator
Douglas B. Barker	Paula Bosgieter, Executive Assistant
Nancy Blair	Sondra Jolovich-Motes, Executive Director
Susan Richards ~ <i>excused</i>	Ken Crawford, Support Services Director
Sunni Wilkinson	Adam McMickell, Student Achievement Director
Jennifer Zundel	Statia Davey, Early Literacy Specialist

a. **Welcome and Acknowledgement of Visitors**

b. **Reverence**

Presenter: Casey Bowden, Chief Technical Officer

c. **Pledge of Allegiance**

Presenter: Sarah Roberts, Executive Director

d. **Celebrating Student Achievement**

1. Superintendent's Celebration

Dr. Nye shared the following celebrations with the Board of Education:

- Looking forward to the great start of a new school year;
- School leadership teams working on school plans to see success for student outcomes and start off the new year strong;
- Opening Institute was well attended; Chad Hymas, our keynote speaker, will visit each of our schools and deliver his message, sponsored by the Ogden School Foundation;
- BLHS student artwork displayed in the nation's capital;
- Graduation rates are increasing and Ogden High is predicted to land above 91%; highest ever since graduation rates have been calculated on four-year federal graduation cohort.

e. **Consent Calendar**

Board members have reviewed board materials, including items listed on the Consent Calendar. Executive Director Sondra Jolovich-Motes gave a report to the board on the Teacher and Student Success Act (TSSA) School Success Plans. She explained the process for creating and approving the plans and those individuals involved in the process. All school plans are aligned to our district goals in NEXUS Elevated.

MOTION: Nancy Blair moved to approve the consent calendar as presented.

Seconded by Sunni Wilkinson. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
2. Financial Reports for June 2019 and July 2019 were provided by the business administrator and approved.
3. Minutes for the board meetings held June 13, 2019, and August 1, 2019, were approved as written.
4. Approval: Microsoft License Renewal was approved.
5. Approval: E-Rate Switching Infrastructure - RFP #9-012 to #9-016 for New Bridge, Highland, Mound Fort, Ben Lomond, and Ogden High was approved.
6. Approval: TSSA School Success Plans were approved.
7. Administrative Announcement: Mount Ogden Junior High Assistant Principal Shevon Lopez-Corbett was introduced to the board. Her appointment was approved by the board on June 13, 2019. Principal Cynthia Smith shared her appreciation for Mrs. Lopez-Corbett and welcomed her to Mount Ogden.

f. **Superintendent's Report**

Dr. Nye gave a report to the board regarding Back to School Nights and community partners who welcomed back students with our school staff. T.O. Smith had eighteen community partners at their back-to-school event. Student Achievement Director Adam McMickell was nationally recognized for having achieved the distinction of becoming an International Society for Technology in Education (ISTE) Certified Educator. Curriculum specialists Ian Davey and Lajeane Elder have also achieved this distinction.

g. **Business Administrator's Report**

Mr. Woolstenhulme gave a report to the board regarding annual audit process that is underway for the next thirty days. Annual year end enrollment report was submitted

and our final average daily membership was 11,401; which is down 222 from the prior year and down 152 students from the October 1 count.

h. Board Committee Reports

1. Budget, Finance & Facilities Committee

Presenter: Chair Douglas B. Barker

Mr. Barker gave a report to the board regarding construction projects; they are moving along on schedule. Ribbon cutting for Mound Fort Innovation Center tomorrow at 1:00 p.m.

2. Policy & Law Committee

Presenter: Chair Joyce Wilson

Mrs. Wilson reported a committee meeting is scheduled for September 12. Parent Engagement Committee held last week was successful and the efforts made for this event were impressive.

3. Student Achievement Committee

Presenter: Chair Jennifer Zundel

Mrs. Zundel reported the committee has not met since their last report. Trauma informed work group and trauma informed training ongoing; meeting set for further discussion regarding research-based best practices.

i. Public Participation

There was no public participation at this time.

j. Increasing Student Achievement

1. Action Item: Wasatch Elementary Addition and Improvements Construction Bid

Mr. Crawford gave a report to the board regarding the Wasatch Elementary Addition and Improvements construction bid. He explained the bid process and noted there were eight contractors pre-qualified to bid; five contractors submitted bids on this project. The base bid includes the new addition on the south end of the school, adjacent site improvements, creating secure vestibules, ADA upgrades, kitchen remodel, and upgrades to the existing fire alarm system. Alternates include renovation of the administration area on northeast portion of the building, site improvements with parking and drop off areas, and finish upgrades to floors, walls, and ceilings such as carpet and paint. BFF committee is recommending base bid plus all three alternates; R&O Construction is low bidder for this option. Kitchen remodel includes electrical upgrades for the facility, which will benefit the entire project.

MOTION: Board member Douglas B. Barker moved to approve R&O Construction as recommended by BFF for the base bid and three alternates, seconded by Nancy Blair. The motion carried unanimously.

2. Action Item: Highland Junior High Kitchen Remodel Architect

Mr. Crawford gave a presentation to the board regarding the Highland Junior High Kitchen Remodel Project. The kitchen needs a remodel to update the kitchen and bring it in to compliance with the health department. NJRA Architects have been selected to provide the design services for this project. The proposed architectural fee will not exceed \$45,000 and will be paid from the Child Nutrition Budget. Board members asked questions and Mr. Crawford responded. It was noted that Lincoln and George Washington will implement breakfast-in-the-classroom programs this year.

MOTION: Board member Jennifer Zundel moved to approve the fees to pay NJRA Architects to proceed with the design of the Highland Junior High Kitchen Project through completion, seconded by Sunni Wilkinson. The motion carried unanimously.

3. Action Item: 2019-2020 District Early Literacy Plan

Adam McMickell, Director of Student Achievement, gave a presentation to the board regarding the 2019-2020 Early Literacy Plan and gave a report on 2018-19 Early Literacy performance results. Board members asked questions and Mr. McMickell responded. Statia Davey, Early Literacy Specialist, gave a report to the board regarding the Early Literacy Framework and explained the components in the framework that provide support to teachers in the classroom. Discussion ensued regarding the use of volunteers in the classroom and the best use of these resources.

The 2019-2020 State Uniform Growth Goal (UGG) is 60% of 1st-3rd grade students will have typical or better growth. Local goals for the 2019-2020 Early Literacy Plan are: 1) By June 2020, Ogden School District will maintain the percentage of 1st grade students in the at or above benchmark category on Acadience Reading composite from beginning of year (BOY) to end of year (EOY); and 2) By June 2020, Ogden School District will maintain the percentage of 2nd grade students scoring at or above benchmark on the Acadience Reading composite from BOY to EOY.

MOTION: Board member Nancy Blair moved to approve the 2019-2020 District Early Literacy Plan, seconded by Jennifer Zundel. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

Vice President Wilson adjourned the meeting at 7:59 p.m.

Vice President

Business Administrator