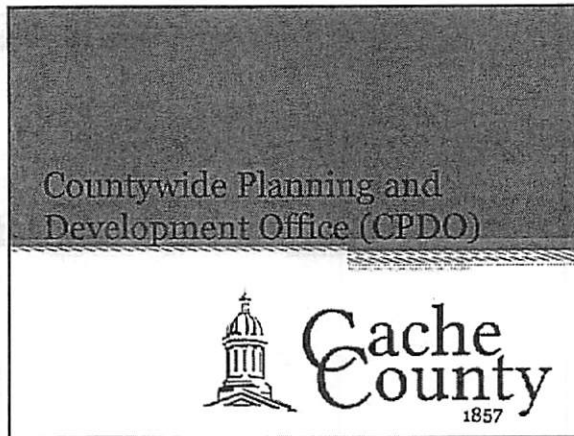




Introduction

- Tayler Jensen – New Countywide Planner
 - (my parents couldn't spell)



QUEEN'S
UNIVERSITY
BELFAST

- Cottonwood Heights, Bountiful, Eagle Mountain
- Midvale Planning Commission

Mission Statement

To protect and enhance Cache County's character, as a "valley of communities" by supporting the cities and towns of the valley as they develop, while preserving their strong and unique heritages.

Objective 1 Provide essential services and resources necessary for each community to fulfill their unique planning needs.

Objective 2 Collaborate with the communities of the valley on the development of a countywide vision for land use that meets the needs of today and tomorrow as well as supporting local visions and goals

Objective 3 Achieving compliance with all state and federal statute and regulations through ongoing trainings and compliance efforts

What CPDO Is not

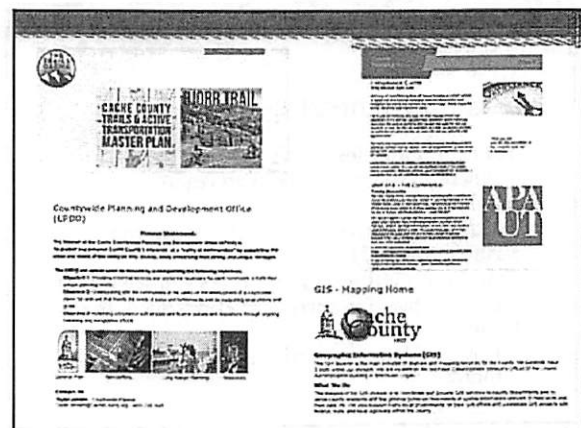
- A top down process / Office
- Outsiders coming in telling Communities what they have to do

What the CPDO Hopes to do:

- Provide Planning Assistance so that YOUR community reaches its Vision

Services Currently Provided by CPDO

- Updates to Ordinances and Plans
- State Code Updates (helping you remain LUDMA compliant)
- Annexation
- Technical Assistance on Land Use Applications and Processes
- Coordinating with other communities
- Development issues and/or planning concerns
- Providing / Arranging Land Use Training
- GIS
- County Trails
- Monthly Newsletter



Short Term Goals

- Make contact with all Valley Communities
- Achieve LUDMA compliance

Medium Range Goals

- On-going trainings
- Framework Code / Unified Development Standards
 - Process / Cheat Sheets

Long Range Goals

- Increased cooperation and communication between municipalities and County
- Adoption of Countywide Development Standards
- Adoption of Unified Codes
- Adoption of New General Plan

On-going Goals

- Be active in communities
 - Attend CC, PC, and Town Events
- Maintain Trainings, and LUDMA Compliance
- Continue Publishing Newsletter
- Update, Improve, and Maintain Countywide Planning Website
- Providing Communities the resources, necessary for them to make best decisions about their own land use

What do we need?

- Your communities vision
 - Where do you want to be in 20 years?
 - 50?
- To know where we can help (what are you struggling with?)
- Your Communities Strengths (as you see them)
- How you describe current relationship with County
 - How you'd like to describe relationship in the future

Contact

Tayler Jensen – Countywide Planner
Tayler.Jensen@CacheCounty.org
(435) 755-1649

<https://www.cachecounty.org/cpdo/>

CLARKSTON TOWN

ORDINANCE NO. 19-05

AN ORDINANCE ESTABLISHING CLARKSTON TOWN RULES AND REGULATIONS FOR PERSONAL USE OF PUBLIC PROPERTY

- A. Purpose: This shall be known as the Clarkston Town Personal Use of Public Property Policy, or the "Policy". It has been adopted for the purpose of regulating the use of Town-owned, leased, held, operated or managed equipment, vehicles, office supplies, devices, tools, facilities and other Town-owned personal and real property (herein "Town Property").
- B. Background/Effective Date: The Utah Legislature adopted, and the Governor signed into law, H.B. 163, with an effective date of July 1, 2019. H.B. 163 deals with the misuse of public funds and, more specifically, public property, inasmuch as public property was not previously included in the criminal statute to the same extent as public funds. Since the misuse of public property can result in criminal charges, including felony charges, the Town desires to adopt this Policy to clarify what may constitute a misuse of Clarkston Town Property and to authorize the personal use of Town Property under certain circumstances. This policy shall become effective upon the date this Policy is approved by the governing body of the Town.
- C. Definitions: For purposes of this Policy the following words will have the following meanings:

1. "Public Servant" means an elected official of the Town; an appointed official of the Town; an employee, consultant, or independent contractor of the Town; or a person (including an individual, an entity, or an organization) hired or paid by the Town to perform a government function. *See* Utah Code Ann. § 76-1-601(14). A person becomes a "public servant" upon the person's election, appointment, contracting or other selection, regardless of whether the person has begun to officially occupy the position of a public servant.

2. "Public Property" and "Town Property" are interchangeable and mean and include any real or personal property that is owned, leased, held, operated or managed by the Town, including Public Property that has been transferred by the Town to an independent contractor for the purpose of providing a program or service for or on behalf of the Town. In the event and to the extent the Public Property is consumed or rendered effectively valueless to the Town as a program or service is provided to the Town by an independent contractor or as the Public Property is utilized by Town employees, the property shall cease to be Public Property and may be disposed of as the independent contractor or Town management deems fit, unless otherwise directed by the Town *See* Utah Code Ann. § 76-8-101(5).

3. "Authorized Personal Use" means any personal use that is authorized pursuant to this Policy. As provided in Utah Code Ann. § 76-8-402(1), a public servant may use Town

Property for a personal matter and personal use of Town Property is allowed when: (a) (i) title public servant is authorized to use or possess the Public Property to fulfill the public servant's duties owed to the Town; (ii) the primary purpose of the public servant using or possessing the Public Property is to fulfill the public servant's duties to the Town; (iii) the personal use is in accordance with this Policy; and (iv) the public servant uses and possesses the Town Property in a lawful manner in accordance with this Policy; or (b) the personal use of Town Property is incidental, such as when: (i) the value provided to the Town by the public servant's use or possession of the Public Property for a public purpose substantially outweighs the personal benefit received by the public servant's personal incidental use; and (ii) the incidental use is not prohibited by an applicable state or federal law. Any lawful personal use of Town Property by a public servant that is not prohibited by applicable state or federal law is specifically authorized and allowed by this Policy. The Town recognizes that third parties may benefit indirectly or directly from a public servant's personal use, or official use, of the Town's Public Property, which benefit is specifically condoned and authorized by this Policy so long as and to the extent that the benefit does not otherwise violate an applicable law, rule or ordinance, including but not limited to state statutory law and rules and regulations of the Town.

D. Personal Use:

1. **Devices:** Communication and other devices, such as mobile phones, landline phones, and computers, that are owned by the Town may be used by an employee for occasional, incidental personal activities such as calling home, making other personal calls during a break, accepting occasional incoming personal calls, etc., provided that such personal usage is not excessive. Similarly, Town owned computers and smart phones may be used for personal text messaging, e-mails and other personal uses, provided that such use is limited, as much as reasonably possible, to break periods or periods when the employee is not "on the clock", and is not excessive.

2. **Physical Facilities:** Personal activities by public servants at Town-owned, leased, managed and/or maintained facilities, such as meeting family members or friends for short periods of time, are allowed, provided they do not become excessive or disruptive.

3. **Office Supplies/Shop Supplies/etc.:** Office supplies, shop supplies and other Town-owned supplies and items of personal property are intended for uses that directly benefit the Town. Incidental personal use of the same by public servants is allowed, such as the use of Town-owned office supplies including pens, pencils and paper, provided that such incidental personal use is not excessive.

4. **Miscellaneous:** Any Town Property that does not fall under any of the above classifications may nevertheless be utilized by a public servant for incidental personal uses.

£. Subsequent Modifications/Higher Law:

1. **Policy Not Exhaustive:** The governing body of the Town reserves the right to add to, delete from or change this Policy at any time. The Policy stated above is not necessarily inclusive because, among other reasons, unanticipated circumstances may arise and other rules or

regulations of the Town may apply. The Town may vary from the Policy, subject to the application of applicable state and federal laws, if the circumstances so justify.

2. Higher Law to Control: In the event of any conflict between the Policy and any applicable federal or state law, rule or regulation, the law, rule or regulation, including amendments and modifications thereto, shall control to the extent of such inconsistency.

ADOPTED AND PASSED, by the CLARKSTON TOWN COUNCIL this 3rd day of September, 2019.

Voting as follows:

Mayor Hidalgo	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember N. Sparks	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember L. Bytheway	☐ Aye	☐ No	☐ Abstain	☒ Absent
Councilmember R. Thompson	☒ Aye	☐ No	☐ Abstain	☒ Absent
Councilmember E. Goodey	☒ Aye	☐ No	☐ Abstain	☐ Absent

CLARKSTON TOWN CORPORATION

ATTEST:

By: N. Craig Hidalgo
Mayor

Kristi Hidalgo
Town Recorder



CLARKSTON TOWN
RESOLUTION 19-07

A RESOLUTION APPOINTING A NEIGHBORHOOD WATCH
CHAIRPERSON FOR THE TOWN OF CLARKSTON, COUNTY OF
CACHE, AND STATE OF UTAH.

WHEREAS, the Town of Clarkston, Utah, has an open position
for a Neighborhood Watch Chairperson;

NOW THEREFORE BE IT RESOLVED by the Mayor of
Clarkston with the advice and consent of the Clarkston Town
Council, that the following individual be appointed as the
Clarkston Town Neighborhood Watch Chairperson.

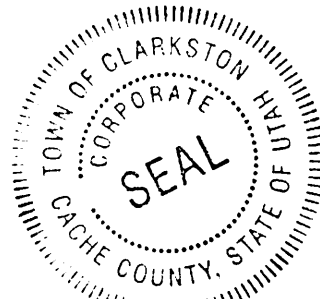
Joel Smith

PASSED AND APPROVED by the Town Council of Clarkston,
Utah, this 3rd day of September, 2019.

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
CLERK



Voting as follows:

Mayor Hidalgo	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember R. Thompson	☐ Aye	☐ No	☐ Abstain	☒ Absent
Councilmember E. Goodey	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember L. Bytheway	☐ Aye	☐ No	☐ Abstain	☒ Absent
Councilmember N. Sparks	☒ Aye	☐ No	☐ Abstain	☐ Absent

Attachment B

Civic Center Multiple Use

I tried to contact all of the cities and towns in Cache Valley

Hyrum

I talked to Stephanie Friekie – City Recorder

She told me that they don't allow and never would allow multiple use in their community center because of the following reasons:

- It's not the purpose of the building
- Wear and tear
- Cleaning costs
- Utility costs

They don't allow any type of business in the community center. They don't allow piano lessons etc. to be taught in the community center but they allow a onetime event such as a piano recital to be held there.

They have an Elite Hall that they rent and allow multiple use activities.

Resident - \$15 per hour / \$100 Deposit

If the instructor is paid they charge \$15 per hour plus \$1.00 per person in the class. (25 people in the class - \$15 plus \$25 =\$40 per hour) and \$100 deposit.

Non-resident - \$25 per hour

If the instructor is paid they charge \$25 per hour plus \$1.00 per person in the class. (25 people in the class - \$25 plus \$25 =\$50 per hour) and \$150 deposit.

Early entry or late exist of the building the deposit is forfeited.

Limited to 25 people in the building at a time.

Wellsville

They do not have a community center. They have a large room in their Town Hall that they rent out for family parties, weddings, etc.

They do not allow multiple use activities or businesses to use the room.

Paradise

They don't have a community center. They rent out their old town hall.

If it benefits the community there is no charge. If it only benefits someone personally such as a baby shower or family party there is a rental fee.

Resident - \$35 per hour/ \$100 deposit

Non-Resident - \$50 per hour/\$100 deposit

They have never had anyone ask for multiple use of the building.

Millville

They don't have a community center. They have had citizens teach tennis lessons and use the city's public tennis/pickle ball court without permission. They have had to monitor that.

Nibley

They don't have a community Center. They have a large room in their town hall that they rent out to people for family parties, weddings etc. They don't allow any private businesses to use the room.

They have a Recreation Department and the Recreation Director hires instructors to teach different classes for the city. The city pays the instructors \$14- \$16 per hour depending on experience and qualifications. They charge \$3 for someone that just drops in on a class. Monthly fee is \$15 and an unlimited quarterly pass is \$40. Classes are taught Monday- Friday early in the morning.

Lewiston

I talked to Julie Bergeson – City Recorder

They don't have a community Center. They have a ballroom that they rent out.

The only multiple use activity they have is a High Fitness Class. The first year they charged \$40 a month. The second year they raised it to \$100 a month because of the wear and tear on the building. They don't require any deposit. They were required to obtain a business license and liability insurance. They don't allow the class on weekends.

Ms. Bergeson voluntarily (Meaning I did not ask for them. She had a lot to say regarding the multiple use of the building) gave the following downsides of allowing this exercise class in the ballroom:

- The power bill is stunning
- Windows and doors are opened and not shut afterwards, one window was even broken.
- It stinks the place up.
- They bring their kids and they run around and get crackers and other snacks all over.
- They are messy (She called them pigs). The bathrooms and the whole place has to be cleaned afterwards.
- They think they own the place and don't take care of it.
- They wanted to hold fundraisers in the building free of charge. They also wanted to move the picnic tables out from under the pavilions for the summer to exercise out there for a change of scenery. It wasn't allowed.
- They are in the building 1 ½ to 2 hours a day instead of the one hour rented. They come early and don't leave on time.
- It beats up the floor bad – lots of wear and tear
- Exercise classes use it as a gym and it's not a gym..

Ms. Bergeson declared that her opinion is don't do it. Don't allow it. It is a nightmare.

Mendon

They don't have a community Center. They rent out the Mendon Station. It has a gym in it. They require Business Licenses and Liability Insurance.

They charge \$10 per hour

The City Recorder I talked to was new and that is all she knew about it.

Richmond

They don't allow multiple use or on-going activities in their Community Center. People have asked but the Council feels like the Community Center should be non-profit and the purpose of the building is for family parties/activities not for dance lessons, exercise classes, etc. It is not a gym.

They did purchase the old elementary school and rent out the gym for those types of activities. They charge \$12.50 per hour. Business Licenses and Liability Insurance are required.

Newton Town

They don't have a community center. They have a training room in their town hall that they rent out. They don't allow businesses to use it.

Hyde Park

They don't have a community center. They rent out two rooms in their town hall. They don't allow businesses or multiple use activities. They will rent to people for a business meeting. The actual business cannot be done in the building .

They charge the following:

Resident - \$50 rental fee for the day. That is a flat fee, they charge that for a 1 hour use or 8 an hour use it is the same. Plus a \$50 deposit

Non-resident - \$150 rental fee. Flat fee no matter how many hours needed. Plus a \$300 deposit.

River Heights

They don't have a community center or any rooms or buildings that they rent out.

Providence

I could never get hold of anyone at Providence City

North Logan

They don't have a Community Center. They have a full size indoor soccer field owned by REAL Salt Lake. They have so many hours a week that they can use the building. They have a Recreation Director and department. The classes are sponsored by the city. The city pays the instructors.

Cornish

They don't have a community center and they don't have any rental rooms.

Trenton

I could never get hold of anyone at Providence City

I did not contact Logan City or Smithfield City because they have Public Recreation programs, Directors and Recreation Centers built for these types of activities.

Attachment C

Women's Exercise Concern – as seen by Bytheway

Event Insurance \$400 - \$500/year

Suggest children and babies not allowed

Suggest Becca become paid town employee (She is certified for this kind of work)

Suggest participants clean up after themselves or lose their privilege

Suggest this becomes an event that can be bumped by any paid family use of the building

No matter how we look at this, there is one thing that should bother all of us - it is that we have a white elephant on our hands that is costing the town money. Perhaps the building should never have been built. But inasmuch as it is now part of our infrastructure, having the women use it seems far more sensible than to merely say the building was not made for that purpose. Done correctly, we can learn from the problems Lewiston is having and perhaps make our white elephant begin to pay for its presence in the town. Additionally, if this helps our citizens enjoy better health, that should be worthy of our complete interest as a council.

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
COURT							
10-42-220 PROSECUTOR							
553	CACHE COUNTY ATTORNEY	082619	COURT-LEGAL WORK-3RD & 4T	08/21/2019	600.00	600.00	08/27/2019
Total COURT:					600.00	600.00	
ADMINISTRATION							
10-44-220 Mileage							
440	KRISTI HIDALGO	082619	Mileage	08/26/2019	43.65	43.65	08/27/2019
10-44-250 EQUIPMENT - SUPPLY/MAINT							
657	ALLTECH	AT-7463	SOFTWARE UPDATE	08/17/2019	331.25	331.25	08/20/2019
657	ALLTECH	AT-7497	IT ASSISTANCE	08/23/2019	93.75	93.75	08/27/2019
10-44-270 UTILITIES							
189	DOMINION ENERGY	081919	UTILITIES	07/23/2019	8.19	8.19	08/20/2019
189	DOMINION ENERGY	082719	UTILITIES	08/22/2019	15.47	15.47	08/27/2019
762	HORIZON WIRELESS	CON15963	FAX SERVICE	08/01/2019	25.00	25.00	08/20/2019
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	53.98	53.98	08/27/2019
10-44-280 PLANNING & ZONING							
826	DAREN MICHAELIS	081919	RESIDENTIAL BUILDING BOND	08/06/2019	1,000.00	1,000.00	08/20/2019
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	168399	LEGAL SERVICES- MISC.	07/31/2019	210.00	210.00	08/20/2019
10-44-315 AUDITOR							
272	STEVEN R. MISENER, CPA	45520	QUARTERLY REPORTS	07/03/2019	155.00	155.00	08/20/2019
10-44-320 E911 FEES							
685	LOGAN CITY	081919	911 FEE	08/20/2019	780.00	780.00	08/20/2019
10-44-330 SANITATION COLLECTION FEES							
685	LOGAN CITY	081919	SANITATION	08/20/2019	4,603.66	4,603.66	08/20/2019
Total ADMINISTRATION:					7,319.95	7,319.95	
FIRE & RESCUE							
10-53-230 TRAVEL & TRAINING							
482	UTAH VALLEY UNIVERSITY	A26201	RECERTIFICATION	08/22/2019	40.00	40.00	08/27/2019
10-53-240 FIRE SUPPLIES & EXPENSE							
302	ITTY BITTY EQUIPMENT	27162	INSPECTION FIRE DEPT	08/07/2019	228.75	228.75	08/20/2019
10-53-270 FUEL/OIL & UTILITIES							
246	COMCAST	081919	FIRE DEPT PHONE	07/24/2019	91.26	91.26	08/20/2019
189	DOMINION ENERGY	081919	UTILITIES	07/23/2019	12.19	12.19	08/20/2019
189	DOMINION ENERGY	082719	UTILITIES	08/22/2019	21.16	21.16	08/27/2019
234	R. L. MILLER ENTERPRISES IN	4868	Fuel Usage	07/16/2019	58.39	58.39	08/20/2019
234	R. L. MILLER ENTERPRISES IN	8817	Fuel Usage	07/31/2019	237.91	237.91	08/20/2019
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	197.18	197.18	08/27/2019
Total FIRE & RESCUE:					886.84	886.84	
ROADS & STREETS DEPARTMENT							
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	081919	UTILITIES	07/23/2019	7.20	7.20	08/20/2019
189	DOMINION ENERGY	082719	UTILITIES	08/22/2019	14.47	14.47	08/27/2019
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	521.02	521.02	08/27/2019
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	82.32	82.32	08/27/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ROADS & STREETS DEPARTMENT:					625.01	625.01	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
175	LOWES	914242	PARKS MISC	07/10/2019	134.62	134.62	08/20/2019
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	14.80	14.80	08/27/2019
10-70-430 YOUTH COUNCIL							
198	SAM'S CLUB MC/SYNCB	081919	YOUTH COUNCIL MOVIE IN TH	07/18/2019	58.34	58.34	08/20/2019
10-70-920 CIVIC CENTER UTILITIES							
189	DOMINION ENERGY	081919	UTILITIES	07/23/2019	12.53	12.53	08/20/2019
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	36.18	36.18	08/27/2019
Total PARKS & RECREATION:					256.47	256.47	
Total GENERAL FUND:					9,688.27	9,688.27	
WATER UTILITY FUND							
WATER DEPARTMENT							
51-81-240 OFFICE SUPPLIES & EXPENSE							
657	ALLTECH	AT-7463	SOFTWARE UPDATE	08/17/2019	331.25	331.25	08/20/2019
657	ALLTECH	AT-7497	IT ASSISTANCE	08/23/2019	93.75	93.75	08/27/2019
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
140	DOUBLE C CONSTRUCTION	1245	WATER LINE INSTALL	07/09/2019	1,100.00	1,100.00	08/20/2019
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	082619	UTILITIES	08/13/2019	93.27	93.27	08/27/2019
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	192516	WATER SAMPLING	08/04/2019	20.00	20.00	08/20/2019
Total WATER DEPARTMENT:					1,638.27	1,638.27	
Total WATER UTILITY FUND:					1,638.27	1,638.27	
CEMETERY PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
140	DOUBLE C CONSTRUCTION	1245	BURIALS	07/09/2019	570.00	570.00	08/20/2019
140	DOUBLE C CONSTRUCTION	1249	BURIALS	08/20/2019	570.00	570.00	08/27/2019
71-40-710 MAINTENANCE							
721	NAPA AUTO PARTS OF LOGAN	96-92067	CEMETERY PARTS	07/08/2019	25.27	25.27	08/20/2019
Total PERPETUAL CARE DEPARTMENT:					1,165.27	1,165.27	
Total CEMETERY PERPETUAL CARE FUND:					1,165.27	1,165.27	
Grand Totals:					12,491.81	12,491.81	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: 9-3-19Mayor: N. Genie HidalgoCity Council: Whit SparksElaine Gooding

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.