

SANPETE COUNTY COMMISSION MEETING

September 3, 2019, 1:00 P.M.

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Steven J. Lund and Edwin Sunderland, and County Clerk Sandy Neill. County Attorney Kevin Daniels is excused.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS

Prayer is offered by Commissioner Lund.

CLAIMS

Auditor Stacey Lyon is present. Motion is made by Commissioner Lund to approve payment of claims #346805 through #346903. The motion is seconded by Commissioner Sunderland, and the motion passes.

REED HATCH: APPROVAL OF A THREE YEAR STEP INCREASE FOR NICOLE BROUILLETTE

Motion is made by Commissioner Sunderland to approve a three year step raise for Nicole Brouillette to \$20.15 per hour (this includes \$.61 per hour for mapping). The effective date is October 6, 2019. The motion is seconded by Commissioner Lund, and the motion passes.

SHERIFF BRIAN NIELSON: APPROVAL TO HIRE STEPHEN KENNEDY AS A PART TIME CONTROL ROOM OPERATOR; APPROVAL TO HIRE KYLE ADAMS AS A PART TIME PATROL DEPUTY; APPROVAL TO SIGN AND EXPEND FY19 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG); APPROVAL TO SIGN FY19 BEER TAX FUND ANNUAL REPORT

Beverly Thomas is present. Motion is made by Commissioner Lund to approve hiring Stephen Kennedy as a part time control room operator at \$15.30 per hour effective September 3, 2019. The motion is seconded by Commissioner Sunderland, and the motion passes.

Motion is made by Commissioner Sunderland to approve hiring Kyle Adams as a part time Patrol Deputy at the rate of \$15.30 per hour effective September 3, 2019. The motion is seconded by Commissioner Lund, and the motion passes.

Motion is made by Commissioner Lund to approve signing and expending the FY19 EMPG in the amount of \$43,600 with a 50/50 match. The motion is seconded by Commissioner Sunderland, and the motion passes.

Motion is made by Commissioner Sunderland to approve signing the FY 19 Beer Tax Fund annual report documenting the expenditure of \$22,144.93. The motion is seconded by Commissioner Lund, and the motion passes.

JEREMIAH BLAIN: FINAL APPROVAL OF A ZONE CHANGE FROM RA-1 AND RA-2 TO BC (BUSINESS COMMERCIAL) ON APPROXIMATELY 30.36 ACRES NORTH OF EPHRAIM ON THE EAST SIDE OF HIGHWAY 89 NORTH OF TRACTORS SUPPLY, PARCEL #'S S-5344, S-5344X, S-5341, AND S-5342X

Jeremiah Blain is present. He will be putting up billboards on this property. Motion is made by Commissioner Sunderland to approve a zone change to Business Commercial on approximately 30.36 acres north of Ephraim on the east side of Highway 89 North of Tractors Supply on parcel numbers S-5344, S-5344, S-5341, and S-5342x. The motion is seconded by Commissioner Lund, and the motion passes.

DALE LEWIS: DISCUSSION OF GRAND-FATHERED LOTS AND LOT S 27326

Dale Lewis is present. He moved the property line on two lots that he owns that he understood were grand-fathered in. He wants to be assured that with the changes he made, they will be able to build on the property. Mr. Lewis states that Scott Olsen told him that the property should be able to be built on based on being grand-fathered in, even with the adjustment of the property lines. The Commissioners attempt to contact Scott Olsen, but he is on an inspection and is not available. Mr. Lewis had an easement given across the property so that the purchaser is aware that the easement is in place. Motion is made by Commissioner Lund to approve allowing parcel S 27326 to be considered a grand-fathered, build-able lot. The motion is seconded by Commissioner Sunderland, and the motion passes.

ABBY IVORY: DISCUSSION OF PAGEANT BUDGET AND SUPERVISION COMMITTEE

Abby Ivory, Director of the Miss Sanpete Scholarship Pageant and Kristyn Bore, Co-Director are present. Discussion of funding is held. Currently their budget has been \$13,675.00 each year through the County Fairboard. They work hard to keep the costs down. Not all counties are involved in Miss Utah. The skills that they learn, and the confidence they gain as they compete help them throughout their lives. Miss Sanpete is not part of the fair, although many people believe that it is. The emphasis is to teach the girls how to be leaders. The scholarships that are given help the girls with their education. Ms. Ivory would appreciate at least the same budget they've had from the fair, which has been \$6,500.00. They would work to raise the remaining money needed. Some of the funds received for scholarships were not spent this year. They would like to have the County hold that money, so it could be used another year if needed. Auditor Stacey Lyon is present. She explains that these held over funds would need to be restrictive funding because it was donated towards scholarships. The County funds are needed for next year, not from this year's budget. The Commissioners will do what they can, and this will go through the budget process at the end of the year for the 2020 budget.

APPROVAL OF MINUTES

Motion is made by Commissioner Sunderland to approve the minutes from August 20, 2019 with minor corrections. The motion is seconded by Commissioner Lund, and the motion passes.

KIMBALL AND ROBERTS: ANNUAL AUDIT REPORT

Rick Roberts and Gabe Miller are present. Commissioner Bartholomew advises that he was told that it is a good practice to not use the same auditors more than five years in a row. The audit is reviewed by Rick Roberts. They found that things are okay. Sanpete County's debt decreased by \$625,000 in the past year. Spending went up, but revenues increased more. Gabe Miller reviews the notes and compliance. All but one of last year's recommendations were resolved. A finding of a deficiency in financial reporting was found this year. Another finding was found that minutes were not always posted within three days of being approved. Motion is made by Commissioner Lund to approve the annual audit report. The motion is seconded by Commissioner Sunderland, and the motion passes.

EXECUTIVE SESSION

No executive session was needed.

Motion is made by Commissioner Lund to adjourn. The motion is seconded by Commissioner Sunderland, and the motion passes. The meeting is adjourned at 2:47 P.M.

ATTEST: *Sandy Neill*
Sandy Neill
Sanpete County Clerk

APPROVED: *Scott Bartholomew*
Scott Bartholomew
Commission Chair