

**TOWN OF MANILA PUBLIC HEARING/TOWN COUNCIL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
AUGUST 8, 2019 AT 5:30 P.M.**

MINUTES

PUBLIC HEARING: TO RECEIVE PUBLIC COMMENT ON ADOPTING AN IMPACT FEE FACILITIES PLAN, AN IMPACT FEE ANALYSIS, AND AN IMPACT FEE ORDINANCE PROVIDING FOR THE CALCULATION, COLLECTION, APPEAL, AND ACCOUNTING OF IMPACT FEES FOR WATER AND SEWER INFRASTRUCTURE AND CAPITAL PROJECTS, AND RELATED MATTERS

MEETING CALLED TO ORDER: Mayor David Coombs called the meeting to order at 5:35 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, and Town Clerk Marlena Connor.

GUESTS: Mike Fiedler, Noreen Fiedler, Kathi Knight, and Tom Alsup.

PUBLIC HEARING DISCUSSION: Mayor Coombs asked if there were any comments regarding the impact fee matter. Mike Fiedler asked who the impact fees would affect existing residents or new residents. Mayor Coombs stated that it is for new connections on to the system, and new growth.

Council Member Northcott read a summary from the impact fee analysis. An impact fee is a one-time fee, not a tax, charged to new development to recover the Town's cost of funding improvements with capacity that new growth will utilize. New people coming on to the system would impact the system, so if the town needs a new sewer lagoon or a new water tank the impact fees would help pay for that infrastructure to be built in the future.

Mike Fiedler asked what the cost is per connection. Council Member Northcott said that the new impact fee for the water will go up to \$2,803.67, and the sewer impact fee will go up to \$1,678.00. Council Member Browning stated that most of the time impact fees get added to an individual's mortgage.

Kathi Knight stated that she built a home here 5 years ago, and the impact fees were included in her mortgage.

Council Member Northcott pointed out to the Council that there was an adjustment in the analysis from the previous viewing. The water impact original number was \$3,045.64 and it dropped to \$2,803.67.

ADJOURNMENT: Mayor Coombs stated that if there were not any more questions or comments the public hearing would adjourn at 5:45 P.M.

REGULAR TOWN COUNCIL MEETING:

MEETING CALLED TO ORDER: Mayor Coombs called the meeting to order at 5:47 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Town Clerk Marlena Connor. William Rylander was excused.

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GUESTS: Mike Fiedler, Noreen Fiedler, Tom Alsup, Kathi Knight, Carl Smart, Ron Greenhaulgh, Diane Greenhaulgh.

CONSENT CALENDAR: Council Member Northcott moved to approve the consent calendar. Council Member Browning seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, AND SCOTT

PUBLIC COMMENT: Kathi Knight filled out a public comment form and stated that she was concerned that there was not a speed limit sign on 5th East. A stop sign was just installed on 2nd North. In Kathi stated that in her opinion the speeds are excessive on 5th East. Mayor Coombs said that the speed limit sign had been installed earlier that day. Kathi said that her issues had been addressed and she was happy about it. Kathi would like to see law enforcement help with some of the issues as well. The Town Council agreed and told them to call the sheriff if needed. Kathi thanked the Town Council.

Mike Fiedler stated that there have been a lot of kids driving ATVs up and down the roads. Mayor Coombs stated that the Sheriff has limited Deputies to work on these things.

Carl Smart asked if there would be any discussion about the upcoming tax raise. Council Member Northcott stated that they had talked about impact fees a few minutes ago. Mr. Smart thought the Town Council meeting was the Daggett County School District Board meeting. Town Council Members told Mr. Smart the date and time that would take place.

Mike Fiedler asked if the streets would be fixed. Mayor Coombs stated that the Town is working on it. They had just found someone that can run the road grader, and are in the process of getting road base brought in so those issues can be taken care of.

Ron Greenhaulgh asked if they had missed the discussion of the fees. Mayor Coombs said yes, that is already closed and over. Council Member Northcott explained that it is an impact fee that is for new connections. Mr. Greenhaulgh stated that he has a piece of property up the road from the school without a water connection, and is seriously considering having water put on the property and wanted to know when the new fees would take effect. Council stated that the new impact fees would go up in 90 days from now. Council Member Northcott explained the connection fees and impact fees.

ADOPTION OF IMPACT FEE FACILITIES PLAN: Town Council decided that the water impact fee will be \$2,800.00 and the sewer impact fee will be \$1,678.00. Council Member Northcott moved to approve the adoption of the impact fee facilities plan. Council Member Browning seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

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ADOPTION OF THE IMPACT FEE ORDINANCE: Council Member Browning moved to approve the adoption of the Impact Fee Ordinance. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Browning said that it's been quiet for this time of year, and would like a message put on facebook to remind people to clean up their yards and be aware of the fire hazards. If property owners don't clean up their yards the Town of Manila will have it done and charge the property owners the cost of doing it. The Fire Department will be working on having more training coming up. All of the SCBAs and fire equipment are in service. The new firetruck is loaded and in service.

AD&D: The Town Council decided against purchasing accidental death and dismemberment insurance. Workers comp will cover injuries and some income for the volunteer firefighters.

LANDFILL DISCUSSION: Mayor Coombs met with Roy Van Os. Mr. Van Os pointed out some things that need improvement but overall was impressed with the work that has been accomplished at the landfill. Nathan Hall with the DEQ was there also and pointed out an area north of the landfill where there isn't a road to the area; it is in a gully that needs to be cleaned up. Mayor Coombs stated that he was able to obtain some electrical poles from Bridger Valley Electric to use as a wind barrier to help eliminate a lot of the problems at the landfill. Roy Van Os is going to contact an agency to remove the tires from the landfill. Mayor Coombs stated that once Roy Van Os is done with his report he will let the Town Council know what they can re-coop from the money spent for the excavation of the new pit.

ADAM ROUNDY AGREEMENT: Mayor Coombs stated that none of the connections in the agreement from Bryan Olson were used for any of the Olson family members.

UBAOG AGREEMENT: Mayor Coombs said he had sent the rental agreement for the Senior Center to UBAOG to review. They are still in the process of reviewing the agreement and will get back with the Mayor for any changes or additions to be made.

MANILA & SWEETWATER INTERLOCAL AGREEMENT: The interlocal agreement that was drawn up by Manila's legal counsel has been sent to Sweetwater County for supplying water to Wyoming residents. It will be on their meeting agenda for August 20th, and they requested that someone from the town council go to the meeting to explain the purpose of the agreement. Mayor Coombs said he would attend the meeting.

ROAD BASE BIDS: There were a few bids for hauling road base. Mayor Coombs stated that this job did not have to go out to bid but because some local contractors were interested the Mayor took bids from them. BHI had the lowest bid, and already have equipment with scales on them on location. August 19, 20, and 21st will be the days that the grader operator is available. Council Member Scott will be available the 20th and 21st to run a fire truck to help water the roads down. Council Member Scott moved to approve BHI's bid to haul road base from Phil Pico. Council Member Browning seconded the motion. All were in favor. The motion carried.

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SURPLUS: The 2003 Mule was put up for surplus with the minimum bid being \$800.00 and the Komatsu trackhoe minimum bid being \$5,000.00. All bids will be sealed and opened during the next Town Council Meeting. Council Member Northcott moved to approve the items for surplus. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

SPEED LIMIT & CROSSWALK ON HWY 43: Mayor Coombs stated that this was brought to his attention by a concerned citizen. There was a rumor that there was going to be a crosswalk put across Highway 43; Mayor Coombs stated that it was just a rumor. The speed limit is something that was suggested by the people at the state; the Mayor and Council Members should write a letter to the Governor. It may help get the speed limit changed to a slower speed.

DAGGETT COUNTY LAW ENFORCEMENT DISCUSSION: Town Council called Rob Patterson to ask for suggestions as to how to go about working with the county to have a law enforcement presence in the town that would not cost the residents more in taxes. Mr. Patterson suggested that the Town Council and their legal counsel have a meeting with the County Commissioners and their legal counsel to discuss what the Town Council would like for law enforcement presence and discuss an interlocal agreement or an MOU for further services that may be needed.

ADJOURNMENT: Council Member Northcott moved to adjourn the meeting. Council Member Browning seconded the motion. All were in favor. The motion carried. Mayor Coombs adjourned the meeting at 7:23 P.M.

David Coombs, Mayor

Marlena Connor, Town Clerk