



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Les Whitney
Terry Wiseman
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, September 17, 2019.**

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. None
3. **CONSENT ISSUES**
 - a. Financial report August 2019
 - b. Approval of bills and payroll
 - c. Approval of minutes: August 20, 2019 Regular Council Meeting; August 20, 2019 Public Hearing
4. **NEW BUSINESS**
 - a. Library Board Appointment
 - b. Employee Spot Award Nomination
5. **OLD BUSINESS**
 - a. Approval of free trial agreement with Zenner USA for auto-read meters
 - b. Culinary Water Project Update
6. **ORDINANCES AND RESOLUTIONS**
 - a. Resolution 15-2019 "Establishing Bank Account Authorized Signers"
7. **COMMENTS**
 - a. Staff member reports and comments
 - b. Council member reports and comments

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 12th day of September, 2019. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

CITY OF MILFORD
COMBINED CASH INVESTMENT
AUGUST 31, 2019

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	138,921.58
01-11310	PETTY CASH	200.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,096,635.24
01-11750	UTILITY CASH - A/R CLEARING	(6,341.73)

	TOTAL COMBINED CASH	1,229,677.82
01-11810	ST TREAS-DESIGNATED-WATER	(97,044.64)
01-11815	ST TREAS-DESIGNATED-SEWER	(171,513.56)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(100,703.84)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(11,502.63)
01-11819	ST TREAS- RECREATION COMPLEX	(18,157.80)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(87,125.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(24,218.00)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(3,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(631,419.45)

	TOTAL UNALLOCATED CASH	(5,052.16)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	169,483.97
30	ALLOCATION TO DEBT SERVICE FUND	(43,108.00)
51	ALLOCATION TO WATER FUND	188,481.63
52	ALLOCATION TO SEWER FUND	321,132.39
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(14,676.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	621,313.99
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(631,419.45)

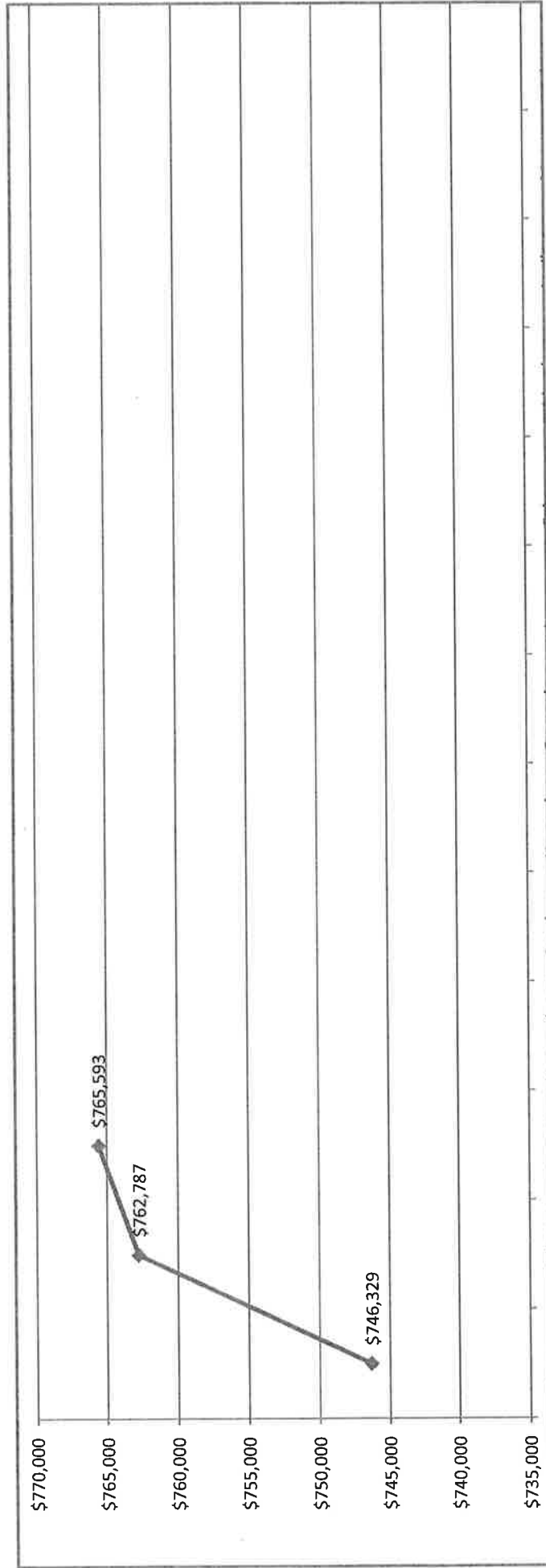
	ZERO PROOF IF ALLOCATIONS BALANCE	(10,105.46)
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Department		Totals												Totals											
		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals											
Designated	W																								
Water 111810	D	\$276.61	\$263.84												\$97,044.64										
Designated	W																								
Sewer 111815	D	\$488.87	\$466.31												\$171,513.56										
Designated	W																								
General Fund 111816	D	\$1,395.27	\$1,369.28												\$100,703.84										
Library	D																								
Designated	W	\$5,984.01																							
City Recreation 111818	D	\$2,062.66	\$2,870.25																						
Designated	W	\$1,995.63	\$2,758.95												\$6,217.90										
Designated	W																								
Recreation Complex	D	\$51.76	\$49.37												\$59,567.36										
Restricted Cash - Water	W																								
Bond 3S024 - 111860	D	\$4,400.00	\$4,400.00												\$18,157.80										
Restricted Cash - Water	W																								
Main 3S024 - 111865	D																								
Restricted Cash-Library	W																								
Bond	D	\$834.00	\$834.00												\$87,125.92										
Restricted Cash-Adm Building	W																								
Bond	D	\$3,000.00	\$3,000.00												\$90,044.14										
Restricted Cash	W																								
Impact Fees - Water	D	\$84.40	\$80.50												\$24,218.00										
Restricted Cash	W																								
Impact Fees - Sewer	D	\$31.37	\$29.92												\$3,000.00										
Restricted Cash	W																								
Impact Fees - Gen Fund	D	\$36.16	\$34.49												\$29,608.94										
Designated	W																								
Designated	D	-\$0.73	-\$0.69												\$11,006.60										
Cemetery	D																								
Designated	W	\$14.08	\$13.43												\$12,687.24										
Streets	D																								
Designated	W																								
Perpetual Care	D	\$153.50	\$31.95												-\$255.08										
Designated	W																								
Dangerous Buildings	D	\$8.20	\$7.83												\$4,938.41										
Designated	W	\$6,673.61													\$11,752.36										
4th of July Revenue	D		\$13,012.60																						
Designated	W	\$15.00	\$14.31												\$2,879.29										
Christmas Light Parade	D																								
Designated	W														\$62,559.43										
Christmas Light Project	D																								
Designated	W														\$3,963.53										
Digitization of Newspapers	D																								
Miscellaneous & Interest	W														\$2,280.76										
Months Totals	D	\$10,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$308,326.29										
State Treasury Bal	D	\$11,140.93	\$27,325.86	\$0.00	\$0.00</																				

Historical Fund Balance
City of Milford
Unaudited
2019-2020

June	July	August	September	October	November	December	January	February	March	April	May	June
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\$746,329 \$762,787 \$765,593



Retained Earnings

Actual Revenue YTD Retained Earnings

Low = 5% of General Fund Revenue

\$10,914.13

\$218,282.64

High = 18% of General Fund Budget

\$274,404.61

Budget Revenue 2019-2020
\$1,524,470.08

Current Month Retained Earnings

\$765,592.75

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	169,483.97	
10-12100	ST TREAS-DESIGNATED-GEN FUND	100,703.84	
10-12110	ST TREAS-DESIGNATED-LIBRARY	11,502.63	
10-12140	ST TREAS-RECREATION COMPLEX	18,157.80	
10-12150	ST. TREAS-RESTRICTED-LIBRARY	113.46	
10-12160	ADMIN BUILDING CASH	1,154,790.81	
10-13110	ACCOUNTS RECEIVABLE	8,361.91	
10-13113	AR/CREDIT CARD, AIRPORT	(1,989.25)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	8,165.12	
10-13115	PROPERTY TAX RECEIVABLE	165,599.47	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
TOTAL ASSETS			1,653,968.74

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	15,148.93	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(5,881.08)	
10-22250	WORKER COMPENSATION PAYABLE	(2,660.92)	
10-22300	RETIREMENT PAYABLE	40.25	
10-22310	DISABILITY PAYABLE	(72.69)	
10-22500	HEALTH INSURANCE PAYABLE	(3,436.39)	
10-22510	LIFE INSURANCE PAYABLE	(22.01)	
10-22600	401 K PAYABLE	(6.33)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(922.20)	
10-22703	UNITED WAY DONATION	152.00	
10-23000	DEFERRED REVENUES	736,600.00	
TOTAL LIABILITIES			740,757.99

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	147,618.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	752,564.87	
	REVENUE OVER EXPENDITURES - YTD	13,027.88	
BALANCE - CURRENT DATE		765,592.75	
TOTAL FUND EQUITY			913,210.75
TOTAL LIABILITIES AND EQUITY			1,653,968.74

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	118,792.00	118,792.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	69.64	181.76	10,000.00	9,818.24	1.8
10-31-300 SALES AND USE TAX	24,304.69	48,823.56	260,000.00	211,176.44	18.8
10-31-400 CABLEVISION FRANCHISE TAX	59.25	59.25	1,000.00	940.75	5.9
10-31-402 PACIFICORP FRANCHISE TAX	13,746.49	24,086.02	150,000.00	125,913.98	16.1
10-31-403 QUESTAR FRANCHISE TAX	833.71	1,998.43	30,000.00	28,001.57	6.7
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,208.61	2,450.76	20,000.00	17,549.24	12.3
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,862.65	16,789.36	35,000.00	18,210.64	48.0
TOTAL TAXES	42,085.04	94,389.14	624,792.00	530,402.86	15.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	100.00	6,200.00	6,100.00	1.6
10-32-210 BUILDING PERMITS	1,498.70	2,020.36	8,000.00	5,979.64	25.3
10-32-220 IMPACT FEES - GENERAL FUND	598.19	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES AND PERMITS	2,096.89	2,718.55	16,285.00	13,566.45	16.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	34,500.00	34,500.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	.00	123,000.00	123,000.00	.0
10-33-700 AIRPORT GRANT REVENUE	.00	.00	150,000.00	150,000.00	.0
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,200.00	6,200.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	373,400.00	373,400.00	.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	345.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	1,420.00	1,840.00	2,500.00	660.00	73.6
10-34-605 CITY RECREATION - FLAG FOOTBAL	250.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	1,839.00	3,679.00	4,000.00	321.00	92.0
10-34-607 CITY RECREATION-BABE RUTH	.00	18.00	4,800.00	4,782.00	.4
10-34-608 CITY RECREATION - VOLLEYBALL	915.00	915.00	1,300.00	385.00	70.4
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	3,000.00	3,000.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	240.00	8,500.00	8,260.00	2.8
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	1,600.00	1,600.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	1,086.25	3,185.10	12,000.00	8,814.90	26.5
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	112,000.00	112,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-34-810 SALE OF CEMETERY LOTS	.00	.00	3,000.00	3,000.00	.0
10-34-820 PERPETUAL CARE	.00	.00	1,000.00	1,000.00	.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	200.00	2,500.00	2,300.00	8.0
10-34-840 COLLECTION COSTS - GARBAGE	7,385.60	14,748.24	85,000.00	70,251.76	17.4
10-34-850 COLLECTION COSTS - COMM. DUMP	886.50	1,767.00	9,000.00	7,233.00	19.6
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	6,842.98	14,410.87	46,000.00	31,589.13	31.3
10-34-920 HANGER AND TIE DOWN	660.00	1,320.00	7,500.00	6,180.00	17.6
TOTAL CHARGES FOR SERVICES	21,630.33	58,800.81	349,850.00	291,049.19	16.8
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,691.25	2,382.50	15,000.00	12,617.50	15.9
10-36-310 CONCESSION REVENUE	638.75	1,083.35	8,000.00	6,916.65	13.5
10-36-700 ADMIN BUILDING REVENUE	43,462.21	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	45,792.21	46,928.06	108,543.08	61,615.02	43.2
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	1,847.09	3,753.26	20,000.00	16,246.74	18.8
10-38-400 LIBRARY FINES AND FEES	151.30	275.75	1,000.00	724.25	27.6
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	2,156.87	11,417.07	30,000.00	18,582.93	38.1
TOTAL INTEREST/OTHER	4,155.26	15,446.08	51,600.00	36,153.92	29.9

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	115,759.73	218,282.64	1,524,470.08	1,306,187.44	14.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	5,200.00	31,200.00	26,000.00	16.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	254.47	508.94	3,500.00	2,991.06	14.5
TOTAL LEGISLATIVE	2,854.47	5,708.94	34,700.00	28,991.06	16.5
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,549.20	9,098.40	61,414.22	52,315.82	14.8
10-43-111 SALARIES & WAGES - ADMIN ASST	2,929.61	5,717.31	39,549.60	33,832.29	14.5
10-43-113 SALARIES & WAGES - RECORDER	848.90	1,697.80	11,460.04	9,762.24	14.8
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,261.06	4,598.30	42,928.36	38,330.06	10.7
10-43-131 BENEFITS - ADMIN ASST	2,697.12	3,433.41	35,253.50	31,820.09	9.7
10-43-134 BENEFITS - RECORDER	730.73	980.47	9,490.76	8,510.29	10.3
10-43-210 DUES, SUBSCRIPTIONS & DONATION	75.00	175.00	1,500.00	1,325.00	11.7
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	34.80	34.80	6,000.00	5,965.20	.6
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	658.72	1,609.39	14,000.00	12,390.61	11.5
10-43-241 PROGRAMING AND EQUIPMENT	1,060.31	2,029.62	22,740.34	20,710.72	8.9
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	277.51	518.42	7,500.00	6,981.58	6.9
10-43-272 UTILITIES - TELEVISION	.00	.00	330.00	330.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	.00	840.00	840.00	.0
10-43-280 TELEPHONE - OFFICE	313.24	594.69	4,000.00	3,405.31	14.9
10-43-510 INSURANCE AND BONDS	.00	1,995.00	43,500.00	41,505.00	4.6
10-43-520 INMATE INCIDENTALS	49.40	129.04	600.00	470.96	21.5
10-43-610 MISCELLANEOUS - GENERAL FUND	305.97	505.97	6,000.00	5,494.03	8.4
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATIVE	17,791.57	33,668.12	322,456.82	288,788.70	10.4
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	2,360.00	2,360.00	11,500.00	9,140.00	20.5
10-50-320 ATTORNEY RETAINER	500.00	500.00	6,000.00	5,500.00	8.3
10-50-321 LEGAL FEES	156.25	156.25	3,500.00	3,343.75	4.5
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	7,500.00	7,500.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	3,016.25	3,016.25	30,500.00	27,483.75	9.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	750.00	6,000.00	5,250.00	12.5
10-51-130 BENEFITS - JANITORIAL	48.96	73.44	600.00	526.56	12.2
10-51-270 UTILITIES - SENIOR CITIZEN CEN	366.46	739.18	5,000.00	4,260.82	14.8
10-51-480 REPAIRS AND MAIN - BUILDINGS	218.96	481.24	10,000.00	9,518.76	4.8
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	.00	5,400.00	5,400.00	.0
10-51-500 ADMIN BUILDING EXPENSES	.00	.00	85,543.08	85,543.08	.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	.00	71,700.00	71,700.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,134.38	2,043.86	198,603.08	196,559.22	1.0
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	350.00	350.00	13,064.74	12,714.74	2.7
10-61-130 BENEFITS - CROSSING GUARDS	34.26	34.26	1,500.00	1,465.74	2.3
10-61-230 FUEL - STREETS	713.75	713.75	6,500.00	5,786.25	11.0
10-61-480 STREETS - OIL AND CHIPS	41,127.26	51,865.98	65,000.00	13,134.02	79.8
10-61-481 STREETS - MAINTENANCE	4,120.50	5,855.82	33,750.00	27,894.18	17.4
10-61-482 STREETS - EQUIPMENT	1,144.98	1,246.98	16,000.00	14,753.02	7.8
10-61-483 STREETS - LIGHTS	2,007.97	4,015.94	28,000.00	23,984.06	14.3
10-61-484 SHOP TOOLS	.00	.00	3,650.00	3,650.00	.0
10-61-610 EQUIPMENT LEASE	.00	.00	8,349.32	8,349.32	.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	49,498.72	64,082.73	253,237.56	189,154.83	25.3
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	820.00	1,640.00	11,070.00	9,430.00	14.8
10-70-111 SALARIES & WAGES - PART TIME	1,823.29	4,470.69	13,000.00	8,529.31	34.4
10-70-130 BENEFITS - PARKS REG	718.87	956.75	9,169.37	8,212.62	10.4
10-70-131 BENEFITS - PARKS	186.48	457.21	1,300.00	842.79	35.2
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	104.36	5,000.00	4,895.64	2.1
10-70-260 PARKS MAINTENANCE	576.26	674.01	3,000.00	2,325.99	22.5
10-70-610 CABOOSE PARK EXPENDITURES	12.12	24.24	500.00	475.76	4.9
10-70-620 RECREATION COMPLEX EXPENSE	44.36	283.86	5,000.00	4,716.14	5.7
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	29.75	57.27	300.00	242.73	19.1
10-70-650 VETERAN'S PARK EXPENDITURES	231.00	471.96	1,500.00	1,028.04	31.5
10-70-740 CAPITAL OUTLAY - PARKS	3,720.00	3,720.00	20,125.00	16,405.00	18.5
TOTAL PARKS	8,162.13	12,860.35	71,964.37	59,104.02	17.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	583.48	3,500.00	2,916.52	16.7
10-71-430 GARBAGE - COLLECTION FEES	7,095.59	14,095.84	84,000.00	69,904.16	16.8
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	650.00	1,300.00	9,500.00	8,200.00	13.7
TOTAL GARBAGE COLLECTION	8,037.33	15,979.32	97,000.00	81,020.68	16.5

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	91.00	1,092.00	1,001.00	8.3
10-72-120 SALARIES & WAGES-CONCESSIONS	850.00	850.00	3,000.00	2,150.00	28.3
10-72-130 BENEFITS - RECREATION	8.91	8.91	150.00	141.09	5.9
10-72-140 BENEFITS - CONCESSIONS	83.18	83.18	300.00	216.82	27.7
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	1,185.00	1,388.75	1,400.00	11.25	99.2
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	453.75	1,300.00	846.25	34.9
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	241.75	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	296.00	296.00	850.00	554.00	34.8
10-72-256 CITY RECREATION-FOOTBALL FULL	1,356.91	1,356.91	4,500.00	3,143.09	30.2
10-72-257 CITY RECREATION-BABE RUTH	.00	171.37	3,200.00	3,028.63	5.4
10-72-258 CITY RECREATION-VOLLEYBALL	78.60	78.60	1,100.00	1,021.40	7.2
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	577.63	8,500.00	7,922.37	6.8
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	13.49	1,323.49	5,000.00	3,676.51	26.5
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-72-550 JULY 4TH EXPENSE	362.89	2,097.89	24,000.00	21,902.11	8.7
10-72-560 CONCESSION EXPENSE	(300.74)	(212.82)	6,000.00	6,212.82	(3.6)
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	3,000.00	3,000.00	.0
TOTAL RECREATION	4,025.24	10,910.16	79,392.00	68,481.84	13.7

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	1,000.00	1,000.00	9,193.88	8,193.88	10.9
10-73-130 BENEFITS - GOLF COURSE	97.87	97.87	1,000.00	902.13	9.8
10-73-250 REPAIRS AND MAINTENANCE	84.12	84.12	5,000.00	4,915.88	1.7
10-73-270 UTILITIES - GOLF COURSE	391.34	696.53	3,200.00	2,503.47	21.8
10-73-480 EQUIPMENT & SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	.00	500.00	500.00	.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,573.33	1,878.52	20,893.88	19,015.36	9.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	553.72	1,950.20	7,243.60	5,293.40	26.9
10-74-111 SALARIES & WAGES - LIFEGUARDS	4,156.10	9,396.08	20,000.00	10,603.92	47.0
10-74-130 BENEFITS-MANAGER	54.20	190.87	500.00	309.13	38.2
10-74-131 BENEFITS - LIFEGUARDS	406.76	919.60	2,000.00	1,080.40	46.0
10-74-250 EQUIPMENT SUPPLIES & MAIN.	690.54	3,157.37	9,000.00	5,842.63	35.1
10-74-270 UTILITIES - SWIMMING POOL	1,770.34	4,175.32	14,000.00	9,824.68	29.8
10-74-280 TELEPHONE - SWIMMING POOL	47.48	94.11	250.00	155.89	37.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	129.00	220.95	2,000.00	1,779.05	11.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	57,791.22	57,791.22	.0
TOTAL SWIMMING POOL	7,808.14	20,104.50	112,784.82	92,680.32	17.8
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,514.04	2,979.24	19,682.52	16,703.28	15.1
10-75-111 SALARIES & WAGES - PART TIME	725.40	1,450.80	9,430.20	7,979.40	15.4
10-75-130 BENEFITS - LIBRARIAN	425.40	837.08	5,924.83	5,087.75	14.1
10-75-131 BENEFITS - PART TIME	71.02	142.04	1,000.00	857.96	14.2
10-75-230 TRAVEL & CONFERENCES-LIBRARY	139.20	139.20	1,075.00	935.80	13.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	60.69	60.69	900.00	839.31	6.7
10-75-252 BOOK PURCHASE - LIBRARY	244.94	921.31	2,000.00	1,078.69	46.1
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	185.40	345.82	3,800.00	3,454.18	9.1
10-75-280 TELEPHONE - LIBRARY	117.71	235.42	1,500.00	1,264.58	15.7
10-75-290 UTILITIES- INTERNET	95.25	190.50	1,200.00	1,009.50	15.9
10-75-470 LIBRARY GRANT- CLEF	.00	.00	4,400.00	4,400.00	.0
10-75-475 PROGRAMMING SUPPLIES-STORY HR	279.60	764.29	1,800.00	1,035.71	42.5
10-75-480 LIBRARY GRANT EXPENDITURES	659.19	2,635.40	3,000.00	364.60	87.9
10-75-610 MISCELLANEOUS - LIBRARY	.00	.00	600.00	600.00	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	3,000.00	3,000.00	4,450.00	1,450.00	67.4
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	7,517.84	16,451.79	78,137.55	61,685.76	21.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	700.00	700.00	.00	(700.00)	.0
10-76-111 SALARIES & WAGES - PART TIME	.00	350.00	8,400.00	8,050.00	4.2
10-76-131 BENEFITS - PART TIME	114.80	172.20	1,400.00	1,227.80	12.3
10-76-230 TRAVEL AND CONFERENCES	110.00	110.00	1,000.00	890.00	11.0
10-76-250 REPAIRS AND MAINTENANCE	4.42	34.42	6,000.00	5,965.58	.6
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	2,500.00	160,000.00	157,500.00	1.6
10-76-270 UTILITIES - AIRPORT	203.08	415.18	3,000.00	2,584.82	13.8
10-76-280 TELEPHONE - AIRPORT	115.04	228.41	1,500.00	1,271.59	15.2
10-76-290 CREDIT CARD PROCESSING FEE	268.09	603.88	2,500.00	1,896.12	24.2
10-76-481 FUEL PURCHASE - JET A	.00	.00	20,000.00	20,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	13,397.29	20,000.00	6,602.71	67.0
10-76-610 MISCELLANEOUS - AIRPORT	19.42	38.84	1,000.00	961.16	3.9
TOTAL AIRPORT	1,534.85	18,550.22	224,800.00	206,249.78	8.3
TOTAL FUND EXPENDITURES	112,954.25	205,254.76	1,524,470.08	1,319,215.32	13.5
NET REVENUE OVER EXPENDITURES	2,805.48	13,027.88	.00	(13,027.88)	.0

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	43,108.00)	
30-12120	ST. TREAS CIB LIBRARY		32,534.00	
30-14150	PROPERTY HELD FOR SALE		60,700.00	
	TOTAL ASSETS			50,126.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	17,950.46)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		50,126.00	
	TOTAL FUND EQUITY			50,126.00
	TOTAL LIABILITIES AND EQUITY			50,126.00

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	188,481.63	
51-12100	ST TREAS-DESIGNATED-WATER	97,044.64	
51-12120	ST TREAS-RESTRICTED-BOND S3054	87,125.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	61,073.07	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,579.49	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,454,866.01	
51-16510	MACHINERY AND EQUIPMENT	64,585.65	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,852,782.03)	
	TOTAL ASSETS		1,285,581.74

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	17.53	
51-21320	DEPOSITS PAYABLE	15,523.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	22,567.82	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	192,000.00	
51-25500	WATER FUND INTEREST PAYABLE	3,540.00	
51-25700	NET PENSION LIABILITY	33,680.81	
	TOTAL LIABILITIES		275,329.16

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	22,407.21	
	UNAPPROPRIATED FUND BALANCE:		
51-29110	RETAINED EARNINGS-RESERVED	27,146.90	
51-29800	RETAINED EARNINGS-WATER FUND	750,095.34	
51-29900	RETAINED EARNINGS-DESIGNATED	221,288.84	
	REVENUE OVER EXPENDITURES - YTD	(10,685.71)	
	BALANCE - CURRENT DATE	987,845.37	
	TOTAL FUND EQUITY		1,010,252.58
	TOTAL LIABILITIES AND EQUITY		1,285,581.74

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	60,240.75	102,464.89	450,000.00	347,535.11	22.8
51-37-200 WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201 IMPACT FEES	1,381.03	1,381.03	2,500.00	1,118.97	55.2
51-37-300 PENALTIES & FORFEITURES	321.53	643.23	2,500.00	1,856.77	25.7
51-37-400 GRANTS	.00	30,000.00	.00	30,000.00	.0
51-37-600 INTEREST - WATER FUND	263.84	540.45	3,000.00	2,459.55	18.0
TOTAL OPERATING REVENUE	62,207.15	135,029.60	459,000.00	323,970.40	29.4
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	35.00	12,500.00	12,465.00	.3
TOTAL INTEREST - OTHER	.00	35.00	12,500.00	12,465.00	.3
TOTAL FUND REVENUE	62,207.15	135,064.60	471,500.00	336,435.40	28.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,386.64	8,773.30	59,219.76	50,446.46	14.8
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,280.00	6,560.00	44,280.00	37,720.00	14.8
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,546.67	5,093.33	34,380.11	29,286.78	14.8
51-40-130 BENEFITS - FOREMAN	3,319.92	4,716.00	42,228.72	37,512.72	11.2
51-40-131 BENEFITS - OPERATOR A & B	2,874.78	3,825.62	36,677.45	32,851.83	10.4
51-40-134 BENEFITS - UTILITY CLERK	2,192.07	2,941.19	28,472.28	25,531.09	10.3
51-40-230 WATER FUEL	711.60	711.60	5,000.00	4,288.40	14.2
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,094.94	2,632.40	15,000.00	12,367.60	17.6
51-40-270 UTILITIES - CULINARY	5,908.70	11,294.93	42,000.00	30,705.07	26.9
51-40-271 UTILITIES-PRESSURE PUMP	916.93	1,735.70	9,000.00	7,264.30	19.3
51-40-273 UTILITIES-IRRIGATION	1,615.23	3,258.96	8,600.00	5,341.04	37.9
51-40-274 UTILITIES-INTERNET	39.95	79.90	500.00	420.10	16.0
51-40-280 TELEPHONE - WATER	103.66	175.53	1,300.00	1,124.47	13.5
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	70.00	70.00	3,600.00	3,530.00	1.9
51-40-311 LEGAL AND AUDIT SERVICES	820.00	820.00	4,000.00	3,180.00	20.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	(62.45)	(23.45)	2,500.00	2,523.45	(.9)
51-40-620 SERVLINE INSURANCE	1,101.20	2,199.00	13,500.00	11,301.00	16.3
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	22,293.43	22,293.43	16,100.00	(6,193.43)	138.5
51-40-742 2020 CULINARY WATER PROJECT	38,592.87	68,592.87	.00	(68,592.87)	.0
51-40-813 BOND 3S024 INTEREST	.00	.00	5,760.00	5,760.00	.0
TOTAL EXPENDITURES	91,806.14	145,750.31	441,818.32	296,068.01	33.0
TOTAL FUND EXPENDITURES	91,806.14	145,750.31	441,818.32	296,068.01	33.0
NET REVENUE OVER EXPENDITURES	(29,598.99)	(10,685.71)	29,681.68	40,367.39	(36.0)

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	321,132.39	
52-12110	ST. TREAS-DESIGNATED SEWER	171,513.56	
52-13110	ACCOUNTS RECEIVABLE	25,814.21	
52-14200	DEFERRED OUTFLOW OF RESOURCES	30,344.18	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	127,166.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,768,008.22)	
TOTAL ASSETS			1,134,496.91

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	338.00	
52-21330	ACCRUED EMPLOYEE BENEFITS	26,819.90	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	32,363.31	
TOTAL LIABILITIES			67,521.21

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	21,530.70	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	9,696.81	
52-29800	RETAINED EARNINGS-SEWER FUND	910,405.65	
52-29900	RETAINED EARNINGS-DESIGNATED	99,571.76	
	REVENUE OVER EXPENDITURES - YTD	25,770.78	
BALANCE - CURRENT DATE		1,045,445.00	
TOTAL FUND EQUITY			1,066,975.70
TOTAL LIABILITIES AND EQUITY			1,134,496.91

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	23,155.61	46,362.04	270,000.00	223,637.96	17.2
52-37-201 IMPACT FEES	924.57	924.57	2,500.00	1,575.43	37.0
52-37-600 INTEREST - SEWER FUND	466.31	955.18	5,000.00	4,044.82	19.1
TOTAL OPERATING REVENUE	24,546.49	48,241.79	277,500.00	229,258.21	17.4
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	1,750.00	1,750.00	100.00	(1,650.00)	1750.0
TOTAL INTEREST - OTHER	1,750.00	1,750.00	100.00	(1,650.00)	1750.0
TOTAL FUND REVENUE	26,296.49	49,991.79	277,600.00	227,608.21	18.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,200.62	8,401.24	56,708.47	48,307.23	14.8
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,460.00	4,920.00	33,210.00	28,290.00	14.8
52-40-130 BENEFITS - OPERATOR A & B	2,156.45	2,869.95	27,508.08	24,638.13	10.4
52-40-131 BENEFITS - LEADMAN	3,260.22	4,596.50	41,428.07	36,831.57	11.1
52-40-230 FUEL - SEWER	711.60	711.60	4,000.00	3,288.40	17.8
52-40-250 EQUIPMENT SUPPLIES & MAIN	160.25	709.85	10,000.00	9,290.15	7.1
52-40-270 UTILITIES-ELECTRICAL & GAS	136.38	438.47	8,000.00	7,561.53	5.5
52-40-280 TELEPHONE - SEWER	31.90	31.90	400.00	368.10	8.0
52-40-310 LEGAL AND AUDIT SERVICES	820.00	820.00	4,000.00	3,180.00	20.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	39.00	78.00	1,000.00	922.00	7.8
52-40-620 SERVLINE PROTECTION	325.00	643.50	3,500.00	2,856.50	18.4
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	14,301.42	24,221.01	270,754.62	246,533.61	9.0
TOTAL FUND EXPENDITURES	14,301.42	24,221.01	270,754.62	246,533.61	9.0
NET REVENUE OVER EXPENDITURES	11,995.07	25,770.78	6,845.38	(18,925.40)	376.5

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	14,676.00)	
54-12110	ST TREAS CIB LIBRARY		1,676.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
TOTAL ASSETS			(	10,000.00)

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(	10,000.00)	
TOTAL LIABILITIES			(	10,000.00)
TOTAL LIABILITIES AND EQUITY			(	10,000.00)

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	233,073.46	
91-16210	BUILDINGS	2,146,960.06	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,771,347.43	
91-16410	OFFICE FURNITURE AND EQUIPMENT	92,041.11	
91-16510	MACHINERY AND EQUIPMENT	437,768.06	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	930,118.86	
91-16810	WIP	492,164.81	
	TOTAL ASSETS		7,230,102.79

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,484,510.64	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	7,230,102.79	
	TOTAL FUND EQUITY		7,230,102.79
	TOTAL LIABILITIES AND EQUITY		7,230,102.79

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2019

GENERAL LONG TERM DEBT

ASSETS

95-18100	AMT PROVIDED-GENERAL LT DEBT	1,044,346.67	
	TOTAL ASSETS		1,044,346.67

LIABILITIES AND EQUITY

LIABILITIES

95-21500	ACCRUED EMPLOYEE BENEFITS	20,700.61	
95-25102	BONDS PAYABLE -CIB LIBRARY	230,000.00	
95-25105	ADMINISTRATION BUILDING LOAN	736,000.00	
95-25300	LEASE PAYABLE GRADER	10,129.18	
95-25700	NET PENSION LIABILITY	47,516.88	
	TOTAL LIABILITIES		1,044,346.67
	TOTAL LIABILITIES AND EQUITY		1,044,346.67

Milford Municipal Airport

Monthly Fuel Analysis

Month August 2019

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
8/1/2019	\$0.00	0	\$219.74	52.95					\$7.87	\$211.87
8/2/2019	\$120.56	24.16	\$187.62	45.21					\$7.87	\$300.31
8/3/2019	\$176.90	35.45	\$0.00	0					\$7.88	\$169.02
8/4/2019	\$384.18	76.99	\$0.00	0					\$4.65	\$379.53
8/5/2019	\$0.00	0	\$0.00	0						\$0.00
8/6/2019	\$149.75	30.01	\$0.00	0					\$5.02	\$144.73
8/7/2019	\$99.85	20.01	\$0.00	0					\$3.34	\$96.51
8/8/2019	\$0.00	0	\$190.28	45.85					\$6.56	\$183.72
8/9/2019	\$180.19	36.11	\$0.00	0					\$6.04	\$174.15
8/10/2019	\$0.00	0	\$0.00	0						\$0.00
8/11/2019	\$0.00	0	\$0.00	0						\$0.00
8/12/2019	\$0.00	0	\$0.00	0						\$0.00
8/13/2019	\$492.91	98.78	\$0.00	0					\$16.90	\$476.01
8/14/2019	\$0.00	0	\$291.41	70.22					\$9.76	\$281.65
8/15/2019	\$129.74	26	\$0.00	0					\$4.35	\$125.39
8/16/2019	\$328.19	65.77	\$0.00	0					\$10.99	\$317.20
8/17/2019	\$237.67	47.63	\$0.00	0					\$8.00	\$229.67
8/18/2019	\$475.54	85.3	\$0.00	0					\$15.93	\$459.61
8/19/2019	\$129.79	26.01	\$0.00	0					\$4.35	\$125.44
8/20/2019	\$529.29	106.07	\$0.00	0					\$17.73	\$511.56
8/21/2019	\$138.27	27.21	\$0.00	0					\$4.63	\$133.64
8/22/2019	\$373.94	81.84	\$415.71	100.17					\$26.46	\$763.19
8/23/2019	\$0.00	0	\$0.00	0						\$0.00
8/24/2019	\$566.71	113.57	\$0.00	0					\$18.98	\$547.73
8/25/2019	\$183.03	36.68	\$0.00	0					\$6.13	\$176.90
8/26/2019	\$219.86	44.06	\$0.00	0					\$7.41	\$212.45
8/27/2019	\$0.00	0	\$0.00	0						\$0.00
8/28/2019	\$0.00	0	\$0.00	0						\$0.00
8/29/2019	\$199.65	40.01	\$0.00	0						\$199.65
8/30/2019	\$182.18	36.51	\$0.00	0						\$182.18
8/31/2019	\$240.02	48.1	\$0.00	0						\$240.02
										\$0.00
	\$5,538.22	1,106.27	\$1,304.76	314.40	\$0.00	\$0.00	\$0.00	\$0.00	\$200.85	\$6,642.13

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
			-\$1,985.96
\$6,842.98			\$4,857.02
	\$6,846.27	CC Rem	-\$1,989.25
	\$0.00	Cash	-\$1,989.25

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3926.00	0.00	1106.27	2819.73	2836.00	16.27	\$4.61	\$13,073.96
Jet A	2462.00	0.00	314.40	2147.60	2006.00	-141.60	\$3.59	\$7,201.54
Total	6388.00	0.00	1420.67	4967.33	4842.00	-125.33		\$20,275.50

Milford Municipal Airport Fuel Loss/Gain 2019-2020

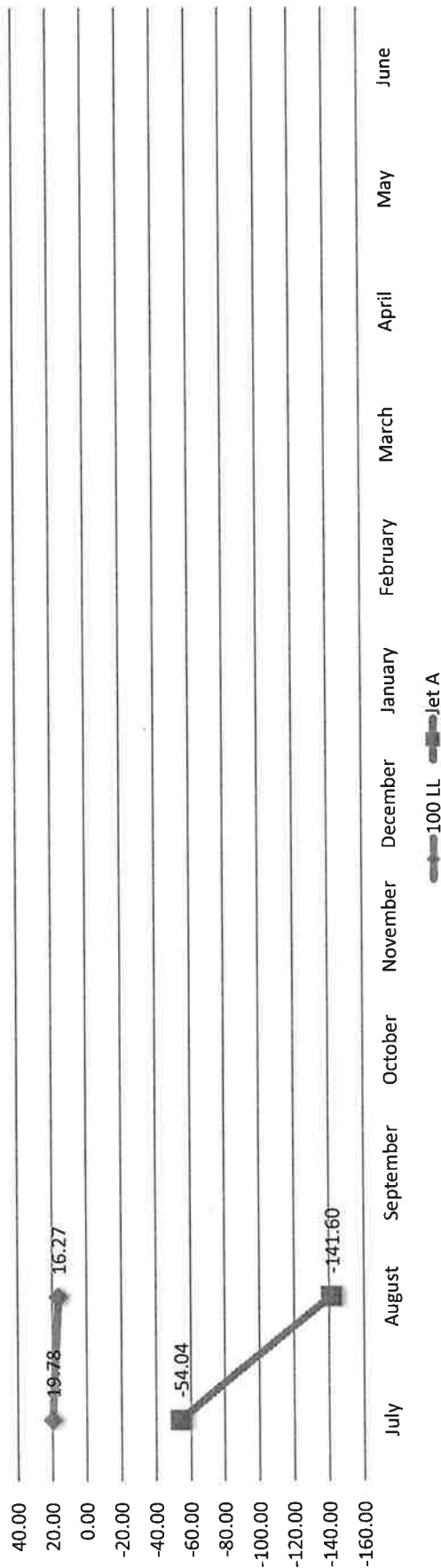
	July	August	September	October	November	December	January	February	March	April	May	June
--	------	--------	-----------	---------	----------	----------	---------	----------	-------	-------	-----	------

100 LL
Jet A

19.78
-54.04

16.27
-141.60

Milford Municipal Airport Fuel Loss (-)/Gain (+)



DRAFT

**Milford City Council Meeting
Tuesday, August 20, 2019, 6:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Council Members Russell Smith, Les Whitney, Terry Wiseman, and Shane Yardley.

Absent: Mayor Nolan Davis, Council Member Ian Spaulding

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, Foreman Benjamin Stewart, and Jesse Ralphs, Sunrise Engineering

Visitors (Official Roster): Riley Rose, Spencer White, Cory White, Margaret Miller, Ann Buffington, Jesse Ralphs, Wayne W. Wiseman

Call to Order

Mayor Nolan Davis was not in attendance. Council Member Russell Smith moved to appoint Council Member Les Whitney as Mayor Pro-Tempore for the August 20, 2019 Council Meeting and Public Hearing. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.

Mayor Pro Tem Whitney called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Visitors

a. Spencer White: Utah Independent Bank Milford Branch

Spencer White introduced himself and gave a brief history of Utah Independent Bank. His grandfather, Bob White, started UIB in Salina, Utah in 1977. He asked his son, Craig (Spencer's father) to open a branch in Beaver in 1981. Many banks have come and gone over the years. UIB is very careful in their operations while they meet the needs of the community. They want to understand what the needs of the Milford community are and are seeking better perspective. Mayor Pro Tem Whitney stated that he was excited about UIB locating in Milford. As people make changes in their banking structure it is a great time to introduce UIB to the community. There was some discussion about the Beaver branch of Wells Fargo possibly closing but nothing solid, only hearsay. The businesses and city need daily banking availability. The residents need a local financial institution here in town. Mayor Pro Tem Whitney asked what was the intent of UIB. Mr. White explained that they were in the process of filing applications with Department of Financial Institutions with the state and the Federal Reserve Bank of San Francisco. Both applications require a location and a backup location. They are currently negotiating the purchase of the Wells Fargo building in Milford. In case that falls through, there will be a single wide complex with a drive through that will be located in Milford for temporary use. If Wells Fargo does not sell that building UIB will build a new building. Mr. White stated that if that happens he would be applying for a variance on the temporary building for parking, landscaping, and impact fee. Mayor Pro Tem Whitney stated that he felt the city would work with them on a temporary location while they are working towards a permanent location. Mr. White cited that Wells Fargo is trying to work with them as of right now. If they are able to purchase the building, UIB will be in operation October 1, if they have to work out a temporary location they might not open until November 1. Utah Independent Bank is 100% committed to coming to Milford, they are just going through the process. Mr. White urged people to visit the Beaver location to set up

their accounts which would be helpful rather than waiting until the branch opens in Milford; it will alleviate the burden once the branch opens in Milford. Council Member Russell Smith cited that he was excited to see UIB open a branch here; it is a good thing for our community, residents, and businesses. We need a bank here if we are going to bring new businesses in, so he was excited that UIB was coming here. Spencer replied that they were excited to be locating here, he felt it was rewarding to the customers that they have already established in Milford and hopefully they can show the rest of the community why they are still in businesses. Attorney Kanell asked Mr. White to define what services he had to offer. Spencer said they are classified as a full-service bank. They retain mortgages rather than sell them. They do not offer credit cards, they don't feel they are a good thing for their customers. However, they do offer card processing for the city's customers if they are interested. City Administrator Bealer stated the city had credit cards with Wells Fargo. Spencer suggested that the city maintained those lines of credit since UIB did not offer them. Spencer introduced Cory White who will be the branch manager in Milford. Spencer will contact the city staff to discuss the process for applying for variance.

Cory and Spencer left the meeting at 6:17 pm

Consent Issues 6:15

a. Consent issues including bills and payroll, Financial Report July 2019 and Minutes of July 16, 2019 Council Meeting and July 29, 2019 Special Work Session

MOTION: Council Member Shane Yardley moved to approve the consent issues as presented. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.

New Business

a. Discuss curb replacement at Lunar Rituals

City Administrator Bealer reported that Rollins was getting ready to make the repairs at the Lunar Rituals business location on Main Street following sewer repairs that were necessary since the sewer was not connected during the 1995 project. The road will be patched and the sidewalk replaced. A claim will be submitted on the cities insurance because it was not tied in during the 1995 project. There is about 20 feet. Council Member Yardley felt the entire portion needed to be replaced but inquired if it would all be submitted to the insurance on the claim. He asked if there was an estimate. Mayor Pro Tem Whitney inquired how long until the quote would be ready. Administrator Bealer did not know. The claim should not be denied based upon the road and sidewalk work being done. Council Member Yardley did not feel the replacement of sidewalk should be submitted to the insurance and requested it be invoiced separately of the sewer line replacement. Administrator Bealer stated that the replacement is the responsibility of the property owner, not the city. Council Members Wiseman and Yardley agreed.

➤ *MOTION: Council Member Shane Yardley moved to approve the city to submit the claim pertaining to the sewer replacement only due to the line not being connected during the 1995 project; the remaining portion is the responsibility of the property owner. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried. 6:26 pm*

b. Authorize signatures for Grant Acceptance for the Airport Runway Design Grant

Administrator Bealer explained that the city had submitted a grant application. The FAA would be awarding a grant within the next few weeks; it has not been received yet. When it is received it will need to be signed and returned immediately. This grant will help fund the 2020 runway project.

90 *MOTION: Council Member Russell Smith moved to authorize the Mayor and City Attorney to sign the*
91 *grant acceptance for the airport runway design grant upon receiving them. Motion was seconded by*
92 *Council Member Shane Yardley. All were in favor, motion carried.*

93
94 c. Approval of free trial agreement with Zenner USA for auto-read meters

95 Administrator Bealer reported that Zenner USA provided a demo on August 14. There are no costs
96 associated with the trial period. Any supplies provided during the trial will either be returned at the end
97 of the trial with no cost to the city, or will be retained by the city and rolled into the project. Jesse further
98 explained that if the system was selected, the meters and readers would be rolled over into the project.
99 The scope of work would be identified and the meter selection would have to be equal to that scope.
100 Council discussed options for comparison bids with Jesse explaining that minimum performance
101 requirements would be included in the scope of work to facilitate in the selection of the best fit for the
102 city.

- 103 ➤ *MOTION: Council Member Shane Yardley moved to table the issue until the next meeting to*
104 *allow time for more information and consideration. Motion was seconded by Council Member*
105 *Russell Smith. All were in favor, motion carried.*

106
107 **Old Business**

108 a. Approval of Addendum to Memorandum of Understanding for library courier services

109 Administrator Bealer explained that Beaver's librarian applied for a VERSO grant in about 2010. This
110 brought a localized system throughout the county. It required a courier service in the county to share
111 resources among the libraries in Beaver County. There have been several options used for getting the
112 books transferred from library to library. Milford and Beaver will meet in Minersville once per week and
113 meet briefly. Milford and Beaver will each invoice Minersville for twenty miles.

- 114
115 ➤ *Motion: Council Member Terry Wiseman moved to approve the Addendum to Memorandum of*
116 *Understanding for library courier services. Motion was seconded by Council Member Shane*
117 *Yardley. All were in favor, motion carried.*

118
119 b. Culinary Water Project

120 Jesse Ralphs provided an update explaining that the first step is trying to identify a well site location.
121 Makayla has reached out to the three property owners, two of them are looking like good locations.
122 Mayor Davis has been in touch with RMP for power. Specifications and preliminary design are ready
123 pending the location selection.

124
125 Rate study- Rural Water did a study and the numbers were showing an *average rate* of \$72 for residential
126 which was about \$12 higher than what was expected. Jesse ran numbers with Makayla this afternoon in
127 detail using more recent billing periods. There is a current bond that will be coming off the books in year
128 2023 and there are reserves in place that are required to cover that bond payment.

129
130 Administrator Bealer reluctantly recommended that the city consider the suggestion from Rural Water
131 that the city council do a rate increase annually, set by resolution, 2-3% each year. Had the city done this
132 previously we would be at the rate needed for funding. The city has not had an increase in their rate in
133 13 years and is now trying to catch up. If passed, it could be revisited after 10 years to determine if they
134 needed to adjust or stop the increases. She suggested tabling the resolution following the public hearing
135 and schedule a hold a work meeting next week and look into it further.

Attorney Kanell asked about increasing assets, depreciation is supposed to generate monies into the general fund for replacement purposes down the road, is this included in the project at all? Jesse cited that it was to some extent.

Council moved in to public hearing at 7:03 PM (separate minutes). Regular session reconvened at 7:25 PM – Wayne Wiseman Jr left at 7:18 PM during the public hearing and City Administrator Bealer asked to be excused at the end of the public hearing.

c. Approval of South Central Franchise Agreement

Lisa Thompson explained that it was researched and found that Milford City was receiving a monthly franchise tax that is distributed through the monthly Sales and Use Tax Distribution. The current fiber project falls under the telecommunication franchise tax, per the Utah State code. Attorney Kanell felt it was appropriate to approve the agreement.

➤ *Motion: Council Member Terry Wiseman moved to approve Mayor Davis to sign the South Central Franchise Agreement. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.*

Ordinance and Resolutions

a. Ordinance 03-2019 “Amending Personal Use of Public Property Policy”

Attorney Kanell updated that recent law changes made it a felony to use public property for personal use. This made it necessary to amend the personnel policy that allows certain personal use to protect the employees. He encouraged the employees to review the policy and if there are any concerns they should discuss it with the Mayor. He encouraged the same with the council.

➤ *MOTION: Council Member Russell Smith moved to adopt Ordinance 03-2019 “Amending Personal Use of Public Property Policy” and authorize Mayor Davis and the city recorder to sign the ordinance. Motion was seconded by Council Member Terry Wiseman. Roll call votes: Russell Smith – yes, Terry Wiseman – yes, Shane Yardley – yes, Les Whitney - yes. Motion carried.*

b. Resolution 14-2019 “Master Resolution for Culinary Water Project”

➤ *MOTION: Council Member Shane Yardley moved to table Resolution 14-2019 “Master Resolution for Culinary Water Project” until a work session has been held. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.*

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

➤ No comment

Makayla Bealer ~ City Administrator

➤ Not in attendance.

Monica Seifers ~ City Recorder

➤ No reports or comments.

182
183 Lisa Thompson ~ Administrative Assistant
184 ➤ No reports or comments.
185
186 Ben Stewart ~ City Foreman
187 ➤ No reports or comments.
188
189 Council Member Russell Smith ~ Cemetery, Sewer
190 ➤ No reports or comments.
191
192 Council Member Ian Spaulding ~ Airport, Recreation and Parks, Beautification
193 ➤ Not in attendance.
194
195 Council Member Les Whitney ~ Planning and Zoning Commission, Buildings, and Equipment
196 ➤ No reports or comments.
197
198 Council Member Terry Wiseman ~ Library, Streets, County Board of Adjustments
199 ➤ No reports or comments.
200
201 Council Member Shane Yardley ~ Water, Public Safety and Law Enforcement, Beautification
202 ➤ No reports or comments.
203
204 Mayor Davis ~ Waste Management Board, Economic Development, Five County Steering, LIC
205 Committee, COG
206 ➤ Not in attendance.
207
208 Meeting Adjournment ~ *as there was no further business the meeting adjourned at 7:39 PM.*
209
210 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO**
211 **CHANGE**
212
213

Public Hearing August 20, 2019 7:00 PM Parity Water Revenue Bonds

Mayor Pro Tem Whitney opened the public hearing at 7:03 PM

Members present: Mayor Pro Tem Whitney, Council Members Russell Smith, Terry Wiseman, and Shane Yardley

Staff present: Attorney Kanell, City Administrator Makayla Bealer, Administrative Assistant Lisa Thompson, City Recorder Monica Seifers, City Foreman Ben Stewart, Crew Member Riley Rose, and Sunrise Engineering - Jesse Ralphs

Visitors present: Larry Roberts and Wayne Wiseman Jr.

Mayor Pro Tem Whitney announced the Public Hearing. Administrator Bealer reviewed the Milford City Water Project presentation.

Mayor Pro Tem Whitney called for comments at 7:12 PM

Larry Roberts asked for clarification. City Administrator Bealer explained that the residential base rate is \$27 including 10K gallons. The average water bill – including overages – would need to be between \$62-\$65 dollars. Mr. Roberts asked what the other option was if the city does not proceed with this project. Administrator Bealer explained that eventually the city will have to make improvements to the system. The system is aging and will need to be updated. The current well will not last forever. Mr. Roberts inquired if there were any options for moving funds to assist. Administrator Bealer explained that the city operated three funds: the General Fund (revenue from property taxes and sales taxes), Water Fund and Sewer Funds and that these funds have to pay for themselves. You cannot intermingle the revenues nor can you increase property taxes to pay for the water or sewer funds; the fees have to be amended. Mr. Roberts stated that he would rather the city hold off on this project until he was no longer going to be affected by the rate increase but understood it was necessary to maintain and make improvements to the system and thanked her for explaining it.

Council Member Shane Yardley inquired about the water tank being dove by inspectors asking if they knew the extent. Jesse Ralphs explained that yes, they had someone dive the tank and the report shows that some of the repairs are superficial, but there are other structural issues that cannot be completed until the tank is drained. John Hill, who does tank remediation, was contacted earlier today and the tank would be taken offline for about a month at a minimum. Council Member Yardley cited that the tank was only one part of the project, there are several other items that need to be considered. Jesse explained that the well capacity is a concern as well as the booster system. Yes, there are other factors that are concerning. Council Member Yardley stated that it was not a matter of if the city would need to do the project, but a matter of when.

Wayne Wiseman Jr. Left the meeting at 7:18 PM

Attorney Kanell added that the city has postponed this project for a few years already to get other projects completed. He asked if the loan was 30 years. Administrator Bealer stated that it was a 40 year payback.

As there were no other comments, the public hearing was adjourned at 7:24 PM

ZENNER USA PILOT AGREEMENT

This ZENNER USA Pilot Agreement ("Agreement") is made on this 17th day of September, 2019 by and between ZENNER USA, LTD., a Texas limited partnership, located at 15280 Addison Rd, Suite 340, Addison TX, 75001 (hereinafter "ZENNER USA"), and City of Milford a Utah Utility, located at 26 S 100 W, Milford, UT 84751 ("Utility").

RECITALS

- A. WHEREAS ZENNER USA sells utility meters and meter reading hardware ("Hardware") and licenses, in object form only, proprietary computer software ("Software") provides related services ("Services").
- B. WHEREAS Utility has contacted ZENNER USA and desires to test ZENNER USA's Hardware, Software and Services ("Pilot System").

IN CONSIDERATION of Exhibit 1 Deliverables Schedule, the terms and conditions of this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

ARTICLE 1 - GENERAL TERMS

1. PROPRIETARY INFORMATION.

- A. Definitions. As used herein, the term "Proprietary Information" shall mean and include ZENNER USA's software ("Software"), software specifications, and software routines embodied in the software and product information relating to Hardware, including Product specifications, development plans, and product performance for any Hardware item to the extent that the information is not disclosed on ZENNER USA's web site. This definition shall extend to Proprietary Information in whatever form such Proprietary Information may be embodied, including but not limited to product development plans, hardware specification, hardware design, source code, object code, System documentation, System specifications, flow charts and diagrams, and photographic representations ("Documentation").
- B. The term "Proprietary Information" shall not extend to any information, or any embodiment of information, which has become general public knowledge or is generally known in the trade.
- C. Protection of Proprietary Information. The parties hereto agree that all Proprietary Information disclosed by ZENNER USA to Utility in connection with this Agreement constitutes the trade secrets and/or confidential information of ZENNER USA and shall be held in trust and confidence by Utility. Utility agrees to take reasonable steps to ensure the secrecy of the Proprietary Information of ZENNER USA; such reasonable steps shall include, but are not limited to, the adoption of reasonable security procedures, and notification in writing to persons having access to the Proprietary Information that the Proprietary Information embodies the trade secrets and confidential information of ZENNER USA, and is not to be used or disclosed without proper authorization from ZENNER USA.

2. ENTIRE AGREEMENT. It is agreed that this Agreement and any EXHIBITs attached hereto and made a part hereby embody the entire agreement of the parties in relation to the subject matter hereunder, and that there is no other oral or written agreement or understanding between the parties at the time of execution pertaining to the subject matter of this Agreement. This Agreement shall not be modified except by the written agreement of all parties hereto.

3. GOVERNING LAW. In the event Purchaser brings suit to enforce its rights under the Agreement, the parties agree that the Agreement will be governed under Texas law and that the suit shall be tried in Collin County, Texas, USA. In the event ZENNER USA brings suit to enforce its rights under the Agreement, the parties agree that the Agreement will be governed under Texas law and that the suit shall be tried in Collin County, Texas. To the extent that there is to be a delivery or performance of services in connection with the sale of goods under this Agreement, such services will be deemed "goods" within the definition of the Uniform Commercial Code. The application of the United Nations Convention of Contracts for the International Sale of Goods is expressly excluded.

ARTICLE 2 – PILOT TEST

- 1. DELIVERABLES AND STATEMENT OF WORK. ZENNER USA shall provide the Hardware, Software and Services identified in EXHIBIT 1 to meet the Statement of Work described on EXHIBIT 2.

2. PILOT TEST. ZENNER USA shall provide Utility all the items described on EXHIBIT 1. Utility shall have three hundred and sixty five (365) calendar days to complete their testing of the Pilot System to determine if the Pilot System satisfies the Statement of Work ("Pilot Test Period"). At the conclusion of the Pilot Test Period, if Utility determines that the Pilot System does not work satisfactorily in accordance with Section 3 below, Utility shall notify ZENNER USA on or before the end of the Pilot Test Period.

3. STATEMENT OF WORK NOT SATISFIED. If Utility determines the Pilot System does not meet its requirements, Utility shall:

- A. Return to ZENNER USA the Hardware, Software and System documentation within ten (10) calendar days of the conclusion of the Pilot Test Period.

4. STATEMENT OF WORK SATISFIED. If Utility determines the Pilot System does meet Utility's Success Criteria, defined herein, Utility can:

- A. Issue a purchase order purchasing the components of the system and services not paid for initially from ZENNER USA and used during the pilot.
- B. Return to ZENNER USA the Hardware, Software and System documentation within ten (10) calendar days of the conclusion of the Pilot Test Period

5. SUCCESS CRITERIA.

- A. The ZENNER USA Software will remain functional and accurate in the normal day-to-day environment and operation.
- B. The Stealth Software System will report accurate meter reads attained from the new collector via Ethernet communications. Time lapse shall be based on the dynamics of the field installation and number of pier-to-pier exchanges required to reach collector.
- C. The Pilot System shall incorporate 50 residential water meters.
- D. The customer metering information for water data is accessible via the Zenner USA servers host receiver.

The parties understand and acknowledge that the standard of performance required for successful completion of the Pilot Test Period shall be demonstration over time of consistent product function within the design specifications. The parties further understand that certain environmental conditions may temporarily be introduced which will temporarily affect the product function which are not the fault of or responsibility of ZENNER USA. ZENNER USA shall be given the opportunity to remedy the problem(s) during the Pilot Test Period if the Pilot System is not working to the performance criteria set forth above, even if such remedy results in the extension of the Pilot Test Period.

ARTICLE 3 – SOFTWARE

1. SOFTWARE LICENSE GRANT. ZENNER USA hereby grants to Utility a temporary, nontransferable and nonexclusive license for the use and possession of the Software in object code form only for the duration of the Pilot Test Period. Said license is granted under the terms and conditions set forth herein.

- A. Utility agrees that ZENNER USA retains ownership rights to the Software, and that Utility acquires no title to the Software, nor any other interest in the Software, other than the right to use and possess the Software in accordance with the terms and conditions of this Agreement. All rights not explicitly granted to Utility are retained by ZENNER USA. Utility also agrees not to make any copies or reproductions of the Software.
- B. Utility shall not modify, translate, reverse engineer, decompile, disassemble (except to the extent applicable laws specifically prohibit such restrictions) or create derivative works based on the Software, or any portion thereof. Utility may not remove or alter any proprietary notices, labels or marks on the Software or Documentation. The Software is licensed as a single product and Utility shall not separate the Software's component parts.
- C. Utility agrees that it shall not attempt to or actually sell, give, lend, lease, convey, transfer, license, sublease, provide, or in any other manner transfer any of its rights in the Software, whether or not modified.

ARTICLE 4 – DISCLAIMERS OF WARRANTIES AND LIMITATIONS OF LIABILITIES

1. DISCLAIMER OF WARRANTY AND LIMITATIONS OF REMEDIES. TO THE EXTENT ALLOWED BY LAW, UTILITY UNDERSTANDS AND AGREES AS FOLLOWS:

- A. THE EXPRESS WARRANTIES AS SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL SUCH OTHER WARRANTIES ARE HEREBY DISCLAIMED AND EXCLUDED BY ZENNER USA.
- B. ZENNER USA SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE CAUSED BY DELAY IN FURNISHING SOFTWARE, SERVICES OR ANY OTHER PERFORMANCE UNDER OR PURSUANT TO THIS AGREEMENT.
- C. ZENNER USA DOES NOT WARRANT THAT THE OPERATION OF SOFTWARE OR SERVICES INCLUDED IN THE SYSTEM WILL BE ERROR FREE.
- D. THE SOLE AND EXCLUSIVE REMEDIES FOR BREACH OF ANY AND ALL WARRANTIES AND THE SOLE REMEDIES FOR ZENNER USA'S LIABILITY OF ANY KIND (INCLUDING LIABILITY FOR NEGLIGENCE) WITH RESPECT TO THE SYSTEM, HARDWARE, SOFTWARE OR SERVICES COVERED BY THIS AGREEMENT OR ANY PERFORMANCE BY ZENNER USA UNDER OR PURSUANT TO THIS AGREEMENT, WILL BE LIMITED TO THE REMEDIES SET FORTH IN THIS ARTICLE.
- E. IN NO EVENT SHALL ZENNER USA'S LIABILITY OF ANY KIND INCLUDE ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, EVEN IF ZENNER USA SHALL HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE.

ZENNER USA,

BY: Richard Sanders

TITLE: President

SIGNATURE

UTILITY

BY: _____

TITLE: _____

SIGNATURE

EXHIBIT 1 DELIVERABLES SCHEDULE

Cost of system is deferred until Utility acceptance at the end of the pilot period



Customer Name: Milford Pilot
Billing Address:
City/State/Zip:
Shipping Name:
Shipping Address:
City/State/Zip:
Email:
Phone:

Salesman: Nick Gallegos
Attn:
Subject:
PO:
Ship VIA:
FFA:

Sales Quote

Date: 6/20/2019

Accept Partial Shipments:										
Section	Meter Type	Meter Size	Register Units	Register Options	Qty	Unit Price	Extended Price	Annual Maintenance	List Price	
1.1	Metal and Bottom Load (PMT)	55" x 54" (2)	USG (US)	ETW Encoder Output (E)	50	\$40.51	\$2,025.50			
Section	Register/ETR Options	Register Shroud	Register Lid	Bottom Type	Part Number	Notes				
1.1	5 Bars w/o (EOT)	Composite (P)	Composite (P)	Brass (B)	PM005-ETW000					
Section	Fire Hydrant Meter	Handic Options	Registration	Inlet Connection	Qty	Unit Price	Extended Price	Annual Maintenance	List Price	
Section	Description	FHM Add-ons				Qty	Unit Price	Extended Price	Annual Maintenance	List Price
2	Flange/Gaskets/Bolts/Kits						\$0.00	\$0.00		
3	Radio Interface Units						\$0.00	\$0.00		
3.1	Sealth 2 air/ Bare Wire (12/200) "Sealth 2 Bare Wire"				50	\$120.00	\$6,000.00	\$0.00		
4	Household / Cuddle / Accessories						\$1,740.00	\$180.00		
4.1	Sealth 2 air/ Bare Wire (12/200) "Sealth 2 Bare Wire"				1	\$1,740.00	\$1,740.00	\$180.00		
5	Sealth AM System Hardware and Infrastructure						\$1,741.63	\$500.00		
5.1	Sealth Gateway (Sealth Ready / RS-485/RS-422/RS-485)				1	\$1,741.63	\$1,741.63	\$500.00		
6	Software						\$1,550.00	\$1,250.00		
6.1	Sealth Command Software (Cloud Based by Zenner) (Base Fee)				1	\$1,550.00	\$1,550.00	\$1,250.00		
6.2	Sealth Command Software (Cloud Based per Meter)				50	\$0.00	\$0.00	\$0.00		
6.3	Sealth Software				1	\$5,500.00	\$5,500.00	\$0.00		
7	Project Management/Installation/Training						\$0.00	\$0.00		
7.1	Project Management				1	\$1,000.00	\$1,000.00	\$0.00		
7.2	Sealth System Software Training (per day)				2	\$1,000.00	\$2,000.00	\$0.00		
7.3	Sealth Installation Training (per day)				1	\$1,000.00	\$1,000.00	\$0.00		
7.4	Travel Expenses				1	\$0.00	\$0.00	\$0.00		
8	Accessories and other items						\$115.34	\$0.00		
8.1	Sealth long 10' Lx4' Wx1' H Extension (10' Lx4' Wx1' Hx1' H)				50	\$0.79	\$39.50	\$0.00		
8.2	Sealth 2 air/ Bare Wire (12/200) "Sealth 2 Bare Wire"				50	\$1.15	\$57.50	\$0.00		
8.3	ETW Encoder Output (E)				1	\$115.34	\$115.34	\$0.00		
9	Hydrant Meter Accessories						\$0.00	\$0.00		
Total System Cost and Annual Maintenance							\$32,406.52	\$1,850.00		

EXHIBIT 2
STATEMENT OF WORK

Utility:

1. Shall select ____ water meters within the Utility service area to be monitored.
2. Shall select sites for installing Zenner Collector at secure location(s) accessible to both Utility and ZENNER USA if required.
3. Shall access data directly from ZENNER USA servers.
4. Shall provide feedback to ZENNER USA on accuracy and usefulness of Data.
5. Shall appoint one person as primary contact (Utility Project Manager) to serve as the communication link between the Utility and ZENNER USA for all purposes.

ZENNER USA:

1. Shall integrate Stealth Readers to Utility meters and train utility staff to do the same.
2. Shall set up Collector communications.
3. Shall appoint a Project Manager to oversee the installation of the project as outlined.
4. Shall supply the reads gathered during the Pilot Test Period directly to Utility.
5. Shall supply all engineering and training needed to Utility personnel during the Pilot Test Period.



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 15-2019

A RESOLUTION ESTABLISHING BANK ACCOUNT AUTHORIZED SIGNERS.

WHEREAS, the Milford City Municipal Corporation is relocating the city bank account to Utah Independent Bank, due to Wells Fargo Bank closing the Milford Branch.

WHEREAS, the Milford City Council has deemed it necessary to establish authorized signers on the Milford City checking account.

WHEREAS, the following positions are hereby appointed as authorized signers on the Milford City checking accounts:

City Recorder
City Treasurer
Mayor

Current Signer at the time of adoption

Monica D. Seifers
Makayla Bealer
Nolan Davis

Two signatures are required on all check disbursements.

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby establish the authorized signers on the Milford City Bank Account.

Passed by the City Council of Milford, Utah this _____ day of _____, 2019 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder