

**Laketown Town Council
Meeting Minutes
August 7, 2019
10 North 200 East in Laketown, Utah**

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ACTIONS

Mayor Weston will search for water cannons and talk to Nick Wamsley about possible tools and equipment we could purchase to water the rodeo arena. He will find out what gifts are allowable for Lance Bourne and turn off the fridge in the concessions stands.

Flags and sound system need to be taken down at the rodeo arena, and rodent traps need to be set out in the concession stand.

Mayor Weston and Dallas will research Dutch oven catering for the rodeo dinner.

Gary will order two new yield signs and a new stop sign and research repairs needed for cracks, pot holes and dips.

Dan will order the parts to fix the sinks at the park.

Bear Lake Valley Convention and Visitors Bureau will stop advertising Laketown Canyon.

APPROVALS

Approval for Mayor Weston to sign the contract change order for the water system upgrade project.

Approval to move into Executive session to discuss possible litigation.

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Meeting Minutes
August 7, 2019
10 North 200 East in Laketown, Utah**

7:04 p.m. Mayor Burdette Weston called the meeting to order.

Attendance: Mayor Burdette Weston, Gary Ogilvie, Dallas Clark, Kris Hodges, Amber Dreesbeke, Delora Wight was delayed and will be here soon, Duane Robinson, Beau Petersen, Joey Stocking, Mike Weibel.

Approval of Agenda: Dallas Clark motioned to approve agenda. Gary Ogilvie seconded. All in favor. Motion carried.

Approval of Prior Meeting Minutes: Kris Hodges motioned to accept the June 5, 2019 meeting minutes. Gary seconded. All in favor. Motion carried.

Planning and Zoning Updates

Duane Robinson reported the Planning and Zoning Commission meeting had Rich Middle School come in about a parking lot for the busses on the southwest corner of the lot coming in from Main Street. It will be a three-bus pad and three buses wide or about 30-feet wide. They will put in an 8- or 12-inches wide culvert. Dallas asked how difficult it will be to keep the culvert clean. The front of the pad will be at the property line, back in towards the east. Gary asked if that is city property. Duane said it is on their property and near the score board. A discussion and description of the required size of the drain field of the school took place.

The property that is putting in a storage unit does not have a building permit but called to ask about the setbacks. The commercial setbacks are currently zero feet on the side. The commission wants to change that so the water that drains off the top of a building drains onto their own property and create a 5-foot setback for side and rear yards. Kris asked if five feet is enough especially for a vehicle to get in between buildings.

Scott Horsley is selling his home and purchasing Andrew Horsley's home. There is currently a building permit (that required no fee paid to Laketown) to build a garage on Scott's property, and the commission feels that building permit will be voided if they sell the home. They feel that the new owner needs to come back to make sure they understand the ramifications for a building permit. The commission wants to know how the town council feels about it. The town council recognized that the building permit was issued to a person. If the person sells the property and does not build, the permit is invalid. It also expires after a year. The new owner needs to come get a building permit if they want to build. The commission wants to find a place to put this policy in the code book under building permits.

The commission also wants to address the subject of greenspace in subdivisions and wants the input of the town council before their next meeting. They are researching it this month to see what other communities have done and coming back to discuss it at their next meeting.

Bryan Weston's subdivision plat signatures were discussed. The water right permits need to be collected and a payment for engineering fee received before the signing. Duane left the meeting to call Bryan about the water right permits.

Water Updates

Beau Petersen, Sunrise Engineering, reported on the water upgrade bonding process and construction. On July 22, 2019 Mayor Weston, Gary, Amber and Beau closed on the loan in Salt Lake with the Division of Drinking Water. On July 30, 2019 the Notice to Proceed was issued and July 31, 2019 construction began. Beau provided a Contract Change Order document containing the value engineering that Beau and Scott worked on to get the project within our budget. The bids came in higher than we anticipated due to delays. They came up with \$104,000 in reductions of costs consisting of substitutions, modifications and quantity changes. A document is required with Mayor Weston's signature to make these changes legally binding and must be filed with the State Division of Drinking Water.

A Payment Application Sheet document was presented and reviewed as it will be presented in future meetings. The project costs and the \$60,000 to \$65,000 Contingency Fund was explained. Funds were pulled from the rock excavation portion to protect the town and create the Contingency Fund. Anything beyond 105 linear feet will have to be petitioned for and rigorously documented to be necessary for the contractor to be awarded money for it.

A Tentative Construction Schedule document from the contractor was presented and explained. He did not include the PRV Vaults because he doesn't know when he will begin those. It is a tentative and dynamic schedule.

Questions were taken and answered. Mayor Weston asked about doing the pipework throughout the timeline. Beau explained that most of the pipe will be laid quickly, and then it will involve making sure it is all working as it should. Duane asked how long the rock construction observer has been with Sunrise Engineering and Beau answered that he has been with Sunrise since interning with them last summer and will be leaving soon for school. They will replace him with another observer from their service center. Mayor Weston asked if there will be lag time as the observer is replaced. Beau assured him that there will be a fluid and smooth transition. Beau himself will observe if needed to assure that there is always an observer onsite.

Approval: Dallas motioned for Mayor Weston to sign the contract change order. Kris seconded. All in favor. Motion carried. Mayor Weston signed the contract change order, and a copy will be emailed to Beau.

Gary asked if Sunrise Engineering is keeping track of what is the city's and what is the landowners' financial responsibilities. Beau responded absolutely yes; they have the elevation established, and the rock excavation and laying the pipeline will be clearly delineated. The observer is documenting all of that with video and photos.

Mayor Weston reported that on July 22, 2019 when we closed on the loan, Mr. Elliot's funds of \$292,000 were deposited into our town escrow account by the time the loan was signed.

Dennis arrived at 7:25 p.m. Delora arrived at 7:40 p.m.

Other Items of Business

Mike Weibel, Emergency Services Specialist for Bear River Health Department, Liaison to Rich County, presented on the Bear Lake Response program which is a pool of volunteers. He offered to do a CPR training class in Laketown. Stop the Bleed is another program that he can offer to teach lay people how to stop a bleed. He gave information on how to join the state wide registry that also provides workman's compensation and protection. Joey Stocking felt that it is beneficial for public leaders to be registered so that they are notified in emergencies. The registry lists resources as well as people.

Rodeo & Arena Updates

Kris reported that the 2019 Raspberry Days rodeo was a success. The income and expenses were reviewed. Positive feedback, ticket sales and Mutton Bustin' were discussed. Delora suggested posting a sign for Mutton Bustin' registration. Kris asked the ages for pig chase: chickens were 5 and under; age 6 to 10 pig chase and age 11 to 15 pig chase. Saturday night the age 11 to 15 chase was forgotten. Women 18 and up were the calf chase.

People said that they love the announcer. Some of the hiccups were discussed. 4-H Club helped put up and take down our banners. Kris sprayed for wasps-they were bad! The lights were phenomenal. At the arena it looks like the light is right at the edge of the seats and from a distance the mountain side is lit up. Lance did a great job and appeared to enjoy the accolades. Delora said that his emotion showed. Kris is ready for next year: August 7 and 8, 2020.

Discussion of throwing out t-shirts took place. Dallas would not do it unless we open it to all sponsors. Kris provided all of the photos that she took. Delora has the queen poster. Mayor Weston reported that Zion's Bank requested an invoice for sponsorship, and we expect that their sponsorship is coming. Mayor Weston paid for a pig and gave \$20 that didn't get given out at the rodeo. He requested banners for the people who donated hay next year. 2018 and 2019 rodeo incomes were compared. \$1857.00 cash and checks came in from Bear Lake Realty.

Mayor Weston reported that the queen rode her saddle both nights and loved it! It is very beautiful and the queen's older sister who is the Rich County Fair Queen admired it greatly. Kris heard today from an adult how awesome the saddle was! When the lights hit the saddle, the young girls were in awe! She felt that many systems improved this year like the sponsor

outreach, and we had more room on fences for banners, and online ticketing improved. These will continue to improve in the future. She feels that we need to increase the ticket prices so that we don't need to bring cash to the businesses offering pre-sale tickets. Dallas started a discussion about taking tickets for presale groups and the possibility of creating lines. Many people came hoping to pay with credit cards. Delora reported that many people came to them without giving their tickets or getting their hands stamped.

Kris wants to be on the agenda next month to put the water line and power line in the same trench at the arena. Mayor Weston elaborated that he would like to see if we can track down a watering system to install on the arena that would help keep the dust down without needing a truck and driver to do it. The power guys set the poles for the parking lot by the steps and ran it about twice the distance that a wire can actually hang because over time the poles will bow in, and the power line will sag too low. Because of this Lance will come on his own time and run a trench for the power line from the pole by the stairs underground to the other pole. We need to call Blue Stakes and have Dan mark it before we dig. Mayor Weston will look for a water cannon that is on a tripod that was reported to have been purchased by the town sometime around 1992. It was placed on the north and south sides of the arena and would water the arena in two moves in about 15 minutes. No one knows where that cannon is now. If he cannot find it, we probably need to look at what a water cannon would cost and possibly buy two.

Duane suggested that we could use one of our Laketown Irrigation Company water shares to water the arena, and that Nick Wamsley can sell a five-gallon water gun so we would be running three water shares on one of those guns. Mayor Weston said that when they first put it in it ran alright, but when we had the drought it didn't work well. A discussion of using the Laketown Irrigation Company shares from the water line by Kent Johnson's fence took place. Kris reported that Yale Johnson volunteered to dig the trench with his backhoe. A discussion of the tools that could be used to water the arena took place and Mayor Weston thought we could ask Nick what we can use. Kris said one of the most stressful things is getting the arena watered, and Mayor Weston said that right now we need the county or the fire department to water it, and it can become a real headache. Dallas asked if we should try to add this watering system this fall. Mayor Weston wants to check with Lance to see when he wants his trench dug.

Amber reported that the tourism grant application arrived today and suggested that we apply for the funds for this water system. Kris already mentioned this to Sim. Delora asked if we could lock the watering system somehow. Mayor Weston is sure the irrigation company would want some regulation on it.

Dallas reported that Ken Lillywhite said that the bleachers were in bad shape. Mayor Weston agreed that he walked on a broken board late at night, and there are some that need replaced. The question came up of what to replace the boards with: wood or aluminum.

Duane reported that the school has a watering system that is easy and safe for anyone to use. Mayor Weston thinks that we need a water system in the arena that is tied to the fence and

shoots out, with pressure there all the time so that all we need to do is a nozzle to turn it on. It needs to be both safe and secure.

The rodeo dinner tentative date is August 22, 2019 at 7 p.m. to 9 p.m. for 70 to 90 people. Dallas and Mayor Weston will find out prices for catering the dinner. Chute volunteers were discussed. Mayor Weston will see if the stock contractor paid for Glen Gillies' announcing. Delora asked about charging mutton busters to get into the rodeo. We do charge admission for mutton busters and their parents because we do not charge them to do the mutton bustin'. A discussion of how the parking went well took place. Delora reported that Debbie was a helpful and happy camper driving people up to the arena. The t-shirts cost somewhere between \$11 to \$15. The t-shirt invoice still needs to be submitted. The possibility of selling t-shirts at the rodeo and online was discussed. Mayor Weston will investigate what is allowed for a gift to Lance Bourne and will talk to Commissioner Sim, Rodeo Chairman, to determine what we will apply for on the Tourism Grant. Kris would like to use grant money to dig out behind the pens and create more space.

Roads and Streets Updates

Gary will order two new yield signs and a new stop sign. He will look at repairs needed as far as cracks, pot holes and dips. Mayor Weston is glad to know the county is maintaining Main Street. Duane reported a hole in the pavement across from where Jason Greer lived. Dallas reported that the road at the base of his hill is collapsing. The clerk provided Gary with a thank you card and gift cards for Tyler Stuart.

Parks and Recreation Updates

Dallas reported that the softball tournament is taking place this week. The last nights are tonight and tomorrow night. Brian changed out two rows of sprinklers, and they are working really well. We still have some that are not turning at all. The sink still needs to be repaired at the park. Something must have happened last year and froze and broke something. Dallas asked Dan to order the parts to fix them. Mayor Weston didn't worry about bringing the bleachers back from the rodeo yet because he thought the softball was done. Wayne Batty asked if they could use the bleachers at the Rich County rodeo. Delmas will get the bleachers and transport them and return them to the school. Dallas said that Wayne asked about using our stamps for the Rich County rodeo. The council decided that they can purchase their own.

A brief intermission took place.

Water Updates continued

Delora asked Duane if he had anything to report, and he said had nothing to report. The council asked about Laura's leak and Duane said that she is okay, and all of the other leaks are fixed. Duane said that Shaketown had a mini leak underneath that we should pay for, and we should pay for the new meter. Their other leak was actually an old system inside their building with a faucet handle that opens to drain the system. It was never shut off by the previous owners. The

new owners were not aware of it. All that Dan had to do was turn the drain faucet off inside the building. The Accounts Receivable Summary was reviewed.

Bear Lake Regional Commission Report

Mayor Weston reported on the meeting where they discussed their budget, and they are so tight that they may disband if they do not figure out how to receive more funding. They presented an update on the quagga mussels, and the boat checks are taking place. The Utah side is not receiving money for doing the mussel boat checks. The travel council reported increased visitation at all locations. The Wilford Woodruff home visitation is up from 121 last year to 528. A website is up from 7,000 to 9,500 hits. Mayor Weston asked them to quit advertising Laketown Canyon because our water system and Laketown Irrigation Company system is there, and no supervision takes place. People come up there and create an illegal road on BLM ground. He explained that they are making the road themselves and washing out the creek on BLM ground so no one can fix it because the BLM have to go through their process to fix it. He suggested not giving out their calendar and printed materials that have Laketown Canyon listed on them. They agreed to stop their advertising and to stop putting it in magazines. The BLM will shut down the trail with large rocks; there will be a penalty for trespassing there. A discussion of the entry fee at Bloomington Lake was discussed.

Ordinance Updates tabled this month.

Updates from the Clerk's Office

Amber gave a report about online bill pay options for the water company. Mayor Weston decided that we will continue looking into this.

Action Items from Previous Meeting

The rodeo was the biggest action item, and Mayor Weston said everyone did a great job and expressed appreciation to all. The council discussed the comments they received about the rodeo. Dallas received fewer complaints. Delora received comments from local people about the chases. Duane recommended making more copies of the poster and at least 15 for Garden City. Delora asked if the banners were readable from the other side of the arena and others said yes. Kris reported that a bull damaged the banner for Epic Recreation. The porta potties were still there yesterday. Mayor Weston is letting Patrick into the concessions building to get his ice cream. The freezer and fridge needed to be turned off there and rodent traps need put out. Discussion of the queen saddle selection took place. Flags and sound system need taken down at the rodeo arena.

At 9:58 p.m. Duane brought the three water shares from Bryan Weston (3 shares of the 987 Laketown Irrigation Company total shares).

Approval of Bills

Discussion of the bills took place. Mayor Weston will find out what Lance can accept in a gift.

Approval: Delora made a motion to pay the bills. Dallas seconded. All in favor. Motion carried.

10:35 p.m. Executive Session

Approval: Delora motioned to move into Executive session to discuss possible litigation. Kris seconded. All in favor. Motion carried.

Executive session adjourned at 11:22 p.m. Delora moved to leave executive session at 11:22 p.m.

Motion to adjourn meeting Gary motioned to adjourn the meeting.

11:23 p.m. Meeting adjourned