

MINUTES OF THE SALT LAKE CITY COUNCIL WORK SESSION MEETING

TUESDAY, MAY 28, 2019

The City Council met in Work Session on Tuesday, May 28, 2019, in Room 326, Committee Room, City County Building, 451 South State Street.

In Attendance: Council Members Andrew Johnston, Amy Fowler, Chris Wharton, Erin Mendenhall, Charlie Luke, James Rogers, and Analia Valdemoros.

Staff in Attendance: Cindy Gust-Jenson, Council Executive Director; Jennifer Bruno, Council Executive Deputy Director; David Litvack, Mayor's Deputy Chief of Staff; Patrick Leary, Mayor's Chief of Staff; Lynn Pace, Acting City Attorney; Lehua Weaver, Council Associate Deputy Director; Allison Rowland, Council Policy Analyst; Brian Fullmer, Council Policy Analyst; Russell Weeks, Council Policy Analyst; Benjamin Luedtke, Council Policy Analyst; Libby Stockstill, Council Policy Analyst; Curtis Preece, Courts Administrator; John Baxter, Justice Court Judge; Clemens Landau, Justice Court Judge; Valeta Bolton, Justice Court Financial Analyst; Kira Luke, Council Policy Analyst; Aaron Bentley, Information Management Services (IMS) Chief Technology Manager; Lynette Perez, IMS Financial Analyst; Jason Struck, IMS Chief Information Security Officer; Mary Beth Thompson, Chief Financial Officer; John Vuyk, Budget Director; Jennifer McGrath, Community and Neighborhoods Deputy Director; Brent Beck, Community and Neighborhoods Financial and Administrative Services Director; Lani Eggertsen-Goff, Housing & Neighborhood Development Deputy Director; Lisa Shaffer, Public Services Director; Nole Walkingshaw, Public Services Deputy Director; Kristin Riker, Public Lands Deputy Director; Julianne Sabula, Transit Program Manager; Katia Pace, Principal Planner; Molly Robinson, Planning Manager; Lisa Burnette, 911 Dispatch Director; Clint Rasmussen, Fire Department/911 Bureau Financial Manager; Karl Lieb, Fire Chief; and Kory Solorio, Assistant City Recorder.

Guests in Attendance: Auggie Wasmund, CW Urban Pre-development Specialist (Item #6), Kyle LaMalfa (Petitioner - Item #6)

Councilmember Luke presided at and conducted the meeting.

The meeting was called to order at 2:06 p.m.

AGENDA ITEMS

#1. WRITTEN BRIEFING REGARDING THE PUBLIC BENEFITS ANALYSIS OF THE EXCHANGE, A MIXED-USE, AFFORDABLE HOUSING DEVELOPMENT WITH

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BUILDINGS LOCATED AT APPROXIMATELY 320 EAST 400 SOUTH, AND 338 EAST 400 SOUTH. *In December of 2018, the Council adopted a resolution approving a public benefits analysis that authorized below-market seller financing loan terms and a reduced purchase price for The Exchange. The Council approved the maximum contribution to the project and requested the Administration continue to work with the developer to finalize terms. This update includes updated pro formas, changes to loan repayment terms and land write-down allocations.* [View Attachments](#)

Written briefing only.

#2. WRITTEN BRIEFING REGARDING THE PROPOSED HUMAN RESOURCES DEPARTMENT BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Written briefing only.

#3. WRITTEN BRIEFING REGARDING THE PROPOSED GOVERNMENTAL IMMUNITY BUDGET FOR FISCAL YEAR 2019-2020, WHICH IS THE CITY'S SELF-INSURANCE FUND FOR LIABILITY CLAIMS. [View Attachments](#)

Written briefing only.

#4. [2:09:19 PM](#) INTERVIEW KATHERINE PETERS PRIOR TO CONSIDERING HER APPOINTMENT TO THE SALT LAKE CITY JUSTICE COURT. [View Attachments](#)

Councilmember Luke said Ms. Peters' name was on the Formal Meeting Agenda for consideration.

Straw Poll: Support for advice and consent of Katherine Peters' appointment to the Salt Lake City Justice Court. All Council Members were in favor except Councilmember Valdemoros, who was absent for the Straw Poll.

#5. BRIEFING REGARDING A JOINT RESOLUTION APPROVING AND ADOPTING THE DIGITAL EQUITY POLICY OF SALT LAKE CITY. *The resolution would help guide the City's investments and policies to improve digital access and opportunity for all residents to engage in today's digital society. The policy also outlines steps to decrease digital divides as technologies continue to rapidly evolve and influence communication.* [View Attachments](#)

Item not held.

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#6. [2:26:43 PM](#) BRIEFING REGARDING AN ORDINANCE VACATING A PORTION OF 800 WEST STREET BETWEEN APPROXIMATELY 144 SOUTH AND THE I-15 CONCRETE RETAINING WALL. *This portion of 800 West became obsolete when the freeway wall was built and access to 200 South was eliminated. If the City finds this portion of street is not used as a public right-of-way, the proposed portion can be vacated and sold at fair market value. The purpose of this proposal would be to combine the portion of street with land owned by the applicant and build a multi-family residential development. The partial vacation will not impact vehicular traffic or pedestrian access to the street or sidewalk. [View Attachments](#)*

Councilmember Mendenhall was recused for this item.

Brian Fullmer, Katia Pace, Molly Robinson, Kyle LaMalfa, and Auggie Wasmund briefed the Council with attachments. Discussion was held regarding Planning Commission (PC) recommendation (in support), proposed street vacation area/description, abutting property owner's approved consent (Utah Department of Transportation-UDOT), Transportation Division review (did not foresee road being extended to 200 South), conceptual street plan reconstruction approved by Engineering/Public Utilities/Fire Departments, and recommended conditions (consolidate parcels into one, addition of curb and gutter, and recording easements for existing utility lines).

Councilmember Rogers inquired about community outreach regarding the street vacation. Ms. Pace said surrounding property owners were contacted/notified, a presentation was held with the Poplar Grove Community Council, as well as notices being sent for the PC's public hearing. She said there were no significant opposition/negative feedback.

Councilmember Johnston inquired if the property were to be developed, could access from 200 South be considered. Ms. Pace said access was a possibility; however, the applicant did not own property that would allow access at this time. Mr. LaMalfa said any possible access would not be allowed per UDOT's "no access" line and permission would need to be granted by The Federal Highway Administration to cross that line. He said UDOT and the Transportation Department would be in favor of a sidewalk located under the abutting off-ramp bridge (connecting 800 West to 200 South), to create pedestrian/bike access to nearby transportation amenities (Front Runner/Trax).

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Mr. LaMalfa said the proposed project would consist of market-rate housing and plans had recently been submitted for a townhome development (37 units). He also mentioned an [email](#) from Sugar Space indicating support for the project. Mr. Wasmund said (to clarify) the current proposal would be for-rent townhomes. Councilmember Johnston inquired why that option was chosen (for-rent vs. ownership). Mr. Wasmund said it provided a more attainable for-rent option for families located close to the City with access to the Central Business District/Gateway/transportation hub.

#7. [2:41:57 PM](#) BRIEFING REGARDING AN ORDINANCE AMENDING THE FINAL BUDGET OF SALT LAKE CITY, INCLUDING THE EMPLOYMENT STAFFING DOCUMENT, FOR FISCAL YEAR 2018-2019. *Budget amendments happen several times each year to reflect adjustments to the City's budgets, including proposed project additions and modifications. (Budget Amendment No. 6)* [View Attachments](#)

Benjamin Luedtke, Mary Beth Thompson, John Vuyk, David Litvack, Jennifer McGrath, and Brent Beck briefed the Council with attachments. Discussion was held regarding budget adjustments, Fund Balance update, General Fund revenue/balance projections, impact fees/refund tracking, Emergency 911 Fund (E-911 Fund)/Valley Emergency Community Center (VECC), Columbus Court burn area rehabilitation, West Salt Lake City Master Plan implementation correction, building assessment correction, correction to Capital Improvement Program (CIP), Capital Facilities Plan accounting (Streets impact fees), Workiva/Wdesk (software) license renewal, and impact fee consultant contract budget (Fire and Streets impact fees).

Straw Poll: Support for early approval to advertise for a new City Attorney focused on Airport legal matters, within this budget amendment. All Council Members were in favor.

Councilmember Luke expressed concern regarding the Streets/Transportation impact fee refund amounts. He inquired why there was around \$66,000 set to expire in August, 2019. Mr. Luedtke said he would defer to the Administration, as they might have contracts/projects that would encumber those funds before the expiration date.

Councilmember Johnston inquired if there were any projects slated to utilize the \$66,000. Ms. Thompson said she would do some research and report back to the Council.

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Councilmember Fowler said the Council had previously requested a tracking system for impact fees and asked the Administration when the Council could expect to receive an updated Impact Fee Plan. Mr. Litvack said it would be provided to the Council by July, 2019 as previously stated.

Ms. Gust-Jenson said the Administration was working to renew a contract they had with an impact fee consultant which had expired. She said it was possible that Transportation (or another Division) had a project that might be eligible for impact fees and an impact fee roster listing potential projects would be helpful/allow for those fees to be utilized.

Councilmember Wharton asked if Ms. McGrath had any information pertaining to upcoming projects that could be funded with impact fees. Ms. McGrath said she did not know at this time and would provide the Council with any information as soon as possible. Ms. Thompson said she received information that Streets expected a large encumbrance in late May, 2019 to remove many of the expirations through June of 2020. She said she did not know specific details at this time but would provide the Council more detailed information as soon as possible. Ms. McGrath said money for a project on 700 South was in the process of being encumbered/under contract and details on the exact dollar amount would soon be provided to the Council.

Councilmember Valdemoros asked Staff for more information pertaining to park impact fees being used for a new downtown park. Mr. Luedtke said within the 2020 CIP, park impact fee funds for a proposed downtown park were being diverted for improvements to Pioneer Park.

Councilmember Rogers said he wanted the Council to look into building a coalition with other cities that had issues with their fleet (Police fleet vehicles being included in impact fees). He said this was a prime time to begin discussions before any more money was lost.

Councilmember Luke asked Council Staff to work with Ms. Thompson, the Mayor's Staff, and other City departments to gather necessary impact fee information for a presentation to the Council. He said this was critical as they moved forward with the budget opening and next year's budget.

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#8. [3:21:15 PM](#) BRIEFING REGARDING THE PROPOSED DEPARTMENT OF PUBLIC SERVICES BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Allison Rowland, Lisa Shaffer, Nole Walkingshaw, and Kristin Riker briefed the Council with attachments. Discussion was held regarding City assets, Public Services organizational structure, 4-Sight Initiative (department goals/projects), The Workforce Evolution Plan (department strategy to prepare for workforce changes), Facilities Index Book (key statistics for each Facilities' operated building), Public Services divisions (operations/highlights/performance measures), key initiatives, and organic field maintenance at the Regional Athletic Complex.

Councilmember Valdemoros inquired about Public Services programming contracts, including: how many events, how many non-profits/for-profits would use it, how many cultural events would take place, and who made decisions regarding these aspects. Ms. Shaffer said the programming contract dictated some of this information and Talitha Day (Gallivan Utah Center Director) was responsible for fulfilling the obligations of the contract.

Councilmember Johnston asked Staff for more information regarding funding amounts needed for maintaining different types of parks/efficiencies in maintaining parks. He said parks typically did not receive enough funding and this information would be helpful to the Council. Ms. Shaffer said she would get back to the Council with more information.

Councilmember Mendenhall inquired if there was adequate funding in the recommended budget to replace as many trees as they could in the coming fiscal year. Ms. Shaffer said the recommended budget provided two new Urban Foresters to assist with maintaining the existing forest, thus removing less of the urban forest and reducing the amount of trees needing to be replaced.

#9. [4:15:15 PM](#) BRIEFING REGARDING THE PROPOSED 911 COMMUNICATIONS BUREAU BUDGET FOR FISCAL YEAR 2019-2020. *The Bureau provides both Police and Fire Dispatch services for the City.* [View Attachments](#)

Benjamin Luedtke, Lisa Burnette, and Clint Rasmussen briefed the Council with attachments. Discussion was held regarding 911 call answer times, 911 call volumes, mandatory overtime, Dispatcher positions, 911 performance audit, and vacancy savings.

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#10. [4:37:24 PM](#) BRIEFING REGARDING THE PROPOSED FIRE DEPARTMENT BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Jennifer Bruno, Karl Lieb, Clint Rasmussen, and David Litvack briefed the Council with attachments. Discussion was held regarding key budget changes, effect of proposed reductions, efficiencies related to legislative intent requesting an evaluation for an additional Medical Response Team (MRT), broadening the definition of Public Safety, performance measures, incentive pay for Paramedic Certification, overtime spending vs. increasing staff, influx of firefighters, and data for overtime percentages.

#11. BRIEFING REGARDING THE PROPOSED SUSTAINABILITY DEPARTMENT BUDGET AND REFUSE FUND FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Item postponed.

#12. [5:06:43 PM](#) BRIEFING REGARDING THE PROPOSED JUSTICE COURT DEPARTMENT BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Libby Stockstill, Curtis Preece, John Baxter, Clemens Landau, and Valeta Bolton briefed the Council with attachments. Discussion was held regarding performance measures, future budget projections (due to external factors), Homeless Court metrics, and juror participation/diversity.

#13. Dinner Break

#14. [6:11:20 PM](#) BRIEFING REGARDING THE PROPOSED INFORMATION MANAGEMENT SERVICES (IMS) BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Kira Luke, Aaron Bentley, Lynette Perez, and Jason Struck briefed the Council with attachments. Discussion was held regarding funding structure for IMS provided services, security updates/assurances/training, and policies and procedures regarding Information Technology (IT) governance.

#15. [6:30:20 PM](#) BRIEFING REGARDING THE PROPOSED NON-DEPARTMENTAL FUND BUDGET FOR FISCAL YEAR 2019-2020, WHICH ACCOUNTS FOR TRANSFERS TO OTHER FUNDS, GRANTS AND OTHER SPECIAL REVENUE FUNDS THAT DO NOT BELONG TO PARTICULAR CITY DEPARTMENTS. [View Attachments](#)

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Russell Weeks, Mary Beth Thompson, John Vuyk, and David Litvack briefed the Council with attachments. Discussion was held regarding lobbying contract, Census Coordinator Position, Municipal Contributions/Civic support, and the Arts Council Pilot Program.

Councilmember Rogers suggested transitional funding/expenses be completed as a budget amendment, and not within the final budget. He said the current information was too vague for the Council to move forward. Councilmember Fowler said she was in agreement.

Councilmember Mendenhall asked for more information (completion time-frames, lifecycles, and which ones would receive Council review) regarding the Municipal Contributions before the Council determined appropriate action. Ms. Thompson said many contracts were close to being completed; however, more accurate/up-to-date information would be provided.

Councilmember Luke asked Council Members to note any concerns and inform Staff to help guide the next Non-Departmental Fund Budget discussion.

#16. [6:47:42 PM](#) FOLLOW-UP BRIEFING REGARDING THE PROPOSED COMMUNITY AND NEIGHBORHOODS DEPARTMENT BUDGET FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Allison Rowland, Jennifer McGrath, Lani Eggertsen-Goff, and Julianne Sabula briefed the Council with attachments. Discussion was held regarding traffic-calming program/proposals/policy discussion, Housing Loan funding options, housing/down-payment assistance for City employees, and funding options supported by the Landlord Insurance Pilot Program (LIPP).

Councilmember Valdemoros presented a [proposal](#) to use \$250,000 from the LIPP for a Residential Façade Improvement Grant Program to help the aging housing stock with a "face-lift" (providing energy efficient windows/doors and lighting for safety/security) around the Homeless Resource Centers (HRCs). She said \$200,000 would help improve 40 properties (within a designated radius from HRCs), and \$50,000 to be used for administrative purposes/Staff to execute grants (if needed). This program would be for properties surrounding the HRC's located on 700 South and Paramount Street. Councilmember Mendenhall said she agreed with Councilmember Valdemoros, however, she suggested the Council tighten the

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designated radius (quarter-mile) while in the pilot phase of the program.

Mr. Litvack said the Administration would support the concept of utilizing funds to improve properties surrounding HRCs; however, he cautioned using Funding Our Future dollars for those needs. He said the Administration felt using those dollars for affordable housing was not the right source for property repairs/issues. Councilmember Mendenhall said money (\$35,000) could be found in the Communities and Neighborhoods Department (CAN) budget (without using Funding Our Future dollars), in which a commitment was made (December 2016) from the Administration and Council when the HRC sites were chosen. She expressed concern about the Administration/Council having to explain to potential recipients, that money could not be found. She said she was open to finding other funding sources (other than sales-tax).

#17. BRIEFING REGARDING THE PROPOSED COMPENSATION BUDGET, WHICH ACCOUNTS FOR PERSONNEL AND PAYROLL COSTS, FOR FISCAL YEAR 2019-2020. [View Attachments](#)

Item postponed.

#18. [7:19:54 PM](#) BRIEFING REGARDING UNRESOLVED ISSUES RELATING TO THE PROPOSED BUDGET FOR FISCAL YEAR 2019-2020.

Jennifer Bruno, Benjamin Luedtke, and Lehua Weaver briefed the Council regarding a preliminary list of Council unresolved issues. Discussion was held regarding CAN's request for \$20,000 for the Sugar House Tennis Courts feasibility study, alternative replacement options for the Fairmont Tennis Courts, ADA Administrator/Equity Administrator Positions savings (with a 3 to 6 month delay), Police take home vehicle fees, Sustainability service fee increase (refuse collection revenue), and lack of complete information from Sustainability Department within the budget book.

STANDING ITEMS

#19. REPORT OF THE EXECUTIVE DIRECTOR, INCLUDING A REVIEW OF COUNCIL INFORMATION ITEMS AND ANNOUNCEMENTS. The Council may give feedback or staff direction on any item related to City Council business, including but not limited to scheduling items.

Item not held.

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#20. REPORT OF THE CHAIR AND VICE CHAIR

No discussion was held.

#21. CONSIDER A MOTION TO ENTER INTO CLOSED SESSION, IN KEEPING WITH UTAH CODE §52-4-205 FOR ANY ALLOWED PURPOSE.

Item not held.

The meeting adjourned at 7:48 p.m.

COUNCIL CHAIR

CITY RECORDER

This document is not intended to serve as a full transcript as other items may have been discussed; please refer to the audio or video for entire content pursuant to Utah Code §52-4-203(2)(b).

This document along with the digital recording constitute the official minutes of the City Council Work Session meeting held May 28, 2019.

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