



RURAL COMMUNITY CONSULTANTS

8-13-19

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Mona City Council
c/o Katrina Long, Councilmember
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25 July 2019

Mona City Council,

Our understanding is that Mona City is interested in updating their land use ordinances in order to improve its greenspaces through improved landscaping requirements, and to address how and under what conditions certain uses can be allowed in the City. The purpose of this letter is to offer our support with these initiatives.

As professional, certified land use planners, our firm has experience doing this type of work all over the state. For example, we are currently helping Randolph Town create its first subdivision ordinance and to find ways to deal with their short-term rental issues. We have recently completed comprehensive ordinance revisions in towns that are similar in population as Mona (specifically Tabiona and Ballard). Our current/recent clients for ordinance work are as diverse as Rockville Town and Sevier County.

We are confident that we can help Mona achieve its goals, and our team needs to be sure that we're solving the right problem. Based on our experience, we think that the best way to do that is demonstrated in the following steps. Of course, *we want to make sure its clear that we are flexible in our approach, and we would expect changes to this proposal so that it meets your needs.*

STEP	HOURS	COST*
1 – Scoping meeting. Consultants (2) will travel to Mona to discuss the background of the issues with the PC/City Council. This meeting can also be done online. City also provides public notice that they are considering ordinance changes.	4	\$573
2 – Document review. Consultant (1) will review the new general plan justification and current ordinances to ensure alignment.	1	\$90
3 – Best practice memo + recommendation. Consultant (1) will research best practices for each issue and incorporate our findings into two issue briefs that include our recommendation.	4	\$360
4 – Workshop with City. Consultants (1) will submit recommendations to the City, and then travel to Mona to discuss (if needed).	2	\$180
TOTAL ESTIMATE	11	\$1,203

* Cost is calculated based on consultant team member billable hours and travel.