

MONROE CITY COUNCIL MEETING
AUGUST 13, 2019
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Johnny Parsons. A prayer was offered by Councilmember Fran Washburn.

3. Roll Call:

Mayor Johnny C. Parsons

Councilmembers:

Michael Mathie

Fran Washburn

Perry Payne

Janet Cartwright

Joe Anderson-Absent

Utility Clerk Marisa Mathie

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meetings held July 2 & 16, 2019

Councilmember Payne moved to approve the July 2, 2019 Regular City Council Meeting minutes as corrected. The motion was seconded by Councilmember Washburn. A roll call vote was called. Voting yes: Councilmembers Mathie, Washburn, Payne and Cartwright. The vote was unanimous. The motion carried.

4-0

Councilmember Payne moved to approve the July 16, 2019 Regular City Council Meeting minutes as corrected. The motion was seconded by Councilmember Washburn. A roll call vote was called. Voting yes: Councilmembers Mathie, Washburn, Payne and Cartwright. The vote was unanimous. The motion carried.

4-0

5. Citizen input – No comments

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6. Approval of August 2019 warrant register, July 2019 cash disbursements, adjustment journal.

Councilmembers approved and signed the August 2019 warrant register, July 2019 cash disbursements and adjustment journal.

7. Business

a. Oath of Office – Monroe City Youth Council- changed to August 26, 2019

b. Consider proposed Eagle Scout Project – Eric Robinson

Eric Robinson presented to the Council a proposed Eagle Scout project to install benches at the Mtn. View Park Tennis Court.

These benches will be installed inside the fenced area near court side for tennis players. They will be secured by a chain so that they may be moved if necessary.

Mr. Robinson distributed to the Council a picture of the courts with bench locations identified and estimated cost of benches.

Council liked the idea and stated that before work is to be started Mr. Robinson should visit with Councilmember Joe Anderson, because he is over the parks and Mr. Kraig Nilsson, SSHS boy's tennis coach.

Councilmember Payne made a motion to accept the Eagle Project proposal from Eric Robinson to install benches at the Mtn. View Park Tennis Courts, with the approval from Councilmember Anderson. The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes were: Councilmember Mathie, Washburn, Payne and Cartwright. The vote was unanimous. 4-0

Councilmember Washburn inquired about the sponsor list Mr. Robinson submitted with his proposal. The Council stated that they would be willing to help with the cost, however they encouraged Mr. Robinson to solicit other organizations for financial support. Council determined that the revenues and expenses of this project will be handled through the City office staff.

c. Consider funding options for Monroe View Red Hill Park- Dave Coe

David Coe explained to the Council that he has been holding meetings with citizens to develop a concept plan for the Monroe View Red Hill Park. Mr. Coe feels they are close to having a general plan to submit to the Council for their input.

84
85 Mr. Coe has been in contact with Milo Medley and Monte Bona regarding funding from
86 the Mormon Pioneer Heritage National Area – Highway 89 - MPHNA. Mr. Bona has
87 stated that the foundation is very interested in helping with development of the park and
88 requested that the City and park committee submit a written plan, sketch of improvements,
89 and cost estimates to the foundation.

90
91 Mr. Coe distributed to the council a plan for a restroom at the park. The restroom will
92 probably be the most expensive part of the park improvements and he hopes to get grant
93 funding to pay for them.

94
95 Chad McWilliams, Sevier County Events Organizer, explained the Outdoor Recreation
96 Grant is a 50/50 match. 25% must be a cash match, and the remaining 25% can be in kind.
97 The City's cash match could be funds acquired through a grant from the MPHNA.

98
99 Mayor Parsons asked what type of time frame is there with these grants. Mr. McWilliams
100 explained that the Outdoor Recreation grant has a short window of time which is usually
101 during March and April, the MPHNA would be due around October. Mr. Coe stated he
102 would contact Mr. Bona or Mr. Medley to get the specifics regarding the time frame
103 requirements.

104
105 Council discussed with Mr. McWilliams about the County sponsoring an event in our area.
106 Mr. McWilliams stated that there are some specific qualifications to meet, however the
107 County thinks it would be a great idea to have something in this end of the County.

108
109 Councilmember Mathie asked Mr. McWilliams if there was funding for trails. Mr.
110 McWilliams explained there is a grant program for bike, ATV, and horse trails, however if
111 they are going to be on the BLM or Forest Service land there are environmental studies
112 that need to be done, which can take years to be completed.

113
114 Ratesha Roberts, citizen, asked about what happened to the rock pool that she had
115 constructed at the Monroe View Red Hill Park and if it could be replaced.

116
117 Council explained that the soaking pools will be included in the general plan and if the
118 rocks she used are not needed she can take them. Councilmember Payne explained that the
119 pools must be designed so that the water goes over the face of the hill and Councilmember
120 Mathie stated we need a plan; we cannot allow people to go up there and just do
121 their own thing.

122
123 Councilmember Mathie stated that he would like the committee to make sure they have a

good estimate on cost of improvements at the park. He stated he does not want to get part way into the project and discover we do not have enough money to finish.

Councilmember Mathie also expressed concern with the fact that David Grow owns the water right to the water at the Red Hill. If the City goes and makes these improvements what guarantee does the City have that Mr. Grow will not impose such conditions so that the water cannot be used.

Mr. Coe explained that his understanding with talking to Mr. Grow is that he knows the use of his water is limited and partnering with the City is his best option.

Mayor Parsons stated that once the Council has approved a plan, he will contact Mr. Grow to set up a meeting to discuss the project with him.

d. Consider action on Nuisance and Property Maintenance Enforcement and City Right of Way

Council discussed if the thirty days had passed since notification was given to property owners of their yards not following the Nuisance and Property Maintenance ordinance. City Recorder Allison Leavitt had left the meeting to go to the County Administration building for election results, she will have to verify when the letters were delivered. Therefore, Council tabled further action until next Council meeting when dates could be verified.

Council discussed a complaint submitted by citizens about an unlicensed vehicle and tires in the right of way located at 360 N 300 E. It was decided that the Sevier County Sheriff's department would be contacted to tag the car and a letter will be sent to the property owner to have the tires removed.

8. Other Business

a. Staff Reports

Marisa Mathie- Utility Billing Clerk

*Reviewed with the Council the current status of the Splash Pad Fundraising project. She explained that as of today there is about \$1800.00 left to be raised to meet the \$60,000.00 obligation. In kind donations can be included in our dollar for dollar grant from the Eccles Foundation. Jared Grundy, Bob and Pat Lee, and Mayor Parsons have donated their time which totals more than the \$1800.00, therefore we have met the requirements of the grant from Eccles.

After some discussion the Council determined to open the splash pad until after the Labor Day holiday, pending health department approval.

Devin Magleby – Public Works Director

*Received a reply from property owner of property behind the City yards, which the Council has discussed previously as a landing area for the hang gliders jumping off of the Monroe Mountain. The property owner would like to meet with the Council in the near future to discuss the possibilities of the City obtaining this property, however no date was set.

*Lyndon Friant, Jones and DeMille Engineering, explained that the street project is nearing completion and a punch list has been prepared to address unfinished or other problem areas. Mayor Parsons asked Mr. Friant how the project was doing money wise. Mr. Friant explained the project was on budget with some remaining funds to purchase additional gravel.

Citizen Erica Sirrine asked if Staker Parsons was still going to contact property owners about personal approaches. Mr. Friant stated yes, they will do this approximately October 15, 2019.

Mr. Friant explained to the Council there will be a one-year warranty period, if a problem arises and Staker Parsons does not repair the problem the City can make a claim on their performance bond to cover costs of the repairs.

Councilmember Mathie asked if more work on drainage was in the plan. Mr. Friant replied yes, there is quite a bit of drainage work on the punch list. The google spreadsheet with the punch list could be sent to Councilmembers if they want it so they can see what remaining work will be done.

Public Works Director Devin Magleby explained that the project did not include a lot of shouldering work so a grader will not go down every asphalt road. Council discussed that where needed the City staff can take care of the problem areas. Councilmember Mathie stated that justification for the project was to correct the drainage problems the City was experiencing and with winter coming he would like to have them resolved. Mr. Magleby explained, that with the few storms we have had, it has helped identify some of the problem areas. Mr. Friant explained also that drainage is a maintenance issue that will need to be addressed continually.

Mr. Friant explained that the engineers Micklane Farmer and himself, are working on a

204 maintenance plan for future road maintenance which will include a timetable for roads
205 scheduled chipped sealing and the budget amount to be set aside to perform the work.

206
207 Councilmember Mathie asked about semi's parking in Monroe. Mr. Friant explained this is
208 a concern because of the semi's going on and off the pavement which can cause damage.
209 Once the shoulder work is compacted there is not a lot of protection to keep the shoulder
210 from breaking off. As far as damage to the roads themselves Mr. Friant does not think it is
211 a major concern because if there was going to be issues, we would already see them. If the
212 City wanted to limit semi's within our City limits we could put up weight limit signs.

213
214 *Employee use of City equipment draft policy was distributed for Council to review, and
215 will have it on the agenda for next Council meeting.

216
217 b. Department Business-Council

218
219 Councilmember Cartwright-

220
221 *Mayor Parsons reported on meeting with the American Legion, which Councilmember
222 Cartwright nor Mayor Parsons were notified about until the time of the meeting. It appears
223 a lot of the problem with the crosses/markers is just the placement. Mayor Parsons
224 discovered a lot of the older graves have grass that has grown on top of the concrete
225 creating more grass trimming that needs to be done. If the cemetery department were to
226 purchase an edger and have the inmate crew edge some of these headstones it would
227 eliminate a lot of the problem. During the meeting the American Legion set the date of
228 Thursday August 15,2019 to have a workday to begin working on the crosses/markers.

229
230 *Councilmember Cartwright would like to review the City's Cemetery policy to see if
231 changes need to be made.

232
233 Councilmember Payne-

234
235 *Public Power Picnic is August 26, 2019 at 6:00 p.m. we will be giving out tape measures
236 as our give away this year. Councilmember Payne asked Ms. Leavitt to contact White's
237 Sanitation to invite their employees to the picnic for their patience and good work with
238 trash pick-up during our road construction project.

239
240 *Power Superintendent Daniel Peterson, lineman Josey Parsons and himself will be
241 attending UAMPS meetings next week in Jackson Hole, WY.

242
243 Councilmember Washburn-

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*Asked about trees on the float – the trees on the float were returned to Brooklyn Garden and exchanged for different type of trees that were planted at the irrigation pond.

*Need to look into the CDBG grant for the senior citizen center.

*Water meters for duplexes were discussed. The current water policy states the property owner will pay the water bill; however, we have strayed from this. Council feels we need to go back to the policy and require property owners pay the water bill or install a separate water meter for each unit to relieve the City from the responsibility of determining the usage for each unit. The policy needs to be changed to require new construction of a duplex to have two separate meters with applicable hook-up fees. Mr. Magleby explained that the way the current duplexes are done if one unit has a water leak both units will have their water shut off until the leak can be fixed.

*Mayor Parsons stated that the property owner's water at 511 S 300 E has started running down the street again, so the process was started, which is a detailed process. However, before the law enforcement could respond the problem was taken care of.

Councilmember Mathie –

*Complaint on CK Leavitt Trucking. This is a residential zone if they are operating a trucking business how did they get a permit for this. Mayor Parsons explained that because they are regulated by the federal government the City does not require a City business license.

Councilmember Mathie stated he thinks the City should review their business license policy to address trucking businesses operating in residential zones as we do other types of businesses.

Mayor Parsons-

*Went to the Community Impact Board for funding for the demolition of the building located at 70 W 100 N. Scott Coleman has agreed to honor his bid for the demolition of the building. The fence will be installed, and gravel hauled in to complete the additional parking lot for the Lion's park.

*Reviewed the unofficial results from the Primary election.

Joseph Anderson	153	10.49%
Dane Buchmiller	227	15.56%
Erica Sirrine	295	20.22%
Dana Lundgreen	140	9.60%
Michael C. Mathie	267	18.30%
Michael R. "Mike" Miles	188	12.89%
"Mystic" Mike Ginsburg	64	4.39%
RK Nielson	125	8.57%

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Payne moved the regular Council meeting adjourn at 8:48 p.m. The motion was seconded by Councilmember Washburn. The vote was unanimous. The motion carried. 4-0

The next regular City Council meeting is scheduled to be held on Tuesday, August 27 2019, starting at 7:00 p.m. at Monroe City Office.

Approved this 27th day of August, 2019

Allison Leavitt

Monroe City Recorder

Roll

8/13/19

Erick Robinson

Jason Robinson

Tom Lee

Linda Midgley

Dawn Coe

CHAD McWILLIAMS

Stacia Sells

Mike Miles

Pattisha Roberts

~~Lyndee Frost~~

Mike Ginsburg

Prescott McArthur

Jamison Christensen