

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, August 20, 2019**

**1:00 PM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Chair Richard Snelgrove  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry  
Council Member Max Burdick  
**Call In** Council Member Michael Jensen

**2. CITIZEN PUBLIC INPUT**

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

**3. DISCUSSION ITEMS:****3.1 Interview with Jordan Valley Water Conservancy District Board of Trustees candidate, Barbara L. Townsend** 19-1004

**Attachments:** Staff Report  
Barbara Townsend Resume

(Approx. 5 mins.)  
Discussion/Direction

**Mr. Richard Bay**, General Manager, Jordan Valley Water Conservancy District, introduced Barbara Townsend as an appointee to the Jordan Valley Water Conservancy District Board of Trustees.

**Ms. Barbara Townsend** summarized her experience and qualifications to be a member of this board.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

**3.2 Proposed Hire Report** 19-998

**Attachments:** Proposed Hire Report 8-14-2019

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the proposed hires.

**3.3 Budget Adjustment: Request from Visitor Promotion to 19-1001  
Change Allocations in Operational Accounts**

**Attachments:** 360000YE01 Visitor Promotion

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

**3.4 Budget Adjustment: Request from Telecommunications for 19-1002  
\$42,000 for InformaCast Expansion**

**Attachments:** 635000YE01 Telecommunication

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

**Council Member Snelgrove** asked if this adjustment would enable Information Technology to text message just County employees or if the text would go out countywide.

**Mr. Kendrick** stated this would only be used to send emergency text messages to County employees.

**Council Member Snelgrove** asked to what extent research had been done within the marketplace to identify companies that could offer a better price.

**Mr. Kendrick** stated he did not know.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated this adjustment is a result of the incident of couple of months ago where a person driving along State Street was randomly shooting. This enhancement would allow County employees to be notified of situations like this and what to do.

**Ms. Marla Kennedy**, Council Aide, stated this would upgrade the existing software. It would cost the County an additional \$7,000 a year. It is less expensive than starting over. The upgrade would allow County employees to be notified of an active shooter, a snow day, or a number of different scenarios.

**Council Member Newton** stated several items within the Information Technology Division need upgrading. She asked if this was a priority compared to the other items.

**Mr. Zachary Posner**, Chief Information Officer, stated the ability to inform County employees is critical. The additional \$7,000 is relatively inexpensive compared to the need to get messages out.

**Council Member DeBry** stated it is very important to make sure the right people are involved to make a decision to send out a message.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated if there was an issue that needed to be addressed, the Mayor's Office would take the lead, but would pull in the Sheriff's Office and other elected officials before making a decision.

**Council Member Granato** asked if this would open up personal cell phones to the Government Records and Management Act (GRAMA).

**Mr. Ralph Chamness**, Deputy District Attorney, stated no.

**Council Member Snelgrove** asked if County employees would be required to give out their personal cell numbers and if the County had been gathering the numbers in preparation of implementing this new notification system.

**Mr. Posner** stated the County needs to have a policy in place before it can gather any personal cell phone numbers.

**Council Member Snelgrove** stated this interim budget adjustment is not ready to be approved until the policy is in place and numbers gathered.

Council Member DeBry, seconded by Council Member Granato, moved to

table this request.

**Ms. Litvack** stated the County already has a master list of County issued cell phone numbers. The gathering of personal cell phone numbers would be the next step.

**Council Member Newton** stated this would not lock the County into a multi-year agreement. Information Technology could continue to investigate other options. It is important that the County has the ability to notify its employees of any serious situation.

Council Member Granato withdrew her second to the above motion.

A motion was made by Council Member Burdick, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification with the understanding that Information Technology will continue to look into this to make sure this is the best system with the best price and to gather cell phone numbers. The motion carried by a unanimous vote.

**3.5 Budget Adjustment: Request from Indigent Legal Services for \$6,454 in Revenue and Expense to True-up Grant Awards** 19-1003

**Attachments:** 290000YE01 Indigent Legal Services

A motion was made by Council Member Winder Newton, seconded by Council Member Bradley, that this agenda item be approved and forwarded. The motion carried by a unanimous vote. Council Member Jensen was absent for the vote.

**3.6 Gang Unit Update** 19-956

**Attachments:** Staff Report  
SALT LAKE AREA GANG PROJECT PP

Presenters: Lieutenant Mike Schoenfeld and Sheriff Rosie Rivera (Approx. 20 mins.)

Informational

**Ms. Rosa Rivera**, Sheriff, stated the purpose of the presentation today is to update the Council on work being done by the Metro Gang Unit. She introduced Lieutenant Mike Schoenfeld who is the Project Director of the Salt Lake Area Gang Project.

**Mr. Mike Schoenfeld**, Project Director, Salt Lake Area Gang Project, Sheriff's Office, delivered a PowerPoint presentation relating to its three units: Metro Gang Unit, Choose Gang Free, and Residents Against Graffiti. The PowerPoint presentation gave an overview of each unit with highlights, notable accomplishments, and funding.

**3.7 Salt Lake City Block 67 North Community Reinvestment Area ("CRA")** [19-976](#)

**Attachments:** [Staff Report](#)  
[PowerPoint for County Council Updated 8.19](#)  
[Block 67 RDA County ILA Termsheet FINAL](#)  
[HB ATTY-#78639-v4-Block 67 County RDA Interlocal Agreement 2019 DRAFT FINAL updated base year & exhibits](#)

Presenters: Danny Walz and Blake Thomas (Approx. 10 mins.)  
Discussion/Direction

**Mr. Blake Thomas**, Director, Economic Development Division, introduced Jill Wilkerson-Smith, Deputy Chief Operating Officer, Salt Lake City Redevelopment Agency.

**Ms. Jill Wilkerson-Smith**, Deputy Chief Operating Officer, Salt Lake City Redevelopment Agency, delivered a PowerPoint presentation on the Block 67 North Commercial Redevelopment Area (CRA) highlighting the boundary, the plan and phases, and the budget. She stated the plan is consistent with the downtown masterplan goals and objectives.

**Mr. Thomas** stated the Council needs to set a public hearing to receive comments from the public before this request can be approved.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to set a public hearing for August 27, 2019, at 4:00 p.m. to receive public comments regarding this proposal. The motion carried by a unanimous vote.

**3.8 Presentation from the Sundance Institute on their 2019 Economic Impact Study** [19-985](#)

**Attachments:** [Staff Report](#)  
[SFF19 Economic Impact Salt Lake County.2019.8-20](#)

Presenters: Holly M. Yocom, Community Services Department Director; Betsy Wallace, CFO and Managing Director at Sundance Institute; Morgan Everett, Director Government Relations and Real Estate at Sundance Institute (Approx. 20 mins.)

Informational

**Ms. Betsy Wallace**, Chief Financial Officer and Managing Director, Sundance Institute, delivered a PowerPoint presentation highlighting the mission of Sundance Institute and the Sundance Film Festival's impact on the state of Utah.

**Mr. Morgan Everett**, Director, Government Relations and Real Estate at Sundance Institute, continued the PowerPoint presentation highlighting the number of attendees at the festival and its impact on the economy of the state of Utah. He stated over 84 percent of all spending comes from out-of-state visitors.

**Ms. Wallace** continued the PowerPoint presentation highlighting the demographics of the audience at the film festival, media impressions, and the diversity of the filmmakers. She finished the PowerPoint presentation by highlighting the community programs offered through the Sundance Institute.

**Mayor Jennifer Wilson** stated one remarkable thing about the Sundance Institute is that it has stayed true to its mission of advancing independent film.

**3.9 Department of Administrative Services Annual Presentation - [19-996](#)  
Challenges and Opportunities**

**Attachments:** [Staff Report](#)  
[Department of Administrative Services - Council](#)  
[Presentation FINAL](#)

Presenter: Megan Hillard, Administrative Services Department Director (Approx. 30 mins.)

Informational

**Mr. Megan Hillyard**, Director, Administrative Services Department, delivered a PowerPoint presentation highlighting each division within the Administrative Services Department and their challenges and opportunities.

**Council Member Newton** asked how often the County goes out to bid on projects.

**Ms. Hillyard** stated the average range for a contract is three to five years.

**Mr. Zachary Posner**, Chief Information Officer, stated many contracts are purchased off the State contract, so that is where negotiations begin.

### **3.10 Public Works Hiring/Program Challenges**

[19-1000](#)

**Attachments:** [Staff Report](#)  
[Public Works Presentation](#)

Presenter: Scott Baird, Public Works Department Director (Approx. 30 mins.)  
Informational

**Mr. Scott Baird**, Director, Public Works and Municipal Services Department, delivered a PowerPoint presentation highlighting hiring and retention challenges and the challenges facing each of the five divisions within his department.

**Mr. Mike Reberg**, Associate Deputy Mayor, continued the PowerPoint presentation by highlighting the challenges facing the Solid Waste Management Division.

**Council Member DeBry** asked what was being done to relieve the odor problem at the landfill.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated a contract has been entered into with a third party to do an assessment in order to identify the source of the odor.

### **3.11 CLOSED SESSION to discuss potential litigation**

[19-1005](#)

**Attachments:** [Staff Report](#)

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, to close the Committee of the Whole meeting to discuss possible litigation. The motion carried by a unanimous vote.

## **4. CONSENT ITEMS:**



A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, to approve the consent agenda and forward it to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 4.1 Letter to Governor Gary Herbert recommending the appointment of Barbara L. Townsend to the Jordan Valley Water Conservancy District Board of Trustees** [19-1008](#)

**Attachments:** [Staff Report](#)  
[Letter re Barbara L. Townsend](#)

This consent item was approved and forwarded.

- 4.2 A Resolution of the Salt Lake County Council approving execution of an interlocal cooperation agreement with the Wasatch Front Regional Council providing funding for the Southwest Salt Lake County Visioning Project** [19-939](#)  
**Transfer of \$100,000**

**Attachments:** [Staff Report](#)  
[SW Visioning Study WFRC ILA JSR 29July2019 - signed](#)  
[WFRC SWVisioningStudy RES 29July2019 AATF](#)

This consent item was approved and forwarded.

- 4.3 Multiple donations to Animal Services for Spayghetti Fundraiser** [19-977](#)

**Attachments:** [Staff Report](#)  
[Hilton Donation of Services 8.2.19](#)  
[Salt Lake Modern Dentistry In-Kind Donation of Teeth Care Package 8.2.19](#)  
[Heather Beck In-Kind Donation of Belize Vacation 8.2.19](#)

This consent item was approved and forwarded.

- 4.4 A Resolution of the Salt Lake County Council approving an interlocal agreement with the Sandy City corporation to obtain a temporary construction easement for a trail.** [19-997](#)

**Attachments:**    [Staff Report](#)  
                          [Interlocal - White City Trail \(8-2-19\) \(approved\)](#)  
                          [Resolution for Interlocal Agreement with Sandy for Trail](#)

This consent item was approved and forwarded.

**5.     ITEMS FROM COUNCIL MEMBERS**

5.1    Internal Business

5.2    Notice of Cancellation of September 3, 2019 Committee of the Whole Meeting

**6.     APPROVAL OF MINUTES**

6.1    Acceptance of Committee of the Whole Minutes for August    [19-994](#)  
       6, 2019

**Attachments:**    [080619 COW MIN](#)

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved. The motion carried by a unanimous vote.

**3:45 p.m. ADJOURN for Board of Equalization**

The meeting was adjourned at 3:52 PM.

SHERRIE SWENSEN, COUNTY CLERK

By   
DEPUTY CLERK

By   
CHAIR, SALT LAKE COUNTY COUNCIL